Montgomery County Public Schools (MCPS) Student Service Learning (SSL) Program

**Need SSL Hours?**
- **YES**
  - Do you know a place to serve?
    - **NO**
      - Is the organization a registered non-profit on [www.guidestar.org](http://www.guidestar.org)?
        - **NO**
            (Must gain approval before you serve)
        - **YES**
          - Complete MCPS Form 560-50, and turn it into your school-based SSL coordinator BEFORE you serve.**
            - *Assisted living facilities may be pre-approved, even if they are for-profit.

- **YES**
  - Options:
    - Visit [www.montgomeryserves.org](http://www.montgomeryserves.org)
    - Ask your school-based SSL coordinator
    - Ask a staff member

**Sorry! This cannot be used for SSL hours.* Please choose another activity.**

**Not sure if a place is an MCPS SSL Organization?**
- Search by “Organizations” on [www.montgomeryserves.org](http://www.montgomeryserves.org)
- Look for this icon:

**Reminders:**
- During lunch or outside of the school day
- In a public space
- Not supervised by parent or relative
- Not paid
- Not religious in nature
- No more than 8 hours in a day

**Complete service, and submit MCPS Form 560-51 to your school-based SSL coordinator.**

**Complete MCPS Form 560-50, and turn it into your school-based SSL coordinator BEFORE you serve.**

**Email ssl@mcpsmd.org during the summer.**

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