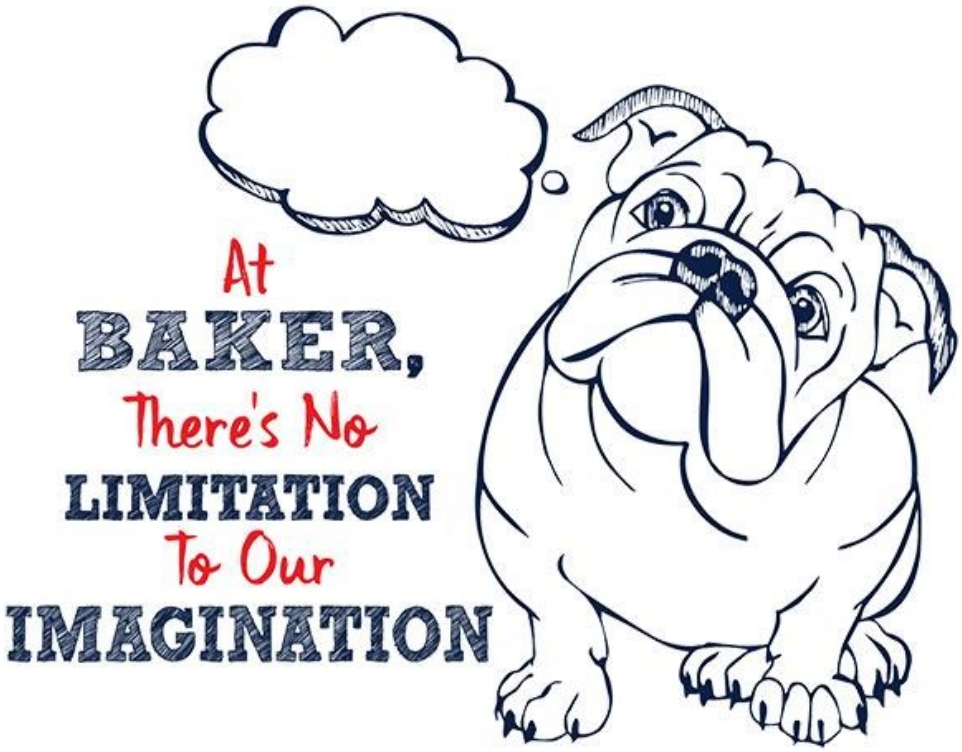
Name_____

Homeroom_____

HR Teacher_____

2019-2020
STUDENT PLANNER



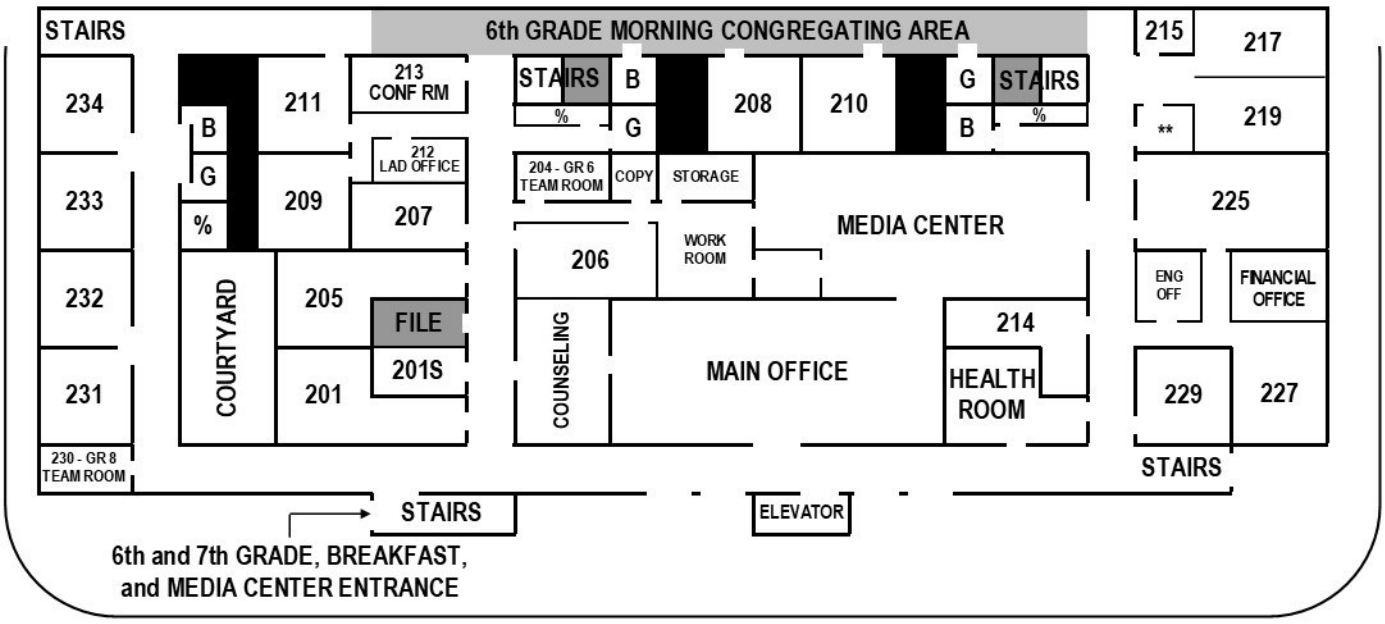
JOHN T. BAKER MIDDLE SCHOOL

25400 Oak Drive, Damascus, MD 20872

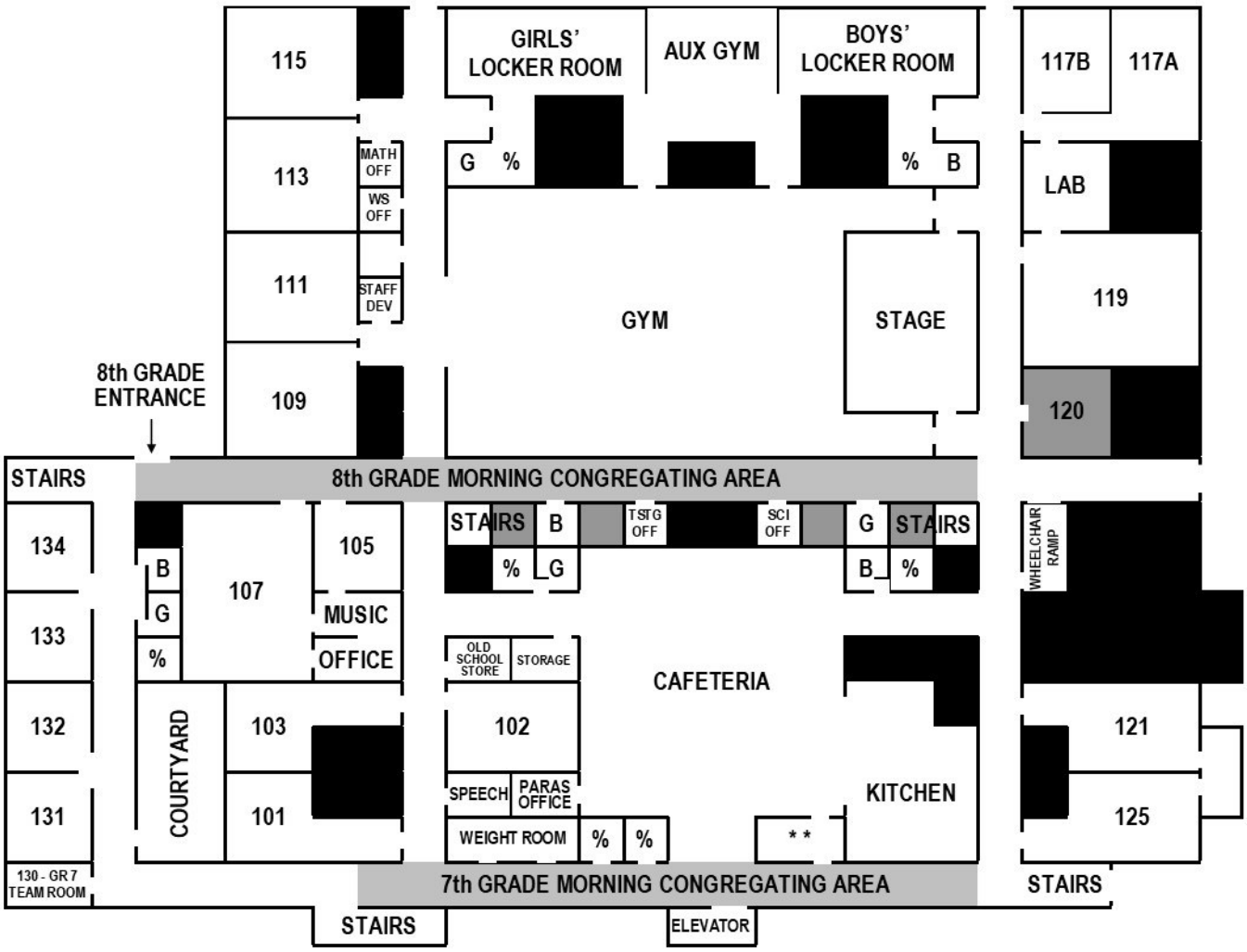
Phone: 240-207-2440 FAX: 301-253-7020 Website: http://www.bakerms.org

JOHN T. BAKER MIDDLE SCHOOL

UPSTAIRS



DOWNSTAIRS



NOT TO EXACT SCALE

BAKER MIDDLE SCHOOL STUDENT INF0

Name _____ Mother's Cell or Work Phone Number_____

Team_____ Father's Cell or Work Phone Number _____

Team Leader_____ Counselor _____ Lunch 6 7 8

Hall Locker #_____ Gym Locker # _____ Bus Route # _____

► ► ► ► ► DO NOT SHARE LOCKERS! ◄ ◄ ◄ ◄ ◄

BELLS	GRADE 6	GRADE 7	GRADE 8
8:15- 8:35	Bulldog Advisory	Bulldog Advisory	Bulldog Advisory
8:39- 9:29	Period 1/Announcements Subject: Teacher:	Period 1/Announcements Subject: Teacher:	Period 1/Announcements Subject: Teacher:
9:33-10:18	Period 2 Subject: Teacher:	Period 2 Subject: Teacher:	Period 2 Subject: Teacher:
10:22-11:07	Period 3 Subject: Teacher:	Period 3 Subject: Teacher:	Period 3 Subject: Teacher:
	11:11-11:56 Period 4 Subject: Teacher:	11:11-11:56 Period 4 Subject: Teacher:	**11:11-11:41 Lunch 8**
	12:00-12:45 Period 5 Subject: Teacher:	**12:00-12:30 Lunch 7**	11:45-12:30 Period 4 Subject: Teacher:
	12:49-1:19 Lunch 6	12:34-1:19 Period 5 Subject: Teacher:	12:34-1:19 Period 5 Subject: Teacher:
1:23- 2:08	Period 6 Subject: Teacher:	Period 6 Subject: Teacher:	Period 6 Subject: Teacher:
2:12- 3:00	Period 7 Subject: Teacher:	Period 7 Subject: Teacher:	Period 7 Subject: Teacher:

Period	Homework Buddy	Phone #	Homework Buddy	Phone #
1				
2				
3				
4				
5				
6				
7				

JOHN T. BAKER MIDDLE SCHOOL'S GOAL ...

"... to improve student achievement by promoting high expectations, developing a strong student work ethic, and increasing academic rigor."

MESSAGE FROM THE PRINCIPAL

Dear Parents, Students, and Staff,

Welcome to a new school year! We look forward to providing the best possible educational experience for our students. Our vision at Baker is to establish a thinking, caring community of learners for life. Our goal is to improve student achievement by promoting high expectations, developing a strong student work ethic, and increasing academic rigor.

In order to accomplish these goals, it is essential that we work in close partnership. Being informed of our expectations enables you to support these efforts. Therefore, part of my commitment to you is to establish clear channels of communication throughout the year.

We hope that you will find this handbook/planner useful. Please acquaint yourself with its contents. I know that this coming school year will be an exciting one for all of us.

