



# CLARKSBURG HIGH SCHOOL

22500 Wims Road • Clarksburg, Maryland 20871  
Telephone 301.444.3000 • Fax 301.444.3595

August 1, 2021

Dear Clarksburg High School Families:

It is my sincere hope that this letter finds you and your family doing well, in good health and spirit while enjoying the final weeks of summer. It is not optimistic of me to assume that you have had a wonderful time with family and friends and that you have managed to stay cool during the hot weather we have had. On behalf of the entire Clarksburg High School staff, I would like to welcome you to the beginning of what is going to be a wonderful 2021-2022 school year! Clarksburg High School will be open at 100 percent capacity, five-day-a-week learning, for all students this fall. We have been diligently working this summer to plan for the school year and prepare a second home for your wonderful children - all 2,335+ of them!

It's been quite a while since our students were last in the building as a full school. It will be our goal to create new traditions while establishing and reinforcing past traditions of excellence. To accomplish our goal of EXCELLENCE, the Instructional Leadership Team has used school data, student, parent and staff feedback to develop a blueprint that provides students additional opportunities to be successful in all levels of instruction using a differentiated instructional approach. Our plan is to highlight positive relationships with whole child education as the norm. As we delve into an instructional focus through the lens of cultural relevance, we will engage in our shared belief that every individual contributes to our school community. We want our students to strive toward college and career readiness. We must prepare them for the demands of the 21st century global environment, emphasizing the mastery of critical thinking skills.

Speaking of college and career readiness, we have received results from the College Board regarding our students' participation and performance on Advanced Placement (AP) exams. This past May, 718 students took one or more of the 1,176 AP exams we administered remotely and in person. While it is disappointing that our participation rate decreased by 634 exams from the previous year due to the pandemic, I am proud of the students for taking on the challenge. **Over 460 students earned scores of 3 or higher, or 64% of the total AP students had scores of 3 or higher.** Scores at this level often yield opportunities for credit at colleges and universities throughout our region and our nation.

As we return to campus, all MCPS students, staff, and visitors will be required to wear face coverings in school buildings this fall, regardless of vaccination status. This decision aligns with recommendations by the Centers for Disease Control and Prevention and the American Academy of Pediatrics, as well as local health officials. MCPS must ensure the safety of all students and staff as it prepares for a return to in-person instruction five days a week. Masking requirements will be reviewed regularly and is subject to change as the district reviews guidance from federal, state and local health officials. Face coverings are not required outdoors but are strongly recommended for unvaccinated individuals.

Please also make note of our school dress code. A dress code encourages students to express their individuality through personality and academic achievements, not outward appearances. A dress code puts the focus on academics, not fashion, because it projects a neat, serious, businesslike image. Respectful behavior is also a determiner of success and we encourage students to relate well to each other, to work hard, the ability to stand up for oneself and others for the right reasons, and knowledge of how to control emotions. Additionally, I must stress the importance of on time attendance to all classes every class period, every day. Finally, please encourage students to continue to express school pride and spirit by supporting their peers, school events, school athletics, and our Clarksburg community. Please help lead these efforts by your own example.

The remainder of this letter includes information to help you prepare for the 2021-2022 school year. Please read the information under each category heading carefully. The information provided in this summer packet is our one consistent communication vehicle that reaches every home. We have made every effort to answer questions we are anticipating from you; however, if additional questions arise, please feel free to contact me via email at [Edward\\_K\\_Owusu@mcpsmd.org](mailto:Edward_K_Owusu@mcpsmd.org). You may expect weekly ConnectEd calls on Sunday morning at 11:30 am as well as occasional messages via ParentVue/StudentVue. You may follow us via social media on [Twitter](#) @Cburg\_Coyotes, [Facebook](#) @clarksburghighschool, and [Instagram](#) cburg\_coyotes.

In closing, I am energized as I begin my 28th year as an educator and it is with pride that I begin my fifth year as Principal at Clarksburg High School. I look forward to speaking with many of you! Please know that I will continue to work diligently to maintain and build upon the positive gains this school has made, as well as assist in creating new opportunities for student

success. I am thrilled to be a part of this community and will strive to make every child's experience a positive one. My vision for a kid friendly, academically challenging environment will be communicated in all my actions and words. It's my hope and expectation to work in partnership with students, parents, and staff to make this one of the best years yet! As always, please remember our motto, **“Be Good. Do Good.”**

### **WELCOME NEW STAFF TO CLARKSBURG HIGH SCHOOL**

Please join me in welcoming new staff to Clarksburg High School. Each individual brings a wealth of knowledge and experience to his/her position and a commitment to our students and school community.

