

APPROVED
38-2010

Rockville, Maryland
December 7, 2010

The Board of Education of Montgomery County held a business meeting at the Carver Educational Services Center, Rockville, Maryland, on December 7, 2010, at 10:20 a.m.

Present: Mr. Christopher Barclay, President
in the Chair
Ms. Laura Berthiaume
Ms. Shirley Brandman
Dr. Judy Docca
Mr. Michael Durso
Mr. Philip Kauffman
Mrs. Patricia O'Neill
Mr. Alan Xie
Dr. Jerry Weast, Secretary/Treasurer

Absent: None

or () indicates student vote does not count. Four votes needed for adoption.

RESOLUTION NO. 551-10 Re: **RESOLUTION FOR CLOSED SESSIONS**

On recommendation of the superintendent and on motion of Mr. Barclay seconded by Dr. Docca, the following resolution was adopted unanimously:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article* of the *Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct closed sessions on December 7, 2010, in Room 120 from 9:00 to 10:00 a.m. and 1:00 to 2:00 p.m.; and be it further

Resolved, That the Board of Education of Montgomery County discuss the Monthly Human Resources and Development Report as permitted under Section 10-508(a)(1) of the *State Government Article* with a subsequent vote in open session; and be it further

Resolved, That the Board of Education of Montgomery County dedicate part of the closed sessions on December 7, 2010, to acquit its administrative functions (superintendent search and discuss committee appointments), which is outside the purview of the *Open Meetings Act* under Section 10-508(a) of the *State Government Article*; and be it further

Resolved, That the meetings continue in closed sessions until the completion of business.

Re: ELECTION OF OFFICERS

Dr. Weast announced that, as secretary-treasurer of the Board of Education, he would preside until the election of the president. To be elected president or vice president, a member needed five votes, and all members were in nomination. The votes for president were as follows:

Mr. Xie voted for Mr. Barclay
Mr. Kauffman voted for Mr. Barclay
Mrs. O'Neill voted for Mr. Barclay
Dr. Docca voted for Mr. Barclay
Ms. Brandman voted for Mr. Barclay
Ms. Berthiaume voted for Mr. Barclay
Mr. Durso voted for Mr. Barclay
Mr. Barclay voted for Mr. Barclay

Mr. Barclay assumed the chair and presided over the election of the vice president.

Mr. Kauffman voted for Ms. Brandman
Mr. Xie voted for Ms. Brandman
Dr. Docca voted for Ms. Brandman
Mr. Durso voted for Ms. Brandman
Ms. Berthiaume voted for Ms. Brandman
Ms. Brandman voted for Ms. Brandman
Mrs. O'Neill voted for Ms. Brandman
Mr. Barclay voted for Ms. Brandman

Re: PLEDGE OF ALLEGIANCE

"I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

RESOLUTION NO. 552-10 Re: APPROVAL OF THE AGENDA

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve its agenda for December 7, 2010.

RESOLUTION NO. 553-10 Re: NATIONAL INCLUSIVE SCHOOLS WEEK

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Ms. Brandman, the following resolution was adopted unanimously:

WHEREAS, The Urban Special Education Leadership Collaborative and the Education Development Center, Inc. have designated December 6–10, 2010, as National Inclusive

Schools Week, celebrating the theme, “Awareness to Action: Celebrating 10 Years of Inclusive Schools”; and

WHEREAS, Montgomery County Public Schools is committed to providing a high quality, world class education that ensures every student can achieve success at the highest level in the least restrictive environment by accessing the curriculum through myriad strategies that offer multiple methods for engaging students, presenting content, and assessing learning in a rigorous instructional program that focuses on preparing all students for college, careers, and beyond; and

WHEREAS, The educators of Montgomery County Public Schools recognize the diversity among their many learners and strive to provide equitable access to and appropriate pacing of instruction and levels of support necessary to increase academic achievement; and

WHEREAS, The administrators, educators, staff members, and families of Montgomery County Public Schools continue their collaborative efforts to ensure that teaching and learning holds to high standards and inclusive practices by developing seamless and systematic processes to prepare students for graduation and ensure that all students develop a strong foundation for college and career success; and

WHEREAS, Montgomery County Public Schools promotes the efforts to develop a stronger and more inclusive community within our schools and classrooms through professional development opportunities for educators to organize and optimize resources for improved student achievement; and

WHEREAS, The educators and families of Montgomery County Public Schools celebrate students’ progress and continuously and collaboratively seek to establish practices that foster equity and excellence for all students; therefore be it

Resolved, That the Montgomery County Board of Education hereby proclaims December 6–10, 2010, as National Inclusive Schools Week in Montgomery County Public Schools and supports schools and classrooms across the county in promoting inclusion by sponsoring appropriate learning and community-building activities.

Re: **PUBLIC COMMENTS**

The following people made comments before the Board of Education:

<u>Person</u>	<u>Topic</u>
1. George Vlasits	Equity and Excellence
2. Karen Holmcrans	Visual Art Center
3. Don Pelles	Equity, Excellence and Labeling
4. Dawn Cannon	Visual Art Center
5. Jeff Plungis	Budget priorities

Ms. Brandman requested information on how the Visual Arts Center is advertised to let students know of that option.

Re: **BOARD/SUPERINTENDENT COMMENTS**

Mr. Xie commented that he attended a local bills hearing, and he was pleased that there were a number of students in attendance to testify on expanded voting rights for the student member of the Board.

Mr. Durso commended Mr. Barclay as the new president of the Board and Ms. Brandman as vice president. Over the next couple of months, he hoped that the Board could remain cordial and professional as the time and circumstances will dictate. The Board is faced with a number of challenges with the operating budget and the superintendent search process. He thanked Mrs. O'Neill for her mentoring and insight as the Board has done its work over the past year. He also commented on the 50th anniversary of Springbrook High School.

Mr. Kauffman congratulated the new officers because they are ready for the challenge. He thanked Mrs. O'Neill for her service as president.

Ms. Berthiaume associated herself with the remarks of Mr. Durso and Mr. Kauffman in congratulating the new officers. She thought they had the experience and ability to lead and make tough decisions in the coming year. She thanked Mrs. O'Neill for her service and for facilitating the search process.

Dr. Docca thanked Mrs. O'Neill for her service as she has been a mentor to all Board members, and she is well known around the state. She was president of the Maryland Association of Boards of Education and received a leadership award from that organization. This has been a difficult economic year, and Mrs. O'Neill worked with the funding agencies. Dr. Docca congratulated Mr. Barclay and Ms. Brandman because they will help the Board work through the series of negotiations for contracts and funding.

Mrs. O'Neill thanked her colleagues for their kind remarks. She congratulated Mr. Barclay and Ms. Brandman for being elected as officers of the Board, which is challenging even in good times. They will be the spokespersons for the Board, where there are multiple issues, such as the superintendent search and the budget challenges. The budget includes a request for savings from the county executive, MCPS freezes, maintenance of effort funding, and the challenge from Annapolis on pension funding.

