

Teacher Responsibilities in Scholastic Achievement Manager (SAM)

- Enroll students in appropriate programs, such as SRI, READ 180 and Reading Counts! - (T.I.G. page 90)
- Target estimated reading levels using SRI settings - (T.I.G. page 91)
- Check the Usage Summary - (T.I.G. page 91)
- Modify READ 180 settings to reflect individual student needs. - (T.I.G. page 92)
- Enter assignments or rBOOK scores into SAM for reporting purposes. - (T.I.G. page 93)
- Evaluate Recording - (T.I.G. page 93)
- Modify Reading Counts! settings to reflect individual student needs. - (T.I.G. page 94)
- Generate Reading Counts! book lists for students. - (T.I.G. page 94)
- Run reports for students and classes. - (T.I.G. page 95)

Administrative Account User Responsibilities in Scholastic Achievement Manager (SAM)

- Create Classes – (T.I.G. page 88)
- Create Teacher Accounts - (T.I.G. page 89)
- Activate Student Accounts
- Enroll Students - (T.I.G. page 90)
- Create Student Accounts for new students who enroll after 1st day of school - (T.I.G. page 90)

User Names and Passwords

	Username	Password
student	Graduation year + student ID number	Regular password
example	14123456	fi redog
teacher	FirstName LastName	Melt ID (outlook username)
example	Erica White	whiteeri