

Extended Essay Timeline: IB Diploma Programme Class of 2021

Due Date	Step	Follow-Up
Monday, June 8, 2020	Submit Initial Draft of 1500+ words to ManageBac	Discuss with supervisor by email or phone this week
Monday, June 15	Write First Reflection in ManageBac under Planning and Progress Form tab, using provided guidance	Continue drafting over the summer
Tuesday, August 25	Class of 2021 Virtual Town Hall: EE, IA's and Senior Year: Don't Stop Believin'!	Continue drafting
Thursday, September 10	Submit Second Draft of 3000+ words to ManageBac	Schedule meeting with supervisor
Thursday, September 24	Write Second Reflection in ManageBac after meeting with your supervisor	Continue drafting
Thursday, October 22	Submit Complete Draft of 3500-4000 words to ManageBac	Schedule meeting with supervisor
Thursday, November 12	Write Note (not reflection) in Researcher's Reflection Space on ManageBac summarizing the feedback from your supervisor	Make final changes to your complete draft
Thursday, December 3	SUBMIT FINAL DRAFT TO MANAGEBAC	Exhale!
Friday, December 4	Silver Platter Ceremony to Celebrate Completed Extended Essays	Schedule final interview ("Viva Voce") with your supervisor
Thursday, January 14, 2021	Write Final Reflection in ManageBac, based on your Viva Voce	