Shannon McKenzie, Child Development Teacher  
Jason Rosenberg, Special Education Teacher  
Ryan Forest, Transition Support Teacher  
Jennifer Gaston, Counselor  
Raquel Quiroz, World Language Resource Teacher  
Berylynn Jeanpierre, Dual Enrollment Program Assistant  
Adam Weinstein, Resource Teacher Special Education  
Matt Wilkinson, Career & Technology Education Teacher  
Patrick Bazemore, School Business Administrator  
Dayna Oliver, Counselor  
Veidy Fuentes Pacheco, Main Office Secretary  
Michael Lake, Spanish Teacher  
Theresa Vasconez, LAD Paraeducator

Savannah Blazina, American Sign Language Teacher  
Andrea Garris, Resource Counselor  
Clayton Foxwell, Math Teacher  
Beverly Coleman, Counselor  
Aaron McFarland, Paraeducator SESES  
Te Cao, Chemistry Teacher  
Tiana Whitaker, American Sign Language Teacher  
William McClough, Building Service Worker  
Leeanne Elsmore, Career & Technology Education Teacher  
Takiyah Thumma, ESOL, Art and Music Resource Teacher  
Mia Siddiqi Sakhi, Paraeducator SESES  
Ashleigh Johnson, Special Education Teacher  
Corrine McCloskey, English Teacher

### **NINTH & TENTH GRADE and NEW STUDENT & PARENT ORIENTATION SESSIONS**

We will be hosting an orientation session for all 9<sup>th</sup> AND 10<sup>th</sup> grade students and students at other grade levels new to CHS on **Thursday, August 26, 2021 from 7:45 a.m. – 11:30 a.m.** This will be the first opportunity for students to visit with us, learn their daily schedule, and meet their classroom teachers. We expect all 9<sup>th</sup> and 10<sup>th</sup> grade students to attend. We will share information regarding clubs and activities to promote student organizations and encourage participation. **MCPS Bus transportation will be provided on August 26, 2021.** A letter from our MCPS transportation supervisor and a listing of the bus stops and routes for Clarksburg High School have been included for your review. Students should arrive at the bus stop five to 10 minutes prior to the start time listed on the bus route document and ride the bus to and from Clarksburg High School on the day of the orientation. Click each option for arrival and departure Bus Route Information: [Arrival Bus Route Information](#); [Departure Bus Route Information](#); [Parent Letter \(English\)](#); [Parent Letter \(Spanish\)](#)

We will also conduct an orientation session virtually for all parents of 9<sup>th</sup> and 10<sup>th</sup> grade students and those new to CHS during the evening of **August 26, 2021 from 7:00 – 8:30 p.m.** Please make plans to join us virtually via Zoom Webinar that evening to learn more about your child's experience at Clarksburg High School. Here is the link to join the meeting: <https://mcpsmd.zoom.us/j/86342358471?pwd=YUU5U1RnU2R4e1V2R2V3ZHJTRk50QT09>

### **ATHLETICS AND MEET THE COACHES NIGHT**

The first day of Fall tryouts is on Wednesday August 11th. Every Fall athletic team must hold their first practice by Saturday August 14th. Registration is OPEN. Register via ParentVue TODAY!

**On Thursday, August 19, 2021 from 7:00 – 8:30 p.m.** in the auditorium, we will be conducting our annual “Fall Meet the Coaches” Night. This required meeting is an opportunity for the parents of our student-athletes to talk with the coaches of our fall sports teams and learn about the policies and procedures associated with athletics at Clarksburg High School. Please visit the athletics website at [www.CHScoyotes.org](http://www.CHScoyotes.org) for details.

