Level II
High School Magnet Application Program Level II/Superintendent Level Appeal Form

Program(s): Check all that apply.

High School Application Programs
- Blair Science, Math, Computer Science Program
- Richard Montgomery IB Diploma Program
- Poolesville Global Ecology House
- Poolesville Humanities House
- Poolesville Science, Math, Computer Science House

Applicant’s Name __________________________________________  Applicant’s MCPS ID Number _____________________

Parent/Guardian Name _____________________________________________________________________________________

Mailing Address ______________________________________ Phone number(s):  Home ___________________
Work ___________________
Cell ___________________

Email address: ______________________________________ Language spoken at home ___________________

Reason for appeal: Check all that apply.
Please refer to "Frequently Asked Questions About Level II/Superintendent Level Appeals for Secondary Magnet Application Programs" for more information.

☐ There was an error in the original information submitted with the first (Level I) appeal. Documentation that can be verified must be attached.

☐ There is new information that significantly changes the applicant’s academic profile that was not available at the time of the first (Level I) appeal.

☐ There is a hardship or unique circumstance that was not shared with the first (Level I) appeal committee.

Provide details on the lines below or attach a separate letter, and attach documentation. If no details or documentation are attached, this appeal will not be processed. Do not resubmit items that were submitted as part of the original application or as part of the first appeals process. The appeal must be made in writing (not emailed) and postmarked no later than the date stated in the notification letter of the first (Level I) appeal.

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Appeal requests must be submitted by the date in the selection notification letter from the Program Coordinator. In the absence of extenuating circumstances, late appeals will not be processed. Appeal decisions will be mailed to the home address within approximately four to five weeks from the Level II/Superintendent Level appeal deadline.

Parent/Guardian Signature ____________________  Date ____________________

MAIL THIS FORM AND ALL SUPPORTING DOCUMENTS TO THE ADDRESS IN THE ORIGINAL NOTIFICATION LETTER. The appeal must be made in writing (not emailed) and postmarked no later than the date stated in the notification letter of the first (Level I) appeal.