Sincerely,

Louise J. Worthington

Louise Worthington, Ed.D.
Principal

Phone: 240-207-2440
Email: Louise_J_Worthington@mcpsmd.org
Twitter: DrLouise Worthington@BAKERPrincipal

HIGHLIGHTS

- This year's school motto is
  "There is no limitation to our imagination!"
- The Baker **8th Grade Promotion Ceremony** will be held on the last day of the school year. Please note that, should there be school closures due to inclement weather or other emergencies and the school year is extended, the last day may not be the original date published by MCPS.
- The official school day for teachers and counselors is 7:50 a.m.–3:20 p.m.
- The Main Office and Counseling Office hours are 7:50 a.m.–4:00 p.m.
- Students may not enter the school building earlier than 7:50 a.m. (9:50 a.m. when there is a delayed opening). **Students arriving at school after 8:05 a.m. (10:05 a.m. when there is a delayed opening) should come to the main front door for entry into the building.** Students may not be in the building once afternoon buses have left unless they are participating in an afterschool activity under the direct supervision of a staff member or extracurricular activity sponsor.
- The instructional day for students is 8:15 a.m.–3:00 p.m. Arrival in class after 8:15 a.m. will be marked as Tardy.
- **Absence/Early Dismissal/Late Arrival** – Absences, early dismissals, and late arrivals require a written note signed by the student's parent/legal guardian. A note or parent signature does not guarantee that the absence, tardiness, or early dismissal will be excused. ***See page 12 for further information***.
- **Buses** – please call the **Dispatch Office at Clarksburg Transportation Depot at 240-740-4720** if you have questions/concerns about your child's bus (e.g., missing bus). Please have your child's **bus route number**.
- Requests to **ride a different bus home must be in writing, must be dated, and must be signed by the student's parent/ legal guardian**. The following information is to be included on the request: student's full name, the name of the other student with whom the student will be riding, and the route number of the bus the student will be riding. Bus passes will be issued in the cafeteria during lunches.
- For your convenience, **A Note to School** can be found on the Baker website in the **Parents tab** under **Other Links**. We recommend that you print out several sheets and keep them in the glove compartment of your vehicle.
- For the safety and well-being of all of our students, **a student may not be released to anyone who is not listed on the myMCPS Parent Portal**. Exceptions will be made only if we receive a written communication signed by the student's parent/legal guardian.
- **Planner** – Each student will be issued one Baker planner on the first day of school at no charge. If, for whatever reason, a student needs to replace his/her planner, the student will be responsible for downloading and printing it at home. If the student does not have the capability to download/print at home, the student may print at school at a charge of $0.10 per page.
- **Obligations** – A student who has an **outstanding obligation** to a teacher, the Media Center, the Financial Office, or the Cafeteria will not be allowed to participate in special school activities until the obligation is cleared. In addition, any student with an outstanding obligation will have his/her yearbook held and will not be allowed to participate in any end-of-year activities (e.g., field day, field trip). Once all obligations are cleared, all restrictions will be removed.
- For the safety and cleanliness of the school, **no outside food or beverages are allowed in the building in the morning**. All outside breakfast food and beverages are to be eaten before coming into the school. Water bottles are allowed.
- **Food items as rewards, recognition, etc. –** We will be closely following the guidelines of MCPS Regulation JPG-RA and, as a result, Baker will only provide nutritious treats as rewards, for recognition, or for purchase by students between the hours of 12:01 a.m. and 3:30 p.m. Thank you so much for putting our students' health first!
- **We ask that items containing nuts or nut by-products not be brought into any instructional areas.** In addition, student celebrations and/or the sharing of food are not allowed on the Baker Middle School campus. Do not bring in, or have parents bring in, any kind of food to share with others, unless the food items are curriculum-related and required for class instruction. When food items are curriculum-related and required for class instruction, those items will need to be nutritious (fruit, veggies, whole wheat, etc.). Any curriculum-unrelated food that is brought in by a parent will be sent home with the parent and any curriculum-unrelated food that is brought in by a student will be held in the Main Office until the end of the day. Thank you for your cooperation in helping us keep the school safe for students with allergies and helping us avoid disruptions and/or conflicts.
- Attendance at **spectator sports** is limited to Baker students, staff, and the parents and siblings of team members.
- **Cell phones and electronic devices** – although secondary students may possess cell phones or electronic devices on MCPS property and at MCPS-sponsored activities, the students may not use these devices for any purpose during instructional times or while serving detention. Students may use cell phones/electronic devices during morning congregating times and while at lunch. All electronic devices, including any listening devices, are to be put away when the bell rings to go to the lockers or to signal the end of lunch. Listening devices are not to be used and must be put away between classes. Students are to abide by the following rules:
  1) be respectful of others' property and electronics.
  2) be considerate of others and use earbuds or headphones when listening to electronics and not speakers or other means of amplifying sound. Sound should be at a personal level.
  3) be sure not to take pictures without permission.
  4) be safe online.

JOHN T. BAKER MIDDLE SCHOOL
2019-2020 SUGGESTED SCHOOL SUPPLIES

GRADES

- Earbuds (not cordless) or headphones (not cordless) for Chromebooks
- Binder — 3-Ring (3 inch)
- Loose-leaf notebook paper (preferably wide ruled)
- Dividers for 3-ring binder (one set/minimum 5 subjects)
- Pencils (#2)
- Pens, ball point (black or blue)
- Pencil pouch (sturdy, for 3-ring binder)
- Book to read during Bulldog Advisory
  (may be a book borrowed from the Baker Media Center)
- Calculator* — for students taking:
  - ◊ C2.0 Algebra – a graphing calculator is required (TI-84).
  - ◊ C2.0 Honors Geometry – the graphing calculator purchased for Algebra or a scientific calculator.
  - ◊ C2.0 Math 6/C2.0 Math 7/C2.0 IM/Algebra Prep – a basic four function calculator is recommended.

  * *Parents — if you purchase a Texas Instruments (TI) calculator, please turn in the TI Technology Points located on the package to the Baker Math Resource Teacher. This will enable Baker to receive free calculator supplies.*

OPTIONAL for ALL GRADES

- Glue stick
- Colored pencils
- Erasers
- Wireless mouse for use with Chromebook
- Carrying case for Chromebook (can be purchased through the Baker MS Online Store)

<u>Suggested</u> Additional Grade-Specific Supplies

6th GRADE
1 Pocket folder *(solid color)*
Extra pencils

7th GRADE
2 permanent-bound composition books *(e.g., marble-colored)*

8th GRADE
2 spiral-bound single-subject notebooks
Multiple pocket folders
Pocket folder for Science
Basic calculator for Science
Highlighters

STUDENT FEES 2019-2020

Student fees are collected by individual class teachers within a department.

Art — Materials for take-home projects: ***Grades 6 and 7*** — $3.00 per quarter; ***Grade 8*** — $5.00 per semester

FACS — Food consumed in class: ***Grades 6 and 7*** — $3.75 per quarter; ***Grade 8*** — $7.50 per semester

Math – *Algebra:* Students who choose to borrow a school-owned graphing calculator instead of buying their own will need to sign an obligation contract/borrower's agreement for the replacement cost of the calculator. Students who lose or damage a school-owned calculator will be required to pay the replacement cost of the calculator.

Music – *Band, Chorus, and Orchestra*: A $10.00 fee for dry cleaning concert attire will be assessed if necessary.

Health/Physical Education – *Grades 6, 7, and 8:* No Fees
For PE class, students may wear a Baker uniform or a plain T-shirt and plain gym shorts (inseam 4-8 inches); they will need to wear a supportive, sturdy pair of sneakers and a pair of socks; they are encouraged to bring deodorant and sunscreen; and, for cold weather days, they are encouraged to bring any color sweatshirt, sweatpants, hat, and gloves. All students will be issued a personal gym locker with a built-in combination lock.

Optional PE uniform purchase — Students who would like to purchase the optional Baker PE uniform (T-shirt, shorts, sweatshirt, or sweatpants) imprinted with school logo will be able to do so online directly from the vendor during limited time frames. These time frames will be advertised in advance — please check the *Paw Prints* and website. *Net proceeds from sales of P.E. sportswear go to the purchase of Physical Education equipment for Baker Middle School students.*

2019–2020 School Calendar

Montgomery County Public Schools

2019	
July 4	Independence Day—Offices and schools closed
August 26, 27, 28, 29, 30	Professional days for teachers
September 2	Labor Day—Offices and schools closed
September 3	First day of school for students
September 30	No school for students and teachers
October 4	Early release day for all students
October 9	No school for students and teachers
November 8	Early release day for all students; end of quarter planning
November 11 and 12	Early release day for all students
November 27	Early release day for all students
November 28 and 29	Thanksgiving—Offices and schools closed
December 23, 24, 25, 26, 27, 30, 31	Winter Break—No school for students and teachers; Offices closed December 24 and 25
2020	
January 1	New Year's Day—Offices and schools closed
January 20	Dr. Martin Luther King, Jr. Day—Offices and schools closed
January 24	Early release day for all students; end of quarter planning
January 27	Professional day for teachers; no school for students
February 17	Presidents' Day—Offices and schools closed
February 28	Early release day for all students
March 27	Early release day for all students; end of quarter planning
April 6, 7, 8, 9, 10, 13	Spring Break—No school for students and teachers; Offices closed April 10 and 13
April 28	No school for students and teachers
May 25	Memorial Day—Offices and schools closed
June 15	Last day of school for students; early release day for all students
June 16	Professional day for teachers

If the school year is disrupted by emergencies and schools are closed three or more days, dates in 2020 identified as possible make-up instructional days include: June 16-22, April 6, April 7 and January 27.

*** This list of dates does not apply to Roscoe Nix Elementary School and Arcola Elementary School, which will follow the 2019–2020 Innovative School Year Calendar.**

Adopted: 11/13/18

Calendario Escolar 2019–2020

Montgomery County Public Schools

2019	
4 de julio	Día de la Independencia (Independence Day)—Oficinas y escuelas cerradas
26, 27, 28, 29, 30 de agosto	Días profesionales para los maestros
2 de septiembre	Día del Trabajo (Labor Day)—Oficinas y escuelas cerradas
3 de septiembre	Primer día de clases para los estudiantes
30 de septiembre	No hay clases para estudiantes y maestros
4 de octubre	Medio día de clases para todos los estudiantes
9 de octubre	No hay clases para estudiantes y maestros
8 de noviembre	Medio día de clases para todos los estudiantes; planificación de fin de trimestre
11 y 12 de noviembre	Medio día de clases para todos los estudiantes
27 de noviembre	Medio día de clases para todos los estudiantes
28 y 29 de noviembre	Día de Acción de Gracias (Thanksgiving)—Oficinas y escuelas cerradas
23, 24, 25, 26, 27, 30, 31 de diciembre	Vacaciones de Invierno—No hay clases para estudiantes y maestros; oficinas cerradas el 24 y 25 de diciembre
2020	
1ro. de enero	Año Nuevo—Oficinas y escuelas cerradas
20 de enero	Conmemoración del Día del Dr. Martin Luther King, Jr.—Oficinas y escuelas cerradas
24 de enero	Medio día de clases para todos los estudiantes; planificación de fin de trimestre
27 de enero	Día profesional para los maestros; no hay clases para los estudiantes
17 de febrero	Día de los Presidentes (Presidents' Day)—Oficinas y escuelas cerradas
28 de febrero	Medio día de clases para todos los estudiantes
27 de marzo	Medio día de clases para todos los estudiantes; planificación de fin de trimestre
6, 7, 8, 9, 10, 13 de abril	Vacaciones de Primavera—No hay clases para estudiantes y maestros; oficinas cerradas el 10 y el 13 de abril
28 de abril	No hay clases para estudiantes y maestros
25 de mayo	Día de los Caídos (Memorial Day)—Oficinas y escuelas cerradas
15 de junio	Último día de clases para los estudiantes; medio día de clases para todos los estudiantes
16 de junio	Día profesional para los maestros

Si el ciclo escolar fuese interrumpido por motivos de emergencia que obligaran el cierre de las escuelas por tres o más días, las fechas identificadas en el 2020 para recuperación de días lectivos incluyen: 16–22 de junio, 6 de abril, 7 de abril y 27 de enero.

*** Esta lista de fechas no aplica a Roscoe Nix Elementary School y Arcola Elementary School, que seguirán el Calendario Innovador de Ciclo Escolar 2019–2020.**

Aprobado: 11/13/18

2019-2020 BAKER MIDDLE SCHOOL STAFF

ADMINISTRATION – 240-207-2440
Dr. Louise Worthington, *Principal, Grade 7 Administrator*
Dr. Vaughn Bradley, Jr., *Assistant Principal, Grade 6 Administrator*
Ms. Melanie Humphries, *Assistant Principal, Grade 8 Administrator*
Ms. Romana Lawrowycz, *Administrative Secretary*

MAIN OFFICE – 240-207-2440
Ms. Lynne Murray, *Financial Specialist*
Ms. Iesha Bowens, *School Secretary*
Ms. Janet Ferrante, *School Secretary (Attendance)*
Ms. Wanda Pagán, *School Secretary*
Ms. Monica Proctor, *School Secretary*

COUNSELING OFFICE – 240-207-2410
Ms. Lori Headdings, *Resource Counselor, Grade 7 Counselor*
Ms. Caleine Ajusma, *Counselor – Special Programs, All Grades*
Ms. Lindsey Buffum, *Grade 6 Counselor*
Ms. Corinne Whited, *Grade 8 Counselor*
Ms. Bonnie Nichols, *Counseling Secretary and Registrar*
Ms. Laura Hammond, *School Psychologist*
Ms. Amy Lipman, *Pupil Personnel Worker*

HEALTH ROOM – 240-207-2444
Ms. Tatyana Krivenko, *Nurse*
Ms. Becky Kell, *Health Room Technician*

TEAM LEADERS – 240-207-2440
Ms. Bridget Friedman, *Grade 6 Odyssey*
Mr. Stewart Cummings, *Grade 7 Terrapins*
Ms. Kari Liuzzi, *Grade 8 Champions*

RESOURCE TEACHERS – 240-207-2440
Ms. Jen Frye, *English*
Ms. Benae Gibson, *Math*
Ms. Shelia Shipmon-Friedli, *Science*
Mr. Stewart Cummings, *World Studies*
Mr. Leonard Marino, *Electives and PE/Health*
Ms. Dawn Haren, *Special Education*

LFI and SCB – 240-207-2440
Ms. Michelle Brooks, *SCB Program*
Ms. Patty Nichols, *SCB Program*
Ms. Kristie Welch, *LFI Program*

MEDIA CENTER – 240-207-2440
Ms. Heidi Walker, *Media Specialist*
Ms. Wanda Pagán, *Media Assistant*

OTHER SCHOOL SUPPORT – 240-207-2440
Ms. Aroub Saad, *IT Systems Specialist*
TBD, *SSL Coordinator*
Ms. Mindy Postal, *Speech Pathologist*
Mr. Ted Onley, Jr., *Security Assistant*
Mr. Robb Wilkie, *Security Assistant*

BUILDING SERVICES – 240-207-2440
Mr. T.J. Budd, Jr., *Manager*
Mr. Nate Rowe, *Assistant Manager*
Mr. Gary Green, *Plant Equipment Operator*

CAFETERIA – 240-207-2406
Ms. Katy Bishop Plog, *Manager*

PTA

President – Ms. Aimee Ibacache
240-606-5582, aimee1000@yahoo.com

Vice President – Ms. Monique Sotomarino
240-246-3503, habitral@gmail.com

Secretary – Ms. Shannon Fleischer
301-685-7107, johntbakermiddleschoolpta@gmail.com

Treasurer – Open

Remember the 4 R's of CyberSafety

- Recognize techniques used by online predators to deceive their victims.
- Refuse requests for personal information.
- Respond assertively if you are ever in an uncomfortable situation while online. Exit the program, log off or turn off the electronic device.
- Report to a parent or other trusted adult any suspicious or dangerous contact that makes you uncomfortable.

