WELCOME TO THE 2021-2022 SCHOOL YEAR AT CASHELL

We are looking forward to being back in person with our students this year! We hope this newsletter finds you well. Please take time to read through each section to ensure you are prepared for the start of the year.

Please know that throughout this year, our goal is to work closely with you to ensure that the needs of our children are being met. It is important to keep lines of communication open between home and school so that together we are able to ensure an effective learning environment for all of the students at Cashell.

STUDENT SUPPLY LIST
We have included a list of suggested student supplies by grade level. To access the list, please click the link:

MAIN OFFICE
The Cashell main office staff are excited to support our students, families and staff members this year. Our office phone number is 240-740-0560. You can also reach our office team through email at Marlisa_M_Fullmer@mcpsmd.org and Lorie_A_Graham@mcpsmd.org. Please do not hesitate to contact the main office for any reason!

SCHOOL HOURS
Our school hours are 9:00 am to 3:25 pm. Students may enter the building at 8:50 am. Please note that staff are not available to supervise students at parent drop-off or inside the building prior to this time. We will also close the door promptly at 9:00 am every day and parents will need to walk children to the front door after this time. Parents will need their phones with them and should be ready to scan the QR code to complete the late entry form.

FARMS APPLICATION
You may now complete and submit the application for Free and Reduced-Price Meals by visiting www.MySchoolApps.com. Families can apply now and avoid longer processing times in September.

LUNCH AND RECESS SCHEDULE

<table>
<thead>
<tr>
<th>Grade</th>
<th>Lunch</th>
<th>Recess</th>
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<tbody>
<tr>
<td>K</td>
<td>11:15 - 11:50 am</td>
<td>11:50 - 12:25 pm</td>
</tr>
<tr>
<td>Gr 1</td>
<td>11:50 - 12:25 pm</td>
<td>11:15 - 11:50 am</td>
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<tr>
<td>Gr 2</td>
<td>1:00 - 1:35 pm</td>
<td>12:25 - 1:00 pm</td>
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<tr>
<td>Gr 3 &amp; 4</td>
<td>12:25 - 1:00 pm</td>
<td>1:00 - 1:35 pm</td>
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<td>Gr 5</td>
<td>11:35-12:10 pm</td>
<td>12:10-12:45 pm</td>
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Upcoming Events

TEACHERS VISIT THE NEIGHBORHOOD

Staff will be out in the neighborhood on a bus tour on Monday, August 23rd! We will be at the first stop at 10:00 am and will stop at the following places in this order: Olney Acres Park, Norbeck Hills Pool, Cherrywood Park, and Norbeck Meadows Park.

NEW FAMILY ORIENTATION

Tim Gleason, our school counselor, will host a New Family Orientation meeting in the Cashell Media Center before Open House for families of students in grades 1-5. It will begin at 2:30 pm on Thursday, August 26th. Mr. Gleason will reach out to new families directly. If you have any questions you can contact Mr. Gleason by email at Timothy_J_Gleason@mcpsmd.org.

First Day of School!

We are excited to see all of our new and returning students back in the building for the first day of school on Monday, August 30th!

BACK TO SCHOOL NIGHT

Classroom teachers will host an in person Back to School Night Parent on Wednesday, August 25th. The Kindergarten Session will be from 5:00-6:00 pm. Grades 1-5 will have two sessions to allow for parents to attend more than one grade level’s presentation. Session 1 will be from 6:00-6:30 pm and Session 2 will be from 6:35-7:05 pm. Back to School Night meetings will provide you with an opportunity to meet the teacher, discuss student expectations, learn more about schedules, technology, and other important topics. Your child’s teacher will share more information through email during the week of August 23rd.

OPEN HOUSE

We will host an in person Open House on Thursday, August 26th from 3:00-4:00 pm. During the open house, your child will meet with his/her teacher, preview the classroom and get to know classmates. We are using this time to get to know one another and to start building relationships!

PTA SPONSORED PICNIC

Please join us and the PTA following Open House for a Back to School Picnic. The picnic will be from 4:00-6:00 pm. There are more details to come from the PTA.
Additional Information

TRANSPORTATION

If you are eligible for bus transportation, please review the Transportation Letter and Routes for our two neighborhood buses. All students who will be taking buses to school should do so on the first day to get accustomed to the routines and procedures. Any questions about bus schedules should be directed to transportation at 240-740-6232. You will need the route number when calling.

Transportation will reach out to families directly to communicate bus route information for special programs (PEP, SCB, and Prek).

We encourage all families close enough to walk to school to please do so! This year, walkers will enter and exit at the front of the building using the double doors by the gym.

Parents dropping off or picking up their child(ren) by car can do so at the designated area in the front of our building. This year, we will be using the double doors by the gym so be ready to pull all the way up! New and returning families will be provided a sign for the dash to help coordinate students to their families. Please enter the car rider line by way of Cherry Valley Drive.

ATTENDANCE AND ABSENCES

Whenever your child will be absent or tardy, please email his/her teacher and copy the attendance secretary, Lorie Graham, by 10:00 am. A note explaining any absence must accompany your child upon his/her return to school.

If you know ahead of time that you will need to pick up your child early, please send a note or email your child’s teacher and the main office.

If you need to make any last-minute changes to your child’s dismissal plan or come to pick up your child early please contact the main office by phone before 3:15 pm. We will not dismiss students between 3:15 and 3:25 except in the case of emergency, as it is too disruptive to the classroom. Thank you for understanding how hectic this time of the day can be in the main office.

HEALTH MATTERS

We are lucky to have Ana Stives as our Health Tech again this school year. Health Conditions including common ones such as allergies and asthma must be shared with school staff so we can ensure your child’s safety and wellbeing.

Medications may not be administered at school without prior approval and the completion of school forms by you and your child’s doctor. If your child will require medication or treatments during the school day, please contact our health room as soon as possible at 240-740-056.

HOME/SCHOOL COMMUNICATION

Communication is vital for our children’s success. At the beginning of the school year, teachers will share the best ways and times to contact them, and you will have the opportunity to share that information as well. Please check your child’s backpack regularly for important information. Please make sure that your child/children’s teacher(s) and the main office have current email addresses!