

"I would like to be known as a person who is concerned about freedom and equality and justice and prosperity for all people"~Rosa Parks



# **OUR VISION:**

Rosa M. Parks Middle School is a welcoming, intellectually stimulating environment in which all students will demonstrate significant growth in their abilities to think critically, act responsibly, and contribute positively within diverse settings while valuing multiple perspectives.

# **OUR MISSION:**

We will ensure that all students access high-quality instruction, a challenging curriculum, and engaging school activities so that they are poised to take advantage of a wide range of opportunities (ECCHO: Equity and Choice Create High Opportunities for each student). The relationships among students, staff, and the community will create a positive school climate characterized by active participation, open communication, continuous growth, and positive contributions to the community.

**OUR CORE VALUES:** 

Honesty

✦ Respect

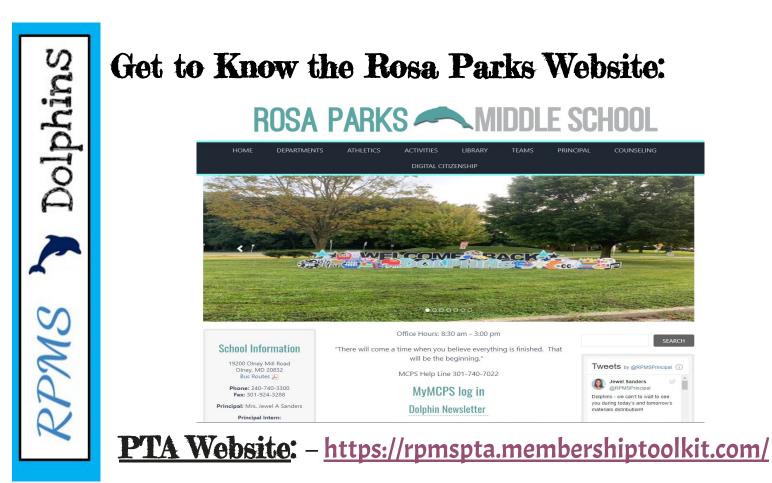
✦ Responsibility

✦ Perspective

ECCHC

## **OUR KEY BELIEFS:**

**ECCHO**: We share the belief and responsibility for the success of every student and that <u>Equity and Choice Create High Opportunities for each student</u>.



## **Canvas Overview - Intro to Synergy:** Be sure you have logged in to access information... TECHNOLOGY SUPPORT HELP TELEPHONE NUMBER

For the technical needs of any *student* or *parent* during remote learning call 240-740-7020 or email <u>communitytechsupport@mcpsmd.org</u>



#### **PARENTVUE INTRODUCTION**



Accessing Zoom Meetings	Supporting Your Student: myMCPS Classroom Navigation	Supporting Your Student: myMCPS Classroom Assignments
Parents will learn how to help their student(s) join Zoom meetings (the virtual platform used by teachers to instruct students live in MCPS), and actively participate while in the meeting. This session will cover troubleshooting tips as well.	Parents will learn how to navigate myMCPS Classroom to find assignment due dates/details, teacher feedback, class announcements and links to student Zoom classroom meetings.	Parents will learn how students access and complete assignments in myMCPS Classroom.
Aug 25 <del>9:00 AM <u>Register</u> 12:00 PM <u>Register</u> <del>5:00 PM <u>Register</u> (ASL, C)</del></del>	Aug 27 10:00 AM <u>Register</u> 1:00 PM <u>Register</u> 6:00 PM <u>Register</u> (ASL)	Aug 27 11:00 AM <u>Register</u> 2:00 PM <u>Register</u> (ASL) 7:00 PM <u>Register</u>
Aug 31 1:00 PM <u>Register</u> 5:00 PM <u>Register</u>	Sept 2 9:00 AM <u>Register</u> 12:00 PM <u>Register</u> 6:30 PM <u>Register</u>	Sept 2 10:00 AM <u>Register</u> 1:00 PM <u>Register</u> 7:30 PM <u>Register</u>
Sept 1 9:00 AM <u>Register</u> 12:00 PM <u>Register</u> (sp) 6:30 PM <u>Register</u>	Sept 3 9:00 AM Register 4:00 PM <u>Register</u>	<b>Sept 3</b> 5:00 PM <u>Register</u>

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# **Monitoring Your Student on Synergy:**

