

Montgomery County Public Schools
Procurement Office Staffing Contacts
(240) 740-7600 Procurement@mcpsmd.org

Angela McIntosh-Davis, Team Leader
Angela_S_Mcintosh-Davis@mcpsmd.org

Eulalia (Laly) Bowers, Buyer II

Laly_A_Bowers@mcpsmd.org
Aftermarket Automotive Parts
Asbestos Abatement/Pest Control/Energy Management
Copiers
Maintenance of Facilities: Electrical/HVAC/Plumbing/Security
Purchase of School Buses
Recycle and Trash Removal

Kimberly Houser, Business Services Analyst

Kimberly_M_Houser@mcpsmd.org
MCPS Business Hub Implementation and Support
MCPS Purchasing Card Program Support
Purchasing Training
Vendor Registration Support

Team I

Anissa Black, Buyer II

Anissa_B_Black@mcpsmd.org
Air Filters
Alcohol/Drug Testing Services and Physicals
Custodial Supplies
Facility Upgrades - PLAR
Outdoor Fixtures/Digital Signs
Playground Equipment/Scoreboards
Propane Gas
Vehicle Purchases

Rebecca Williams, Buyer I

Rebecca_V_Williams@mcpsmd.org
Automotive Equipment, Supplies, Repairs, and Services
Batteries
Custodial Equipment
Heavy Equipment and Parts (lawn tractors, mowers, lifts)
Industrial Tech Education Supply/Equipment
Lamps (light bulbs)
Maintenance Supplies (lumber, flooring, building)
Miscellaneous Business Forms
Project Lead the Way (PLTW)
Science Kits, Science Supplies, and Equipment
Transportation Services for Students
Uniforms for MCPS staff (not Food Services)

Team II

Julie Johnson, Buyer II

Julie_E_Johnson@mcpsmd.org
Audio Visual Equipment and Supplies
Bus Carriers
Computers and Supplies
eRate: Phone, Utility, and Internet
Furniture
Information Technology/PA Systems
Photography Services
Printers (Toner and Supplies)
Telephone Equipment

Stephanie Dorah, Buyer I

Stephanie_J_Dorah@mcpsmd.org
Athletic & PE Supplies/Equipment/Portable Bleachers
Clocks
Early Childhood Supplies & Equipment
Elementary Math Supplies and Equipment
Music Instruments, Sheet Music, Band Uniforms
Photographic Supplies and Equipment
Special Education Supplies and Equipment
Water Cooler Rental/Bottled Water

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Team III

Caleb Young, Buyer II

Caleb_Young@mcpsmd.org

Art and School Paper

Audit Contract

Consulting Services/Legal/Services

Financial Services

Health and Welfare Benefits

Office & School Supplies (bid/contract)

Office Paper

Professional Development/Special Education Services

Two-Way Radios

Vending Machines

Sylvia Hardy, Buyer I

Sylvia_Hardy@mcpsmd.org

Art Supplies, Equipment, Tools/Ceramic Supplies

Bar Code Decals

Bookbinding

Cafeteria Disposable Supplies

Cafeteria Kitchen Equipment

Corrugated Boxes

Food and Nutrition Services and Supplies

Health room Supplies

Regina McDonald, Contract Administrator

Regina_J_Powell@mcpsmd.org

Consulting and Contractual Services Agreements

Contract Request and Training

Curriculum Related Services

Professional Services Agreements

Psychological Assessment Materials

Scantron Equipment and Forms

Special Education Related Services

Buyer's Assistant II

Mrs. Robyn Graney

Robyn_Graney@mcpsmd.org

Lakeshore Learning, P-card Assistance

HP Toner & Printer Supplies (not copier)

Mrs. Tammy Lyles

Tammy_M_Jarman@mcpsmd.org

Staples, Office Supplies

Home Depot/Appliances

Mrs. Juana Ormeno

Juana_E_Ormeno@mcpsmd.org

ContractorObligation@mcpsmd.org

Processing forms 280-49 and
280-49A; Form 235-40

Materials Management Supply Specialist

Sheila Hurst

Sheila_A_Hurst@mcpsmd.org

New and Modernized School Assistance

Materials Property Assistant

Martha Samara

Martha_M_Samara@mcpsmd.org

Copier Maintenance Agreements

Department of Materials Management (301) 279-3346

Curriculum Materials: Ann Marie Crump (Annmarie_Crump@mcpsmd.org)

Warehouse Orders: DMMWarehouse@mcpsmd.org

Media Center Orders: MPS@mcpsmd.org