Process Begins when

Enablers

1. Human Resources: Trained Staff in Routing and Dispatch, Special Ed. Staff, IT Services, PEP, Fleet Maintenance, School Staff, Safety and Training, Field Trip
2. Tools and Equipment: Software, computers, office supplies, spare buses
3. Assets: Adequate Bus Fleet, Adequate Staffing
4. Facilities: Offices, bus maintenance facilities, parking facilities
5. System: Computer Software

Guides

Federal, State and Local Laws and Regulations: Disability Act, OSHA, McKinney-Vento, DOT Strategic Plan, MCPS Policies and Regulations

Inputs

Student Rosters, Planned Arrival and Pick up times, Reporting Daily performance, Schedules and Procedure by All Schools, Promulgate 20 min. Window, MCPS Policies, Buses, Mapnet software, Routers, Dispatch, Drivers, BRS, TCM, Parents, School Staff

Outputs

On Time and Accurate Service, Route Sheets Daily, Attendance Sheets, Out of Service Reports, Student Rosters

Process complete when