**Minutes of the Ridgeview Middle School Parent-Teacher-Student-Association Meeting**

**May 8, 2018**

A called meeting of the RMS PTSA was convened on May 8, 2018 at 6:00 p.m. in the Media Center of Ridgeview Middle School in Gaithersburg, MD, pursuant to notice duly given.

Attendees: Ms. Sherri Wood-Powe, President; Ms. Jill Fleisher, Second Vice President; Ms. Laura Bookman, MCPTA Delegate; Ms. Dee Tomasetti, Treasurer; Ms. Mary Jane Kissel, Secretary; Mr. Daniel Garcia, Principal; Ms. Feri Jahanmir, RMS Office Assistant; Sheila Cherry, MCPS SSL coordinator; Latoya Bonner, Cassidy Chen, Martin Cunniff, Renee Enright, Jaimee Gniadek, Jung Lawrence, David Lee, Tara Kavadias, Daisy Perez, Sumbal Sheldon, Gary Tabor, Yael Tamir; Student Representatives, Lataija Bonner, Shoshona Fleisher, Rich Powe, Nico Simone

1. Welcome/call to order: The meeting was called to order by Sherri Wood-Powe at 6:25 pm.
	* The PTSA minutes from the March meeting were approved.
	* Ms. Wood-Powe reminded attendees about picking up the meeting handouts and information, and thanked the RMS staff for their work throughout the school year and for setting up the volunteer reception.
	* Ms. Powe reviewed the proposed slate of officers for the 2018-2019 school year. Each vacant position had an unopposed candidate. All new officers were voted on and approved by the PTSA members in attendance.
		1. Incoming officers included: David Lee. President; Andrea Girimonte, Vice President of Volunteers; Sumbal Sheldon, MCPTA Delegate; Jung Lawrence. Second Vice President; and Megan Peluso, Secretary
2. Treasurer’s Report
* Ms. Tomasetti gave the treasurer’s report. She reviewed the budget and went over the timeline for voting on and approving a budget.
* The budget was voted on and approved by the PTSA members in attendance.
* In order in remain in compliance with the MCCPTA, the books need to be audited and the bylaws have to be approved.
* The following changes to the bylaws were suggested:
	+ A quorum should consist of 9 PTSA members
	+ Create an addition board position (an additional delegate) so that executive board votes do not have the possibility of ending in a tie.
	+ Revise meeting schedule so that “e-meeting” such as conference calls are allowed to satisfy meeting requirements.
* A motion was made and seconded to vote on the proposed bylaw changes, and to then approve the revised bylaws. The bylaws were approved by the PTSA members in attendance.
1. Comments/Updates
* Ms. Sheila Cherry, MCPS SSL coordinator, spoke about the amount of volunteer hours generated by RMS parents.
* Ridgeview had the highest percentage of volunteer during the 2015-2016 school year, and will be recognized with a plaque.
* Mr. Garcia reminded everyone about the summer school programs that will be available, and talked about 8th grade graduation activities.
* The RMS production of Beauty and the Beast Jr. will take place this weekend.

IX. Adjournment

Ms. Wood-Powe adjourned the meeting at 8pm.

Respectfully submitted:

Mary Jane Kissel, Secretary Date: 516/18