1. Receive request
2. Review Pre-K roster
3. Is student eligible for transportation?
   - Yes → 4. All day class?
   - No → End

4. All day class?
   - Yes → 6. Determine pick up and drop off location
   - No → 5. Provide transportation one way (midday/am/pm)?

5. Provide transportation one way (midday/am/pm)?
   - Yes → 7. Assign student to a route and location
   - No → 8. Create a detail route

8. Is route sheet accurate?
   - Yes → 9. Send route sheet to all contacts
   - No → 11. Does bus operator approve?

11. Does bus operator approve?
   - Yes → End
   - No → No