

MINUTES

Magruder High School Athletic Booster club

Date | time 10/19/2017 7:00 PM | Meeting called to order by Jacki Koehn, VP

In Attendance

Silas Cheung, Jackie Koehn, Maureen Bardizbanian, Amy Hernandez, Cynthia Ro, Jenny Crandall, Vanitha

Approval of Minutes

The minutes were read from the September 20, 2017 meeting and approved.

Board

- Jackie welcomed everyone. She reported that our activities were going well—we've had good attendance at events and some new volunteers.
- Our Articles of Incorporation still need to be updated with the state—removal of Jenni Hasemann and addition of Jackie Koehn. Once they are updated and approved, they will be filed with the state.
- For cluster night we had 250 students that attended and received pizza/water. We also provided 5 T-shirts.

Budget

The current Profit and Loss and Balance Sheet was distributed by Amy Hernandez, Booster Treasurer, and reviewed by the board and members.

- Amy also reviewed income/expenses in relation to budget.
- Amy reported updates on the individual team donations.

Athletic Director's Report

AD Silas Cheung presented his report.

- Silas reports his annual budget is approximately \$65,000. Field maintenance is approximately \$40,000. Other expenses include MVP/MIP plaques, certificates, pins, letters, equipment, and cost of ICB workers.
- New website for the athletic department is now on-line. Jenny noted that the old site is also still active. Silas stated that it would have to stay active until the booster club was switched over. He plans to meet with IT this month to proceed with the necessary changes.
- Silas recommended that HUDL (a web based application that allows teams to record games, watch them and create highlights that can be sent to colleges) be available for all sports. After 5 teams join, then there are no further fees. Boys Soccer and Football have already paid for the service for this year. The cost this year to add all other teams is \$1,200. The cost for all sports combined is \$3,199. The board voted to approve this purchase of \$1,200 for all sports this year (5 yes votes, 1 abstention). Silas will evaluate how many teams use this service and report back in the spring.
- The Ice machine continues to have maintenance issues. There is no service contract. Silas continues to consider the right solution to this issue.
- He provided the playoff schedule for fall sports.
- Silas reports field hockey will play on the main stadium field next year.

- Silas reported that the Hall of Fame inductions were postponed this year. There will be 3 people inducted—and due to scheduling conflicts could not attend the usual homecoming football game. He will keep us up to date on further details.
- All athletic forms will soon be available online and students will be able to complete them and submit them once they are all complete. For those who don't have access to computers/internet at home, he will arrange to have the computer lab available for an evening.

Committee Reports

Committee reports

- **Membership:** Budget for \$5,500. Amy reports we close (\$5263.53) but still need approximately another \$300. Plan to actively seek membership until November. Historically very few (less than 3-5) memberships after added after November.
- **Concession Stand:** Concessions are running smoothly outside. We have a leak in our plumbing—David thought it was the sump. We are requesting to have maintenance evaluate this issue.
- **Fundraising:**

Modell's: Our Team Weeks Coupon from 8/4-9/28/17 earned \$37.70.

Banner/Scoreboard ads: Amy reports that we have raised \$3,100 in ads so far (13 sponsors) with a few more companies who committed and are waiting for payment. The banners have been hung in the stadium and Silas reports that the company names will be added to the scoreboard running ticker when it is repaired. Maureen suggested we consider a sponsor for the indoor scoreboard—Fitzgerald may be interested. Silas will consider how this could be incorporated.

Restaurant "Spirit Nights": Plan to do about two to three events all year—Chipotle, Jazmin.

Spirit Wear: Cynthia has been selling spirit wear at lunch on occasional Thursdays. We continue to sell spirit wear at home sporting events.

Mulch: Date for next year is April 7, 2018.
- **Communication:** David posts about twice a year on Facebook. Anyone wishing to post is welcome to. Amy creates the monthly newsletter and sends out weekly updates to members and MHS News yahoo group.

Student Athlete of the Week: Jackie reported on behalf of Committee – Dameron, Rhody and Jackie (chairperson). She states the first 6 weeks of submissions have been good. She is sending email reminders directly to the coaches and is also placing the weekly selections in the school announcements.
- **Scholarships:** Jenny Crandall, Anu Schramm & Maureen Bardizbanian, Committee Members. Jenny to continue to research automating the scholarship application process.

Announcements / New Items

- Upcoming events include the Chris Matthews Memorial Soccer Tournament on 11/4/17. We will provide concessions and the boys soccer team has committed to help be referees and ball boys. All proceeds/donations will go to the scholarship.
- Maureen reports she submitted our information for the Allstate grant. She will let us know when she receives any notification.

Next Meeting

11/16/2017 7:00 PM, MHS Guidance office conference room.

Motion to adjourn was made at 8:03 p.m. and was passed unanimously.