MCPS Resources

- http://www.montgomeryschoolsmd.org/info/cybersafety/
- Bullying, Harassment, or Intimidation Reporting Form http://www.montgomeryschoolsmd.org/departments/forms/pdf/230-35.pdf
- CyberSafety hotline: 301-279-3669
- www.cybertipline.com
- cybersafety@mcpsmd.org

2019-2020 BAKER MIDDLE SCHOOL STAFF

STAFF MEMBER	EMAIL
Abbott, Tricia A	Tricia_A_Abbott@mcpsmd.org
Ajusma, Caleine	Caleine_Ajusma@mcpsmd.org
Allen, Pamela A	Pamela_A_Allen@mcpsmd.org
Azoulay, Patricia Y	Patricia_Y_Azoulay@mcpsmd.org
Beddick, Gina R	Gina_R_Beddick@mcpsmd.org
Bishop Plog, Katherine A	Katherine_A_BishopPlog@mcpsmd.org
Blauser, Elizabeth K	Elizabeth_K_Blauser@mcpsmd.org
Bliven, Karen E	Karen_E_Bliven@mcpsmd.org
Bowens, Iesha N	Iesha_N_Bowens@mcpsmd.org
Bozicevich, Jason	Jason_Bozicevich@mcpsmd.org
Bradley, Vaughn M	Vaughn_M_Bradley@mcpsmd.org
Broadus, Tiffany J	Tiffany_J_Broadus@mcpsmd.org
Brooks, Michelle C	Michelle_C_Brooks@mcpsmd.org
Budd Jr, Tyrone	Tyrone_BuddJr@mcpsmd.org
Buffum, Lindsey C	Lindsey_C_Buffum@mcpsmd.org
Bush, Lisa A	Lisa_A_Bush@mcpsmd.org
Chandler, Ashley E	Ashley_E_Chandler@mcpsmd.org
Ciccarello, Nicola	Nicola_Ciccarello@mcpsmd.org
Claxton, Tina D	Tina_D_Claxton@mcpsmd.org
Colbert, Lestine	Lestine_Colbert@mcpsmd.org
Cummings, Jennifer L	Jennifer_L_Cummings@mcpsmd.org
Cummings, Stewart W	Stewart_W_Cummings@mcpsmd.org
Diehl, Dianne L	Dianne_L_Diehl@mcpsmd.org
DiMisa, Christine M	Christine_M_Dimisa@mcpsmd.org
Dupré, Heydi E	Heydi_E_Dupre@mcpsmd.org
Eichorn, April R	April_R_Eichorn@mcpsmd.org
Ferrante, Janet M	Janet_M_Ferrante@mcpsmd.org
Fisher, Harrison Q	Harrison_Q_Fisher@mcpsmd.org
Frankenberger, Diane J	Diane_J_Frankenberger@mcpsmd.org
Friedman, Bridget K	Bridget_K_Friedman@mcpsmd.org
Frye, Jennifer R	Jennifer_R_Frye@mcpsmd.org
Frye, Scott	Scott_Frye@mcpsmd.org
Gibson, Benae E	Benae_E_Gibson@mcpsmd.org
Green, Gary C	Gary_C_Green@mcpsmd.org
Hammond, Laura L	Laura_L_Hammond@mcpsmd.org
Hardy, Norka C	Norka_C_Hardy@mcpsmd.org
Haren, Dawn A	Dawn_A_Haren@mcpsmd.org
Headdings, Lori A	Lori_A_Leister@mcpsmd.org
Hostler, Daniel G	Daniel_G_Hostler@mcpsmd.org
Hudson, Alla	Alla_Hudson@mcpsmd.org
Hughes, Sibyl E	Sibyl_E_Hughes@mcpsmd.org
Humphries, Melanie M	Melanie_M_Humphries@mcpsmd.org
Kamuf, Debra R	Debra_R_Kamuf@mcpsmd.org
Kamuf, Michael C	Michael_C_Kamuf@mcpsmd.org
Kell, Rebecca J	Rebecca_J_Kell@mcpsmd.org
Kelley, Barbara A	Barbara_A_Kelley@mcpsmd.org
Kenst, Jeffrey D	Jeffrey_D_Kenst@mcpsmd.org
Kerr, Clifford R	Clifford_R_Kerr@mcpsmd.org
Krivenko, Tatyana	Tatyana_Krivenko@mcpsmd.org
Lawrowycz, Romana Z	Romana_Z_Lawrowycz@mcpsmd.org
Lara, Ana S	Ana_S_Lara@mcpsmd.org
Leng, Sarah I	Sarah_I_Leng@mcpsmd.org
Liang, Zhuyun	Zhuyun_Liang@mcpsmd.org

STAFF MEMBER	EMAIL
Lipman, Amy L	Amy_L_Lipman@mcpsmd.org
Liuzzi, Kari A	Kari_A_Liuzzi@mcpsmd.org
Maness, Christopher A	Chris_A_Maness@mcpsmd.org
Mann, Tara	Tara_Mann@mcpsmd.org
Marino Jr, Leonard P	Leonard_P_MarinoJr@mcpsmd.org
Minsky, Eric	Eric_Minsky@mcpsmd.org
Moore, Tarrick D	Tarrick_D_Moore@mcpsmd.org
Morejon Manzanilla, Shiela	Shiela_T_Morejonmanzanilla@mcpsmd.org
Moxley, Stephanie M	Stephanie_M_Moxley@mcpsmd.org
Murray, Lynne P	Lynne_P_Murray@mcpsmd.org
Nelson, Becky L	Becky_L_Nelson@mcpsmd.org
Nichols, Bonnie J	Bonnie_J_Nichols@mcpsmd.org
Nichols, Patricia L	Patricia_L_Radzville@mcpsmd.org
Niswander, Joel D	Joel_D_Niswander@mcpsmd.org
Onley Jr, Claude W	Claude_W_OnleyJr@mcpsmd.org
Pagán, Wanda	Wanda_Pagan@mcpsmd.org
Paredes, Patricia T	Patricia_T_Paredes@mcpsmd.org
Pekar, John T	John_T_Pekar@mcpsmd.org
Pennington, Pamela A	Pamela_A_Pennington@mcpsmd.org
Peters, Sarah E	Sarah_E_Peters@mcpsmd.org
Photinakis, Kimberly	Kimberly_Photinakis@mcpsmd.org
Pluchino, Ann R	Ann_R_Pluchino@mcpsmd.org
Postal, Mindy B	Mindy_B_Postal@mcpsmd.org
Pressel, Alicia M	Alicia_M_Pressel@mcpsmd.org
Proctor, Monica L	Monica_L_Proctor@mcpsmd.org
Rascona, Joseph	Joseph_Rascona@mcpsmd.org
Rettig, Anthony R	Anthony_R_Rettig@mcpsmd.org
Rhodes, Kimberly A	Kimberly_A_Rhodes@mcpsmd.org
Rowe, Nathaniel A	Nathaniel_A_Rowe@mcpsmd.org
Ruocco, Mark E	Mark_E_Ruocco@mcpsmd.org
Saad, Aroub H	Aroub_H_Saad@mcpsmd.org
Schultz, Charles J	Charles_J_Schultz@mcpsmd.org
Schwartz, Joan S	Joan_S_Schwartz@mcpsmd.org
Shipmon Friedli, Shelia A	Shelia_A_Shipmonfriedli@mcpsmd.org
Shockey, Lisa	Lisa_Shockey@mcpsmd.org
Smith, Mark	Mark_A_Smith@mcpsmd.org
Sprankle, Jason L	Jason_L_Sprankle@mcpsmd.org
Standford, James G	James_G_Standford@mcpsmd.org
Tolbert, Jennifer R	Jennifer_R_Tolbert@mcpsmd.org
Volley, Deborah J	Deborah_J_Volley@mcpsmd.org
Walker, Heidi H	Heidi_H_Walker@mcpsmd.org
Webster, Gregory S	Gregory_S_Webster@mcpsmd.org
Webster, Jeanne M	Jeanne_M_Webster@mcpsmd.org
Welch, Kristie L	Kristie_M_Welch@mcpsmd.org
Wells, Jennifer K	Jennifer_K_Farrell@mcpsmd.org
Wetzel, Pamela J	Pamela_J_Wetzel@mcpsmd.org
White, Andrew A	Andrew_A_White@mcpsmd.org
Whited, Corinne E	Corinne_E_Whited@mcpsmd.org
Wilkie, Robert C	Robert_C_Wilkie@mcpsmd.org
Worthington, Louise J	Louise_J_Worthington@mcpsmd.org
Yeh, Christopher	Christopher_Yeh@mcpsmd.org
Zhao, Wan H	Wan_H_Zhao@mcpsmd.org
Ziranski, Joyce A	Joyce_A_Ziranski@mcpsmd.org

NATIONAL JUNIOR HONOR SOCIETY

The selection criteria for the William Ruth Chapter of the National Junior Honor Society at Baker Middle School are based on the pillars of Scholarship, Leadership, Service, Citizenship, and Character. Students who are selected to be members of the NJHS and accept will be expected to attend all meetings and maintain the standards of the NJHS. Members of NJHS will also be expected to participate in a certain number of service activities in 7th and/or 8th grade.

Students in the 7th and 8th grades will be considered for NJHS induction based on the following indicators which serve as a framework for selection:

I. Scholarship
   - A grade point average of 3.5 or higher for last year as well as a grade point average of 3.5 or higher for the first two marking periods of this year
   - Being on the Honor Roll for all of these six marking periods (all four marking periods last year plus MP1 and MP2 this year)

II. Leadership
   - Successfully holding school offices or positions of responsibility
   - Leading in the classroom, at work, and in other school or community activities

III. Service
   - Participating in some service or charitable activity outside of school
   - Mentoring people in the community or students at other schools
   - Helping with any request made by staff to help support our school community
   - Volunteering to provide assistance whenever needed

IV. Citizenship
   - Understanding the importance of civic involvement
   - Having a high regard for freedom, justice, and democracy
   - Involvement with such activities as Scouting, community organizations, and school clubs

V. Character
   - Upholding our core values of respect, responsibility, and integrity
   - Complying with school rules

BMS National Junior Honor Society Selection Procedures

- All seventh and eighth grade students who earned a cumulative grade point average of 3.5 or higher last year and a grade point average of 3.5 for the first two marking periods this year, <u>and</u> were on the Honor Roll all six marking periods will be considered.
  (*After end of MP2 and distribution of report cards*)
- Students meeting the academic criteria will be invited to attend an informational meeting after the preliminary selection has been made. Students unable to attend can contact one of the team leaders for information.
- Students will be offered the opportunity to provide information about themselves on the Student Activity Information Form, which will be given out at the informational meeting. It is the student's responsibility to complete the Student Activity Information Form in order to be considered by the Faculty Council (BMS Teachers) for induction. Completed forms will be due by early March to grade level team leaders:
  7th Grade – Mr. Cummings; 8th Grade – Ms. Liuzzi
- The BMS Faculty Council will meet to discuss and select candidates.
- Selected students will be notified.
- An Induction Ceremony will be held in April or May.

GRADING AND REPORTING PROCEDURES

The Montgomery County Public Schools grading policy was initiated to give parents a clear understanding of their children's academic progress. Beginning with the 2013-2014 school year, the grade calculation method used to determine marking period grades at Baker Middle School was changed. There are two categories in which all tasks will be assigned:

- Homework for Practice and Preparation (10% of marking period grade) – Any assignments for which teachers are only marking "completion credit". Assignments in this category will be given full credit if the student completed the entire assignment *with a good faith effort*. If a student completed part of the assignment, partial credit may be awarded based on the portion of the work completed.
- All Tasks/Assessments (90% of marking period grade) – Any assignments for which teachers are assigning a grade based on the demonstration of learning. Assignments in this category will be given credit based on the accuracy/correctness of the student's work.

This method makes it easier for teachers to ensure that individual assignments have an intended weight on a student's overall marking period grade. Additionally, it more closely aligns us with the grade calculation method used at Damascus High School. This method makes it easier for students and parents to monitor their grades and determine how to improve or maintain grades throughout the marking period.

GRADING SCALE

A = 90 – 100
B = 80 – 89
C = 70 – 79
D = 60 – 69
E = 59 and below

The bottom of the grading scale will be 50%. However, any student who does not hand in an assignment by the noted deadline for that grade will receive a zero. Assignments which reflect little or no effort may receive a zero. Learning skills *(see below)* are not averaged into a student's grade but reflect work habits which contribute to a student's academic progress and success.

GRADE SHEETS

Grade sheets will appear on the myMCPS Portal again this year. Teachers have a two-week window for posting grades.

DUE DATES/DEADLINES – Teachers will let students know when an assignment is due. This may also appear on the myMCPS Portal or Classroom where homework assignments will be listed. Students who turn in their assignment after the due date, but prior to the deadline, will receive a grade reduction of no more than 10%. A deadline is the absolute last day that an assignment will be accepted for a grade. Assignments not handed in may receive a zero. Due dates and deadlines will be established by the teacher and communicated to the students through the use of one or more of the following: classroom agenda, assignment book, table of contents, the myMCPS Portal or Classroom, and verbal announcements.