Ms. Brandman thanked Mrs. O'Neill for her wisdom and guidance over the past year. She thanked her colleagues for their vote and looked forward to working together as a team. She knew that the Board members would support Mr. Barclay in his leadership role as president. She thanked everyone for their effort in securing the Baldrige Award. She recognized Edison in providing Thanksgiving meals for 78 families, Martin Luther King Middle School for receiving the Silver Hammer Award and the three student awards in Junior Achievement.

Mr. Barclay joined his colleagues by thanking Mrs. O'Neill for being a key player in keeping the body whole. There has been a lot of transition over her 12 years of service. She started serving on the Board when there was a superintendent search that identified Dr. Weast, and now we are at the end of his superintendence. It is great that she is here to help other Board members understand what is happening.

Mr. Barclay thanked his colleagues for their expressions of support for the newly elected officers. The challenges this year are unique, with a superintendent search and the budget in troubling economic times. He was pleased with the Baldrige Award since he served as the Board representative on the application committee. The school system has a fantastic machine rolling, with team members making the difference in children's lives.

Dr. Weast commented on the fact that everyone is talking about budget with gloom and doom. What the school system and Board does is priceless; children cannot delay their lives waiting for better economic times. He commented on the Malcolm Baldrige National Quality Award and Broad Prize in Urban Education. He cited the fact that no other school district in the nation has ever received both accolades. Additionally, record numbers of MCPS students continue to take, and score a 3 or higher, on Advanced Placement exams, outperforming their peers in Maryland and the nation. Finally, Dr. Weast stated that MCPS students won \$40,000 in scholarships from Junior Achievement of the National Capital Area.

RESOLUTION NO. 554-10

Re: **AWARD OF CONTRACT –
SUPERINTENDENT SEARCH FIRM**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Ms. Brandman, the following resolution was adopted unanimously:

WHEREAS, By Resolution No. 462-10, the Board of Education authorized soliciting proposals for executive search firms to provide consultant services in the superintendent search and selection process; and

WHEREAS, On September 20, 2010, Request for Proposals No. 4305.1 was issued seeking proposals from qualified vendors to conduct a comprehensive national executive search to identify and attract the best qualified candidate for a Montgomery County Public Schools superintendent of schools; and

WHEREAS, The Board of Education received and evaluated the proposals that were submitted from six search firms; and

WHEREAS, The Board of Education interviewed all six firms on November 19, 2010, and identified Hazard, Young, Attea & Associates as the most qualified firm to provide consultation services; now therefore be it

Resolved, That the Montgomery County Board of Education enter into a contractual agreement with Hazard, Young, Attea & Associates to provide professional consultant

services for the superintendent selection process based upon its revised proposal for a fee of \$35,000.

Re: **2010 ANNUAL REPORT ON OUR CALL TO ACTION: PURSUIT OF EXCELLENCE**

Dr. Weast invited the following people to the table: Dr. Renee A. Foose, associate superintendent for shared accountability; Ms. Jody A. Leleck, special advisor to the deputy superintendent of schools; and Dr. Frank H. Stetson, chief school performance officer.

The Montgomery County Public Schools (MCPS) 2010 Annual Report on *Our Call to Action: Pursuit of Excellence*, details the district's progress in fulfilling its commitment to giving every student the opportunity to learn at the highest levels and graduate high school prepared for college and the world of work. *Our Call to Action: Pursuit of Excellence*, the district's strategic plan, is the catalyst for continuous improvement and guides the work of staff members, students, parents, and the community. Its focus is on developing and implementing strategies and initiatives in the areas of curriculum, instruction, assessment, professional development, family and community partnerships, high-quality business services, and greater operational effectiveness.

The annual report provides a comprehensive accounting of the school system's performance on the established milestones and data points set forth in the 2009 *Our Call to Action: Pursuit of Excellence*, guides the work of MCPS, provides a framework for monitoring the effectiveness of both academic and operational reforms, and identifies opportunities for continued improvement.

The plan's five goals—Ensure Success for Every Student, Provide an Effective Instructional Program, Strengthen Productive Partnerships for Education, Create a Positive Work Environment in a Self-renewing Organization, and Provide High-quality Business Services that are Essential to the Educational Success of Students—align with the Montgomery County Board of Education's guiding tenets and core governance policies. Within each goal, the established milestones and data points are the rubric for monitoring system performance.

The annual report on *Our Call to Action* is the accountability document used to monitor progress toward attaining the Board's strategic goals. This report details the school system's significant progress toward meeting milestones within each of the identified five goal areas. Specific data points measure progress toward meeting the milestones and available baseline and trend data are presented for each data point. The baseline year of 2000 was established in alignment with the initial adoption of *Our Call to Action*. In some instances, data are not available for the 2000 baseline year, and the baseline year for those data points is the first year for which the data were available. In other instances, an assessment measure may have changed and, as a result, a new baseline year was established to reflect the change in the measure.

Below is a summary of the five goal areas of the strategic plan and a sampling of data

points included in the annual report to measure progress toward achieving these goals.

Goal 1: Ensure Success for Every Student. The achievement of individual and groups of students is the focus of the first goal. M-Stat and Achievement Steering Committees are examples of strategies that support systemic monitoring of school and system performance. The annual report provides examples of achievement results in the following areas:

- Maryland School Assessments (MSA)
- High School Assessments
- Algebra 1—successful course completion by the end of Grade 8
- SAT participation and performance
- Suspension
- Graduation rate

Goal 2: Provide an Effective Instructional Program. Goal 2 addresses the programmatic aspects of systemic school reform. Performance in this area is enhanced by standards-based curriculum and assessments, strategies that support the delivery of services for students with disabilities, and access to a continuum of accelerated and enriched instruction for highly able students. Examples of achievement in Goal 2 are reflected by the following data points:

- MCPS Assessment Program in Primary Reading (AP-PR)
- Advanced Math in Grade 5 proficiency
- Advanced Placement (AP) and International Baccalaureate test participation and performance
- Ineligibility for extracurricular activities

Goal 3: Strengthen Productive Partnerships for Education. Goal 3 focuses on strengthening family–school partnerships and supporting parents as full partners and effective advocates in their child's education. MCPS employs strategies to provide clear information to parents in multiple formats and languages. These strategies aim to make schools welcoming to parents and include them in decisions regarding their child's education. Data in Goal 3 of the annual report include the following data points:

- Attendance at and evaluation of systemwide parent workshops and meetings
- Edline activation
- Volunteerism
- District and local school partnerships

Goal 4: Create a Positive Work Environment in a Self-renewing Organization. Building the capacity of staff to work efficiently and effectively in achieving the school system's goal of ensuring that all students succeed at high levels and are college ready is the focus of this goal. Critical work in these areas includes efforts to build the knowledge and skills of all staff through high-quality professional development; implementation of the professional growth systems for all employees; and strategies to recruit, hire, and retain high-quality

candidates. Examples of performance in Goal 4 are reflected in the annual report through the following data points:

- Professional growth systems
- Diversity in the workforce
- Staff who receive high-quality professional development

Goal 5: Provide High-quality Business Services that are Essential to the Educational Success of Students. A comprehensive infrastructure of high-quality business services that are essential to the educational success of students is integral to efficiently managing and operating a school system of 200 schools, more than 144,000 students, and more than 21,000 employees. Organizational effectiveness is measured through the following data points:

- Customer results
- Human resources results
- Financial results
- Organizational results

This report highlights many accomplishments. The coordinated systemic reform efforts are showing results, and indications are that the school system is moving in the right direction. However, the report also illuminates areas where work remains to be done.

