

NORTHWEST HIGH SCHOOL

Ms. McCarthy-Redd, Student Service Learning Coordinator - Counseling Department

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WHAT IS STUDENT SERVICE LEARNING (SSL)?

- ❖ A Maryland State Department of Education high school diploma requirement
- ❖ A teaching method that combines academic instruction, meaningful service and critical reflective thinking
- ❖ Activities involving phases of preparation, action, and reflection
- ❖ Indirect, direct, and advocacy opportunities

DID YOU KNOW....?

- ❖ **ADJUSTED FOR CLASS OF 2021!**
If you earn **240** hours or more you can receive a **Certificate of Meritorious Service at Graduation**.
- ❖ MCPS SSL forms are available in the Counseling Office or on the SSL website: www.montgomeryserves.org. Check website for organizations and activities that are on the **APPROVED LIST!** 🎓
- ❖ If a service is **NOT** listed as an approved MCPS SSL activity, you must complete a **REQUEST APPROVAL FORM**. Forms can be found in the Counseling Office or on the SSL website.
- ❖ **ALL students are required to complete 75 SSL HOURS**
- ❖ **SSL FORMS MUST BE COMPLETED AND RETURNED BY THE 1ST FRIDAY IN JUNE TO THE COUNSELING OFFICE OR EMAILED TO MS. MCCARTHY REDD DURING VIRTUAL LEARNING.**

NOW WHAT....?

(Before Completing Service)

- 1) Select the type of service you wish to complete
- 2) Find organization with which to serve
- 3) Check website www.montgomeryserves.org see if organization is on the approved list.
- 4) If approved, complete your service.
- 5) If not approved, complete the Application of Student Service Learning Special Activity form found in the Counseling Office or on the SSL website.
 - a) **Have form signed by organization, including the tax ID number.**
 - b) During Virtual Learning all verification should be submitted in a pdf format by email to Tamela_McCarthy-Redd@mcpsmd.org.
 - c) Once approved, complete your service.

(After Completing Service)

- 1) Obtain a Student Service Learning Activity Verification Form found in the Counseling Office or on the SSL website.
- 2) Complete Student information and reflection statement.
- 3) Have your supervisor fill out the organization information section.
- 4) Return forms to Ms. McCarthy-Redd in the Counseling Office.
- 5) The hours will show up on your report card and in StudentVUE.

DEADLINES:

DEADLINE FOR TURNING IN DOCUMENTATION TO THE SSL COORDINATOR:

- ❖ **LAST FRIDAY OF SEPTEMBER FOR SUMMER HOURS**
- ❖ **FIRST FRIDAY OF JANUARY FOR 1ST SEMESTER**
- ❖ **FIRST FRIDAY IN JUNE FOR 2ND SEMESTER**

All SSL forms must be in by the 1st Friday of June.

www.montgomeryserves.org or www.mcpsmd-ssl.org

ADDITIONAL SUPPORT:

- ❖ Students may find SSL opportunities at the following quick links: <https://bit.ly/SSLOpportunities> and <https://bit.ly/VirtualSSL2020>.
- ❖ Students may also access an overview of the current state of the SSL program at <https://bit.ly/SSLOverview2020> and step-by-step directions for viewing their SSL record on StudentVUE at <https://bit.ly/SSLonVUE>.