Due Date Extensions: If an extension is needed, the student must arrange this with the teacher prior to the due date. There will be no extensions for work after the stated deadline, except in the case of extenuating circumstances.

HOMEWORK – All homework is valuable and related to the curriculum. Some work, begun in class or as part of an assignment, may be given as homework, graded, and included in the "All Tasks/Assessments" category. Practice homework will receive feedback from the teacher and will be recorded as no more than 10% of a student's grade.

RETEACHING/REASSESSING – Reteaching occurs when students are not meeting learning goals. This is assessed in a number of ways. When teachers provide an opportunity for students to be reassessed, this will be available to all students in the class who completed the original assignment by the due date. An entire or partial reassessment would be offered after the students fulfilled certain conditions, such as attending a review session, completing a review packet, etc. The grade that the student earns on the reassessment will replace the original grade. Only one reassessment opportunity per task/assessment will be given. Some assessments or tasks will not be eligible for reassessment.

LEARNING SKILLS – As a further way of understanding a student's progress in class, learning habits and work skills will be noted. These will fall into two categories:

Participation – This describes how engaged a student is in class discussions, activities, and class work.

Assignment Completion – This describes how attentive a student is in completing and turning in work. This covers both homework and in-class assignments. These learning skills are not averaged into a student's grade but reflect work habits which contribute to a student's academic progress and success.

The symbols for the learning skills used are: C – Consistently O – Often S – Sometimes R – Rarely NI – Not enough info

BAKER MIDDLE SCHOOL STANDARDS

The following standards apply to all Baker students at all times.
For detailed information, refer to the MCPS Student Code of Conduct and A Student's Guide to Rights and Responsibilities, which can be found online at http://www.montgomeryschoolsmd.org/students/rights/

SCHOOL-WIDE STANDARDS
(*These apply in all parts of Baker at all times, including extracurricular events, both before- and after-school.)*

- Use appropriate language and demonstrate appropriate behavior.
- Do not engage in public displays of affection (kissing, hand holding, hugging, etc.). These are unacceptable behaviors and are not permitted anywhere on school grounds.
- Keep your hands and feet to yourself. Horseplay is unacceptable behavior.
- Name calling and verbal harassment against persons because of their race, religion, national origin, ethnic background, sexual orientation, disability, or any other reason, will not be tolerated.
- Store your book bag/backpack in your locker.
- Students may not share a locker with another person. Each student is assigned his/her own locker.
- Hats, bandanas, and chains are not permitted.
- Coats are not to be worn in the building unless permission is given by a staff member.
- Clothing which references violence, weapons, drugs, sex, or other inappropriate or offensive matters is strictly prohibited.
- Consume food and drink only in the cafeteria.
- Gum and candy are not to be consumed unless permission is given by a staff member.

IN THE CLASSROOM

- Be seated, with your materials, ready to begin when the bell rings.
- Keep your hands and feet to yourself.
- Stay seated (unless granted permission to do otherwise by your teacher).
- Show respect for teachers' and other students' rights and property.
- Gum, food, and beverages are not allowed in the classroom without the permission of the teacher.

IN THE HALLWAYS

- Walk, at all times, through the building.
- Use appropriate behavior, keeping your hands and feet to yourself.
- Do not engage in horseplay as it is unacceptable behavior.
- Use the appropriate volume of voice when indoors.
- Listening devices are not to be used between classes and must be put away.
- Use only appropriate language.
- Keep to the right side of halls and stairs.
- During instructional time, a pass is mandatory for being out of class.

IN THE CAFETERIA

- Form and keep a single line at each service area. When coming to the line, get at the end of the line.
- Do not take anyone else's food.
- If you do not have money, you may borrow up to $10.00 on your account – this becomes a financial obligation.
- Clean up your own place.
- Running, shoving, and horseplay are unacceptable behaviors.
- Keep your voice at an appropriate volume.
- Do not use speakers or other means to amplify sound from your electronics. Sound should be at a personal level.
- Remain in the cafeteria until dismissed.
- Fast food deliveries are not appropriate. Students should buy their lunch at school or bring their lunch from home.
- If there is a fire alarm, students in the cafeteria will meet their prior-period teacher outside: 6th grade will report to their Period 3 teacher, 7th grade will report to their Period 4 teacher, and 8th grade will report to their Period 5 teacher.
- When warned ten minutes before the end of lunch, begin cleaning your area and gathering materials to be ready to go to the next class.
- You may use the restrooms directly outside the cafeteria during lunch without asking permission. You are to return promptly to the cafeteria.
- Students at lunch will be dismissed by microphone.
- Students are to remain in their seats unless going to the restroom, going to the snack line, or throwing out trash.

IN THE ASSEMBLIES

- Be seated and stay with your class.
- Speak only if required, then use an appropriate volume.
- Show respect for every presenter and every program.
- Books or objects not needed for the assembly may not be brought to the assembly.
- Beverages, gum, candy, and food are forbidden.

BAKER MIDDLE SCHOOL GENERAL INFORMATION FROM A-Z

ACTIVITY BUS – Only students who participate in an approved and sponsored after-school activity may ride the activity bus. Bus routes will be published and/or posted at the beginning of the year.

ACTIVITIES/CLUBS — Activities are offered on Tuesday, Wednesday, and Thursday afternoons. This allows students to ride the activity bus, if needed. There is an organized program of clubs, support sessions, and activities. All students who participate are expected to have made prior arrangements with a specific teacher and be under his/her supervision during the entire activity period. Every student is expected to take the activity bus unless being picked up by a parent/guardian. More details regarding after-school activities will be available at the beginning of the school year.

ATTENDANCE: ABSENCE — Attendance in school is required by law. "A student is counted present for a full day if a student is in attendance four hours or more of the school day. A student is counted present for ½ day if in attendance for at least two hours of the school day, but less than four hours." *(Maryland Student Records System Manual)* Students will be recorded as follows:

Arrive Late (stay until 3:00 p.m. – end of school day)
Arrive 8:15-10:59 — Tardy/All Day Present
Arrive 11:00- 1:00 — AM Absent
Arrive 1:21- 3:00 — All Day Absent

Leave Early (arrive by 8:15 a.m. – start of school day)
Leave 8:15-10:14 — All Day Absent
Leave 10:15- 2:11 — PM Absent
Leave 2:12- 3:00 — Early Release/All Day Present

Parents — please do not schedule non-emergency appointments during the school day, if at all possible.

If a student will be absent from school or will be arriving late, a parent/guardian is expected to call Attendance at 240-207-2441 each day of the absence to report the absence/tardiness. A phone call must be followed up by a note *(see next paragraph).*

A student returning to school after an absence must turn in a note to the Attendance Secretary signed by the parent/guardian. **We cannot excuse an absence without a note signed by the parent/guardian**. There will be a limit of three school days following the absence to submit the written note. Unless the principal has granted an extension after this three-day limit, all undocumented absences are classified as unexcused. The note must contain the following: student's name (full legal name), student ID, grade, date(s) of absence, reason for absence, parent/guardian signature, and parent/guardian contact number. Providing a note does not guarantee that the absence will be excused. According to Maryland State Law, only the following absences are considered lawful/excused (tardiness is considered to be a short absence):

- *Court Summons*
- *Death in Family*
- *Hazardous Weather Conditions*
- *Illness of Student **
- *Previously Approved Activity*
- *Religious Holiday*
- *State of Emergency*
- *Suspension*
- *Lack of Authorized Transportation*
  This does not include students denied MCPS authorized transportation for disciplinary reasons. It also does not include missing the bus.

Absence for any other reason must be approved by the principal prior to the absence. A letter should be addressed to the principal giving the dates and the reason(s) for the proposed absence. This letter must be received a minimum of three days prior to the first day of absence.

* In accordance with regulation JEA-RA II.A.3.d.3, "The principal may require a physician's certificate from the parent or guardians of the student …" and a physician's note will be required after a five-day absence.

ATTENDANCE: EARLY DISMISSAL — A student who needs to leave before regular dismissal time must bring a note, signed by the parent/guardian, explaining the absence, to the Attendance window by 8:30 a.m. (or as early in the day as possible). The student will receive a pass from the Attendance Office which is to be presented to the teacher at the beginning of the class from which the student is to be dismissed. It is the student's responsibility to keep an eye on the time so he/she can be dismissed at the requested "to leave at" time without being called. Providing a note or signing out your child does not guarantee that the early release will be excused.

ATTENDANCE: LATE ARRIVAL — **Students arriving at school after 8:05 a.m. (10:05 a.m. when there is a delayed opening) should come to the main front door for entry into the building.** A student arriving late must sign in at the Attendance window. At that time, the student must turn in a note, signed by the parent/guardian, explaining the absence, or the parent/guardian must sign in the student. A student arriving without a note or parent/guardian signature will be marked unexcused. Providing a note or signing in your child does not guarantee that the tardiness will be excused.

AWARDS — At Baker, we recognize student achievements throughout the school year, culminating with an Awards Night ceremony in June for exceptional achievements.

Quarterly Awards Criteria:

Honor Roll — awarded to students who had a 3.0 average or higher <u>and</u> no more than one C <u>and</u> nothing lower than a C <u>and</u> had no Incompletes for that marking period.

All A Honor Roll — awarded to students who had a 4.0 (i.e., earned an A in every single class) and had no Incompletes for that marking period.

Awards Night criteria:

All A Honor Roll and **President's Silver Seal Award for Educational Achievement** — awarded to students who earned an A in every single class and had no Incompletes for each of the first three marking periods of the current year.

President's Gold Seal Award for Educational Excellence — awarded to students who earned an A in every single class for all four marking periods of 6th grade and who earned an A in every single class for all four marking periods of 7th grade and who earned an A in every single class for each of the first three marking periods of 8th grade and had no Incompletes.

Scholar-Athlete — awarded to two 8th grade students – one boy and one girl – who participated in at least one interscholastic sport, who showed appropriate sportsmanship, and who earned a place on the honor roll for each of the first three quarters of the current school year.

Principal's Award — awarded to two 8th grade students – one girl and one boy – who have:

1) put forth full effort in her/his schoolwork, 2) acted as a role model for others by exemplifying all the Pillars of Character, and 3) given to his/her school and community through service.

American Legion School Award — awarded to two 8th grade students – one girl and one boy – who possess "those high qualities of courage, honor, leadership, patriotism, scholarship, and service which are necessary to the preservation and protection of the fundamental institutions of our government and the advancement of society."

Superintendent's SSL Award — awarded to those students who have documented 75 hours of service performed by the first Friday in April of the current middle school year.

BULLDOG ADVISORY — Bulldog Advisory is a 20 minute period of time (8:15-8:35 a.m.) where students will meet in small groups with a Baker staff member. Each staff member will work with this group of students to help them be successful in middle school. This time will be used for students to monitor their grades, organize their materials and digital files, engage in team-building activities, complete assignments, and participate in sustained reading. This period is part of the instructional day, so students arriving after 8:15 will be marked tardy.

BUS TRANSPORTATION — Bus transportation is a privilege and students must follow all school and bus rules while on the bus. Discipline problems which occur on the bus are considered a very serious matter due to the safety issues involved. The school and transportation department reserve the right to deny bus transportation to students who do not comply with the rules. **Students are expected to ride their own bus home. Requests to ride a different bus home must be in writing, dated, and signed by the student's parent/legal guardian.** The following information is to be included on the request: the student's full name, the name of the other student with whom the student will be riding, and the route number of the bus the student will be riding. Bus passes will be issued during lunches in the cafeteria. Students may walk to and from school **only** if a permission note signed by the student's parent/guardian is brought from home and placed on file with the Attendance Secretary.

CAFETERIA — The cafeteria sells hot lunches every day as well as "a la carte" items, milk, and ice cream. Menus are posted daily in the cafeteria and can be found on the MCPS website.

Lunch PIN Numbers: Students are assigned a PIN number that is used in purchasing lunches. Parents may deposit funds to their child's account by going to www.MySchoolBucks.com or they can make out a check to "Baker MS Cafeteria" to be deposited in their child's account. The students use this system to pay for lunch and do not need to carry cash to school.

Breakfast Program: Students eating breakfast at Baker may pick up a ticket at the front entrance starting at 7:50 a.m. and proceed to the cafeteria by going down the center. Students will take the stairs to the lower level and enter the cafeteria, handing their ticket to the staff member on duty as they enter.

CELEBRATIONS — Student celebrations (e.g., birthday treats) that involve only some students/friends tend to have a negative impact on the student body as a whole. In light of the disruption, conflict, and mess that result, student celebrations and/or the sharing of food will not be allowed on the Baker Middle School campus. Do not bring in any kind of food to share with others. Anything that is brought in will be sent home or held in the Main Office until the end of the day. Thank you for your cooperation in helping us keep the school safe for students with allergies and helping us avoid disruptions and/or conflicts.

CELL PHONES and ELECTRONIC DEVICES — Although secondary students may possess cell phones or electronic devices on MCPS property and at MCPS-sponsored activities, the **students may not use these devices for any purpose during instructional times or while serving detention. Students may use cell phones/electronic devices during morning congregating times and while at lunch. All electronic devices, including any listening devices, are to be put away when the bell rings to go to the lockers or to signal the end of lunch. Listening devices are not to be used and must be put away between classes.**

Students are to abide by the following rules:

1) be respectful of others' property and electronics.
2) be considerate of others and use earbuds or headphones when listening to electronics and not speakers or other means of amplifying sound. Sound should be at a personal level.
3) be sure not to take pictures without permission.
4) be safe online.

