

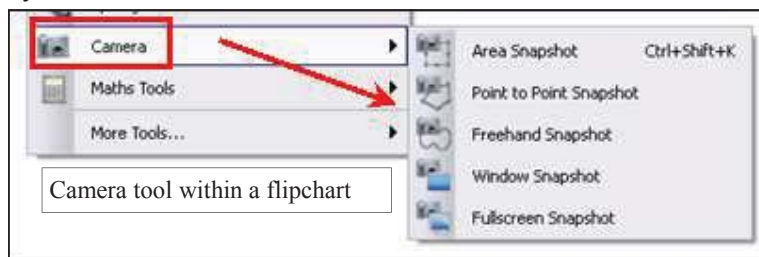
# CAMERA TOOL

The “**Camera Tool**” is used to capture an image of your desktop or flipchart. You can take a photograph of the whole screen or you can choose a specific area on the screen to capture.

1. Click the “**camera tool**” button from the **Tools** menu.  
Choose the type of picture you want from the menu.



**Area Snapshot** – A highlighted box is displayed. Click inside the box and drag to move it. Change the measurements with the handles. For small changes, use the **position controls** within the box.



**Point to Point Snapshot** – Click and drag, drawing straight lines to enclose a highlighted outline area on the grayed-out screen. The area cannot be moved or modified. If you need to change it, just close the Camera Snapshot box and try again.



Camera using Desktop Tools

**Freehand Snapshot** – Click and drag, drawing freehand to enclose a highlighted outline area on the greyed-out screen. The area cannot be moved or modified. If you need to change it, just close the Camera Snapshot box and try again.

**Window Snapshot** – Capture dialog boxes, or the ActivInspire window.

**Fullscreen Snapshot** – Capture the full screen.

2. Select where you want your picture to go:

**Current Page** – Capture the image to the current flipchart page.

**New Page** – Capture the image to a new page at the end of the flipchart.

**Clipboard** – Capture the image to the clipboard.

**My Resources** – Capture the image to the My Resources folder.

**Shared Resources** – Capture the image to the Shared Resources folder.

The photograph is simply an image of the screen, so any objects within your photograph cannot be edited. You can resize or rotate the photograph like any other image object.

Make sure that the screen is displaying the image you wish to capture before you click the camera tool.