Policy CNA-RA Decision Tree For Elementary Schools
Display and Distribution of Informational Materials and Announcements

START

Is the informational material from a Group Allowed Access to backpack Distribution at Any Time? (See list at right)

Groups Allowed Access to Backpack Distribution at Any Time
1) Montgomery County Public Schools
2) Official Government Entities
3) Nationally affiliated PTAs operating within MCPS, and MCCPTA
4) Parent-teacher organizations at special education schools and alternative centers that operate in lieu of nationally affiliated PTAs

Does the informational material display the Required Disclaimer? Note: Disclaimer must be at least 10 pt. font (See disclaimer at right)

Required Disclaimer
“These materials are neither sponsored nor endorsed by the Board of Education of Montgomery County, the superintendent, or this school.”

Do you have any reason to believe that the informational materials violate law or MCPS policy?

Material MAY NOT be DISTRIBUTED or DISPLAYED

Contact the Office of School Support and Improvement for guidance*

Material MAY be sent home with children in backpacks at any time convenient to the school

Is the informational material from a non-profit group?

Material MAY be sent home with children in backpacks with quarterly distribution (one day, four times per year)

Material MAY NOT be sent home with children in backpacks. Material MAY be placed on the community table

*For all questions or concerns, please contact the Office of School Support and Improvement at 240-740-3100

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