Re: **DISCUSSION**

Mr. Durso asked how MCPS defines Grade 8 algebra completion. Staff replied it is defined by taking the course and completing it with a Grade of C or higher. Mr. Durso noted that the Math Work Group had a different definition. Is there a disconnect? Staff explained that the Annual Report is for data for 2009–10, and the Math Work Group completed their work after this data had been completed.

Mr. Durso inquired about the SAT and ACT being lumped together for participation in the report. Staff explained that the SAT has changed in the past couple of years and the students are electing to take the ACT or Accuplacer in its place. Another factor is the cost of the tests.

Ms. Berthiaume asked that the SAT and ACT participation be separated. Dr. Weast volunteered to reissue the memorandum that was sent in September.

Ms. Berthiaume asked about percentage of graduates meeting the requirements at the University of Maryland (UM). She cited that the data point in completion of high school with sufficient course credits to be eligible to enrollment at UM. She noticed that the percentage of white and Asian graduates meeting those requirements has fallen. Also, she compared participation in the SAT or ACT and noticed a significant drop in participation, especially special education, ESOL, and FARMS. However, there was no drop in the PSAT participation. Staff explained that the PSAT is administered free of charge for the whole

cohort. Furthermore, students have a choice based on their postsecondary decisions, such as work or college. Finally, college is expensive, and those students impacted by poverty will probably seek a different path, such as not going to college. It is the aim of the school system to prepare students for college, but not demand their participation.

Dr. Docca noted that the grades of white and Asian students in Grade 8 algebra had fallen. What is the reason? Staff explained that the charts show growth over 80 percent. The charts of the targets in the back of the report show the same information in a different way. Since all targets are rising, the charts should be more clearly depicted.

Ms. Brandman noted the upward trajectory, which is very impressive. She wanted to know if the rate of progress is enough to keep hitting the higher expectations imposed on the system. She asked staff if they had analyzed the data to determine the rate of progress. Staff stated that while the bar continues to rise, new students enroll who are not well prepared, and there is a concern that good progress will continue. Therefore, it is important to retain class size which will become a tipping point for the system. Over 12 years, the system has gained 16,000 students who are mostly in poverty; therefore, the educational load is growing.

Ms. Brandman reported that the challenge for the Board is to accelerate to the target. What does the system need to do to achieve the goals? Staff replied that it is essential to keep growth and not let it stall. With no extra funding and educational load, there is a need to accelerate academic achievement. The new superintendent will have to figure out how to step to the next level of achievement.

Dr. Docca pointed out the work groups and advisory committees. The number of parents increased, but the number of students decreased; therefore, that should be reviewed. Finally, the quick reference charts in the back of the report are much easier to read and understand.

Ms. Brandman pointed to the areas that were achieved, and said thanks should go to staff. Those areas are parent workshops, recycling team, and cost avoidance, Copy-Plus program, and support of novice teachers.

Re: LUNCH AND CLOSED SESSION

The Board of Education recessed from 12:40 to 2:25 p.m. for closed session and lunch.

Re: FACILITIES ASSESSMENT WITH CRITERIA AND TESTING

Dr. Weast invited Mr. Bruce Crispell, director of the Division of Long-Range Planning, and Mr. James Song, director of the Department of Facilities Management, to the table.

All of the Montgomery County Public Schools elementary schools currently in the queue for modernization will be completed by January 2018, and middle schools in the queue will be

completed a few years later. Therefore, it is now time to assess the next group of aging schools and add them to the list of schools for future modernization. In order to conduct an up-to-date assessment of these schools, it was necessary to update the Facilities Assessment with Criteria and Testing (FACT) methodology, the tool MCPS uses to assess schools. The FACT methodology had not been updated since its inception in the early 1990s.

A multistakeholder committee, the FACT Review Committee, met in the spring of 2010 and developed general characteristics of schools that should be assessed, termed "assessment parameters." At its meeting on July 8, 2010, the Board of Education reviewed these assessment parameters and adopted them. In addition, the Board of Education approved a list of 53 facilities to be assessed. Subsequently, the FACT Review Committee reconvened in August and September 2010 to determine the FACT measures, weights, and overall scoring system. The consulting firm of EMG, Inc., which specializes in engineering, asset management, and sustainability services for facilities, was retained to assist in this detailed work. EMG, Inc. also will perform the school assessments with the updated FACT methodology in the coming year. (The complete report is on the MCPS website.)

Re: **DISCUSSION**

Ms. Berthiaume asked about community use of schools. How is this sorted out with population density of the area and attractive buildings? Staff thought there should be an assessment beyond that in assessing community use. The decision was based on the hours used.

Mrs. O'Neill complimented the staff on their work with a fair product for reviewing facilities. The current list runs through 2018, and the next list will run for a number of years into the future. Also, she was pleased that holding schools were on the list for renovation.

Mr. Kauffman asked if the holding centers will be on a stand-alone list or merged into the elementary school queue. Staff explained that the holding centers will be evaluated as schools and put into the appropriate queue.

Mr. Durso asked for the number of schools with open floor plans. Staff volunteered to get the number of schools. Mr. Durso asked about summer use of a school. Staff thought it had not been discussed, but it is an important point.

Mr. Barclay inquired about schools where there is space that is not utilized by the school, such as Silver Spring International Middle School. Staff stated that use is based on space efficiency because certain areas cannot be used based on county code.

Ms. Brandman wanted to know more about upgrades without modernizations, such as HVAC. Would that change the overall score of the school? Staff explained that those were two separate categories, and the schools on the queue will not change when there are systemic replacements.

