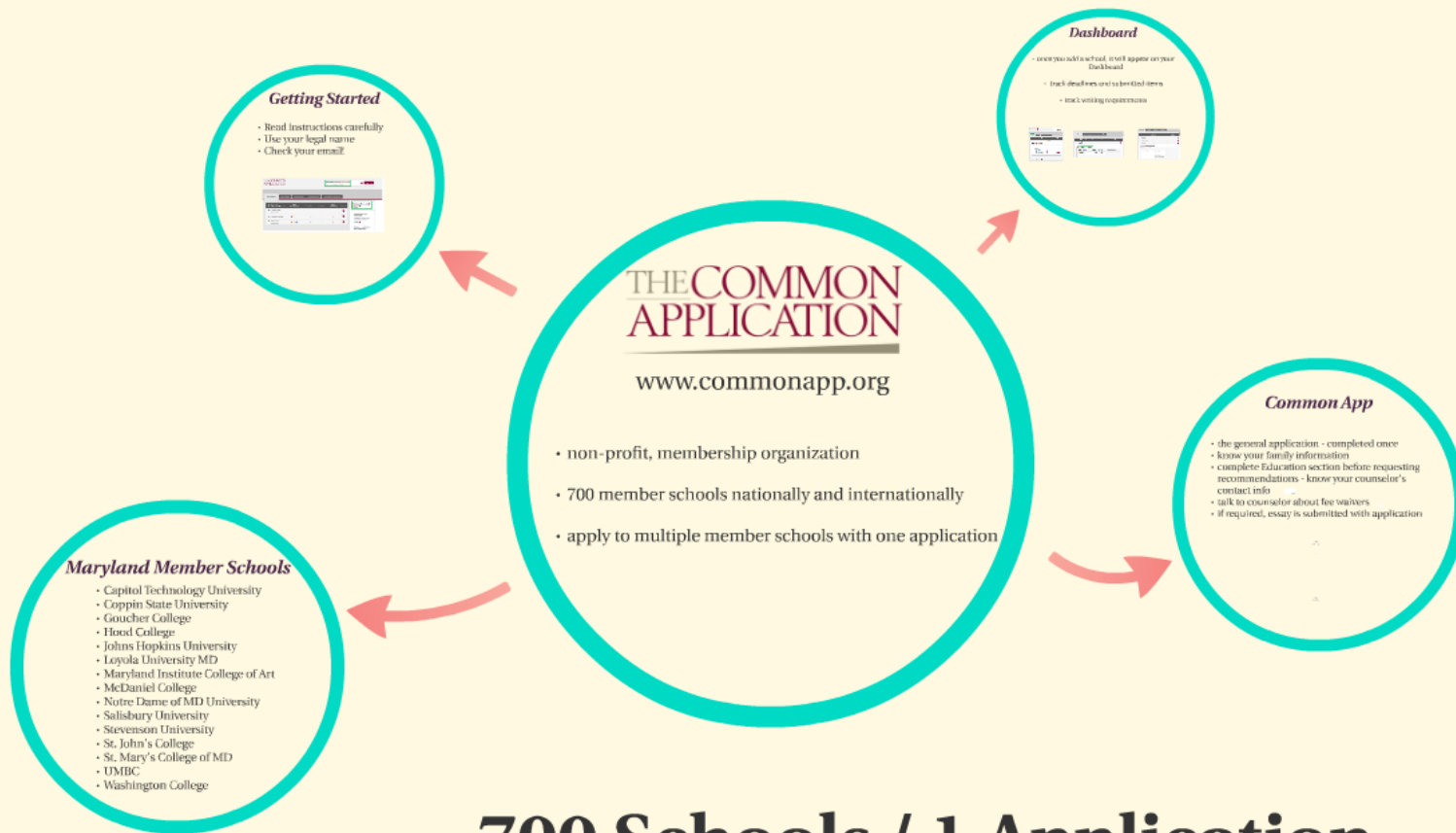


# 700 Schools / 1 Application

Katie Harding  
Stevenson University



# 700 Schools / 1 Application

Katie Harding  
Stevenson University

# THE COMMON APPLICATION

[www.commonapp.org](http://www.commonapp.org)

