Recycling Supplies Available From SERT via Maximo

### RECYCLING BINS

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>B-1</th>
<th>B-2</th>
<th>B-10</th>
<th>CRS</th>
</tr>
</thead>
<tbody>
<tr>
<td>COLOR</td>
<td>Blue</td>
<td>Blue</td>
<td>Blue</td>
<td>Mixed</td>
</tr>
<tr>
<td>ITEM NAME and DESCRIPTION</td>
<td>Deskside Bin 7-gallon capacity recycling bin.</td>
<td>Slim Jim© Bin 23-gallon capacity recycling bin for paper and bottles/cans. Pair with lids L-2, L-3 or L-4.</td>
<td>Brute Bin 32-gallon capacity recycling bin for paper and bottles/cans. Pair with lid L-5 or L-6.</td>
<td>Complete set includes three Slim Jim© recycling bins (two B-2 &amp; one B-3); three lids (1 each L-1, L-2 and L-3); and appropriate labels. This set is for hallway use only.</td>
</tr>
</tbody>
</table>

### LIDS FOR RECYCLING BINS

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>L-1</th>
<th>L-2</th>
<th>L-3</th>
<th>L-4</th>
<th>L-5</th>
<th>L-6</th>
</tr>
</thead>
<tbody>
<tr>
<td>COLOR</td>
<td>Red</td>
<td>Blue</td>
<td>Green</td>
<td>Blue</td>
<td>Blue</td>
<td>Blue</td>
</tr>
</tbody>
</table>

### LABELS FOR RECYCLING BINS AND DUMPSTERS

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>S-1</th>
<th>S-2</th>
<th>S-3</th>
<th>S-4</th>
<th>S-5</th>
</tr>
</thead>
<tbody>
<tr>
<td>COLOR</td>
<td>Red and White</td>
<td>Blue and White</td>
<td>Green and White</td>
<td>Red, Black and White</td>
<td>Red, Black and White</td>
</tr>
<tr>
<td>ITEM NAME and DESCRIPTION</td>
<td>Trash Only Label—to be used on all bas.</td>
<td>Paper Only Label—to be used on all blue</td>
<td>Bottles &amp; Cans Only Label—to be used on all blue</td>
<td>No Plastic Bags Label—to be placed on all recycling dumpsters.</td>
<td>MPCS Use Only Label—to be placed on all recycling dumpsters.</td>
</tr>
</tbody>
</table>

If you have any questions about recycling supplies, contact Mr. John Meyer at recycling@mcpsmd.org
CONSERVATION POSTERS
Created by MCPS Students and Staff
Available From SERT via Maximo

Item Number P-42
Item Number P-41
Item Number P-40
Item Number P-39

Item Number P-38
Item Number P-37
Item Number P-36
Item Number P-35

Item Number P-28
Item Number P-26
Item Number P-24
Item Number P-22
How to Order Recycling Supplies via Maximo

- Log on to Maximo and create a new work request.
- Under equipment barcode, type in your facility number and “grounds.”
- If you are requesting a single item, list it in the “Work Requested” section. When ordering multiple items, click the little notepad to the right of “Work Requested” section and you will have more room to type.
- Please note that you do not need to place a work order for each item you desire. If you need bins, lids, labels, and/or posters, please list all of the items in the same work order.
- When listing your items, make sure to include the quantity of the item number that you are requesting.
  - EXAMPLE: If you need two Slim Jims with lids for paper and bottles/cans, you would list the details of your order as follows:
    - 2 #B-2
    - 1 #L-2
    - 1 #L-3

Click here to see the list of all items that are available from SERT via Maximo.