### **FIRST DAY OF SCHOOL**

The first day of school for students is **Monday, August 30, 2021 classes begin at 7:45 am.**

**Transportation: Student Car Pickup/Dropoff is accessed via Foreman Boulevard** (follow traffic patterns and bring your patience). Carpool riders should arrive early to avoid traffic. Suggested early arrival time is 7:20-7:30 am. Students accessing MCPS school buses will enter school via the CHS bus loop. *Students should know their bus route number for arrival and departure, as well as their home address and major cross streets in case they need to look up bus route information.* Click each option for arrival and departure Bus Route Information: [Arrival Bus Route Information](#); [Departure Bus Route Information](#); [Parent Letter \(English\)](#); [Parent Letter \(Spanish\)](#)

Activity busses, for those engaged in CHS tutoring, clubs, and activities, will begin mid September and depart CHS after 4 p.m. on Tuesdays and Thursdays. See [Activity Bus Route Information](#).

**\*\*\*\*There shall be no pickup or dropoff on Wims Road or 355/Frederick Road.\*\*\*\***

Students shall report to their Homeroom classrooms on day one, and that will be organized alphabetically by grade level. Members of our Student Government Association (SGA), our Coyote Ambassadors, and other student leaders will be available that morning to assist students as they navigate the hallways to find their Homeroom class assignment. We will also have the Homeroom listings posted throughout the school. Students attending part time programs at off site campuses (ie., Thomas Edison HS, Gaithersburg HS, Montgomery College, etc.) shall receive a separate message regarding their start date at these programs. Please remember masks for all students. Masks will be provided for those that need them.

### **THE PTSA IS BACK AND WE NEED YOU TO JOIN! - PARENTS/STAFF/STUDENTS**

Clarksburg families -- the PTSA was dormant in the 20-21 school year. As a result, there are two activities that must be addressed in the first few weeks of the 21-22 school year to ensure a strong and productive year.

1. Hold PTSA Membership Drive – chairing the membership drive, Maria McClure ([mariafernanda.mcclure@gmail.com](mailto:mariafernanda.mcclure@gmail.com)) There are two ways you can become a member:
  - Use the on-line MemberHub site – After setting up a “profile” the member is able to manage registration and payment through this system! <https://chs-ptsa.memberhub.com/>
  - Fill out the [linked form](#) and mail/drop off at Clarksburg HS (22500 Wims Rd, Clarksburg, MD 20871) in an envelope marked “PTSA Membership!” (if paying by cash, please deliver directly, not through mail or drop off)
2. Hold the Election of Officers (must be members to be elected and since there was no membership drive in 20-21, must join the 21-22) – chairing the process, Cynthia Simonson ([president@mccpta.org](mailto:president@mccpta.org))
  - Please fill out this [PTSA Interest Form](#) by September 3 to express your interest in a position on the ballot.
    - The PTSA will have a “special election” (time TBA) to elect officers.
  - Officers include President, VP of Educational Affairs, VP of Administration, Secretary, Treasurer.
  - General Membership will also elect 2 MCCPTA Delegates.

MCCPTA, at the direction of National PTA, is supporting the activities of the Clarksburg PTSA until the Officers are elected. Once elected, the officers will then propose a budget, work with the community on advocacy priorities, solicit and select committee chairs, and set the calendar for the rest of the school year. If you have any questions or need more information, please contact Cynthia Simonson, MCCPTA President – [president@mccpta.org](mailto:president@mccpta.org)

### **STUDENT GOVERNMENT ASSOCIATION WANTS YOU!**

Students: Are you interested in being part of the Student Government Association at Clarksburg High School? Information and applications to be an officer are now available for the 2021-2022 Clarksburg SGA Officer Application. A meeting for anyone interested in running or participating in SGA will be held on Tuesday, August 31 in room 153 during lunch.

For more information, please contact Ms. Calarusse ([Samantha\\_Calarusse@mcpsmd.org](mailto:Samantha_Calarusse@mcpsmd.org)) or Ms. Taylor ([Cora\\_N\\_Taylor@mcpsmd.org](mailto:Cora_N_Taylor@mcpsmd.org)).

### **BACK TO SCHOOL NIGHT**

Mark your calendars for **Thursday, September 2nd!** This is one of the most important nights in the school year. Our entire staff will be available to meet with you and discuss our instructional and extracurricular programs. Our administrative team will be on hand for a *Meet and Greet* in the auditorium at 6:30 p.m. and classroom visits will commence at 7:00 p.m. Shuttle Bus Service will be available for families departure and return location will be Rocky Hill Middle School.

