

# MINUTES

## Magruder High School Athletic Booster club

*Date | time 9/20/2017 7:00 PM | Meeting called to order by David Hernandez*

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### In Attendance

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Silas Cheung, David Hernandez, Maureen Bardizbanian, Dameron Jones, Amy Hernandez, Anu Schramm, Alvin Ro, Cynthia Ro, Jenny Crandall, David Crandall, Jacqui South

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### Approval of Minutes

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The minutes were read from the May 25, 2017 meeting and approved.

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### Board

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- David welcomed everyone. Reported that our activities were off to a good start. Dameron worked on updating the bylaws over the summer break. They will be written up, and will need to be reviewed at the next meeting.
- Our Articles of Incorporation needs to be updated with the state—removal of Jenni Hasemann and addition of Jackie Koehn. Once they are updated and approved, they will be filed with the state.
- Purchase a new grill because the old one was in very bad shape.
- David reports that our fundraising activities were reviewed and approved on 6/29/17 by Mr. Evans, Principal.
- David reports that Cluster Night Football will be 9/8/17. We are working with the PTA to support this event and will be providing pizza and water for choir students. We will also provide t-shirts for football toss winners (5).

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### Budget

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The current Profit and Loss and Balance Sheet was distributed by Amy Hernandez, Booster Treasurer, and reviewed by the board and members.

- Annual Audit was completed 7/16/17 by Leslie Keith & Jackie Koehn. The Financial Report and the related financial activities were proper and correct. No exceptions were noted during the review.
- 2016 Taxes were completed and filed with the federal government 7/30/17.
- Amy reviewed income/expenses in relation to budget.
- The annual budget for the 2017-18 school year. The board voted unanimously to approve this budget.
- Amy reported updates on the individual team donations.

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### Athletic Director's Report

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AD Silas Cheung presented his report.

- New website proposed that will provide more opportunity for social media. The cost is \$900 (one-time fee) to Varsity Network Inc. The board voted unanimously to approve this purchase.

- The Ice machine has been acting up. A new “motor” would cost ~\$2K. Silas reports he will have it repaired again but may need to replace it. The board asked if there is a warranty on the current ice machine and is a service contract. Silas will research and provide information at the next meeting.
- Silas explained HUDL – a web based application that allows teams to record games, watch them and create highlights that can be sent to colleges. He is considering the purchase of a package that all athletic team will be able to utilize. He will find out what the cost would be and report back to the Board.
- All athletic forms will soon be available online and students will be able to complete them and submit them once they are all complete. For those who don’t have access to computers/internet at home, he will arrange to have the computer lab available for an evening.

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## Committee Reports

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### Committee reports

- **Membership:** Budget for \$5,500. Amy reports we close (\$4929.38) but still need approximately another \$500. Plan to run membership until November. Historically very few (less than 3-5) memberships after added after November.
- **Concession Stand:** Concessions are running smoothly outside. The boys soccer coach asked the parents to sign-up for each game. They have been helping with concessions.
- **Fundraising:**  
**Modell’s:** We are currently enrolled with the Team Weeks program with the coupon running from 8/4-9/28/17. Waiting to see what we made from last team coupon.  
**Banner/Scoreboard ads:** Amy reports that we have raised \$3,100 in ads so far (13 sponsors) with a few more companies who committed and are waiting for payment. The banners have been hung in the stadium and Silas reports that the company names will be added to the scoreboard running ticker when it is repaired. We continue to solicit sponsors.  
**Restaurant “Spirit Nights”:** Too much competition and too much work given the small amount raised. Plan to do about two to three events all year—Chipotle, Jazmin.  
**Spirit Wear:** Amy ordered new spirit wear and all is in stock. Cynthia volunteered to try to come in during lunch on some Thursdays to sell spirit wear. We continue to sell spirit wear at home sporting events.  
**Mulch:** Date for next year is April 7, 2018.
- **Communication:** David posts about twice a year on Facebook. Anyone wishing to post is welcome to. Amy creates the monthly newsletter and sends out weekly updates to members and MHS News yahoo group.
- **Student Athlete of the Week:** Dameron Jones reported on behalf of Committee – Dameron, Rhody and Jackie (chairperson). A few submissions have been received and provided to Amy tonight. Amy to send out reminder of guidelines to coaches again to encourage nominations. Rita’s sponsoring coupon for free Rita’s ice to winners.  
**Scholarships:** Jenny Crandall, Anu Schramm & Maureen Bardizbanian, Committee Members. Jenny to look into automating scholarship application process.

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## Announcements / New Items

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- Friday, Sept. 22 – JV & Varsity Football at home against Damascus. Cluster chorus groups will sing the national anthem and receive free pizza and water. A separate tent and table will be set up and manned by the PTA’s to take care of the chorus kids. Expecting ~300 kids.

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## Next Meeting

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10/19/2017 7:00 PM, MHS Guidance office conference room

Motion to adjourn was made at 7:50 p.m. and was passed unanimously.