- non-profit, membership organization
- 700 member schools nationally and internationally
- apply to multiple member schools with one application

## *Why Common Application?*

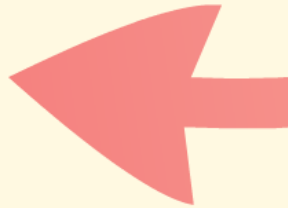
- one section for contact information
- one section for family background
- one section for activities
- one essay

# *Before You Get Started*

- account rollover
- not every school will require an essay
- most schools will require additional specific info
- add **appsupport@commonapp.net** to your address book or contact list
- download **Common App onTrack** from Google Play or Apple Store

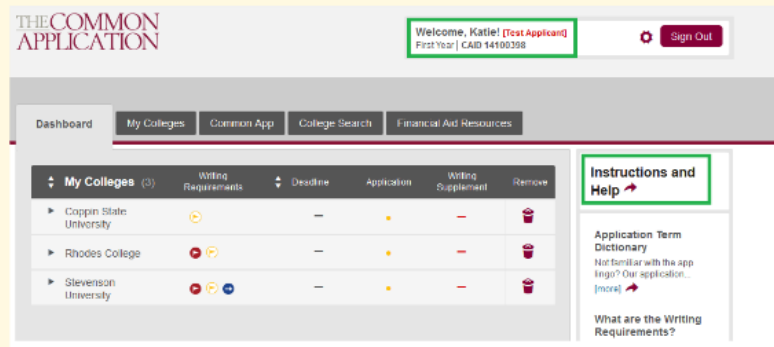
## *Maryland Member Schools*

- Capitol Technology University
- Coppin State University
- Goucher College
- Hood College
- Johns Hopkins University
- Loyola University MD
- Maryland Institute College of Art
- McDaniel College
- Notre Dame of MD University
- Salisbury University
- Stevenson University
- St. John's College
- St. Mary's College of MD
- UMBC
- Washington College



# Getting Started

- Read instructions carefully
- Use your legal name
- Check your email!



The screenshot shows the user interface of The Common Application. At the top, it says "THE COMMON APPLICATION" and "Welcome, Katie! [Test Application] First Year | CAID 14100358". There is a "Sign Out" button. Below this is a navigation bar with "Dashboard", "My Colleges", "Common App", "College Search", and "Financial Aid Resources". The "My Colleges" section is expanded, showing a table with columns for "Writing Requirements", "Deadline", "Application", "Writing Supplement", and "Remove". The table lists three colleges: Coppin State University, Rhodes College, and Stevenson University. To the right of the table is an "Instructions and Help" section with a link to "Application Term Dictionary" and "What are the Writing Requirements?".

My Colleges (3)	Writing Requirements	Deadline	Application	Writing Supplement	Remove
▶ Coppin State University	☺	—	•	—	🗑️
▶ Rhodes College	☺☺	—	•	—	🗑️
▶ Stevenson University	☺☺☺	—	•	—	🗑️





Dashboard

My Colleges

Common App

College Search

Financial Aid Resources

My Colleges (3)	Writing Requirements	Deadline	Application	Writing Supplement	Remove
▶ Coppin State University	▶	—	•	—	
▶ Rhodes College	▶ ▶	—	•	—	
▶ Stevenson University	▶ ▶ ▶	—	•	—	

## Instructions and Help

### Application Term Dictionary

Not familiar with the app lingo? Our application...

