

Continuity of Learning: Francis Scott Key Middle School Schedule Framework

DAY 1 (Monday)	DAY 2 (Tuesday)	DAY 3 (Wednesday)	DAY 4 (Thursday)	DAY 5 (Friday)
ALL PERIODS	PERIODS 1-4	PERIODS 5-7	PERIODS 1-4	PERIODS 5-7
<p>Send content, instructions, guidance, and assignments to students via pre-recorded video, Google or myMCPS Classroom, Screencastify, presentation, or email. Assignment due at end of week or instructional cycle</p> <p>Teachers may also present content synchronously on school-created schedules. Students can collaborate virtually.</p> <p>Assignments due by Sunday.</p> <p>Teachers grading/planning time.</p> <p>Teachers available via email or platform.</p> <p>Counselors will set up weekly check-ins with teachers, students, and families to provide mental health and social emotional supports.</p>	<ul style="list-style-type: none"> ● Morning: <ul style="list-style-type: none"> ○ Student independent work, teacher planning, collaborative planning, school and parent communications, special education and related services. This also attempts to balance demands on families with elementary students who will be working in the morning. ○ Special educator/case manager/paraeducator supports available. ○ Related services as appropriate and agreed upon between parent and provider ● Afternoon: <ul style="list-style-type: none"> ○ Schedule opportunities for students to check-in live at designated “office hours.” Use platforms such as Zoom, Google, email exchange to check for understanding, reteach, unscramble confusion, and provide student support. ○ Specific office hours for each teacher should be coordinated at the school level and communicated to students and parents. ○ The schedule below reflects times to help maintain structure for students and not have classes overlap. ○ Collaborative planning time among teachers, special education teachers, ESOL teachers, and other supports can be based on existing class periods, team routines, and availability. ○ All students with IEPs should have scheduled times with case managers and special education teachers and/or paraeducators to work on IEP. 			
	Schedule 2 and 4 (By Class Period)		Schedule Days 3 and 5 (By Class Period)	
	Period 1: 12:45 - 1:30 p.m.*		Period 5: 12:45 – 1:30 p.m.*	
	Period 2: 1:40 - 2:25 p.m.		Period 6: 1:40 - 2:25 p.m.	
	Period 3: 2:35 - 3:20 p.m.		Period 7: 2:35 - 3:20 p.m.	
	Period 4: 3:30 - 4:15 p.m.		Student/Parent Follow-Up: 3:30 – 4:15 p.m.	
	* Meal service for students from 11:00-1:00.			