Students may not use cell phones/electronic devices on MCPS buses or commercially chartered buses used for school-sponsored activities (e.g., field trips) during the instructional day (i.e., 7:50 a.m.–3:00 p.m.) except as noted above. Students who do not follow the rules will have the cell phone/device confiscated. Confiscated cell phones will be taken to the Main Office. The first time a device is confiscated, the student will be allowed do retrieve it at the end of the day. The second time a device is confiscated (and each time thereafter), the device will not be released to the student– a parent will have to come to the school and pick it up. If there is an **emergency situation** when a student must contact home during the day or at an after-school activity, the student will be permitted to use the school phone in the Main Office.

COUNSELING OFFICE — The counseling staff consists of grade-level counselors who are responsible for counseling activities related to students. Each counselor is concerned with making school a meaningful and successful experience for each of their students. The counselors will follow their students for the three years they attend Baker. Students are encouraged to see a counselor, as needed, by signing up on the appointment schedule located in the counseling office. Signing up for an appointment is to be done during a student's open time (i.e., Bulldog Advisory, lunch, or teacher's permission with a pass). Of course, students with critical concerns will be seen as soon as possible.

DRESS PROTOCOLS — Clothing should reflect the idea that school is a place of business, not a place of recreation. Wearing attire deemed inappropriate or distracting by a staff member may result in the student being sent home to change or being required to wear his/her PE attire for the remainder of the day. Please use common sense and dress decorously for school. Some requirements are listed below:

- **All undergarments and private skin must be covered at all times.**
- Pants worn below the hips are not permitted.
- Halter tops and crop tops are not permitted.
- Sleeveless tops must have straps at least the width of the index and middle finger combined.
- Sleeveless tops may not have wide-cut armholes.
- All tops must cover all bra parts (including straps) in front, in back, and under the arms.
- All tops must not display any cleavage.
- Short shorts, raggedy cutoffs, and other beach wear are not allowed.
- **Hems of shorts or skirts must fall below the tip of the middle finger when arms are held straight down to the sides with shoulders in relaxed position.**
- **Rips and/or decorative cutouts must fall below the tip of the middle finger when arms are held straight down to the sides with shoulders in relaxed position.**
- Clothing with inappropriate or suggestive messages is not permitted.
- Clothing and accessories associated with drugs, alcohol, and/or gangs, (e.g., bandanas of any color, chained wallets, spiked jewelry, etc.) are not permitted.
- Pajama pants, slippers, and other sleepwear are not permitted.
- Hats, hoods, scarves (for boys and girls), outer jackets, and backpacks are not to be worn inside the school.
- Shoes must be worn at all times.

DROP OFF/PICK UP — At Baker, we try to make the school day run as smoothly and safely as possible so that distractions to learning are limited. With this in mind, we ask that, when you provide transportation for your child, **please use the large parking lot to the left of the school past the school bus zone to drop off or pick up your child**. Do not let your child out of your vehicle before the bus zone as doing so causes other vehicles to back up on Oak Drive or pull around stopped cars. Do not drop off your child on Oak Drive. Crossing between buses creates an extremely hazardous situation for students, staff, and bus drivers. If you need time for last-minute instructions, paper signing, packing up, etc., please park in one of the spots in the large lot. The school bus zone at the front of the building is not to be used by parent/guardian vehicles from 7:30-8:30 a.m. or from 2:45-4:15 p.m.

ELIGIBILITY FOR INTRAMURALS and EXTRACURRICULAR ACTIVITIES — Participation in intramurals and extracurricular activities is a privilege extended to all students. It is the student's responsibility to remain eligible. In accordance with MCPS Policy IQD, Regulation IQD-RB, "Students who have a 2.0 grade point average with no more than one failing grade in the previous marking period will be academically eligible to participate or practice during the next marking period in any extracurricular activity requiring academic eligibility." Tutoring and instruction-related activities are the only exceptions.

ENTERING BUILDING/CONGREGATING AREA — Students may not enter the building earlier than 7:50 a.m. When the school opens to students at 7:50 a.m., students are to go to their grade level congregating area *(see map on inside front cover)* and are to remain seated along the walls of the hallways without blocking doorways. For the safety and cleanliness of the school, **no outside food or beverages are allowed in the building in the morning**. All outside breakfast food and beverages are to be eaten before coming into the school. Water bottles will be allowed. When the 8:05 a.m. bell sounds, students may go to their lockers and then report to their Bulldog Advisory class. **All electronics and earbuds/headphones are to be off and out of sight at the 8:05 a.m. bell.** Please be aware that even during the cold months, with freezing temperatures in the morning, our doors open for students at 7:50 a.m. on regular school days and 9:50 a.m. on days when there is a two-hour delay. Staff are not on duty until those times and, therefore, there is no one to supervise your child or let them into the building. Please make sure students come bundled warmly in preparation for the cold temperatures outside.

- Sixth graders enter through the side door near the large parking lot and congregate in the upper rear blue locker hallway.
- Seventh graders enter through the side door near the large parking lot and congregate in the lower red locker hallway.
- Eighth graders enter the building through the back door and congregate in the lower green locker hallway.

EMERGENCY SITUATIONS — Emergency situations, *including weather emergencies,* will be dealt with on a case-by-case basis. Procedures and protocols will be announced as the situations occur.

EXTRACURRICULAR ACTIVITY (ECA) FEES — Effective with the 2017-2018 school year, MCPS no longer requires payment of an Extracurricular Activity (ECA) fee for middle or high school students to participate in extracurricular activities.

FIRE DRILLS — Fire Drills will be practiced during the year to ensure orderly evacuation at all times during the day. In addition, there will be emergency drills (weather, threat to safety and security, etc.). We thank you and appreciate your understanding and cooperation in this process.

HALL PASSES — Students must have a hall pass to be out of class. In addition, students must have a pass to come to the Main Office, the Counseling Office, or the Health Room. Students without passes will be sent back to get one from their teacher.

HEALTH ROOM —Students are responsible for immediately notifying their teacher if an injury occurs. All injuries and/or illnesses must be assessed through the Health Room and the nurse or health tech will contact a parent if needed. **Students are not to call or text parents about health related issues using cell phones or the Main Office phone** unless instructed to do so by a staff member. A student who feels ill (or wishes to discuss a health problem with the nurse or health technician) should ask for a pass from the classroom teacher. Parents are requested to notify the Health Room about health concerns or problems, especially those that affect attendance, school performance, or require medications. **Parents, please keep your home and work telephone numbers updated so that we can reach you quickly in case of emergency.**

Injuries: Students who need assistance due to injuries and/or physical limitations should bring an explanatory note from the attending physician to the Attendance Secretary. After making a copy, the Attendance Secretary will send the student with the note to the Health Room. Parents will be contacted by the Health Room to determine what assistance the student needs. The Health Room will issue an elevator pass if it is determined that one is needed. If other assistance is needed (e.g., a student helper), the student will be sent to his/her counselor. **Students who need to be excused from Physical Education classes must submit a completed MCPS Form 345-22 Physical Education Physician Contact Form http://www.montgomeryschoolsmd.org/departments/forms/pdf/345-22.pdf**.

Medications: All medications which are to be administered in school (whether prescription or over-the-counter) must be at the direction of a doctor. **MCPS Form 525-13 Authorization to Administer Prescribed Medication is available online at http://www.montgomeryschoolsmd.org/departments/forms/pdf/525-13.pdf**. Parents should notify and work with the Health Room if their child requires medication during the school day. The school nurse and the health technician maintain and oversee the administration of all medicines.

INSURANCE — The option to purchase insurance is made available to all students during the first week of school. If a parent/guardian chooses to secure this insurance, he/she mails the form directly to the company. In many cases, the policy a family already has is sufficient. However, if a family does not have a health insurance policy, it is very important to consider securing this insurance.

INTERSCHOLASTIC SPORTS — Seventh and eighth grade students are able to participate in interscholastic sports programs in co-ed cross-country, and boys' and girls' teams for basketball, soccer, and softball. In order to participate, students must have the parental permission forms signed and a medical form completed and turned in. Academic and behavioral eligibility rules apply to all participants. **Attendance at spectator sports is limited to Baker students and staff, and the parents and siblings of team members.**

INTRAMURAL ATHLETICS — Baker Middle School has a comprehensive Intramural Program. A schedule of the program will be published early in the school year. All students are eligible to participate in any or all of the sports. Students may participate individually or on teams. Some of the sports may include flag football, volleyball, soccer, basketball, street hockey, table tennis, weight training, softball, and track. A complete listing of intramural sports will be available from the Intramural Coordinator. Academic and behavioral eligibility rules apply to all participants.

LISTENING DEVICES — Listening devices may be used during morning congregating times and while at lunch. All electronic devices, including any listening devices, are to be put away when the bell rings to go to the lockers or to signal the end of lunch. Listening devices are not to be used and must be put away between classes. Students are to abide by the following rules:

1) be respectful of others' property and electronics.
2) be considerate of others and use earbuds or headphones when listening to electronics and not speakers or other means of amplifying sound. Sound should be at a personal level.
3) be sure not to take pictures without permission.
4) be safe online.

LOCKERS — Each student will be assigned a locker at the beginning of the year. All personal items are to be kept in lockers when not in use. Sharing lockers is not permitted and the combination should not be given to anyone. Periodic locker checks will be conducted throughout the year to make sure that students are keeping their lockers clean and in good condition. Lockers are the property of the school and may be opened at any time by an administrator or by security.

LOST AND FOUND — Students who find items of value – such as watches, glasses, and jewelry – should turn them in to Security in the Main Office. Items, such as clothing and books, are placed on the racks in the cafeteria so students can easily locate them. If items are lost in PE, students should check in the appropriate locker room or with the PE teacher.

LUNCH MONEY, BORROWING — Students may only borrow money from the Baker Cafeteria in emergency situations. Any monies borrowed must be paid back the next day. Parents/guardians will be notified of their child's debt if it has not been paid back after two reminders. Students will only be able to borrow lunch money twice. After borrowing the second time, a debt will need to be repaid before borrowing again.

MAKE UP WORK — When students are absent from school, it is their responsibility to obtain and make up missed assignments. Students should check the myMCPS Portal or Classroom for homework assignments and contact classmates about missed work. When they return, students should ask each of their teachers about making up work. **When a student has been absent for three consecutive days due to illness, the parent/guardian may call the counseling office to request work**. The teachers will have 24 hours to gather the work for the student. For each day a student is out due to a lawful absence *(see page 10)*, the student will be allowed two days to make up missed work. Students absent for any reason other than illness/hospitalization/ death in family are responsible for getting their assignments prior to the absence.

MEDIA CENTER — Students are welcome to use the Media Center from 7:50 a.m. to 8:05 a.m. (with a morning pass), during classes with teacher permission, during Bulldog Advisory, during lunch when available, and after school until 3:10 p.m. Extended after-school visits are available through prearrangement with the Media Specialist.

Computer Usage in the Media Center — The Media Center has several networked computers with applications designed to assist student learning. Access to online encyclopedias, magazine and newspaper databases, the Internet, multimedia software, word processing, and presentation programs are all available on each computer. These computers are able to print to our color printer. Each student computer account is accessible through a unique password. Students are encouraged to use the Online Resources provided by MCPS and Baker Middle School.

When using computers in the media center (or any computer in the school) students are to:

- Remember that food and drinks are not allowed near any computer.
- Log in only using their own login ID and password.
- Keep their password confidential.
- Recognize that scheduled classes have priority for use of the Media Center computers.
- Recognize that the computers are to be used for educational purposes only.
- Limit their use to the programs on the menu. Students may not access the hard drive or change settings.
- Understand that inappropriate use of the Internet, computer programs, or printers will result in an administrative referral and temporary or permanent loss of computer privileges.
- Always select *Print Preview* before printing. This allows the student to see what has been selected to print and will prevent the printing of unwanted pages.
- Log off the computer when finished and make sure the work area is clean and chairs are pushed in.
- Be aware that he/she will be required to pay for any physical damages to the computer, keyboard, or mouse.

myMCPS — myMCPS Portal and Classroom are used to post student progress reports, assignments, and other class– and school–related information for students and parents. myMCPS Portal updates will be done on a regular basis. The staff will put forth this extra effort so that parents may have up-to-date information on their child's academic status in their classes. This is another way in which parents can be active partners with the school in their child's academic success. Instructions for setting up a myMCPS parent portal account can be found on the MCPS website and other modes of communication will be provided.

OBLIGATIONS — Student obligations may be issued to those students who have lost books or other material loaned to them by the school. Students will not be allowed to participate in special events if they have outstanding obligations. Families who have difficulty in meeting any of the assessed fees should contact their child's team leader. A student who has an **outstanding obligation** to a teacher, the Media Center, the Financial Office, the Athletic Director, or the Cafeteria, will not be allowed to participate in school dances or other activities until the obligation has been cleared. In addition, any student with an outstanding obligation will have his/her yearbook held and will not be allowed to participate in any end-of-year activities (field day, field trip, ice cream party, etc.). Once all obligations are cleared, all restrictions will be removed.

ONLINE RESOURCES — The Baker Middle School website is http://www.bakerms.org. On it, you will find news and information about the school, faculty contact information, information for students and parents/guardians, and links to grades and specific class information posted on the myMCPS Portal and Classroom. The website is updated daily. Contact Mr. Marino, the Baker webmaster, with any questions about the site. You can also follow **DrLouise Worthington@BAKERPrincipal** to find out all the great things happening at our school. Go to http://www.montgomeryschoolsmd.org/schools/bakerms/ or www.bakerms.org to go to the Baker MS website. Look at the top left corner and click on the blue bird Follow me on Twitter for the Twitter feed.

OUTDOOR EDUCATION — Sixth graders at Baker Middle School will participate in Outdoor Ed. This year, Outdoor Ed will be held October 14–16, 2019, and October 16-18, 2019. A parent orientation meeting will be held on Tuesday, September 10, 2019.