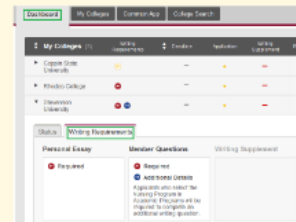
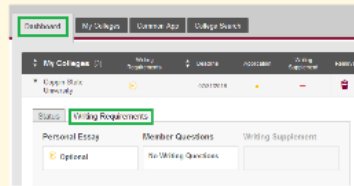
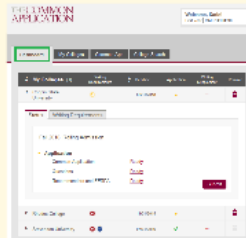
[\[more\]](#)

### What are the Writing Requirements?



# *Dashboard*

- once you add a school, it will appear on your Dashboard
- track deadlines and submitted items
- track writing requirements



Dashboard

My Colleges

Common App

College Search

My Colleges (3)	Writing Requirements	Deadline	Application	Writing Supplement	Remove
▼ Coppin State University		07/31/2016			

Status

Writing Requirements

Fall 2016, Rolling Admission

• **Application**

Common Application [Ready](#)  
Questions [Ready](#)  
Recommenders and FERPA [Ready](#)

Submit

▶ Rhodes College		11/01/2015			
▶ Stevenson University		07/31/2016			

Dashboard

My Colleges

Common App

College Search

My Colleges (3)

Writing Requirements

Deadline

Application

Writing Supplement

Remove

▼ Coppin State University



07/31/2016



Status

Writing Requirements

Personal Essay

Optional

Member Questions

No Writing Questions

Writing Supplement

My Colleges (3)	Writing Requirements	Deadline	Application	Writing Supplement	Remove
▶ Coppin State University		—		—	
▶ Rhodes College		—		—	
▼ Stevenson University		—		—	

Status

Writing Requirements

Personal Essay

Required

Member Questions


Required

Additional Details

Applicants who select the Nursing Program in Academic Programs will be required to complete an additional writing question.

Writing Supplement

# *Common App*

- the general application - completed once
- know your family information
- complete Education section before requesting recommendations - know your counselor's contact info 
- talk to counselor about fee waivers
- if required, essay is submitted with application



Dashboard

My Colleges

Common App

College Search

## Common Application

Profile

Family

Education

Testing

Activities

Writing

## Education

Preview


### ▼ Current or Most Recent School

Current or Most Recent School lookup \*

Northwood High School  
919 University Blvd W  
Silver Spring, MD 20901-1055  
USA  
Public  
CEEB Code: 210947

**This will link your application  
to Family Connections/  
Naviance**

# *Common App*

- the general application - completed once
- know your family information
- complete Education section before requesting recommendations - know your counselor's contact info 
- talk to counselor about fee waivers
- if required, essay is submitted with application



## Common Application

 Profile Family Education Testing Activities Writing

## Profile

[Preview](#)

▶ Personal Information

▶ Address

▶ Contact Details

▶ Demographics

▶ Geography

▶ Language

▶ Citizenship

### ▼ Common App Fee Waiver

Our member colleges want to make sure that application fees do not pose a barrier for any student who wishes to apply for admission. Do you feel that your financial circumstances might qualify you for an application fee waiver? (Your counselor will be asked to verify your response.) \*

Please complete this required question.

Yes

No


[Clear](#)

[Back](#)

[Continue](#)



# *Common App*

- the general application - completed once
- know your family information
- complete Education section before requesting recommendations - know your counselor's contact info 
- talk to counselor about fee waivers
- if required, essay is submitted with application



# Essay

- not required by every member school
- save a copy before submitting
- one general admissions essay



Small, illegible text at the bottom of the page, likely a footer or disclaimer.

## Common Application

- Profile
- Family
- Education
- Testing
- Activities
- Writing

## Writing

[Preview](#)

## ▼ Personal Essay

Some colleges require submission of the personal essay with your Common Application. You may submit a personal essay to any college, even if it is not required by that college. If not required by a college, you will be given the option during submission to include your essay or not for that college. \*

 I understand

Here is the current list of colleges on your Dashboard and whether they require the Personal Essay.

