

POOLESVILE HIGH SCHOOL
17501 West Willard Road
Poolesville, MD 20837

AUTHORIZATION TO RELEASE PUPIL RECORDS

Student's Name: _____ ID#: _____

Maryland and federal legislation require that the school must have appropriate written consent for release of student records. This consent is required from the parent or guardian of a student who has not yet reached the age of 18. A student who has attained the age of 18 may declare their age of majority and sign for release of their records. One release form will suffice for release of pertinent records to all post-secondary educational institutions and to prospective employers. No records will be sent anywhere without completion of this form.

What is a transcript? It is a copy of your child's permanent records which shows their final grades for 9th, 10th, 11th, and 12th grades, and includes their weighted and unweighted grade point averages.

Permission is granted for the release of all school records (copies thereof) pertaining to attendance, date of withdrawal or graduation, exact title of courses taken, grades and/or credits earned, approximate class rank (i.e., in the top 5% of the class) individual or group testing, health records, etc., upon request by a college or school. I understand that if a major change occurs in my child's status such as expulsion/lengthy suspension or multiple losses of credit in courses, that a school official will contact the college with this new information.

Parent/Guardian Name

Parent/Guardian Signature

Date

8/30/21