PARENT COMMUNICATION PROTOCOL — The staff of Baker Middle School works diligently every day to provide students with the best possible learning experience. Staff members strive to work together with parents to resolve issues pertaining to our students' education and well-being. In order to provide efficient and effective communication between home and school, please follow this communication protocol:

1) Parents should make direct contact with the teacher first, either by email or by phone.
2) If the teacher does not respond within 48 hours, or if there are still unresolved issues following initial contact, the parent should contact the team leader, department chair, or grade level counselor.
3) If there are still concerns, the parent should inform an administrator of the situation.

PARENT CONFERENCES — Baker Middle School follows the team philosophy, and grade-level teachers are organized into instructional teams. These teams meet daily to ensure that students are provided the best instructional program. One day per week is designated for parent conferences. These conferences are held in the team rooms and are attended by the counselor, team teachers, and an administrator (when requested). Notes from conferences will be given to the parent/guardian at the end of the conference. Parents may request conferences through the team leader or their child's counselor.

PAW PRINTS — The principal's newsletter, with the latest school news and updated calendar items, will be distributed electronically to students' Google email accounts on Fridays. The newsletter will also be posted on the Baker website and attached to the Sunday Connect Ed message.

PERSONAL PROPERTY — Students who bring personal items to school such as, but not limited to, fidget spinners, cell phones, iPods, mp3 players, yearbooks, etc., do so at their own risk. Neither Baker Middle School nor MCPS will be responsible for items that are damaged, lost, or stolen. Neither Baker Middle School nor MCPS will conduct more than a cursory investigation into the matter.

PHYSICAL EDUCATION EXPECTATIONS — Each student is required to have a change of clothes for PE class. Uniforms will be available for purchase by all students, but are not required. At the beginning of the year, lockers in the gym locker rooms will be assigned for the students to use. PE teachers will explain the procedures to follow in the event a student cannot physically participate in class for medical reasons.

PTA (Parent Teacher Association) — Baker Middle School is fortunate to have a very active and involved PTA. We are always looking for ways to increase involvement and are especially looking for volunteers. PTA meetings are usually held on the second Tuesday of each month at 7:00 p.m. in the Media Center. Please check the *Paw Prints* for any modifications.

RECREATION CENTER PROCEDURES — Students must have a signed note from their parent/guardian permitting them to walk to the Rec Center after school. The note must be presented in the Main Office in the morning. Staff will confirm that permission was given and a pass will be written for the student to walk in the afternoon. Notes may cover an extended period of time.

SCHOOL DANCES — Only students currently attending Baker Middle School may attend school dances. **There will be no exceptions to this policy.** Parents are responsible for transporting their child to and from these events. Students are expected to be picked up immediately at the conclusion of the dance. Students' dress and behavior are expected to be school appropriate. Any student who is absent on the day of a dance (including serving suspension) may not attend the dance. All regular school day rules apply during dances.

SCHOOL HOURS — The instructional day is 8:15 a.m.–3:00 p.m. Students may not enter the building before 7:50 a.m. Students are not to be in the building after school hours unless they are with a teacher or other staff member in an approved activity.

SPECIAL EDUCATION/SUPPORT SERVICES – Special education services are provided in a variety of settings. There are four programs offered: Resource, Learning and Academic Disabilities (LAD), Learning for Independence (LFI), and School Community Based (SCB). Services for these programs may be provided through inclusion with special education support in content area classrooms and self-contained classrooms for Math, English, and Reading. A special educator works with each grade level and provides case management services for students. In addition, Special Education Paraeducators support each grade level and provide support through content areas.

STUDENT DIRECTORY – A student directory is published by the PTA early in the school year and is provided to students' families as a benefit of PTA membership. Parents have the option of not including their number in this directory by filling out a form which is included in the first school mailing and/or PTA newsletter.

STUDENT OF THE MONTH – Character education is an integral part of the instructional program at Baker Middle School. We strive to teach each of our students to be a person of good character: a person with ethical and moral strength. Students are encouraged to develop and demonstrate the qualities of trustworthiness, respect, responsibility, fairness, caring, and citizenship — these are known as the Pillars of Character. Students who exemplify these traits will be recognized by the school and principal.

November – Trustworthiness: Trustworthiness is being honest, telling the truth, keeping promises, and being loyal. Trustworthy people do not lie, cheat, or steal. They have integrity, the moral courage to do the right thing, and they stand up for their beliefs even when it is hard to do.

December – Respect: Respect is showing others that they are valued for who they are, for their character, and not for what they look like or what they have. It means treating others the way they want to be treated and never insulting or making fun of others because of differences in looks, ability, race, or religion. A respectful person is polite, does not use bad language, and never uses violence.

January – Responsibility: Responsibility is doing what you are supposed to do. Responsible people think ahead, set reasonable goals, control their tempers, and always do their best. They do not give up easily, especially when others are counting on them. Responsible people accept the consequences of the choices they make. They do not blame others.

February – Fairness: Fairness is playing by the rules, taking turns, sharing, and listening to what others have to say. People who demonstrate fairness do not take advantage of others. They consider all sides before making decisions.

March – Caring: Caring is being kind, helpful, and generous to everyone. Caring people are considerate. They always think about how their conduct affects others. They have compassion and empathy, and care about how others feel. They are charitable and forgiving, and do good deeds without any expectation of reward.

April – Citizenship: Citizenship is doing your share to help your family and to make your community a better place. Good citizens are good neighbors and protect the environment. They cooperate with others; obey laws and rules; and respect the authority of parents, teachers, and other people in authority.

STUDENT PLANNER – Each student will be issued one Baker planner on the first day of school at no charge. The purpose of the planner is to provide a means of organization by tracking grades and recording homework. It is a resource for school protocols, various rubrics, and important dates. For this reason, no pages may be removed from the planner. If, for whatever reason, a student needs to replace his/her planner, the student will be responsible for downloading and printing it at home. If the student does not have the capability to download/print at home, the student may have it done at school at a charge of $0.10 per page.

STUDENT SERVICE LEARNING – Information regarding Student Service Learning, including deadlines for SSL hours earned and necessary forms, can be found at http://www.montgomeryschoolsmd.org/departments/ssl/

TESTING – All students are required to take MCAP assessments in Reading and Math. Students in Algebra or Geometry will take the Algebra or Geometry MCAP in the Spring. All students take the MAP-R and MAP-M during the fall and spring. These assessments are critical to your child's placement in classes. Eighth grade students also take the Science MISA. In certain courses, standardized marking period assessments will be administered once each quarter and weighted 10% of each marking period grade. This will be calculated into the letter grade for the marking period. This only applies to courses that previously had a

countywide final exam in English, mathematics, science, social studies, world languages, or technology. Students in the School Community Based and Learning for Independence programs are required to participate in the MSAA and Alt-MISA assessments. Students receiving ESOL services will take the WIDA Access test. Parents/guardians are asked to facilitate the school's job in the administration of these tests by preparing their children and ensuring that they attend school each of the days of the tests.

TWITTER –You can follow **DrLouise Worthington@BAKERPrincipal** to find out all the great things happening at our school. Go to http://www.montgomeryschoolsmd.org/schools/bakerms/ or www.bakerms.org to go to the Baker MS website. Look at the top left corner and click on the blue bird for the Twitter feed.

VISIT TO THE SCHOOL – Baker Middle School has been equipped with the Access Control System (ACS). Visitors will be buzzed in after providing identification. Instructions for use are posted on the main doors. Baker also utilizes the MCPS Visitor Management System. All visitors to the school must be signed in and out in the Main Office. Please remember to bring your driver's license when visiting Baker. Thank you for your cooperation in making Baker a safe and secure place conducive to learning.
Parents are welcome to visit a class as long as arrangements have been made with the teacher at least 24 hours ahead of time. Upon arriving, parents must check in with the Main Office and receive a guest badge. Visits by students from other schools, friends, relatives, etc., are not allowed. **Attendance at spectator sports is limited to Baker students and staff and the parents and siblings of team members.** Thank you for your cooperation with these safety measures.

WEBSITE – The Baker website at http://www.bakerms.org is a comprehensive one with a wide variety of information available to parents and students.

EARNING HIGH SCHOOL CREDITS IN MIDDLE SCHOOL

Students can earn high school credits in middle school for the following courses:

- Algebra 1 – Math credit
- Honors Geometry – Math credit
- MS FY Spanish 1A and MS FY Spanish 1B – World Language Program Completer credit
- French 1A/B, Spanish 1A/B, and Spanish 2A/B – World Language Program Completer credit
- Foundations of Computer Science – Technology credit

Credits and grades for Algebra 1, Honors Geometry, French 1, Spanish 1 & 2 are awarded based on the following:

1. Students must pass the course each semester with an A, B, C, or D. **(The high school will recommend that students earning a D retake the course.)**
2. Students take Integrated Performance Assessments (IPAs) for World Languages and Quarterly Progress Checks for Math courses which become part of the quarter grade.
   These grades earned will count towards their Montgomery County Public Schools (MCPS) high school grade point average (GPA). If your child is not satisfied with the grade earned, he or she should schedule to retake the course for the next year in order to improve the grade. **Scheduling high school courses in middle school is an enriching and rigorous undertaking that requires serious commitment on the part of the student and parent. Therefore, it is important to give careful consideration before signing up for these courses.

IN ADDITION:

- Credits and grades for MS FY Spanish 1A and MS FY Spanish 1B are awarded only if student takes and passes part 1A in 7th grade and part 1B in 8th grade.
- Algebra 1 is a high school graduation requirement and students MUST receive a passing score on MCAP in order to fulfill a graduation requirement. If they don't pass MCAP when taking Algebra 1, they will retake MCAP when they are taking Algebra 2.

A Word about World Languages in Middle School:
Taking and passing 2 credits of a World Language is one of several options to fulfill MCPS graduation requirements of 2 credits of a Program Completer. However, Damascus High School Counselors inform us that 4 year colleges are looking for a minimum of three years of the same World Language on the transcript. The majority of four year colleges accept two years of a World Language in middle school and one year in high school. However, it is better for students to take two years of a World Language in high school in addition to what they have taken in the middle school. Highly competitive schools such as Ivy League Universities look for World Languages taken during high school because they are looking for the higher levels of World Language. This should not be confused with MCPS graduation requirements of 2 credits of a program completer with world language being one option.

STUDENT RIGHTS AND RESPONSIBILITIES

The Student Rights and Responsibilities Policy and other Montgomery County policies provide the framework for Baker Middle School's Discipline Protocols and Procedures. Student program adjustments and consequences for violations will be applied equitably to all students. It is important for students to be well informed about the practices which teachers will use in dealing with violations.

- Teachers will use MCPS-authorized discipline techniques in their classrooms and on teams.
- All members of the Baker Middle School staff are responsible for ensuring a safe environment and enforcing discipline protocols. Students shall be respectful of all staff.
- Teachers will involve parents as partners when trying to diagnose and resolve problems.
- Teachers will involve counselors to try to resolve chronic discipline problems displayed by individuals.
- Team teachers will develop special programs and make accommodations for students who disrupt team activities.
- Counselors, administrators, and alternative education staff will support teams in developing effective programs to resolve discipline concerns.
- Teams, administrators, and counselors will use the EMT/IEP meeting process for those students who need special services beyond those available in a regular classroom.
- Students who have been unable or unwilling to adopt and adhere to the Student Rights and Responsibilities will be referred to the appropriate administrator during emergency situations such as fights, assaults, theft, drug/alcohol related issues, smoking, and harassment or behaviors that seriously disrupt the instructional program.

You, as a student, have the right:

- to expect a quality education;
- to ask for help when you need assistance or have learning, social, or behavioral problems;
- to be mentally and physically safe and to expect that other people will not verbally or physically hurt you;
- to expect that personal and school property will not be abused, destroyed, or stolen;
- to be in a learning environment free from disruption;
- to have equal, fair, and nondiscriminatory treatment with regard to your participation in school organizations, the awarding of grades, and the enforcement of the Students Rights and Responsibilities.

You, as a student, have the responsibility:

- to develop strategies to do your very best;
- to meet demands given by the school staff in a timely fashion (e.g., homework, projects, doing make-up work, returning interims, etc.);
- to follow your schedule with punctuality and to participate in class;
- to refrain from doing things that may result in injury to yourself or others (e.g., running in halls, throwing things, etc.);
- to report incidents which endanger others or break laws (e.g., fire, theft, injuries, broken wire, glass, etc.);
- to talk to others in a respectful manner at all times.

The MCPS publication, *A Student's Guide to Rights and Responsibilities,* is handed out to students during the first week of school and can be found in the Counseling Office or online in a variety of languages at **http://www.montgomeryschoolsmd.org/students/rights/**

DISCIPLINE PROTOCOL

The discipline protocol at Baker Middle School is a collaborative effort on the part of the school, parents, and students. Discipline does not necessarily mean punishment. Discipline does mean the development of attitudes which lead the student to respect the need for rules, and the willingness to follow them. Our expectations for student behavior are based on common sense, respect for the rights of others, and self-respect. Good self-discipline reflects good character. It sends a message about one's commitment to do what is right. This commitment comes from within; it cannot be forced upon an individual. The rules that are outlined here enable the school to function within a safe environment. Each person must provide the self-discipline that shapes the decisions that he/she makes about specific behaviors.