### **SUMMER ASSIGNMENTS**

We encourage all of our students to stay connected and keep their minds engaged this summer as they prepare for the 2021-22 school year. Our English, Science, Math and Social Studies departments as well as many of our AP classes also have materials and assignments for students to complete over the summer months. Full details can be found on our Summer Assignments webpage. Click [HERE](#).

### **REGULAR DAY BELL SCHEDULE**

Our regular bell schedule will be posted on our website. Here is the schedule for your reference. See here for our [Bell Schedules](#).

Regular Day	
Warning Bell	7:40
Period 1	7:45 - 8:32 (47)
Period 2	8:37 - 9:24 (47)
Period 3	9:29 - 10:16 (47)
Period 4	10:21 - 11:12 (51)
Period 5 Lunch	11:12 - 11:53 (41)
Period 6	11:58 - 12:45 (47)
Period 7	12:50 - 1:37 (47)
Period 8	1:42 - 2:30 (48)

### **ATTENDANCE POLICY**

Academic success begins with excellent attendance. Therefore, special attention will be paid to the issue of attendance and punctuality. We expect every student to be in school every day except for the legitimate reasons defined by Maryland State law and listed below:

- Death in the immediate family
- Certified illness of the student
- Court summons
- Work or activity accepted by school authorities
- Observance of religious holiday
- Quarantine
- Physical and mental incapacity
- Violent storms
- State emergency

**When a student is absent, a signed note by a parent or guardian must be turned in to Ms. Koval in the Attendance Office within 3 days of returning to school for the absence to be excused.** Notes for early dismissal must be presented to the Attendance Office prior to the start of the school day. We respectfully request that, when possible, doctor appointments are made for the after-school hours and on days when there is not school. Likewise, please pay careful attention to the enclosed school calendar and schedule vacations and college visits for the times that school is not in session. **Students who miss class assignments due to an unexcused tardy or absence will not receive grades or credit for those missed assignments. Students will remain responsible for the content of those assignments, as they prepare for summative assessments.**

### **LUNCH POLICY**

NEW: All meals will be provided free of charge during the 2021-2022 school year. MCPS will continue to provide breakfast, lunch and dinner meals to all students in schools and at designated food distribution sites. It is recommended that families still complete the 2021-2022 FARMS application that is now available online. Here is the link: [www.MySchoolApps.com](http://www.MySchoolApps.com). If you need assistance completing the online form, please contact your student's counselor.

All students will eat lunch during one 41-minute session following the 4th class period. Students will use ID Cards to order from the cafeteria. Students may eat in the cafeteria or in classrooms that are supervised by a teacher or member of the Clarksburg High School staff. Students may also eat in one of our three outdoor courtyards if weather permits. The courtyards represent a privilege, and students are expected to maintain the grounds impeccably during lunch or they will simply lose the opportunity to eat within them. **Students may not eat nor assemble in any stairwells during the lunch period. Students may not leave school grounds during lunch without parent consent and administrator approval. Students may not make mobile delivery orders to Clarksburg High School.**

The 41-minute lunch session is also designed to promote opportunities for academic support and for club participation. Teachers will be available for students to visit for small group tutoring, re-teaching, and reassessment. All students are expected to seek assistance from their teachers on a regular basis and strive to achieve at least a 3.0 grade-point average.

### **PORTABLE COMMUNICATION DEVICES (PCDs)**

Students will be permitted to use their PCDs before school, during lunch, and after school throughout the facility. Students will be expected to practice proper etiquette, keeping cell phone ring tones silent or on vibrate. Students will use earbuds when listening to music devices during the time listed above. At other times earbuds should be away.

After careful deliberation by the Instructional Council, we have decided to provide our teachers with more flexibility regarding the instructional use of PCDs within the classroom. This year, as has been customary, **teachers** will be able to decide if and when it is appropriate for students to use the PCDs to support their learning in the classroom. Teachers will reserve the right to restrict use of PCDs as well. Students who consistently fail to adhere to the PCD policy will have their phones confiscated by an administrator or security team member. **Confiscated phones will be available for pick up by a parent or guardian once a week on Thursday afternoons from 2:30 to 4:00 pm.**

### **ID BADGES**

All students will be issued ID badges at no cost and **these badges should be carried at all times.** Students will need to show their ID to receive or use school services, including purchasing lunch. Students who lose, break, or deface their ID's will have to pay a replacement cost of \$5.00 per new card.

