



Standard Layout Options for MCPS Business Cards

EDITORIAL, GRAPHICS & PUBLISHING SERVICES

STYLE 1: 1- or 2-color, single-sided

MONTGOMERY COUNTY PUBLIC SCHOOLS
NAME OF SCHOOL OR DEPARTMENT



School or Department Logo **Jayne B. Doe**
Instructional Specialist

850 Hungerford Drive Phone: 301-650-6440
 Rockville, Maryland 20850 Fax: 301-650-6425

E-mail: Jayne_B_Doe@mcpsmd.org
Expect The Best!
 montgomeryschoolsmd.org

STYLE 4: 1- or 2-color, single-sided



Carver Educational Services Center
 850 Hungerford Drive
 Rockville, Maryland 20850

Jayne B. Doe
Instructional Specialist

Phone: 301-279-3000
 Fax: 301-279-3000

Jayne_B_Doe@mcpsmd.org
 montgomeryschoolsmd.org

CUSTOMER SERVICE DESK

301-279-3110
egps@mcpsmd.org

Colors shown are examples only.
All colors are available.

STYLE 2: 1- or 2-color, single-sided

Name of School or Department **Jayne B. Doe**
Instructional Specialist

850 Hungerford Drive
 Rockville, Maryland 20850

301-279-3000
 301-279-3000 FAX

Jayne B. Doe@mcpsmd.org
 montgomeryschoolsmd.org



STYLE 5: 1- or 2-color, single-sided



Jayne B. Doe
Instructional Specialist

850 Hungerford Drive
 Rockville, Maryland 20850

Phone: 301-279-3000
 Fax: 301-279-3000

Jayne_B_Doe@mcpsmd.org

Name of School or Department
 montgomeryschoolsmd.org

STYLE 7: 1- or 2-color, single-sided



Jayne B. Doe
Instructional Specialist

Name of School or Department
 850 Hungerford Drive
 Rockville, Maryland 20850

PHONE
 301-279-3000

FAX
 301-279-3000

Jayne_B_Doe@mcpsmd.org
 montgomeryschoolsmd.org

STYLE 3: 1- or 2-color, single-sided



MONTGOMERY COUNTY PUBLIC SCHOOLS
 Name of School or Department

Jayne B. Doe
Instructional Specialist

850 Hungerford Drive, Room 20 Phone: 301-279-3000
 Rockville, Maryland 20850 Fax: 301-279-3000

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STYLE 6: 1- or 2-color, single-sided

MONTGOMERY COUNTY PUBLIC SCHOOLS

Jayne B. Doe
Instructional Specialist

850 Hungerford Drive
 Rockville, Maryland 20850

301-279-3000
 301-279-3000 FAX

Jayne_B_Doe@mcpsmd.org
 montgomeryschoolsmd.org

Name of School or Department



Department of Materials Management
Office of Chief Operating Officer
Montgomery County Public Schools
Rockville, Maryland



Pricing for MCPS Business Cards

EDITORIAL, GRAPHICS & PUBLISHING SERVICES

MCPS Editorial, Graphics & Publishing Services (EGPS) provides business card layout and printing services to our colleagues throughout the school system. This flyer presents the seven layout styles we offer, including both one- and two-color options. EGPS packages the cards in individual boxes and delivers the cards through the MCPS Pony mail system. Turnaround time is normally 8 days.

Our prices include typesetting, proofreading, printing, and delivery. The cards come in a standard set of 500. (Sets of 250 also are available at \$3 less per set or name.)

Ink	1 set or name	4 sets or names	12 or more sets or names
1-color	\$25	\$20 per set	\$15 per set
2-color	\$35	\$30 per set	\$25 per set

EGPS is your source for graphics and printing. We are a dependable custom printer, and our costs are very competitive. Visit the EGPS website and browse our samples. Don't see what you want? Call the customer service desk or e-mail us.

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