The Baker Middle School Discipline Protocol is based on the following assumptions:

- The school's job is to provide academic instruction while helping to develop the emotional and psychological aspects of all students.
- The objectives of the school can best be accomplished in an environment characterized by learning, respect for the individual, structure and organization, enthusiasm, friendliness, and cooperation.
- An effective school discipline protocol will encourage a positive learning environment with fewer opportunities for distraction.
- Schools should help students develop an attitude of self-discipline based on common sense, as well as respect for oneself and others.
- The Baker Middle School community expects the school staff to maintain effective controlled supervision of its students throughout the school day.
- Students, staff, and the community need to be aware of the school's expectations for student behavior and the consequences for failing to meet these expectations.
- The Baker Middle School Discipline Protocol must be in accordance with current MCPS regulations and the Student Rights and Responsibilities Protocol.

Discipline

Students have the right to a school environment that is safe, positive, and respectful in order to promote student learning and engagement. Because school is a place where appropriate behavior may be learned, discipline must meet students' behavioral and developmental needs and include a continuum of strategies and responses that are equitably and fairly applied and that reflect a restorative discipline philosophy.

References:
MCPS Regulation JGA-RA, *Classroom Management and Student Behavior Interventions*
MCPS Regulation JGA-RB, *Suspension and Expulsion*
MCPS Regulation JGA-RC, *Suspension and Expulsion of Students with Disabilities*

A Student's Guide to Rights and Responsibilities, 2018-2019 page 10

DEFINITIONS OF DISCIPLINARY ACTIONS

Bus Removal
Riding the bus is a privilege. Students may be subjected to removal from the bus for a time, to be determined by administration. The parent/guardian will be responsible for arranging for other transportation.

Conference/Referral
A teacher or administrator will meet with the student and may contact parents by phone or email. A meeting with the parents may occur.

Confiscation
To take personal property with authority. To be picked up at school by parent/guardian.

Detention
A teacher or administrator may require a student to remain after the regular school day. Students will be given 24-hour notice. Transportation home is the responsibility of the student and his/her parent. Detention assigned during the regular school day (e.g., lunch) does not require 24-hour prior notification. Being involved in an extracurricular activity is not a valid reason to postpone or skip detention. If the student is to participate in a school-sponsored activity on the day detention is assigned, the assigned detention has priority. Failure to serve an assigned detention will result in further disciplinary action.

Exclusion
The principal may recommend that a student be permanently removed from classes. In such a case, appropriate outsider resources (e.g., psychologist, PPW) will be consulted.

Expulsion
In accordance with MCPS Regulation JGA-RB, a student may be excluded from all MCPS schools. The principal will automatically recommend expulsion for nondiscretionary offenses.

Loss of Computer Privileges
Student will lose computer privileges during school (before and after) for a time to be determined by administration.

Police Referral
Under MCPS policy, a student who violates the law will be reported to the Montgomery County Police or, if appropriate, to the Fire Marshal. If such a situation arises, parents will be called immediately.

Research Project
These are utilized to have students better understand how they may have endangered someone's safety.

Restitution
Reimbursement of amount of money to replace or repair damaged, stolen, or lost items.

School Service
Depending on the type of misbehavior, students may be assigned in-school services, instead of or in addition to detention. School service plans will be developed on an individual basis and in agreement with the parent/guardian.

Suspension (Out-of-School)
Out of school suspensions may only be given when it is determined by the principal that a behavior is disruptive and detrimental to the operations of the school. In accordance with the rules and regulations of MCPS, the principal may suspend a student for one to ten days.

a) The student will be given notice of the reason for suspension, an explanation of the evidence, and an opportunity to present his/her side of the story.
b) Students who are suspended from school may not participate in school-sponsored activities and are not permitted on MCPS school grounds during the period of suspension.
c) The suspension usually ends in the morning after the last day of suspension with a parent intake conference required.
d) While the absences from class during a suspension are excused, students are expected to make up all missed work.
e) The student and/or parent has the right to appeal a suspension to the principal.
f) The principal may request to reduce a ten-day suspension from the Deputy Superintendent.

Temporary Removal from Class
A student may be removed from a class by an administrator for repeated disruptive behavior.

Written Contracts
These will be determined by appropriate staff, under special circumstances, when the aim is to improve behavior.

DISCIPLINE PROTOCOL COMMITMENT FORM

Student:
I have read the John T. Baker Middle School Student Discipline Protocol. I understand that the protocol is in place to ensure that John T. Baker Middle School is a safe place where all students can learn. I will behave respectfully and adhere to all rules.

Student signature _____

Date _____

Parent/Guardian:
I have reviewed the John T. Baker Middle School Student Discipline Protocol with my child. I will encourage my student to abide by all John T. Baker Middle School rules and to behave respectfully at all times.

Parent/Guardian
signature _____

Date _____ Home Phone _____

Cell Phone _____ Work Phone _____

FORMS ONLINE

Forms for Student/Parent use can be found at http://www.montgomeryschoolsmd.org/departments/forms/student.shtm

Available forms include *(but are not limited to)*:

Form Name	Form Number
BULLYING	
Bullying, Harassment, or Intimidation Reporting Form	230-35
ENROLLMENT/RECORDS	
Affidavit: Children in Informal Kinship Care	334-17
Authorization for Release/Exchange of Confidential Information	336-32
Authorization To Request/Release Student Records	550-2
Dental Health Form	525-17
Determination of Residency and Tuition Status	335-73
Homeless Status	335-77
Maryland Department of Health Immunization Certificate	DHMH 896
Parent Affidavit (for Evidence of Birth)	560-24A
Parent/Child Reunification (PCR) Authorization for Release of Student	236-1
Request for Administrative Review	336-43A
Request for Change of School Assignment (COSA)	335-45
Shared Housing Disclosure	335-74
Student Emergency Information	565-1
Student Record Card 6 - Health Assessment	SR-6
Verification of Enrollment	560-42
HEALTH	
Authorization to Administer Prescribed Medication	525-13
Authorization to Provide Medically Prescribed Treatment	525-12
Emergency Care for the Management of a Student With a Diagnosis of Anaphylaxis	525-14
Household Application for Free and Reduced-Price Meals	240-30
Maryland Department of Health Immunization Certificate	DHMH 896
Medical Card For Athlete	560-30
Physical Education Physician Contact Form	345-22
Pre-Participation Physical Evaluation for Athletics	SR-8
Student Record Card 6 - Health Assessment	SR-6
INTERIM INSTRUCTIONAL SERVICES	
Application for Interim Instructional Services	311-15
Application for Interim Instructional Services, with Qualified Mental Health Condition ONLY	311-15C
Application for Interim Instructional Services, with Qualified Physical Health Condition ONLY	311-15B
REPORT INCIDENT	
Gang-Related Incident Reporting Form	230-37
STUDENT SERVICE LEARNING	
Individual Student Service Learning (SSL) Request	560-50
Student Service Learning Activity Verification	560-51
TRANSFER	
Request for Change of School Assignment (COSA)	335-45

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, SEP 02, 2019			
Labor Day — schools and offices closed			
TUE, SEP 03, 2019			
First day of school for students			
WED, SEP 04, 2019			
THU, SEP 05, 2019			
FRI, SEP 06, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, SEP 09, 2019			
TUE, SEP 10, 2019			
WED, SEP 11, 2019			
THU, SEP 12, 2019			
FRI, SEP 13, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, SEP 16, 2019			
TUE, SEP 17, 2019			
WED, SEP 18, 2019			
THU, SEP 19, 2019			
FRI, SEP 20, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, SEP 23, 2019			
TUE, SEP 24, 2019			
WED, SEP 25, 2019			
THU, SEP 26, 2019			
FRI, SEP 27, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, SEP 30, 2019			
No school for students and staff			
TUE, OCT 01, 2019			
WED, OCT 02, 2019			
THU, OCT 03, 2019			
FRI, OCT 04, 2019			
Early release day K-12			

P4 Subject:	**P5 Subject:**	**P6 Subject:**	**P7 Subject:**

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, OCT 07, 2019			
TUE, OCT 08, 2019			
WED, OCT 09, 2019			
No school for students and staff			
THU, OCT 10, 2019			
FRI, OCT 11, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, OCT 14, 2019			
TUE, OCT 15, 2019			
WED, OCT 16, 2019			
THU, OCT 17, 2019			
FRI, OCT 18, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, OCT 21, 2019			
TUE, OCT 22, 2019			
WED, OCT 23, 2019			
THU, OCT 24, 2019			
FRI, OCT 25, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, OCT 28, 2019			
TUE, OCT 29, 2019			
WED, OCT 30, 2019			
THU, OCT 31, 2019			
FRI, NOV 01, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, NOV 04, 2019			
TUE, NOV 05, 2019			
WED, NOV 06, 2019			
THU, NOV 07, 2019			
FRI, NOV 08, 2019			
Early release day K-12			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, NOV 11, 2019			
Early release day K-12			
TUE, NOV 12, 2019			
Early release day K-12			
WED, NOV 13, 2019			
THU, NOV 14, 2019			
FRI, NOV 15, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, NOV 18, 2019			
TUE, NOV 19, 2019			
WED, NOV 20, 2019			
THU, NOV 21, 2019			
FRI, NOV 22, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, NOV 25, 2019			
TUE, NOV 26, 2019			
WED, NOV 27, 2019			
Early release day K-12			
THU, NOV 28, 2019			
Thanksgiving — schools and offices closed			
FRI, NOV 29, 2019			
Thanksgiving — schools and offices closed			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, DEC 02, 2019			
TUE, DEC 03, 2019			
WED, DEC 04, 2019			
THU, DEC 05, 2019			
FRI, DEC 06, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, DEC 09, 2019			
TUE, DEC 10, 2019			
WED, DEC 11, 2019			
THU, DEC 12, 2019			
FRI, DEC 13, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, DEC 16, 2019			
TUE, DEC 17, 2019			
WED, DEC 18, 2019			
THU, DEC 19, 2019			
FRI, DEC 20, 2019			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, DEC 23, 2019			
Winter Break — no school for students and staff			
TUE, DEC 24, 2019			
Winter Break — schools and offices closed			
WED, DEC 25, 2019			
Winter Break — schools and offices closed			
THU, DEC 26, 2019			
Winter Break — no school for students and staff			
FRI, DEC 27, 2019			
Winter Break — no school for students and staff			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, DEC 30, 2019			
Winter Break — no school for students and staff			
TUE, DEC 31, 2019			
Winter Break — no school for students and staff			
WED, JAN 01, 2020			
New Year's Day — schools and offices closed			
THU, JAN 02, 2020			
FRI, JAN 03, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, JAN 06, 2020			
TUE, JAN 07, 2020			
WED, JAN 08, 2020			
THU, JAN 09, 2020			
FRI, JAN 10, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, JAN 13, 2020			
TUE, JAN 14, 2020			
WED, JAN 15, 2020			
THU, JAN 16, 2020			
FRI, JAN 17, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, JAN 20, 2020			
Dr. Martin L. King, Jr. Day — schools and offices closed			
TUE, JAN 21, 2020			
WED, JAN 22, 2020			
THU, JAN 23, 2020			
FRI, JAN 24, 2020			
Early release day K-12			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, JAN 27, 2020			
No school for students			
TUE, JAN 28, 2020			
WED, JAN 29, 2020			
THU, JAN 30, 2020			
FRI, JAN 31, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, FEB 03, 2020			
TUE, FEB 04, 2020			
WED, FEB 05, 2020			
THU, FEB 06, 2020			
FRI, FEB 07, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, FEB 10, 2020			
TUE, FEB 11, 2020			
WED, FEB 12, 2020			
THU, FEB 13, 2020			
FRI, FEB 14, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, FEB 17, 2020			
Presidents' Day — schools and offices closed			
TUE, FEB 18, 2020			
WED, FEB 19, 2020			
THU, FEB 20, 2020			
FRI, FEB 21, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, FEB 24, 2020			
TUE, FEB 25, 2020			
WED, FEB 26, 2020			
THU, FEB 27, 2020			
FRI, FEB 28, 2020			
Early release day K-12			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, MAR 02, 2020			
TUE, MAR 03, 2020			
WED, MAR 04, 2020			
THU, MAR 05, 2020			
FRI, MAR 06, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, MAR 09, 2020			
TUE, MAR 10, 2020			
WED, MAR 11, 2020			
THU, MAR 12, 2020			
FRI, MAR 13, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, MAR 16, 2020			
TUE, MAR 17, 2020			
WED, MAR 18, 2020			
THU, MAR 19, 2020			
FRI, MAR 20, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, MAR 23, 2020			
TUE, MAR 24, 2020			
WED, MAR 25, 2020			
THU, MAR 26, 2020			
FRI, MAR 27, 2020			
Early release day K-12			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, MAR 30, 2020			
TUE, MAR 31, 2020			
WED, APR 01, 2020			
THU, APR 02, 2020			
FRI, APR 03, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, APR 06, 2020			
Spring Break — no school for students and staff			
TUE, APR 07, 2020			
Spring Break — no school for students and staff			
WED, APR 08, 2020			
Spring Break — no school for students and staff			
THU, APR 09, 2020			
Spring Break — no school for students and staff			
FRI, APR 10, 2020			
Spring Break — schools and offices closed			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, APR 13, 2020			
Spring Break — schools and offices closed			
TUE, APR 14, 2020			
WED, APR 15, 2020			
THU, APR 16, 2020			
FRI, APR 17, 2020			

P4 Subject:	**P5 Subject:**	**P6 Subject:**	**P7 Subject:**

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, APR 20, 2020			
TUE, APR 21, 2020			
WED, APR 22, 2020			
THU, APR 23, 2020			
FRI, APR 24, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, APR 27, 2020			
TUE, APR 28, 2020			
No school for students and staff			
WED, APR 29, 2020			
THU, APR 30, 2020			
FRI, MAY 01, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, MAY 04, 2020			
TUE, MAY 05, 2020			
WED, MAY 06, 2020			
THU, MAY 07, 2020			
FRI, MAY 08, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, MAY 11, 2020			
TUE, MAY 12, 2020			
WED, MAY 13, 2020			
THU, MAY 14, 2020			
FRI, MAY 15, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, MAY 18, 2020			
TUE, MAY 19, 2020			
WED, MAY 20, 2020			
THU, MAY 21, 2020			
FRI, MAY 22, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, MAY 25, 2020			
Memorial Day — schools and offices closed			
TUE, MAY 26, 2020			
WED, MAY 27, 2020			
THU, MAY 28, 2020			
FRI, MAY 29, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, JUN 01, 2020			
TUE, JUN 02, 2020			
WED, JUN 03, 2020			
THU, JUN 04, 2020			
FRI, JUN 05, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, JUN 08, 2020			
TUE, JUN 09, 2020			
WED, JUN 10, 2020			
THU, JUN 11, 2020			
FRI, JUN 12, 2020			

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

Date	P1 Subject:	P2 Subject:	P3 Subject:
MON, JUN 15, 2020			
Early release day K-12 Last day of school for students – see note below			

Note:

If the school year is disrupted by emergencies and schools are closed three or more days, the first make-up instructional day will be used on June 16, 2020.