### **STUDENT AGENDA BOOK**

During the first week of school, each 9<sup>th</sup> and 10<sup>th</sup> grade student will receive a student agenda book that contains a school calendar, policies and procedures, and other important information. **Parents and guardians should read it and review it with their children.** This agenda book will answer most questions about the school and its workings. Students should carry this agenda book with them throughout the school year. Students who lose their agenda book will have to pay a replacement cost of \$5.00 per new book.

### **SCHOOL SUPPLY LIST**

All students will be provided with a Chromebook and carry case (Students returning to an MCPS school were provided with Chromebooks that shall be used this upcoming year - grades 9, 11, and 12 will be provided with updated Chromebooks). All other necessary school supplies will be reviewed during the first week of school by classroom teachers, and students and parents will be notified of school supplies that are necessary. Textbooks, supplementary readers, audio/visual aid, stationery, and materials of instruction necessary to teach the curriculum or needed by the students shall be provided.

Personal supplies for all students are recommended but **optional** and include the following:

Personal Supplies: Backpack, Wide ruled loose-leaf notebook paper, 1 set 8 subject dividers, pencil pouch with three holes, black/blue pens, #2 pencils with erasers, and glue sticks

### **PARKING PERMITS APPLICATIONS – SENIORS ONLY**

Applications are available for Seniors in the Business office or on-line at <https://forms.gle/zu9isc85Dt9274nd8>. Applications are due by August 16, 2021. MCPS has a fee of \$37.50 per semester for parking. The fee must accompany the parking permit application at the time of pick up on August 25, 2021.

### **LOCKERS**

Lockers will be distributed to 9<sup>th</sup> and 10<sup>th</sup> grade students during Homeroom. Due to enrollment beyond our facility's capacity, lockers will be optional for 11<sup>th</sup> and 12<sup>th</sup> grade students. Lockers will be issued to 11<sup>th</sup> and 12<sup>th</sup> grade students on a first come, first served basis through the Business Office.

### **STUDENT EMERGENCY INFORMATION**

Student Emergency Information should be updated through ParentVUE. Each year parents/guardians are required to complete the Annual Verification of Information through the Online Registration portal (in the right corner of your ParentVUE home screen). We highly recommend that you complete this as soon as possible. It is critically important that we have accurate parent contact information on file with the school and system as soon as possible.

Here are links to the [ParentVUE Support Guide](#) and [directions for completing the annual verification of information.](#)

### **HEALTH ROOM INFORMATION**

Please review the following reminders and contact the health room with any questions:

Health Room: 240-740-6002

Nurse: Ann Morrison, Ann\_M\_Morrison@mcpsmd.org

Health room staff plan to be available **beginning August 24, 2021**. Please call the health room prior to arriving at school so we can arrange to meet you.

Links to health forms are contained within this email. Forms may be submitted over the summer by:

- a) Email to Ann\_M\_Morrison@mcpsmd.org
- b) Fax: 301-601-4667
- c) Mail: Clarksburg High School, 22500 Wims Road Clarksburg, MD 20871
- d) Drop off to the health room beginning August 24, 2021

**Please Note:** - *Health room staff will NOT be monitoring health forms sent to the nurse's email and/or school over the summer; forms will be reviewed when health staff return in August 2021.*

*- For school-related health matters that require planning during the summer, please call School Health Services during normal weekday business hours at 240-777-1550.*

**1. Medications/Supplies in Health Room:**

Parents/Guardians are requested to pick up any medications/supplies by 2:00 p.m., Thursday, June 17. Anything not collected by then will need to be discarded.

**2. Summer physicals & healthcare appointments:**

Please plan to bring health forms that are applicable to appointments your child may have this summer:

[Health Inventory Form](#), [Medication Authorization Form](#), [Treatment Form](#), [Anaphylaxis Medication Form](#), [Asthma Action Plan/Medication Form](#), [Dental Health Form](#)

**3. Medication requirements for 2021-2022 School Year:**

All medications at school require an authorization form to be completed by a healthcare provider and parent/guardian. This pertains to all prescription, over the counter and emergency medications kept in the health room or self-carried by students. Links to these forms are contained in section 2, above. Parents/guardians are requested to call the health room prior to dropping off medications and forms so we can arrange to meet you.