**Required**

- Rhodes College
- Stevenson University

**Not Required**

- Coppin State University

**Some students have a background, identity, interest, or talent that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.**

**The lessons we take from obstacles we encounter can be fundamental to later success. Recount a time when you faced a challenge, setback, or failure. How did it affect you, and what did you learn from the experience?**

**Reflect on a time when you questioned or challenged a belief or idea. What prompted your thinking? What was the outcome?**

**Describe a problem you've solved or a problem you'd like to solve. It can be an intellectual challenge, a research query, an ethical dilemma - anything that is of personal importance, no matter the scale. Explain its significance to you and what steps you took or could be taken to identify a solution.**

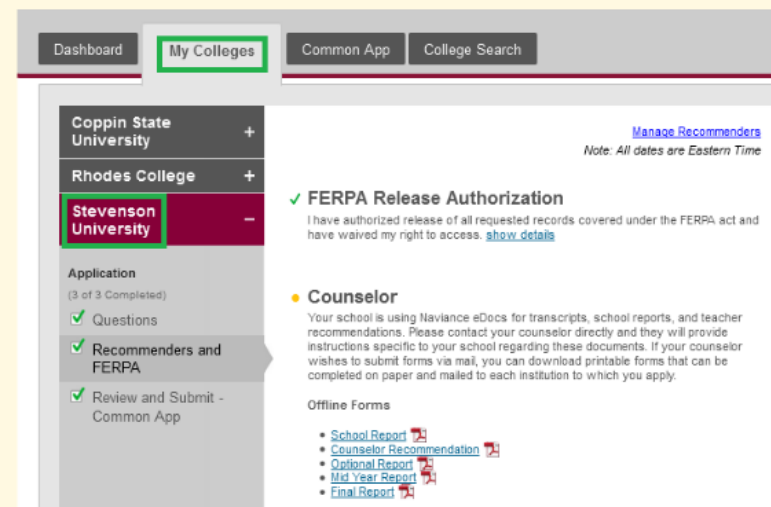
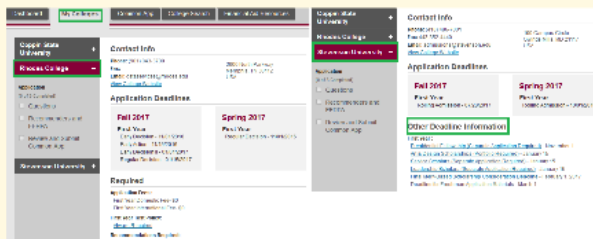
**Discuss an accomplishment, event, or realization that sparked a period of personal growth and a new understanding of yourself or others.**

**Describe a topic, idea, or concept you find so engaging that it makes you lose all track of time. Why does it captivate you? What or who do you turn to when you want to learn more?**

**Share an essay on any topic of your choice. It can be one you've already written, one that responds to a different prompt, or one of your own design.**

# My Colleges

- You cannot submit until FERPA, Questions, and Assign Recommenders are completed
- Some schools might require additional writing or an arts supplement



**Coppin State University** +

**Rhodes College** -

**Application**  
(0 of 3 Completed)

- Questions
- Recommenders and FERPA
- Review and Submit - Common App

**Stevenson University** +

### Contact Info

Phone: (901) 843-3700  
 Fax: 2000 North Parkway  
 Email: [dataservices@rhodes.edu](mailto:dataservices@rhodes.edu) Memphis, TN 38112  
[View College Website](#) USA

### Application Deadlines

Fall 2017	Spring 2017
<b>First Year</b> Early Decision - 11/01/2016 Early Action - 11/15/2016 Early Decision II - 01/01/2017 Regular Decision - 01/15/2017	<b>First Year</b> Regular Decision - 11/01/2016

### Required

**Application Fees :**  
 First Year Domestic Fee- \$0  
 First Year International Fee- \$0

**First Year Test Policy:**  
[Always Required](#)

**Recommendations Required:**

**Coppin State University** +

**Rhodes College** +

**Stevenson University** -

### Application

(0 of 3 Completed)