Other dates in 2020 identified as possible make-up instructional days include: January 27, April 6, and April 7.

P4 Subject:	P5 Subject:	P6 Subject:	P7 Subject:

RESOURCES FOR STUDENTS

Stay Connected to MCPS ***www.montgomeryschoolsmd.org***

For systemwide information and emergency announcements:

- MCPS on Twitter: ***www.twitter.com/mcps*** MCPS en Español: ***www.twitter.com/mcpsespanol***
- MCPS on Facebook: ***www.facebook.com/mcpsmd*** MCPS en Español: ***www.facebook.com/mcpsespanol***
- Alert MCPS: ***www.montgomeryschoolsmd.org/alertMCPS***
- MCPS QuickNotes E-mail Messages and Newsletter: ***www.mcpsQuickNotes.org***
- Ask MCPS Information Service
  - Telephone: 240-740-3000
  - Spanish Hotline: 240-740-2845
  - E-mail: ***AskMCPS@mcpsmd.org***
- MCPS Public Information Office: 240-740-2837
- MCPS Television (***www.mcpsTV.org***; Comcast 34, 998; RCN 89, 1058; Verizon 36)
- Recorded Emergency and Weather Information: 301-279-3673

Youth Crisis Hotline of Montgomery County 301-738-9697

Montgomery County Crisis Center . . . . . Crisis Center 240-777-4000
General Hotline 301-738-2255

To Report Safety and Security Concerns

MCPS Safe Schools 24-Hour Hotline 301-517-5995

MCPS Department of Safety and Security 240-740-3066

Montgomery County Child Protective Services,
Department of Health and Human Services (24 hours). . . . . 240-777-4417, 240-777-4815 TTY

Montgomery County Adult Protective Services for Vulnerable Adults 240-777-3000

Montgomery County Police Department, Special Victims Investigation Division (24 hours) . .240-773-5400

Montgomery County Police Nonemergency 301-279-8000

Montgomery County Police: Drug and Gang Tip Hotline . . 240-773-GANG (4264) or 240-773-DRUG (3784)

Montgomery County Health and Human Services Information Line
Contact the Department of Health and Human Services General Information . . .311, 301-251-4850 TTY
Outside Montgomery County 240-777-0311

The Cyber Tipline 1-800-843-5678
Report inappropriate online activity within the district to ***CyberSafety@mcpsmd.org***

Useful Contacts

Countywide Student Government (***www.montgomeryschoolsmd.org/departments/student-leadership***)
- Coordinator of Student Leadership, Student Service Learning, and Volunteers 240-314-1039

Student Member of the Board (***www.montgomeryschoolsmd.org/boe/members/student.aspx***)
- Office of the Board of Education. 240-740-3030

Area Associate Superintendents, Office of School Support and Improvement 240-740-3100

Associate Superintendent of School Administration Compliance Unit. 240-740-3215

Associate Superintendent, Office of Student and Family Support and Engagement. 240-314-4824

Homework Hotline Live (HHL)—
www.montgomeryschoolsmd.org/departments/itv/hhl/ . . . . . .301-279-3234 or Text 724-427-5445

Section 504 Resolution and Compliance 240-740-3230

MCPS Resources on the Web

Web address: ***www.montgomeryschoolsmd.org***

- Search:
  - MCPS School Directory
  - MCPS Staff Directory
  - College and Career Center
  - Bullying, Harassment, and Intimidation
  - Cybercivility and CyberSafety
  - Course Bulletin
  - Diploma Requirements
  - Maryland High School Assessments
  - Homework Hotline (HHL)
  - Grading and Reporting
  - Policies and Regulations
  - Special Programs
  - Strategic Planning
  - Student Privacy
  - Student's Guide to Rights and Responsibilities and Student Code of Conduct
  - Student Service Learning
  - Guidelines for Respecting Religious Diversity
  - Reporting Allegations of Child Abuse and Neglect

RECURSOS PARA LOS ESTUDIANTES

Manténgase Conectado con MCPS *www.montgomeryschoolsmd.org*

Para información y anuncios de emergencia referentes a todo el sistema escolar:

- MCPS por Twitter: ***www.twitter.com/mcps*** MCPS en español: ***www.twitter.com/mcpsespanol***
- MCPS en Facebook: ***www.facebook.com/mcpsmd*** MCPS en español: ***www.facebook.com/mcpsespanol***
- Alert MCPS (Alerta MCPS): ***www.montgomeryschoolsmd.org/alertMCPS***
- MCPS QuickNotes Mensajes Electrónicos y Boletín Informativo: ***www.mcpsQuickNotes.org***
- Servicio de Información Ask MCPS (Pregunte a MCPS)
  - Teléfono: 240-740-3000
  - Línea directa en español (Spanish Hotline): 240-740-2845
  - Correo electrónico: ***AskMCPS@mcpsmd.org***
- Oficina de Información Pública de MCPS: 240-740-2837
- Televisión de MCPS (***www.mcpsTV.org***; Comcast 34 y 998; RCN 89 y 1058; Verizon 36)
- Información Grabada sobre Emergencias y Condiciones Climáticas: 301-279-3673

Línea de Atención de Casos de Crisis Juvenil en el Condado de Montgomery (Youth Crisis Hotline of Montgomery County) 301-738-9697

Centro de Atención de Casos de crisis en el Condado de Montgomery (Montgomery County Crisis Center) 240-777-4000
Línea para Asuntos Generales 301-738-2255

Para Reportar Asuntos Referentes a Seguridad

Línea para Escuelas Seguras, 24 Horas al Día (Safe Schools 24-Hour Hotline) 301-517-5995

Departamento de Protección y Seguridad de MCPS (MCPS Department of Safety and Security) 240-740-3066

Servicios de Protección de Menores del Condado de Montgomery (Montgomery County Child Protective Services), Departamento de Salud y Servicios Humanos (Department of Health and Human Services) (las 24 horas) ... 240-777-4417, 240-777-4815 TTY

Servicio de Protección de Adultos para Adultos Vulnerables (Montgomery County Adult Protective Services for Vulnerable Adults) 240-777-3000

Departamento de Policía del Condado de Montgomery (Montgomery County Police Department), División de Investigación de Casos de Víctimas Especiales (Special Victims Investigation Division) 240-773-5400

Policía del Condado de Montgomery, Número para Casos No Urgentes 301-279-8000

Policía del Condado de Montgomery (Montgomery County Police): Línea para Asuntos Referentes a Pandillas/Maras y Drogas (Drug and Gang Tip Hotline) ..... 240-773-GANG (4264) ó 240-773-DRUG (3784)

Línea de Información de Salud y Servicios Humanos del Condado de Montgomery (Montgomery County Health and Human Services)
Comuníquese con el Departamento de Salud y Servicios Humanos, Información General ..... 311, 301-251-4850 TTY
Fuera del Condado de Montgomery, llame al 240-777-0311

Línea para Reportar Delitos Cibernéticos (The Cyber Tipline) 1-800-843-5678
Reporte actividad indebida que ocurra en línea dentro del distrito escolar a ***CyberSafety@mcpsmd.org***

Contactos Útiles

Organizaciones Gubernamentales de Estudiantes en Todo el Condado: (***www.montgomeryschoolsmd.org/departments/student-leadership***)

- Coordinador/a de Liderazgo Estudiantil, Aprendizaje Mediante Servicio y Voluntarios 240-314-1039

Miembro Estudiantil del Consejo de Educación (***www.montgomeryschoolsmd.org/boe/members/student.aspx***)

- Oficina del Consejo de Educación 240-740-3030

Superintendentes Asociados del Área, Oficina de Apoyo y Mejoramiento Escolar (Office of School Support and Improvement) 240-740-3100

Superintendente Asociado de la Unidad de Cumplimiento de Administración Escolar (School Administration Compliance Unit) 240-740-3215

Superintendente Asociado, Oficina de Apoyo y Participación Estudiantil y Familiar (Associate Superintendent of Student and Family Support and Engagement) 240-314-4824

Línea en Vivo para Ayuda con las Tareas (Homework Hotline Live–HHL)—
www.montgomeryschoolsmd.org/departments/itv/hhl/ ..... 301-279-3234 o por texto 724-427-5445

Resolución y Cumplimiento de la Sección 504 (Section 504 Resolution and Compliance) 240-740-3230

Recursos de MCPS por Internet

Dirección en Internet: ***www.montgomeryschoolsmd.org***

- Búsqueda:
  - Directorio de las Escuelas de MCPS
  - Directorio del Personal de MCPS
  - Centro de Universidades y Carreras
  - Acoso Escolar, Hostigamiento e Intimidación
  - Civismo en Internet y Ciberseguridad
  - Boletín de Cursos
  - Requisitos para Obtención de Diploma
  - Evaluaciones de las Escuelas Secundarias de Maryland
  - Línea en Vivo para Ayuda con las Tareas (Homework Hotline Live–HHL)
- Calificaciones e Informes
- Políticas y Reglamentos
- Programas Especiales
- Planificación Estratégica
- Privacidad del/de la Estudiante
- Guía de Derechos y Responsabilidades de los Estudiantes y Código de Conducta de los Estudiantes
- Aprendizaje Mediante Servicio Estudiantil (Student Service Learning–SSL)
- Normas de Repeto a la Diversidad Religiosa
- Cómo Denunciar Alegaciones de Abuso y Negligencia Infantil

2019-2020 BELL SCHEDULE

FULL DAY	GRADE 6	GRADE 7	GRADE 8
8:15- 8:35	Bulldog Advisory	Bulldog Advisory	Bulldog Advisory
8:39- 9:29	Period 1/Announcements	Period 1/Announcements	Period 1/Announcements
9:33-10:18	Period 2	Period 2	Period 2
10:22-11:07	Period 3	Period 3	Period 3
	11:11-11:56 Period 4	**11:11-11:56 Period 4**	**11:11-11:41 Lunch 8**
	12:00-12:45 Period 5	**12:00-12:30 Lunch 7**	**11:45-12:30 Period 4**
	12:49- 1:19 Lunch 6	**12:34- 1:19 Period 5**	**12:34- 1:19 Period 5**
1:23- 2:08	Period 6	Period 6	Period 6
2:12- 3:00	Period 7	Period 7	Period 7

EARLY RELEASE	GRADE 6	GRADE 7	GRADE 8
8:15- 8:42	Period 1/Announcements	Period 1/Announcements	Period 1/Announcements
8:46- 9:11	Period 2	Period 2	Period 2
9:15- 9:40	Period 3	Period 3	Period 3
9:44-10:09	Period 6	Period 6	Period 6
10:13-10:38	Period 7	Period 7	Period 7
	10:42-11:17 Period 4	**10:42-11:17 Period 4**	**10:42-11:12 Lunch 8**
	11:21-11:56 Period 5	**11:21-11:51 Lunch 7**	**11:17-11:51 Period 4**
	12:00-12:30 Lunch 6	**11:56-12:30 Period 5**	**11:56-12:30 Period 5**

2-HOUR DELAY	GRADE 6	GRADE 7	GRADE 8
10:15-10:48	Period 1/Announcements	Period 1/Announcements	Period 1/Announcements
10:52-11:23	Period 2	Period 2	Period 2
11:27-11:58	Period 3	Period 3	Period 3
	12:02-12:37 Period 4	**12:02-12:37 Period 4**	**12:02-12:32 Lunch 8**
	12:41- 1:16 Period 5	**12:41- 1:11 Lunch 7**	**12:37- 1:11 Period 4**
	1:20- 1:50 Lunch 6	**1:16- 1:50 Period 5**	**1:16- 1:50 Period 5**
1:54- 2:25	Period 6	Period 6	Period 6
2:29- 3:00	Period 7	Period 7	Period 7

ASSEMBLY	GRADE 6	GRADE 7	GRADE 8
8:15- 8:35	Bulldog Advisory	Bulldog Advisory	Bulldog Advisory
8:39-10:43	Period 1 and Assembly *(details will be provided in the Paw Prints)*	Period 1 and Assembly *(details will be provided in the Paw Prints)*	Period 1 and Assembly *(details will be provided in the Paw Prints)*
10:47-11:17	Period 2	Period 2	Period 2
11:21-11:51	Period 3	Period 3	Period 3
	11:55-12:31 Period 4	**11:55-12:31 Period 4**	**11:55-12:25 Lunch 8**
	12:35- 1:11 Period 5	**12:35- 1:05 Lunch 7**	**12:29- 1:05 Period 4**
	1:15- 1:45 Lunch 6	**1:09- 1:45 Period 5**	**1:09- 1:45 Period 5**
1:49- 2:23	Period 6	Period 6	Period 6
2:27- 3:00	Period 7	Period 7	Period 7