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Getting Started with ParentVUE	ParentVUE Online Registration for Annual Verification of Information	
The ParentVUE portal gives parents web and mobile access to grades, assignments, and communication with teachers. This system replaces the Parent Portal used in MCPS the last several years.	Starting this fall, parents will use ParentVUE's Online Registration to complete their annual verification of information. This includes making updates to addresses, phone numbers, health, emergency contacts, and more.	
Aug 31 6:00 PM <u>Register</u>	Aug 31 7:00 PM <u>Register</u> (V)	Looking for the app??
Sept 3 6:00 PM <u>Register</u>	Sept 3 7:00 PM <u>Register</u>	
	Edu	rentVUE point Educational tems

# What does the grade report mean?

- A number, letter or percentage indicates the student turned in the assignment, and you are seeing the grade earned
  - If the number is "O" that indicates that the work was not submitted by the deadline and students will no longer receive credit for the assignment
- The letter "Z" indicates that the student needs to submit the assignment in order to receive credit
  - If the assignment is turned in after the due date, then the student's score will drop by 10%
  - MCPS Grading Policy indicates that students will have 2 days for each day missed to make up work after an absence.
- The letter "X" indicates that the student is excused from the assignment and does NOT need to submit the assignment



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Rosa Parks Middle School Virtual Student Learning Schedule August 31, 2020 – January 29, 2021

Time	Monday (8:45 - 3:30)	Tuesday (8:45 - 3:30)	Wednesday (10:00 - 3:30		Thursday (8:45 - 3:30)	Friday (8:45 - 3:30)
8:45 - 9:00	PREPARE FOR THE DAY	PREPARE FOR THE DAY	SELF-PACED LEA VIRTUAL CHE		PREPARE FOR THE DAY	PREPARE FOR THE DAY
9:00 - 10:00	PERIOD 1	PERIOD 5	PERIOD 1 Office Hours	10:05 - 10:25	PERIOD 1	PERIOD 5
10:00 - 10:15	BREAK	BREAK	PERIOD 2 Office Hours	10:30 - 10:50	BREAK	BREAK
10:15 - 11:15	PERIOD 2	PERIOD 6	PERIOD 3 Office Hours	10:55 - 11:15	PERIOD 2	PERIOD 6
11:15 - 12:30	LUNCH & WELLNESS BREAK					
12:30 - 1:3(*	PERIOD 3	PERIOD 7	PERIOD 4 Office Hours	12:30 - 12:50	PERIOD 3	PERIOD 7
1:30 - 1:40	BREAK	BREAK	PERIOD 5 Office Hours	12:55 - 1:15	BREAK	BREAK
1:40 - 2:40	PERIOD 4	TAP- TEACHER	PERIOD 6 Office Hours	1:20 - 1:40	PERIOD 4	TAP- TEACHER
		ADVISORY PERIOD	PERIOD 7 Office Hours	1:45 - 2:05		ADVISORY PERIOD
2:40 - 2:45	BREAK	BREAK	SELF-PACED LEA		BREAK	BREAK
2:45 - 3:15	STUDENT SUPPORT	SELF-PACED LEARNING	COMPLETE ASSIG	ENMENTS	STUDENT SUPPORT	SELF-PACED LEARNING
3:15 - 3:30		STUDENT CLOS	URE (Organize assignme	nts and plan fo	r self-paced work)	

When a day during the week is missed due to a holiday or teacher professional day, Wednesday will become an instructional day.



**Orientation Schedule** 

9:00-9:15	Period 8 TAP -Pre-recorded message will be shown -TAP teachers will run through the orientation schedule and review how students can access Zoom links for their classes
9:20-9:30	Period 1
9:35-9:45	Period 2
9:50-10:00	Period 3
10:05-10:15	Period 4
10:20-10:30	Period 5
10:35-10:45	Period 6
10:50-11:00	Period 7

Students should be able to access their schedules on Synergy

### Be on the lookout for a list of all zoom links: The comprehensive list of teacher's zoom links can be found on the RPMS Canvas Page and it will be emailed.

