

# Parkland Middle School

## Distance Learning Student Expectations

**Respectful**



**Responsible**



**Ready To Learn**

*Students are subject to the MCPS Student Code of Conduct. Student activity and behavior is recorded for the purposes of student and classroom safety. There is no anonymous usage of MCPS-sponsored platforms (Zoom, MyMCPS Classroom, Google Classroom, etc.) and any inappropriate behavior will be quickly addressed.*

### GET SET UP

- **Be respectful of the tools:** You will be introduced to a lot of new, fun tools in your video-chatting software. Do not share inappropriate images through the on-screen chat feed, or share your screen with inappropriate images.
- **Reduce physical distractions:** Try your best to keep pets, toys, video games and other distractions from disrupting your learning. Don't introduce pets, play with toys, or wear costumes while on-screen—unless your teacher encourages it.
- **Choose a neutral background:** Broadcasting from the bedroom is a little intimate for a class setting. Do your best to carve out a space where you can have peace and quiet but that doesn't convey too many personal details, if possible.
- **Don't bring your device into the bathroom:** Just as with a regular school day, go to the bathroom before class. If there's an emergency, make sure you know how to temporarily disable the video and mute yourself and then turn everything back on again. Practice that—it'll come up more than you think.
- **Contacting Your Teacher:** Be clear and appropriate when emailing, video-chatting, or texting your teacher. Identify yourself using your first and last name once you login. Be patient for a response. Teachers are here to support you and answer your questions but also have obligations at home.
- **Stay Organized:** Use a calendar, agenda book, or the Remind App to keep track of your assignments and assessments.
- **Writing Tools:** Have paper and pencil nearby so that you can take notes and write questions as you are working.

### WHILE IN THE VIRTUAL CLASSROOM

- **Listen to Your Teacher:** Follow all directions that your teacher gives you. Students should not enable video or audio unless specifically directed by the teacher.
- **Be respectful of others:** Be courteous to the teacher and to classmates. This is an unusual time for everyone, and appropriate behavior is a huge help.
- **Use Kind Language:** Do not curse. Do not use inappropriate language that can be misunderstood or hurtful to someone else. Remember sarcasm does not work well when you are writing.
- **Stay safe:** No matter what the setting, it's important that you are aware that your image and audio can be used by others. Conduct yourself appropriately at all times.
- **Don't Cyberbully:** Nobody deserves it. If you are cyberbullied, do not retaliate—be sure to tell a trusted adult.
- **Reduce Virtual Distractions:** Only keep tabs open that are for your school work. Stay off of social media, entertainment websites or video games while you are working.
- **Websites:** Remember to use only valid websites when completing work. Websites that end in .edu, .gov, or .org are typically more reliable.
- **Be Patient:** We're all learning. Mistakes will happen and we will work through them together!