



Walt Whitman High School PTSA
7100 Whittier Blvd., Bethesda, MD 20817

Application for Program & Classroom Grant

Date: _____

Name(s) of faculty member(s) applying for the grant: _____

Department for which grant is requested: _____

Email address (to be notified of grant status): _____

Instructional material or resource being requested (provide company, edition, etc.-information needed to identify the item): _____

Cost: _____ Date Needed: _____

Reason for request: _____

Indicate how the requested materials/resources will be used (general classroom use, individual student projects, resource for teachers, etc.): _____

Applicant's signature/Date: _____

Please attach any additional information related to this expense and forward to the Treasurer's envelope in the PTSA mailbox at school or mail to:

Jianping Zhou, PTSA Treasurer
8209 Coach Street, Potomac, MD 20854

Check #	
Amount	
Date	

You are also welcome to contact wwhsPTSAtreasurer@gmail.com with any questions.



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Application for Professional Enhancement Grant

Name: _____

Date: _____

Position and Department at Whitman: _____

Email address (to be notified of grant status): _____

Activity: _____

Amount of grant request (up to \$250): _____

How will attendance at this activity enhance you professionally? _____

Estimated Expenses:

Registration Fee: _____

Transportation: _____

Food/Lodging: _____

Total: _____

Date Needed: _____

Applicant's Signature / Date

Resource Teacher / Date

Please attach any additional information related to this expense and forward to the Treasurer's envelope in the PTSA mailbox at school or mail to:

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Request for PTSA Funds by a Student Organization

Walt Whitman PTSA recognizes that participation in some student organizations involve costs (e.g. travel expenses) that may be burdensome to families and that some student organizations may benefit from additional financial support. The PTSA has budgeted funds to grant to such student organizations. Any student organization may apply for a grant for up to \$500. If any budgeted funds remain undistributed as of March 15, any student organization that has already received a grant may apply for additional funds.

Organizations may apply for funds by completing this application and submitting it to the PTSA box in the main office. Attention: PTSA Treasurer (Jianping Zhou) at least 3 weeks before the PTSA meeting at which the application will be considered. A representative from the organization must attend the PTSA meeting at which the application will be considered. A representative from the organization must attend the PTSA meeting to present the application and answer questions. Any organization that receives a grant must submit to the PTSA Treasurer receipts supporting the expenses paid by the grant and must submit to the PTSA membership chairs a roster of its members.

Name of Organization: _____ Amount Requested: _____

Student Contact Name: _____ Telephone: _____

Email: _____

Name of Sponsor: _____ Number of Student Members: _____

Purpose of Organization: _____

Why PTSA funds are requested and how they would be used: _____

Benefit to Student/School: _____

Existing sources of Funding (including grants from SGA): _____

Other information you wish to include? _____

Signature of Student Representative / Date: _____

Signature of Sponsor/Date: _____