RESOLUTION NO. 555-10 Re: **CONTRACTS OF \$25,000 OR MORE**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously:#

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; and

WHEREAS, Funds have been budgeted for the lease/purchase of office furniture through Bid No. 4058.4; and

WHEREAS, Funds have been budgeted for the lease/purchase of classroom furniture through Bid No. 4114.3; and

WHEREAS, Funds have been budgeted for the lease/purchase of science lab tables through Bid No. 4120.4; and

WHEREAS, Funds have been budgeted for the lease/purchase of early childhood equipment and supplies through Bid No. 7115.5; and

WHEREAS, The acquisition of office, classroom, science tables, and early childhood furniture through lease/purchase agreements has been reviewed by legal counsel; now therefore be it

Resolved, That office furniture in the amount of \$33,782 be leased/purchased for a six-year term under the Master Lease/Purchase Agreement with Banc of America Public Capital Corporation; and be it further

Resolved, That classroom furniture in the amount of \$327,600 be leased/purchased for a six-year term under the Master Lease/Purchase Agreement with Banc of America Public Capital Corporation; and be it further

Resolved, That science lab tables in the amount of \$20,750 be leased/purchased for a six-year term under the Master Lease/Purchase Agreement with Banc of America Public Capital Corporation; and be it further

Resolved, That early childhood equipment and supplies in the amount of \$17,541 be leased/purchased for a six-year term under the Master Lease/Purchase Agreement with Banc of America Public Capital Corporation; and be it further

Resolved, That the Board of Education president and superintendent of schools be authorized to execute the documents necessary for these transactions; and be it further

Resolved, That having been duly advertised, the following contracts will be awarded to the low bidders meeting specifications as shown below:

CBGKY-07 08-12187	Online Safety Training Courses—Extension	
	<u>Awardee</u>	
	PureWorks, Inc., dba PureSafety	\$180,000
1062.4	Software Training Services	
	<u>Awardees</u> (See note)	
	Answer Quest Technologies, Inc.	
	Knowlogy Corporation*	
	Learning Tree International	
	Office Pro, Inc.	
	Personalized Computer Training*	
	Softek Services, Inc.*	
	Total	\$143,000
4044.7	Security System Supplies and Equipment	
	<u>Awardees</u>	
	Alarmax Distributors, Inc.	\$ 75,061
	Allegheny Electronics	12,500
	Capitol Cable & Tech, Inc.	25,556
	Earth Security Electronics, Inc.	99,579
	Halifax Security, Inc.*	13,510
	Silmar Electronics*	<u>57,614</u>
	Total	\$283,820
4058.4	Office Furniture	
	<u>Awardees</u>	
	Douron, Inc.*	\$ 10,910
	Glover Equipment Group	17,172
	MDM Office Systems/Standard Office Supply	<u>5,700</u>
	Total	\$33,782
4083.5	Chalkboards, Tack Boards, and White Boards—Extension	
	<u>Awardee</u>	
	Steel Products, Inc.*	\$ 49,531
4112.4	Batteries—Extension	
	<u>Awardees</u>	
	Vehicles Maintenance Program, Inc.*	\$ 47,126
4114.3	Classroom Furniture	

	<u>Awardee</u>	
	Douron, Inc.*	\$317,600
	Maryland Correctional Enterprises	<u>10,000</u>
	Total	\$327,600
4120.4	Science Lab Tables	
	<u>Awardee</u>	
	Diversified Educational Systems	\$ 20,750
4194.1	Flexible Spending Account (FSA) and COBRA Program and Services—Extension	
	<u>Awardee</u>	
	SHPS	\$340,000
4200.1	e-Rate Consulting Services—Extension	
	<u>Awardee</u>	
	Funds for Learning	\$ 55,000
4211.1	Fortis PowerWeb Server/View Station Software and Professional Services	
	<u>Awardee</u>	
	Aztech DataSystems, Inc.	\$ 27,270
4240.2	Gestetner 9002 Copier Supplies and Parts	
	<u>Awardees</u>	
	Capitol Document Solutions	\$140,000
	Ikon Office Solutions, Inc.	30,000
	Ricoh Americas Corporation	<u>18,000</u>
	Total	\$188,000
4281.1	Behavioral Health Support Initiative—Extension	
	<u>Awardee</u>	
	Mental Health Association	\$100,000
4308.1	Grant Proposal Writers	
	<u>Awardees</u> (See note)	
	Core Education, LLC*	
	Goose Wing Ventures, Ltd.*	

	Vivian Rosskamm	
	Total	\$ 25,000
7006.5	Hand Held Calculators and CBL Data Collection Systems—Extension	
	<u>Awardees</u>	
	AFP Industries, Inc.*	\$ 9,185
	D&H Distributing Company	432,433
	Vernier Software	<u>85,090</u>
	Total \$526,708	
7079.5	Paperback and Prebound Paperback Books	
	<u>Awardee</u>	
	Perfection Learning	\$ 75,000
7102.2	Automotive Batteries—Extension	
	<u>Awardee</u>	
	Best Battery Company, Inc.	\$150,000
7115.5	Early Childhood Equipment and Supplies	
	<u>Awardees</u>	
	Community Playthings	\$ 13,350
	Kaplan School Supply Group	2,241
	Pyramid Paper Company	<u>1,950</u>
	Total	\$ 17,541
7121.4	Asbestos Abatement Equipment and Supplies	
	<u>Awardees</u>	
	American Environmental Enterprises	\$ 24,963
	Aramsco	9,798
	BKW Environmental Service	5,528
	BWI Distribution, Inc.	<u>68,241</u>
	Total	\$108,530
9005.7	Industrial and Technology Education Lumber—Extension	
	<u>Awardees</u>	
	A&M Supply Corporation	\$ 14,998
	Liberty Lumber & Supply Company	34,231
	Mann & Parker Lumber Company	33,097
	O'Shea Lumber Company	<u>41,012</u>

	Total	\$123,338
9053.4	Playground Equipment and/or Individual Pieces	
	<u>Awardees</u>	
	Playground Specialist	\$800,000
	West Recreation, Inc.	<u>100,000</u>
	Total	\$900,000
9081.3	Playground Border Boxing and Engineered Wood Fiber—Extension	
	<u>Awardee</u>	
	Playground Specialist	\$250,000
9109.6	Snack Cakes, A La Carte—Extension	
	<u>Awardee</u>	
	McKee Foods Corporation	\$102,200
9404.3	Water Treatment Supplies, Equipment and Chemicals—Extension	
	<u>Awardees</u> (See note)	
	Harrington Industrial Plastics, LLC	
	Superior Water Services, Inc.	
	Tricon Chemical Corporation*	
	Total	\$ 75,000
9689.2	Re-Roofing at Sherwood High School**	
	<u>Awardee</u>	
	J. E. Wood & Sons	\$728,181
9706.2	Athletic Field Maintenance at Various Locations	
	<u>Awardees</u> (See note)	
	Abrahams Lawn Service	
	American Organic Soils	
	Brickman Group	
	Capitol City Contractors, LLC	
	Chesapeake Turf, LLC	
	Collegiate Landscaping	
	Community Bridge, Inc.*	
	Damascus Enterprises, Inc.	
	Game Day, Inc.*	
	Greenskeeper Landscaping & Lawn Management, Inc.	
	Growing Solutions, LLC	

H. F. Huber and Son, Inc.	
Lapinski's Landscaping, Inc.	
Laytonsville Turf Farm, LLC*	
Long Acre Lawn & Landscape, LLC	
Scientific Plant Service, Inc.	
Suburban Lawn and Landscape Service, Inc.*	
Tru Green Lawncare	
Turf Center, Inc.	
Valleycrest Landscape Maintenance	
Total	\$500,000

TOTAL PROCUREMENT CONTRACTS OVER \$25,000 \$5,377,377

* Denotes Minority-, Female-, or Disabled-owned Business

** Planned Life-cycle Asset Replacement Bid (PLAR)

Note: Contract amounts will be based on individual requirements.

