

January 11, 2022

Dear Georgian Forest Staff and Community,

On December 3, 2021, Dr. Sundra Mann, former principal of Georgian Forest Elementary, resigned from her employment with Montgomery County Public Schools. At that time, I shared with you that Dr. Jane Ennis would serve as acting principal for the remainder of the 2021-2022 school year to provide the continuity, communication, and commitment you expect at Georgian Forest Elementary. Given that Dr. Ennis is in an acting principal role, we must begin to plan for the formal hiring process.

The purpose of this letter is to share information about the timeline and process for the selection of the principal of Georgian Forest Elementary School. Our principal selection process includes an opportunity for staff and families to provide input. This input includes sharing feedback on the characteristics you seek in a principal and a select group of staff, parents, and students to join me as members of the interview panel. Given the ongoing conditions of the COVID-19 pandemic, the opportunity to meet with me will occur virtually in a Zoom meeting format. Please note that there is one meeting for staff and another for the community. Please be sure you attend the appropriate session. If you are unable to make this meeting a recording of the presentation and a link to the survey for input will be shared via email following the meeting times below.

- **Staff Meeting:** Tuesday, January 18th @ 8:40 am (during staff meeting Zoom)
- **Community Meeting:** Wednesday, January 19th @ 6:30 pm (with Spanish translation)  
[Join Parent Zoom Meeting](#)  
Meeting ID: 842 7788 4818 Passcode: 636422  
Phone: 301-715-8592

During the online meeting I will discuss the selection process with everyone in greater detail and will communicate the schedule of activities leading up to the identification of the next principal. It is expected that interviews will occur in February and the new principal will be identified in March for a July 1, 2022 start date.

I know that a change in leadership often feels unexpected and generates questions. These feelings are increased at a time of uncertainty and the ongoing pandemic. In my role as director I will walk you through this process, prioritize your interests, and ensure that Georgian Forest is well cared for during this transition. If you have questions I can answer in the meantime, please contact me at [Sarah\\_E\\_Sirgo@mcpsmd.org](mailto:Sarah_E_Sirgo@mcpsmd.org). I look forward to working with you and our partnership at Georgian Forest Elementary School. I am confident that we will be able to work together and continue the history of excellence at your school.

Sincerely,

*Sarah Sirgo*

Sarah E. Sirgo, Ph.D.

Director of Learning, Achievement, and Administration