## Welcome to North Bethesda Middle School Enrollment for 2023-2024

We are excited for the 2023-2024 school year ahead.

If you are an International family just arriving in the U.S., please contact the International Admissions Office at 240-740-4500.

To enroll your student for the 2023-2024 school year, we will need the following information:

- 1. Proof of Residency: We will accept:
  - Lease: Please send the front page of the lease which should show your name, the address and the length of the lease and a signature page and date
  - Tax bill: This will show your name and your address
  - Settlement Documents: Please include a page that shows your name and the address and a signature page with date
     NO DEEDS PLEASE
  - Certified Closing on a New Build: Please send a letter from the builder confirming a move in date no later than 60 days from enrollment.
  - Shared Housing Document: complete and notarize form #335-74. Please attach the Tax bill or lease for the owner/renter of the home who is signing the form. Also include 2 proofs of residency for the parent of the student sharing the home. Acceptable forms of proof are a driver's license, utility bills, phone bill, bank bills, and insurance bills. Credit card bills are not an acceptable form of ID.
- 2. Birth Certificate
- 3. Picture ID of parent enrolling
- 4. Immunization Record- 7<sup>th</sup> and 8<sup>th</sup> grade enrollees must have an MCV shot and T-dap booster
- 5. School record or last report card
- 6. Complete New Student Information form #560-24 and Student Emergency Form #565-1.

  Once your student is enrolled, elective descriptions and the elective registration information will be sent to you.

To Enroll Online: <a href="https://www.montgomeryschoolsmd.org/info/enroll/enroll-new.aspx">https://www.montgomeryschoolsmd.org/info/enroll/enroll-new.aspx</a>

If you are not enrolling online, please send all documents to our Registrar: Marybeth Turska@mcpsmd.org. If you have any questions, please call 240-740-2110.