RESOLUTION NO. 556-10 Re: **CONTRACT APPROVAL FOR BID 7055.12,
PURCHASE OF SCHOOL BUSES**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously:#

WHEREAS, Funds have been budgeted for and/or identified for the purchase of school buses through an extension of Bid No. 7055.12; and

WHEREAS, The acquisition of school buses through the lease/purchase agreements has been reviewed by legal counsel; now therefore be it

Resolved, That 43 school buses be lease/purchased for a six-year term in the amount of \$4,822,149 under the Master Lease/Purchase Agreement with Banc of America Public Capital Corporation; and be it further

Resolved, That the Board president and superintendent of schools be authorized to execute the documents necessary for these transactions; and be it further

Resolved, That having been duly advertised, the following contract will be awarded to the low bidder meeting specifications as shown below:

7055.12 Purchase of School Buses—Extension

Awardee

American Truck & Bus, Inc.

\$4,822,149

RESOLUTION NO. 557-10 Re: **ACCEPTANCE OF THE EAST SILVER
SPRING ELEMENTARY SCHOOL ADDITION
PROJECT**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously:#

WHEREAS, On behalf of the Board of Education, Board Member Christopher S. Barclay inspected the East Silver Spring Elementary School addition project on Thursday, November 11, 2010; now therefore be it

Resolved, That the Board of Education accepts the East Silver Spring Elementary School addition project and that the official date of completion is that date when formal notice is received from the architect that this project has been completed in accordance with the drawings and specifications, and all contract requirements have been met.

RESOLUTION NO. 558-10 Re: **ACCEPTANCE OF THE WASHINGTON
GROVE ELEMENTARY SCHOOL ADDITION
PROJECT**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously:#

WHEREAS, On behalf of the Board of Education, Board Member Judith Docca inspected the Washington Grove Elementary School addition project on Monday, November 8, 2010; now therefore be it

Resolved, That the Board of Education accepts the Washington Grove Elementary School addition project and that the official date of completion is that date when formal notice is received from the architect that this project has been completed in accordance with the drawings and specifications and all contract requirements have been met.

RESOLUTION NO. 559-10 Re: **ARCHITECTURAL APPOINTMENT –
WHEATON HIGH SCHOOL
MODERNIZATION FEASIBILITY STUDY**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously:#

WHEREAS, It is necessary to appoint an architectural firm to provide professional and technical services to develop educational specifications and perform a feasibility study for the Wheaton High School modernization project; and

WHEREAS, Funds for conducting feasibility studies were programmed as part of the Fiscal Year 2011 Capital Budget; and

WHEREAS, An Architect Selection Committee, in accordance with procedures adopted by the Board of Education on April 20, 2006, identified Grimm + Parker Architects as the most qualified firm to provide the necessary professional architectural and engineering services; and

WHEREAS, Staff from the Montgomery County Public Schools Department of Facilities Management has negotiated a fee for the necessary architectural services that includes a Maryland Department of Transportation-certified minority-owned firm; now therefore be it

Resolved, That the Montgomery County Board of Education enters into a contractual agreement with the architectural firm of Grimm + Parker Architects to provide feasibility study services for the Wheaton High School modernization project for a fee of \$99,400.

RESOLUTION NO. 560-10 Re: **AWARD OF CONTRACTS – DOWNCOUNTY CONSORTIUM #29 ELEMENTARY SCHOOL (MCKENNEY HILLS CENTER) REOPENING**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously:#

WHEREAS, At the Board of Education meeting held on February 17, 2010, the Board of Education authorized staff to utilize a construction management process for the Downcounty Consortium #29 Elementary School (McKenney Hills Center) reopening project and awarded a contract for preconstruction services to Henley Construction Company, Inc.; and

WHEREAS, The following low bids were received on November 9, 2010, for the Downcounty Consortium #29 Elementary School (McKenney Hills Center) reopening project:

<u>Low Bidders</u>	<u>Amount</u>
2A–Sitework—Ross Contracting, Inc.	\$2,293,400
3A–Concrete—Chevy Chase Contractors, Inc.	1,418,000
4A–Masonry—Masonry Incorporated	2,123,000
5A–Structural Steel/Metals—S.A. Halac Iron Works, Inc.	1,577,900
7A–Roofing—Interstate Corporation	1,160,000
8A–Windows—Glass & Metals, Inc.	1,072,862
8B–Doors/Frames/Hardware—The A.G. Mauro Company	308,445
9A–Drywall/Acoustical Ceilings—JP Construction, Inc.	310,306
9B–Ceramic Tile—Lach Tile & Marble, Inc.	159,000
9C–Resilient Flooring/Carpet/Wood—Jewell Industries Inc.	412,426
9D–Painting—Greco Painting	158,400
10A–Visual Display Boards—Building Specialties	68,000
10B–Lockers/Metal Shelving—Steel Products, Inc.	88,888
11A–Food Service Equipment—11400 Inc.	129,500
12A–Casework/Millwork—Paragon Casework, Inc.	391,000

	<u>Low Bidders</u>	<u>Amount</u>
13A–Sprinkler—Capitol	Sprinkler Contracting, Inc.	171,000
15A–PHVAC—R.W. Warner, Inc.		3,039,000
16A–Electrical—Young Electrical Contractors, Inc.		1,608,000

and

WHEREAS, Henley Construction Company, Inc. received bid proposals for the remaining trade contracts for the project, which will be included in the guaranteed maximum price; and

WHEREAS, Detailed information on these bid proposals is available for review in the office of the Department of Facilities Management; and

WHEREAS, The construction management contract contains provisions that permit Montgomery County Public Schools to assign the awarded trade contracts to Henley Construction Company, Inc. as part of a guaranteed price agreement to complete the Downcounty Consortium #29 Elementary School (McKenney Hills Center) reopening project; and