- Questions
- Recommenders and FERPA
- Review and Submit - Common App

### Contact Info

Phone: (410) 486-7001  
 Fax: 443-352-4440  
 Email: [admissions@stevenson.edu](mailto:admissions@stevenson.edu)  
[View College Website](#)

100 Campus Circle  
 Owings Mills, MD 21117  
 USA

### Application Deadlines

Fall 2017	Spring 2017
<b>First Year</b> Rolling Admission - 07/28/2017	<b>First Year</b> Rolling Admission - 10/01/2016

### Other Deadline Information

First Year :

- [Presidential Fellowship \(Separate Application Required\)](#) - November 1
- [Art & Design Scholarships \(Portfolio Required\)](#) - January 15
- [Service Scholars \(Separate Application Required\)](#) - January 15
- [Leadership Scholars \(Separate Application Required\)](#) - January 15
- [Final Merit-Based Scholarship Consideration Deadline](#) - February 1, 2017
- Deadline for Freshman Application Materials - March 1

Coppin State  
University +

Rhodes College +

Stevenson  
University -

## Application

(3 of 3 Completed)

- Questions
- Recommenders and FERPA
- Review and Submit - Common App

[Manage Recommenders](#)*Note: All dates are Eastern Time*

### ✓ FERPA Release Authorization

I have authorized release of all requested records covered under the FERPA act and have waived my right to access. [show details](#)

### ● Counselor

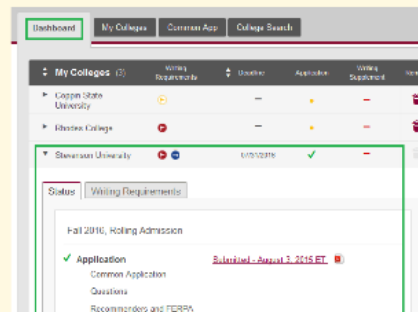
Your school is using Naviance eDocs for transcripts, school reports, and teacher recommendations. Please contact your counselor directly and they will provide instructions specific to your school regarding these documents. If your counselor wishes to submit forms via mail, you can download printable forms that can be completed on paper and mailed to each institution to which you apply.

#### Offline Forms

- [School Report](#) 
- [Counselor Recommendation](#) 
- [Optional Report](#) 
- [Mid Year Report](#) 
- [Final Report](#) 

# *Submission and Payment*

- submit to each school separately under My Colleges
- fee can be paid securely using credit card or e-check





Dashboard

My Colleges

Common App

College Search

My Colleges (3)	Writing Requirements	Deadline	Application	Writing Supplement	Remove
▶ Coppin State University		—		—	
▶ Rhodes College		—		—	
▼ Stevenson University		07/31/2016		—	

Status

Writing Requirements

Fall 2016, Rolling Admission

**Application**


[Submitted - August 3, 2015 ET](#)

Common Application

Questions

Recommenders and FERPA

# *Helpful Hints*

- proofread - application can be previewed at any time
- explain your activities 
- list all test dates- especially future dates
- check your email regularly
- follow directions
- ask for help

Common Application

- Profile
- Family
- Education
- Testing
- Activities
- Writing

Activities

Preview

▶ Activities

▼ Activity 1


Activity type \*  
School Spirit

Position/Leadership description and organization name, if applicable \*  
Pep Club President

Please describe this activity, including what you accomplished and any recognition you received, etc. \*  
We plan the Homecoming Dance and annual toy drive.

Participation grade levels \*  
10, 11, 12

# *Helpful Hints*

- proofread - application can be previewed at any time
- explain your activities 
- list all test dates- especially future dates
- check your email regularly
- follow directions
- ask for help

Katie Harding  
Stevenson University  
Assistant Director of Admissions  
443-352-4408  
kharding@stevenson.edu



# 700 Schools / 1 Application

Katie Harding  
Stevenson University