

## **Frequently Asked Questions - FAQ**

### **What are the school hours?**

Supervision is provided beginning at 8:30a.m. Doors open at 8:40 a.m. Late Bell is at 8:55 a.m. Dismissal is at 3:25 p.m.

### **What are the hours for a 2-hour delay?**

Breakfast is not served. Supervision is provided beginning at 10:30 a.m. Doors open at 10:40 a.m. Late Bell is at 10:55 a.m. Dismissal is at 3:25 p.m.

### **What if there is early dismissal?**

Typically early dismissal would be at 12:50 p.m. Emergency situations could change the dismissal time. Please be sure you have signed up for the connect ed announcements sent by phone and email for direct communications.

### **What do I do if my child will be absent from school?**

Please visit the Oak View website to [report an absence online](#). You also call the office at 301-650-6434.

### **If I know my child will be absent in advance, what do I do?**

Please visit the Oak View website to [report an absence online](#). You also call the office at 301-650-6434.

### **When my child returns to school from an absence, what do I do?**

Your child is to return with a note explaining the absence. The date of the absence and your signature are required. The note should be given to the teacher. Make sure the note explains each day absent.

### **How do I take my child out of school early?**

Send a note to the teacher and call the front office to state you will pick them up early. Report to the office and sign out your child. The office will call for your child upon your arrival only. If you send emails they can be missed as teachers and staff may not have the opportunity during the school day to check messages. A note and call to the school are best.

### **What do I do if my child is late for school?**

Your child is late after 8:55 a.m. Parents are to bring the child into the school and sign them in for security purposes.

### **What do I do if my child's bus is late for picking up my child or we are having problems at the bus stop>**

All issues with bus transportation should be reported to the Division of Transportation. You will need the bus number. Bus colors will not be recognized by the Divisions of Transportation.

### **What do I do if I want to change my child's transportation?**

For safety and security reasons please keep your child's mode of transportation as consistent as possible. In the case of an emergency and change is needed, please make all phone calls to the school for any dismissal changes before 2:00 p.m. An email to the teacher and the attendance officer are requested. Please do not call or come to the school at the last minute to change transportation. This is very disruptive to instruction and can lead to confusion.

Please make note:

- The school will not take the word of a child for a transportation change. The parent or guardian must send a note and/or call the school directly.
- If the school is unsure of how your child is to go home, the child will be kept at the school and the family will be called to arrange transportation.

**Can my child change buses at any time?**

Children are not to change buses unless the parent has called the transportation office and received approval. Children are to ride the assigned bus for safety and security reasons. Bus drivers are not to permit students not assigned to their bus.

**When is breakfast served and how much does it cost?**

Breakfast is usually served first thing in the morning. Breakfast is free for all students at Oak View.

**What time are the lunch periods, can we bring restaurant food into the school for lunch at lunch time, and can a parent attend lunch and recess?**

The lunch schedules vary pending the grade level. We ask that you not bring food from a restaurant for your child at lunch time. We do not have space for parents to attend lunch with their children. A parent can observe recess by making a written request to the principal for approval stating the reason for the observation.

**What are the prices for lunch, are there any items my child should not bring in a packed lunch, and can I send extra snack type items for my child to have at lunch?**

Lunch is \$2.55 including milk each day. Milk alone is \$.60, and reduced price lunches are \$.40. We ask that you pack as healthy a lunch as possible for your child. Try to avoid overpacking as we do not allow any food back in the classrooms. Please avoid candies and soda pop if possible. If your child is eating the school lunch please avoid sending any extra items. For health and safety reasons children are not allowed to share food or trade foods with other students.

**I my child forgets lunch what do I do?**

You can bring the lunch to the office and the lunch will be sent to the student. Your child also has the option to order the school lunch if there is money in the student's account. If there is no money an alternative lunch is provided with milk.

**How do I pay for lunch in advance or add money to my child's account?**

You can send a check made out to Oak View School. Include the child's full name on the check. Or you can come into the school to make payment. Please avoid sending cash with to school with the student. You will be notified in writing and/or a phone call if your child's account is low or has a negative balance. You may also go to [myLunchMoney.com](http://myLunchMoney.com) to add money to your child's account.

**How do I contact my child's teacher of I have a question or need support for my child?**

Email addresses are located on our school website under the [staff directory](#). You may also write a letter or call the school (301-650-6434) to request a conference. Conferences should be set up in advance.

**What if I need to speak to the school counselor?**

Email addresses are located on our school website under the [staff directory](#). You may also write a letter or call the school (301-650-6434) to speak to the counselor or request a conference. Conferences should be set up in advance. Please understand that the counselor may not be immediately available as the counselor also teaches classes.

**Who do I speak to if I may need community support or help with school forms, information, etc.?**

Please contact our Parent Community Coordinator. Email addresses are located on our school website under the [staff directory](#). You may also write a letter or call the school (301-650-6434) to request to speak with the parent community coordinator or set up a conference. Conferences should be set up in advance if possible.

**What if I need to speak to the assistant principal or principal?**

Email addresses are located on our school website under the [staff directory](#). You may also write a letter or call the school (301-650-6434) to request to speak with the assistant principal or principal. Conferences should be set up in advance. Please understand that the assistant principal and/or principal may not be immediately available and in such case you may ask to speak to the Parent Community Coordinator who will then follow up with administration regarding your call.