



MONTGOMERY COUNTY STUDENTS INFORMATION TECHNOLOGY FOUNDATION, INC.

12501 DALEWOOD DRIVE, SILVER SPRING, MD 20906
240-740-2050 FAX 240.740.5205
www.itfcareers.org



Computer Lab Gifting Program

Are you a non-profit organization within Montgomery County? Could your program benefit from the donation of a computer lab? If so, here is some great news! The **Montgomery County Students Information Technology Foundation, Inc. (ITF)** will **donate a computer lab** consisting of six reconditioned computers with operating systems, flat-panel LCD monitors, keyboards, mice, and one printer to a deserving Montgomery County non-profit 501(c)(3) organization.

Applications are currently being accepted for the 2019-2020 school year.

Interested non-profit organizations must complete an application and agree to publicity associated with the gifting of this computer lab. If chosen, a representative should attend the Gifting Ceremony to receive the award on **November 21, 2019 at Clarksburg High School**. Installation and ongoing maintenance of the lab equipment must be provided by the recipient.

Interested organizations may obtain an application through the website (www.itfcareers.org) or by contacting Kelly Johnson at the Foundations Office. Completed applications must be submitted to Mrs. Johnson through E-mail, fax, or mail.

E-Mail: Kelly_R_Johnson@mcpsmd.org

Fax: 240.740.5205

Mail: 12501 Dalewood Drive, Room 109B
Silver Spring, MD 20906

Phone: 240.740.2051

All completed applications must be received by October 4, 2019.

The ITF is a non-profit organization established cooperatively by the Montgomery County business and professional community and Montgomery County Public Schools. It provides unique, hands-on education for high school students at Clarksburg and Thomas Edison high schools. Additionally, students have the ability to earn Student Service Learning Hours (SSL) and valuable CompTIA certifications to help prepare them for higher educational opportunities or direct entry into the information technology job market.



Computer Lab Gifting Program Application

Please complete the following. If needed, you may attach additional documentation. **All completed applications must be received by October 4, 2019.**

Name of Organization:

Address of organization:

Brief History:

Description of Services Provided by Your Organization:

Statement of Need (include number of persons who may benefit weekly):

Does your organization have 501 (C) (3) status? Yes _____ No _____

If yes, please attach your IRS Letter of Determination.

Do you have qualified personnel available to install/maintain this lab? Yes _____ No _____

If yes, please describe qualifications.



Has your organization ever received a car or computer lab from either Automotive Trades or Information Technology Foundations? Yes ___ No ___ (If Yes, please complete the information below)

Which foundation awarded your organization with a gift? (circle)

Automotive Trades Foundation (ATF)

Information Technology Foundation (ITF)

What year was the gift awarded? _____

The recipient agrees to participate in publicity with regard to the gifting of this computer lab in conjunction with the Montgomery County Students Information Technology Foundation.

Signature of contact person:

Printed name/title of contact person:

Date

Contact Person's e-mail (please print clearly)

Phone Number

Completed applications may be submitted to Kelly Johnson through E-mail, fax, or mail. Please contact Mrs. Johnson if you have any questions.

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