**4. Immunization Requirements for 2021-2022 School Year:**

All students must have up to date immunization records prior to the start of the 2021-2022 school year. Parents should contact their doctor to make sure their child is properly immunized and submit a copy of the documentation to the Health Room at your child's school as soon as possible, but no later than **Monday, August 30, 2021** the first day of the 2021-2022 school year.

Immunizations for students new to MCPS and children in Kindergarten through Grade 12, are available Monday through Friday, by appointment, at locations in Rockville and Germantown.

Appointments are available at:

**School Health Services Immunization Clinic at Rocking Horse Road: 4910 Macon Road. Rockville; Phone: 240-740-4430**

**Germantown Health Center: 12900 Middlebrook Rd. Germantown; Phone: 240-777-3380**

[Visit this webpage](#) to view the full list of immunization requirements for students.

5. **Asthma & Allergies:** Please complete and submit a [Student Asthma Management Plan \(SAMP\)](#) and [Allergy Form](#) if your child has asthma and/or allergies. For medications at school relating to Asthma and Allergy management, please refer to sections 2 and 3 above for forms and medication requirements.

**The health room looks forward to supporting CHS students in the upcoming school year!**

Thank you,  
Ann Morrison, BSN, RN, SCHN

## **PSAT: PRELIMINARY SAT/NATIONAL MERIT SCHOLARSHIP QUALIFYING TEST**

The PSAT will be offered to all Grade 10 and Grade 11 students on October 13, 2021, at no cost to students. Because current Grade 11 students did not have the opportunity to take the PSAT in Grade 10 as a result of the pandemic, the test will be offered at no cost for both Grade 10 and Grade 11 students this year. In order to receive accommodations on these tests, a student must request the accommodations by submitting a Student Eligibility Form. The form must be completed by both parents and school officials and then mailed to the College Board at least seven weeks in advance of the student taking the first test.

The criteria established by the College Board for granting testing accommodations differs significantly from those used by Montgomery County Public Schools. Students who have an Individualized Educational Plan (IEP) or a 504 Plan are not guaranteed that the College Board will provide accommodations. The College Board requires current neuropsychological testing (within the past three years) which documents the specific need for each requested accommodation. Please contact the Counseling Office (240-740-6020) in order to obtain the forms and to ask questions about this process.

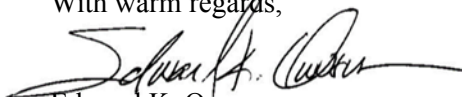
## **OTHER INFORMATION AND FORMS**

- [Notification of Rights Under the Protection of Pupil Rights Amendment \(PPRA\)](#)
- [Directory Withholding Form](#)- Due by September 10, 2021
- [CHS Student Dress Code](#)
- [Clarksburg High School – Code of Academic Integrity](#)

## **UPCOMING CALENDAR DATES TO NOTE: (Please see comprehensive calendar on our website.)**

- August 19, 2021 - Meet the Coaches Night - Fall Sports
- August 26, 2021 - 9th, 10th Grade and New Student Orientation/Family Night
- August 30, 2021 - **First Day of School**
- September 1-3, 2021 - Underclass Student Pictures (Gr. 9-11)
- September 2, 2021 - 12th Grade Senior Meeting & Back to School Night
- September 6-7, 2021 - Holiday and Non Instructional Day - School Closed
- September 16, 2021 - Non-Instructional Day - School Closed
- September 30, 2021 - P-TECH & APPS Interest Meeting / Information Night for Grade 8
- October 8, 2021 - Early Release Day - Students dismissed at 12 pm
- October 13, 2021 - PSAT (Preliminary SAT/National Merit Scholarship Qualifying Test)
- October 18-22, 2021 - Homecoming Spirit Week/Hall Decorations/Football Game
- October 19, 2021 - Make-Up Underclass Student Picture Day
- October 23, 2021 - Homecoming Dance
- November 4, 2021 - End of MP1 - No School for Students
- November 12, 2021 - CHS Talent Show
- November 13-20, 2021 - Fall Drama Production

With warm regards,



Edward K. Owusu  
Principal