



# WATERS LANDING ELEMENTARY SCHOOL

13100 Waters Landing Drive  
Germantown, MD 20874  
Phone: (240) 740-1020 Fax: (301) 601-0392

*Office of the Principal*

August 2020

Hello Waters Landing Families:

MCPS is preparing to distribute technology and instructional materials to all students for the 2020-2021 school year. Each student will be assigned a Chromebook. Many of our students already have a MCPS device they can continue to use for the school year. Some students are eligible for an upgrade as we phase out our older-model Chromebooks.

Our school will offer curbside pickup of devices and available instructional materials on **Friday, August 28th.** On **Friday, August 28th**, we will provide curbside service to families from 8 a.m. - 3:30 p.m. We ask you to follow the schedule provided below to limit crowds, wait times, and risks to the community. We have scheduled this time to distribute technology for students who may still need a device, need to exchange a device, or to provide an upgrade (see chart below for identification and upgrade eligibility). Please rest assured that there will be a device for every student.

Any school materials that were not returned at the end of last school year can also be returned at this time.

Students who will not be returning to MCPS should return their Chromebooks, chargers and any other materials.

Device Upgrade Eligibility:

<b>Grade Level</b>	<b>What device is available for SY 2020 - 2021</b>
Pre-K to Grade 5	One Touchscreen Lenovo 300e is assigned to each student and ready for pickup*
Grade 6 to Grade 8	Acer C740 available for pickup* or continued use
Grade 9	Lenovo 771 available for pickup*
Grade 10 to Grade 12	Acer C740 available for pickup* or continued use
VILs Schools	A different device will be made available

**\* all old devices will need to be turned in when picking up a new device**

Designated pickup times to help manage crowds:

<b>Last Name Begins With</b>	<b>Designated Pickup Time</b>
A - E or missed time below	8 a.m. - 10 a.m.
F - J	10 a.m. - 11 a.m.

K - O	11 a.m. - 12 p.m.
P - T	12:30 p.m. - 1:30 p.m.
U - Z or missed time above	1:30 p.m. - 3:30 p.m.

If you are not able to visit the school on these dates, please contact the school to make other arrangements.

Schools will contact families to provide information for subsequent opportunities to pick up additional materials as inventory arrives and individual class or student needs are identified.

Curbside Pickup & Delivery Procedures:

- All visitors must wear a face covering and have a **VISIBLE SIGN** with **child’s first and last name, grade level, and student ID #**.
- MCPS staff will follow the CDC guidelines, maintain physical distancing, and wear face coverings.
- Drivers and occupants are not permitted to exit the vehicle unless asked by staff to meet the needs of the student.
- Accommodations will be made for walk ups.

Student login information and passwords:

Login and passwords will not be changed for the start of the school year. Later this fall, more information will be provided to families regarding the required password changes for students.

Student login information will be provided to all families via an email to the email address on record for the students’ guardians. If you need additional assistance with login information, please contact the school at 240-740-1020.

Drive-Through:

We urge families to drive. All vehicles must enter the WLES car loop and follow the normal traffic procedures listed below. The traffic flow will be directed by designated staff members. Upon entering the car loop, (by making a right hand turn **ONLY** from Locbury drive), you will pull forward to the designated location. Please have student ID numbers, first/last name, and grade written on an 8 x11 piece of paper, big enough so that staff can read it through car windows and from 6 feet away. Students do not need to be present in the car to receive a device. A parent can pick up for multiple children who attend WLES by providing their student ID numbers. Parents and students will not be permitted to leave their vehicles at any time.

Walkers:

We strongly encourage students and parents to drive-up. However, if a vehicle is not accessible, we will provide Chromebooks to walkers via a designated area near the staff parking lot on Locbury Dr. Walkers should also have their student ID numbers, first/last name, and grade written clearly on an 8x11 piece of paper. We ask walkers to wait at a socially responsible distance of at least six feet from the next person in line. Once the student ID is provided, a Chromebook will be distributed. Parents/Guardians must leave campus immediately and maintain CDC social distancing guidelines throughout.

Parking and Traffic Flow:

Safety for our students at Waters Landing Elementary is a high priority. In order to provide a safe environment for our students, staff, and community members, we are asking families who drop off and pick up students avoid the area dedicated to bus loading and unloading. We also request that families NOT MAKE A LEFT HAND TURN FROM LOCBURY DRIVE TO ENTER THE CAR LOOP during arrival and dismissal. Please do NOT park on the Waterford Place Townhome property. If you park in the Waterford Place Townhome community, your vehicle may be ticketed or towed. We want to respect our neighbors and allow them to use their designated parking spaces.

MCPS issued MiFi for internet connection:

Due to limited supply, internet MiFis will not be available during school distributions. The device distribution team will take note of requests. Pick up arrangements will be made once inventory is received. As a reminder, the MiFis are intended for families who do not have home internet options. Those with weak or problematic internet connections should contact their service provider to ensure they are receiving the service for which they are entitled. Other issues may be solved by moving the home router to a more central location. Each MiFi device can support multiple connections.

Obligations:

MCPS will be enforcing user responsibility; the Chromebook login screen will be updated to reflect the expectations and costs associated with repair should a device be physically damaged by neglect, accident, or intent. Acceptance of the MCPS device implies consent of the policy which can also be [viewed online](#). The login screen and MCPS website outline the process for return and repair.

Thank you for your continued support and partnership during this time. We are a strong school community and will work together on behalf of our students and families.

Warm Regards,  
Srelyne A. Harris