WHEREAS, Staff has negotiated and recommends approval of a guaranteed maximum price contract with Henley Construction Company, Inc. for the completion of the Downcounty Consortium #29 Elementary School (McKenney Hills Center) reopening project that includes the assignment of trade work awarded by Montgomery County Public Schools, along with all management and general conditions costs; and

WHEREAS, Henley Construction Company, Inc. has agreed to accept the assignment of the Downcounty Consortium #29 Elementary School (McKenney Hills Center) trade contracts awarded on November 9, 2010, and complete the project for the guaranteed maximum price; and

WHEREAS, The aggregate goal for Maryland Department of Transportation-certified Minority Business Enterprise participation established for this project was 14 percent; and

WHEREAS, The aggregate Minority Business Enterprise participation submitted is 28.97 percent Maryland Department of Transportation-certified, of which 4.35 percent is African American, 8.75 percent is female-owned, and 15.87 percent is other minority-owned; and

WHEREAS, The percentage of non-Maryland Department of Transportation-certified Minority Business Enterprise participation also has been submitted at 6.98 percent, totaling 35.95 percent Minority Business Enterprise participation; now therefore be it

Resolved, That the following trade contract packages be awarded to the low bidders for the construction of the Downcounty Consortium #29 Elementary School (McKenney Hills Center) reopening:

<u>Low Bidders</u>	<u>Amount</u>
2A–Sitework—Ross Contracting, Inc.	\$2,293,400
3A–Concrete—Chevy Chase Contractors, Inc.	1,418,000
4A–Masonry—Masonry Incorporated	2,123,000
5A–Structural Steel/Metals—S.A. Halac Iron Works, Inc.	1,577,900
7A–Roofing—Interstate Corporation	1,160,000
8A–Windows—Glass & Metals, Inc.	1,072,862
8B–Doors/Frames/Hardware—The A.G. Mauro Company	308,445
9A–Drywall/Acoustical Ceilings—JP Construction, Inc.	310,306
9B–Ceramic Tile—Lach Tile & Marble, Inc.	159,000
9C–Resilient Flooring/Carpet/Wood—Jewell Industries Inc.	412,426
9D–Painting—Greco Painting	158,400
10A–Visual Display Boards—Building Specialties	68,000
10B–Lockers/Metal Shelving—Steel Products, Inc.	88,888
11A–Food Service Equipment—11400 Inc.	129,500
12A–Casework/Millwork—Paragon Casework, Inc.	391,000
13A–Sprinkler—Capitol Sprinkler Contracting, Inc.	171,000
15A–PHVAC—R.W. Warner, Inc.	3,039,000
16A–Electrical—Young Electrical Contractors, Inc.	1,608,000

and be it further

Resolved, That the trade contracts awarded for the Downcounty Consortium #29 Elementary School (McKenney Hills Center) reopening project be assigned to Henley Construction Company, Inc.; and be it further

Resolved, That a maximum price contract in the amount of \$20,339,212 be awarded to Henley Construction Company, Inc. for the Downcounty Consortium #29 Elementary School (McKenney Hills Center) reopening project, in accordance with drawings and specifications prepared by Grimm + Parker Architects.

RESOLUTION NO. 561-10 Re: **PRECONSTRUCTION/CONSTRUCTION
MANAGEMENT SERVICES – DARNESTOWN
ELEMENTARY SCHOOL ADDITION**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously:#

WHEREAS, The Fiscal Year 2011–2016 Capital Improvements Program includes planning funds for the Darnestown Elementary School addition project; and

WHEREAS, The design phase of this project is commencing, with construction scheduled to begin in January 2012 and be completed by August 2013; and

WHEREAS, Staff has recommended that this project be completed using a construction management delivery system due to its complexities and scope of work; and

WHEREAS, A Consultant Selection Committee, utilizing procedures adopted by the Board of Education on April 20, 2006, identified Dustin Construction, Inc. as the most qualified firm to provide the necessary management services; and

WHEREAS, The management services will be implemented in two phases; and

WHEREAS, The initial phase will consist of preconstruction services for cost estimating, value engineering, constructability reviews, and the development of the construction implementation schedule; and

WHEREAS, Staff has negotiated a fee for the preconstruction services; and

WHEREAS, The second phase will consist of general construction management services, and a fee for this phase will be negotiated once the preconstruction services are completed; now therefore be it

Resolved, That the Montgomery County Board of Education enters into a contractual agreement with Dustin Construction, Inc. to provide preconstruction services for cost estimating, value engineering, constructability reviews, and the development of the construction implementation schedule for the Darnestown Elementary School addition project for a fee of \$60,000.

RESOLUTION NO. 562-10 Re: **JAMES HUBERT BLAKE HIGH SCHOOL –
GRANT OF UTILITY EASEMENT**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously:#

WHEREAS, In 2005, staff negotiated a Lease Agreement for Telecommunications with Omnipoint Communications Cap Operations, LLC, a/k/a T-Mobile Northeast, LLC, to permit the installation of a telecommunications monopole at James Hubert Blake High School, located at 300 Norwood Road, Silver Spring, Maryland, in accordance with the Board of Education's Policy ECN, Telecommunications Transmission Facilities; and

WHEREAS, The Lease Agreement is conditioned upon granting easements to the local utility and telecommunications companies to provide service to their equipment; and

WHEREAS, Comcast of Potomac, LLC, f/k/a Comcast Cablevision of Maryland Limited Partnership, has requested a grant of utility easement consisting of 3,477 square feet to install, reconstruct, and maintain underground cable facilities to serve the telecommunications monopole; and

WHEREAS, The easement will not affect any land that could be used for school programming and recreational facilities; and

WHEREAS, All construction, restoration, and future maintenance will be performed without the disruption of the instructional program and at no cost to the Board of Education, with Comcast of Potomac, LLC and its contractors assuming liability for all work; now therefore be it

Resolved, That the Board of Education president and superintendent of schools be authorized to execute a grant of utility easement and right-of-way of 3,477 square feet to Comcast of Potomac, LLC, f/k/a Comcast Cablevision of Maryland Limited Partnership, at James Hubert Blake High School.

RESOLUTION NO. 563-10 Re: **JOHN F. KENNEDY HIGH SCHOOL –
GRANT OF UTILITY EASEMENT**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously: #

WHEREAS, In 2005, staff negotiated a Lease Agreement for Telecommunications with Omnipoint Communications Cap Operations, LLC, a/k/a T-Mobile Northeast LLC, to permit the installation of a telecommunications monopole at John F. Kennedy High School, located at 1901 Randolph Road, Silver Spring, Maryland, in accordance with the Board of Education's Policy ECN, Telecommunications Transmission Facilities; and

WHEREAS, The Lease Agreement is conditioned upon granting easements to the local utility and telecommunications companies to provide service to their equipment; and

WHEREAS, Comcast of Potomac, LLC, f/k/a Comcast Cablevision of Maryland Limited Partnership, has requested a grant of utility easement consisting of 1,526 square feet to install, reconstruct, and maintain underground cable facilities to serve the telecommunications monopole; and

WHEREAS, The easement will not affect any land that could be used for school programming and recreational facilities; and

WHEREAS, All construction, restoration, and future maintenance will be performed without the disruption of the instructional program and at no cost to the Board of Education, with Comcast of Potomac, LLC and its contractors assuming liability for all work; now therefore be it

Resolved, That the Board of Education president and superintendent of schools be authorized to execute a grant of utility easement and right-of-way of 1,526 square feet to Comcast of Potomac, LLC, f/k/a Comcast Cablevision of Maryland Limited Partnership, at John F. Kennedy High School.