#### **Rosa Parks Middle School Teacher Zoom Links**

6th Grade				
Last name	First name	Content/Class	Zoom Class Link	
Beach	Molly	English		
Bennett	Katie	Math/Resource		
Collins	Mary	Health Education		
Eastham	George	PE/Health		
Edwards	Brad	Computers 6		
Gahagen	Amy	French		
Grove	Randy	Technology 6		
Hamrick	David	World Studies		
Harris	Shannon	PE/Health		
Heon	Adrienne	Digital Literacy/English		
King	Cindy	English/Reading		
Knorr	Victoria	Science/Tech		

# RPMS Y Dolphins

# **Recording Lessons:**

- We will be recording lessons in order to support families and students, create flexibility in accessing learning experiences when attending live instruction is a barrier, and enhance the opportunity to review lesson content and resources.
- When students first log in, their video and audio is off by default. If students should not be recorded, they should leave these off.
- Recordings are protected, available only to students through a protected myMCPS site, unavailable for download, and will delete after 72 hours.
- We recognize that even with these protections there may be students or families who do not want their children's images or voices to be captured. If you would like to have your student opt out of being in the recording, they should keep their video off in each class from the start of the school year. Parents/guardians are asked to indicate an opt out in the ParentVue portal by September 11, 2020.
- Link to the <u>Parent Vue Slide Deck</u> provides families with information about activating the Parent Vue Account.

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# Zoom Etiquette/Expectations:

- 1. Students are subject to the MCPS Student Code of Conduct. Student activity and behavior is recorded for the purposes of student and classroom safety. There is no anonymous usage of this platform and any inappropriate behavior will be quickly addressed. Students should not enable video or audio unless specifically directed by the teacher.
- 2. Students must log in with their MCPS Google accounts. Please use this <u>link</u> if you need assistance.
- 3. When students join meetings, their microphones and webcams are off by default. When students join class **they will be expected to turn on their cameras**. They should leave the microphone off until instructed by the teacher.
- 4. When students join meetings they will be placed into a waiting room from where the teacher will invite them into the session.
- 5. Please remember to use appropriate language and dress appropriately when in a session. It is just like being in a classroom so please be respectful of the learning environment for yourself and others.
- 6. It is at the teacher's discretion to remove you from the session should you disrupt the learning or not comply with Digital Guidelines set forth by <u>MCPS</u> & <u>RPMS</u>.
- 7. Student attendance will be taken for each zoom session.

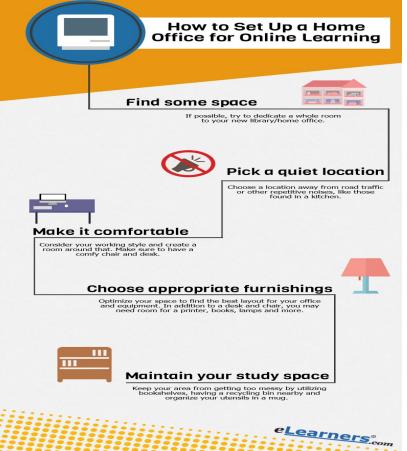
# Zoom Etiquette/Expectations:

#### **Best Practices**

- Go over what the school and teachers expect around online learning. Go over your expectations for online learning.
- Review the importance of attending all class sessions on time; students should log in to their Zoom classes about five minutes before the session starts.
- Encourage your child to stay engaged throughout the lesson. They should ask questions, answer questions, and participate.
- Complete assignments and ask for help with needed. Attend "Live Check-in Sessions" or email teachers to get support.
- Remind your child to keep their password safe. They shouldn't share passwords or login information.
- Create a special, personalized corner of a room dedicated to learning.







- Supplies to keep available during live sessions:
  - Pencils (extra erasers)
  - Pens
  - Blank paper & lined paper
  - Calculator
  - Assigned workbooks or novels for classes
  - Earbuds or Headphones
  - Folders or Binder to store any papers generated by subject
  - Planner/Calendar to note any due dates or upcoming assessments announced

# We're Here to Help! Contacting the School:

#### Main Phone Number: 240-740-3300 RETURN PHONE CALLS & E-MAIL

Counselors and administrators will return all phone calls within **24 hours on school business days.** All teachers will respond to emails within **48 hours on school business days.** If you have an emergency, please email the counselor and/or counseling secretary, who will get back to you as soon as possible.

