

Student Instructions to Activate Edline

You have just received activation codes in order to sign up for an Edline account. One code is for you while the other should be given to your parent or guardian. They are separately labeled, so please be sure to use the Student Activation Code for the purposes of signing into Edline.

Before activating your account, review and complete the following information:

1. Email Address - this is the address where teachers will email you schedule changes and feedback. You **MUST** enter in a valid email address.

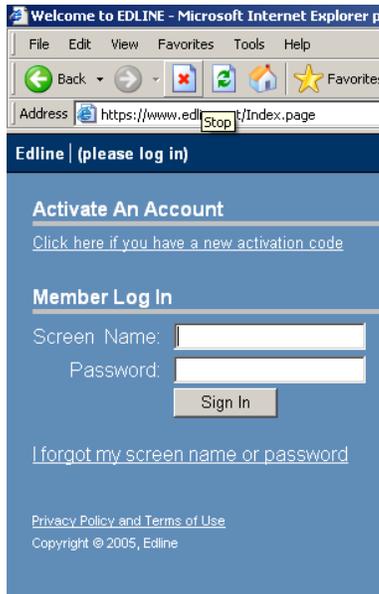
2. Screen Name - you will create a screen name that should be easy to remember. Record it here for later use: _____
3. Password - you will need to set up a password for your account. Please keep this secure as anyone who has access to both your ID and password will be able to view your progress reports.
4. Password reminder - you will be asked to set up a password reminder question and answer. **The answer to your password reminder question CANNOT be the same as your password.**
5. In order to activate your account, you will need access to a computer attached to the Internet.

If you have questions, please contact Mr. Schaefer:

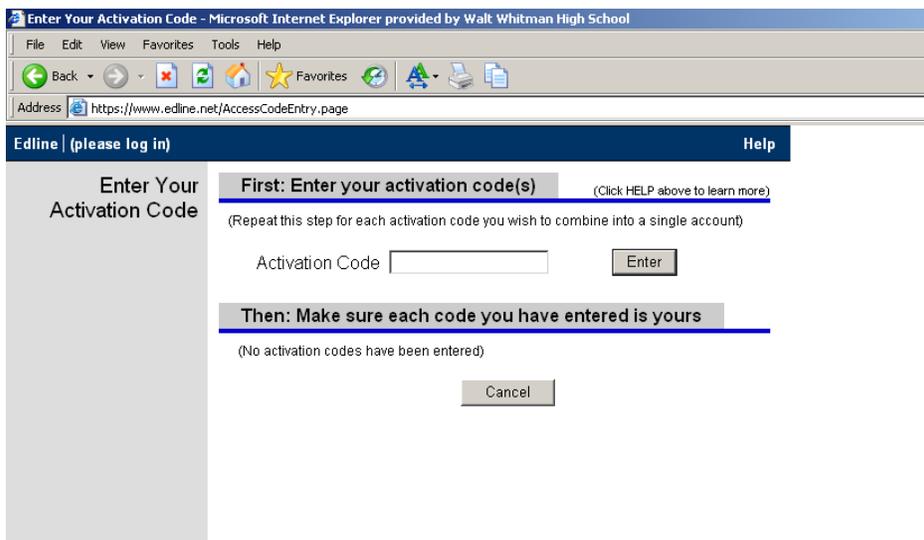
WhitmanEdline@yahoo.com

INSTRUCTIONS

1. Enter your browser (at this point in time, only IE and Netscape - latest versions - have been tested).
2. Visit the following web site: [HTTP://WWW.EDLINE.NET](http://www.edline.net). Click on the link “Click here if you have a new activation code”



3. Type in your student activation code. Click on the Enter button to continue.



4. Click on Activate This Code to continue. Read the Privacy Policy and click on I Agree to continue.

The screenshot shows a Microsoft Internet Explorer browser window titled "Enter Your Activation Code - Microsoft Internet Explorer provided by Walt Whitman High School". The address bar shows "https://www.edline.net/AccessCodeEntry.page". The page content includes a navigation bar with "Edline | (please log in)" and "Help". On the left, there is a sidebar with the heading "Enter Your Activation Code". The main content area has a section titled "First: Enter your activation code(s)" with a sub-header "(Click HELP above to learn more)" and a note "(Repeat this step for each activation code you wish to combine into a single account)". Below this is a text input field labeled "Activation Code" and an "Enter" button. A second section is titled "Then: Make sure each code you have entered is yours" and contains a radio button selected for "COTHERN, Teacher (at Walt Whitman High School)". At the bottom of this section are two buttons: "Activate This Code" and "Cancel".

The screenshot shows a Microsoft Internet Explorer browser window titled "Terms of Use - Microsoft Internet Explorer provided by Walt Whitman High School". The address bar shows "https://www.edline.net/Agreement.page". The page content includes a navigation bar with "Edline | (please log in)" and "Help". On the left, there is a sidebar with the heading "Privacy Policy and Terms of Use". The main content area has a section titled "Privacy Policy and Terms of Use" with a sub-header. Below this is a paragraph of text: "To use this site, you must agree to our terms of use. Please read our end user agreement below. Then click 'I Agree' below to continue, or 'I Do Not Agree' to cancel." Below the text is a scrollable text area containing the following text: "PRIVACY POLICY AND TERMS OF USE", "Terms and Conditions", "-----", "Edline (the 'Service') provided by Edline LLC ('Edline') with permission of your local school, local school district, teacher, or other responsible education authority (the 'Subscriber') is made available to you (the 'User') subject to the following Terms and Conditions in the Edline Service Agreement (the 'Agreement'). By using and accessing this Service, you are agreeing to be bound by, and to comply with, these Terms and Conditions and any other terms and conditions or terms of service posted on any individual page of this Service." At the bottom of the scrollable area are two buttons: "I Agree" and "I Do Not Agree".

5. Click on New Account to continue. The next screen prompts for you to create a Screen Name and Password. Fill out the Personal Information and click on Continue.

Do You Already Have An Edline Account? - Microsoft Internet Explorer provided by Walt Whitman High School

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Favorites Print

Address <https://www.edline.net/AccessCodeNewAccountPrompt.page>

Edline | (please log in) Help

Activate this account as a:

Choose this option if you **do not** have an existing Edline screen name and password.

Choose this option if you already have an existing screen name and password, and you want to access information with the same screen name and password.

Special Note to Parents:

1. 'Combined Accounts' allows you to access information on all your children with one screen and password.
2. Remember that Edline has separate accounts for parents and students. Be sure to activate your parent account, not your student's account.

Create Your Screen Name - Microsoft Internet Explorer provided by Walt Whitman High School

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Favorites Print

Address <https://www.edline.net/CreateAcctPersInfo.page>

Edline | (please log in)

Create Your Account

Choose a Screen Name and Password

Screen Name and Password must be at least 4 characters long

Screen Name: Password: Retype Password:

Your Personal Information

First Name: Middle Name: Last Name:

Click **Continue** to create your EDLINE account, or **Cancel** to return to the EDLINE Home Page without creating an account

- Enter in your email address and select a Security Question and Answer.
REMINDER: Your Security Answer **cannot** be the same as your password! When you are done, click on Update to continue.

- You are **DONE!** You will see the following screen and you may click on Done (in upper right corner) to take you to your home page in Edline OR visit the Student/Parent Quick-Start Guide link to get more information about how to use Edline.