RESOLUTION NO. 564-10 Re: **APPROVAL OF COLLEGE GARDENS
ELEMENTARY SCHOOL RELOCATABLE
CLASSROOMS**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Ms. Brandman, the following resolution was adopted unanimously:

WHEREAS, The City of Rockville Planning Commission refused to grant permits to install two relocatable classrooms at College Gardens Elementary School based on a requirement of the City's Adequate Public Facilities Ordinance; and

WHEREAS, Regardless of the applicability of the City's Adequate Public Facilities Ordinance to installation of two relocatable classrooms at College Gardens Elementary School, Article 66B, paragraph 3.08.b.2 of the Annotated Code of Maryland allows a local legislative body or other body, such as a board of education, having jurisdiction to overrule a decision of a local planning commission by a recorded vote of not less than two-thirds of its entire membership; now therefore be it

Resolved, That the Board of Education overrules the City of Rockville Planning Commission decision to deny approval for installation of two relocatable classrooms at College Gardens Elementary School.

RESOLUTION NO. 565-10 Re: **UTILIZATION OF FY 2011 PROVISION FOR FUTURE SUPPORTED PROJECTS FUNDS**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously:#

WHEREAS, The above-noted grants qualify for a transfer of appropriation from the Provision for Future Supported Projects, pursuant to the provisions of County Council Resolution No. 16-1374, approved May 27, 2010; and

WHEREAS, The above-noted projects do not require any present or future county funds; and

WHEREAS, Sufficient appropriation is available, within the Fiscal Year 2011 Provision for Future Supported Projects, to permit the above-noted transfers within state categories; now therefore be it

Resolved, That the superintendent of schools be authorized by the Montgomery County Board of Education to receive and expend \$203,238 within the Fiscal Year 2011 Provision for Future Supported Projects, as specified below:

Project	Amount
Fine Arts Initiative	\$ 33,555
Infants and Toddlers Project— <i>American Recovery and Reinvestment Act of 2009</i>	169,683

Total	\$ 203,238
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and be it further

Resolved, That a copy of this resolution be sent to the county executive and County Council.

RESOLUTION NO. 566-10 Re: **MONTHLY HUMAN RESOURCES AND DEVELOPMENT REPORT**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously:

WHEREAS, The educators and others who are employed by Montgomery County Public Schools are key partners in the important work and achievements of the school system; now therefore be it

Resolved, That the Board of Education approves the monthly Human Resources and Development Report with its listings identifying new employees, employee resignations, and other employee status updates; and be it further

Resolved, That this resolution be made a part of the minutes of this meeting.

Re: **MONTHLY FINANCIAL REPORT**

Dr. Weast stated that this report reflects the actual financial condition of Montgomery County Public Schools as of October 31, 2010, and projections through June 30, 2011, based on program requirements and estimates made by primary and secondary account managers. At this time, the revenue projection is on budget, while expenditures have a projected surplus of \$10,000,000. Staff will continue to closely monitor both revenues and expenditures.

RESOLUTION NO. 567-10 Re: **FINAL ACTION, POLICY IED, FRAMEWORK AND STRUCTURE OF HIGH SCHOOL EDUCATION**

On recommendation the Policy Committee, the following resolution was adopted unanimously:

WHEREAS, Policy IED, Framework and Structure of High School Education, affirms the Montgomery County Board of Education's commitment to high expectations for student achievement for all students and provides an environment supportive of the academic, social, emotional, and physical development of adolescents and young adults; and

WHEREAS, Policy IED, Framework and Structure of High School Education, sets forth guidelines to the staff and community for the organization of high schools and the delivery

of engaging instructional programs that prepare all students to complete high school equipped for success in postsecondary education and the world of work; and

WHEREAS, The draft update of Policy IED, Framework and Structure of High School Education, was tentatively adopted by the Montgomery County Board of Education on March 22, 2010, and sent out for public comment; and

WHEREAS, The Montgomery County Board of Education has received three comments and the Board of Education Policy Committee's recommendations; now therefore be it

Resolved, That the Montgomery County Board of Education adopt Policy IED, Framework and Structure of High School Education, as follows:

FRAMEWORK AND STRUCTURE OF HIGH SCHOOL EDUCATION

A. PURPOSE

To affirm the Board of Education's (Board) commitment to providing a challenging and comprehensive high school program that meets and exceeds the graduation requirements of the state of Maryland, prepares all students for postsecondary education and the workplace, and equips students to gather and use information and collaborate with others to solve problems and make informed judgments on public and private concerns.

To provide guidance to staff members and community for organization of high schools and delivery of instructional programs that set high expectations for academic achievement for all students in an environment supportive of the social, emotional, and physical development of adolescents and young adults.

B. ISSUE

High school preparation is critical to success in college. Montgomery County Public Schools (MCPS) expects all students to complete high school prepared for success in postsecondary education and the world of work. The high school program ensures success for every student through a rigorous, comprehensive curriculum; relevant opportunities for students to clarify interests, goals, and plans for the future; a qualified and committed staff and leadership; a collaborative and flexible organizational structure; a differentiated instructional program; extracurricular activities; and actively involved parent and community stakeholders.

C. POSITION

1. School Culture

High schools maintain consistently high expectations for all students to acquire and develop lifelong learning skills, explore and envision a successful future, and make connections to post-high school life.

- a) Staff members believe that all students can learn at high levels and expect and encourage students to achieve at their full potential.
- b) The high school community is committed to equity, values diversity, and works actively to remove barriers to achievement so that student success is not predictable by race or ethnicity.
- c) Through instructional practices and extracurricular activities, students learn interpersonal skills necessary for healthy social, emotional, and intellectual growth. The school environment encourages and provides multiple opportunities for every student to be known well by one or more adults in the school.
- d) School leaders promote positive relationships among students, staff, and community members within a safe school environment. School leaders communicate clear behavioral expectations to students and staff.
- e) Staff, families, and community members work together for student achievement.
 - (1) School staff facilitates communication with the community in the languages spoken in the community whenever feasible.
 - (2) School staff works with students and parents to emphasize the importance of regular student attendance as an essential component of a quality learning experience.
 - (3) School leaders recognize and celebrate achievements of students, staff, and the community.
 - 4) Staff, families, and community members provide resources and options for service and work-based learning, mentoring relationships, and career activities.
- f) High school staff members provide the support students and families need to understand post-high school options, preparations required, and assistance available, thereby connecting current studies with future endeavors. Staff members provide ongoing support as follows:
 - (1) Work with each student to plan a course of study and related activities that transitions the student into and through the high

school years, and details the courses needed to meet academic and personal goals. Students shall satisfactorily complete a program of study beyond Grade 8, as described in MCPS Regulation ISB-RA, *High School Graduation Requirements*.