#### Administrative Team (240-740-3300)

Mrs. Jewel Sanders (<u>Jewel A Sanders@mcpsmd.org</u>), Principal Mrs. Angie Fish (<u>Angie L Fish@mcpsmd.org</u>), Principal Intern Mr. Michael Kryder (<u>Michael J Kryder@mcpsmd.org</u>), Assistant Principal

If there is still a concern after you have spoken with a teacher/counselor/secretary, please call the appropriate administrator:

Grade 8 and Team 6 (A-L) - Mrs. Angie Fish Grade 7 and Team 6 (M-Z) - Mr. Michael Kryder



#### Main Office Staff (240-740-3300)

School Administrative Secretary - Mrs. Krystal White-Prillman <u>(Krystal\_White-Prillman@mcpsmd.org)</u> Secretary – Mrs. Shannon Labarta (<u>Shannon\_Labarta@mcpsmd.org</u>)

#### Attendance Secretary (240-740-3300) or (240-740-3301 to report student absences)

-Ms. Cynthia "Cindy" Pappas (<u>Cynthia\_A\_Pappas@mcpsmd.org</u>)

To inform school of absence of childNotes for early dismissalNotes for being absentAll attendance questions

Financial Specialist (240-740-3300) - Mr. Albert "Al" Sisco (Albert Sisco@mcpsmd.org)

Any questions regarding financial matters – lost books, yearbooks, field trips, financial obligations, etc

#### Health Room (240-740-3302)

Nurse – Ms. Colleen Stickell (<u>Colleen\_M\_Stickell@mcpsmd.org</u>) Health Technician - Mrs. Liz Williams (Elisabeth\_A\_Williams@mcpsmd.org) Any questions regarding health concerns/Immunization questions.

#### Counselors (240-740-3310)

Resource Counselor- Mrs. Sara Watts (<u>Sara\_E\_Watts@mcpsmd.org</u>) Grade 6- Mrs. Jessica Scheffer (<u>Jessica\_A\_Scheffer@mcpsmd.org</u>) Grade 7- Mrs. Michelle Ewers (<u>Michelle\_A\_Ewers@mcpsmd.org</u>) Grade 8- Ms. Barbara Becker (<u>Barbara\_A\_Becker@mcpsmd.org</u>)

#### Counselors can assist with:

Overall academic progress of child Concern about transition/adjustment to middle school Social/interpersonal relationship concerns Schedule conflicts or changes Information you would like shared with teachers about your child Family, personal, or social/emotional concerns affecting your child's overall performance in school Information about counseling groups and outside referrals

#### Counseling Secretary and Registrar (240-740-3310)

Mrs. Cathy Fordham (<u>Catherine J\_Fordham@mcpsmd.org</u>)

Request for homework for long-term absence (3 - 4 day minimum)Withdrawal from schoolNew registrationRequest for transcriptsRequest for team conference through counselor

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Classroom Teachers - For full list of staff emails, please click on the following link: <a href="https://www2.montgomeryschoolsmd.org/schools/rosaparksms/staff/directory/">https://www2.montgomeryschoolsmd.org/schools/rosaparksms/staff/directory/</a>

#### \*Please be aware that the duty day for teachers is 8:15am-3:45pm, Mon - Fri

#### \*\*Please be sure the classroom teacher is the *first* person you call regarding these items:

-Questions regarding child's performance in class or your child's grades -Concern with child's progress in class or any concern regarding student assignments

#### Gifted/Talented Coordinators - Mrs. Aimee Conway and/or Ms. Susan Song

Please contact if you have questions about:

- -Placement in honors classes
- -Information about special programs (G/T, LD, summer and enrichment programs at
- -Montgomery College, Johns Hopkins programs)
- -Academic support for G/T students

#### **Team Leaders/Interdisciplinary Resource Teachers**

Grade 6 Team Leader - Mr. Jason Volz Grade 6 Team Leader/Science & Technology Resource Teacher - Ms. Amy Rakowiecki Grade 7 Team Leader - Mrs. Cory Link Grade 7 Team Leader/Social Studies Resource Teacher - Matthew White Grade 8 Team Leader - Mr. Chris Swank Grade 8 Team Leader - Ms. Sammi Cooper Physical Education & Health, Art, & World Languages Resource Teacher - Mrs. Stacy Shephard English & Reading Resource Teacher - Ms. Susan Song Math Resource Teacher – Mrs. Aimee Conway Special Education Resource/IEP Coordinator - Ms. Kristen O'Neil Resource Counselor/504 Coordinator - Mrs. Sara Watts

# If you have any of the following concerns, please email your student's grade-level team leader:

-Any question regarding curriculum -Unresolved concern with individual teacher

- -Overall performance of child in subject area
- er -Overall performance of child on team