- (2) Encourage students to take rigorous courses that are relevant to their interests and prepare them to achieve their postsecondary goals.

2. CURRICULUM, INSTRUCTION, AND ASSESSMENT

MCPS implements high school curriculum, instruction, and assessment to ensure a high level of challenge for all high school students and meet the unique and changing needs of young adult learners.

a) Curriculum

- (1) The high school curriculum satisfies the graduation requirements of the Board and the Maryland State Department of Education (MSDE). The Board has the authority to specify requirements beyond minimum state requirements when it determines it is in the best interest of all students. MSDE requires 21 credits for graduation, of which 18 must be earned in specified courses. MCPS requires 22 credits, of which 19.5 must be earned in specified courses, including an additional credit in mathematics and an additional half credit in physical education, as further described in MCPS Regulation ISB-RA, *High School Graduation Requirements*.
- (2) High school course curricula encompass state and national standards to establish learning goals. The program of studies prepares students for success in postsecondary education and work by providing a variety of learning experiences to challenge all students. Curriculum will be reviewed in a manner consistent with Board Policy IFA, *Curriculum*, and MCPS Regulation IFA-RA, *Curriculum*.
- (3) Each high school provides a comprehensive program of studies. The Board ensures consistency of course offerings across high schools by approving certain essential courses as Category 1. The Board reviews curriculum for Category 1 courses and ensures adherence to systemwide assessment standards. All comprehensive high schools offer an appropriate range of Category 1 courses to provide the opportunity for all students to earn MSDE and MCPS required graduation credits

within four years.

- (4) The Board approves additional courses as Category 2. Category 2 courses are important for continuing, expanding, and enriching student understanding in a subject area. In addition, a Category 2 course may meet a graduation requirement. These courses will be offered when student interest, staffing, and budget permit.
- (5) All Category 1 and 2 courses are listed and described in the *MCPS High School Course Bulletin*.
- (6) Students may apply credits earned for coursework at institutions other than MCPS when planned and approved in accordance with conditions described in MCPS Regulation ISB-RA, *High School Graduation Requirements*.

b) Instruction

Instructional practices will incorporate a variety of methods, strategies, and resources that encourage students to be active and engaged learners.

- (1) Instructional practices align with relevant Board policies and MCPS regulations such as Board Policy IKA, *Grading and Reporting*; Board Policy IOA, *Gifted and Talented Education*; Board Policy IOD, *Education of English Language Learners*; Board Policy IOB, *Education of Students with Disabilities*; and MCPS Regulation IHB-RA, *School Academic Grouping Practices*.
- (2) High school instruction prepares students to comprehend, gather, evaluate, and synthesize information and collaborate with others to solve problems. Staff members prepare students as follows:
 - (a) Communicate high expectations for student achievement and success.
 - (b) Incorporate a variety of innovative and research-based methods, strategies, and resources including technology that evoke critical thinking and encourage students to be active, engaged, and lifelong learners.
 - (c) Use allocated instructional time efficiently and effectively.

- (d) Provide leadership opportunities for students as well as promote student discourse and effective self-expression.
- (e) Help each student meet his or her academic potential by providing differentiated instructional opportunities and resources as appropriate, such as acceleration, enrichment, support, and accommodations.
- (f) Utilize the special skills of all general, alternative, English Speakers of Other Languages (ESOL), and special education staff members in both the planning and implementation of instruction.

c) Assessment

Assessment, as set forth in Board Policy IKA, *Grading and Reporting*, is an integral part of the instructional cycle. A comprehensive assessment program, aligned with district, state, and national standards, includes the following:

- (1) Grading criteria that communicate expectations to students and parents in a clear and timely manner.
- (2) Preassessments, formative assessments, and summative assessments, which are used to plan and deliver instruction to meet learning goals, provide meaningful and timely feedback to students on their performance, and offer varied opportunities for students to demonstrate learning.
- (3) Reteaching and reassessment within the instructional cycle to promote effective teaching and learning.
- (4) Ongoing and timely reporting of student achievement to students, parents, teachers, administrators, and the school system.
- (5) Consistency within and among schools.

3. Organizational Structure

MCPS administrators collaborate with school leadership teams, staff, parents, students, and the community regarding the organizational structure of their school and improvement plans, consistent with the priorities of the school system. Schools promote and maintain high achievement by

employing a variety of structures for teaching and learning.

- a) High school leaders employ flexible scheduling and maximize their resources to provide active and meaningful learning experiences that foster student achievement, ease student transitions, and facilitate program continuity.
- b) High school leaders develop learning communities within the school that foster student achievement, respond to student interests, and promote positive engagement among students and staff.
- c) Each school is staffed and organized to ensure appropriate educational opportunities for students with a variety of educational needs.
- d) High school leaders provide opportunities for teachers to use time effectively and efficiently to achieve the following:
 - (1) Plan and coordinate instructional delivery and assessment.
 - (2) Monitor individual student progress, meet with students, and communicate with parents.
 - (3) Engage in professional learning communities and other professional development opportunities.
- e) High school staff uses instructional time during the student day effectively.
- f) High school staff provides opportunities for enrichment and academic support through before-school and after-school extended learning and extracurricular activities.
- g) High school staff effectively uses communication tools to promote professional learning communities and facilitate productive interactions among students, teachers, parents, and other community stakeholders.

4. Leadership and Planning

MCPS administrators and school leadership teams collaborate with staff, students, parents, and the community to create, guide, manage, and inspire an effective learning community to ensure achievement by all students. Effective school leaders:

- a) Model the standards of the professional growth system for administrators, teachers, and supporting service personnel.
- b) Guide and monitor the implementation of a rigorous instructional program that sets the course to eliminate the achievement gap among students and is designed to prepare them to be college and career ready.
- c) Facilitate continuous improvement and implementation of the Malcolm Baldrige Education Criteria for Performance Excellence.
- d) Collaborate with staff, students, parents, the community, and other stakeholders to develop and articulate a shared vision of the academic and individual needs of students, the direction for the school, and progress toward stated goals.
- e) Develop leadership in the school and empower the staff, students, parents, and the community in the decision-making process.
- f) Manage the organization, operations, and resources for a safe, efficient, and effective learning environment.

5. Parent and Community Engagement and Communication

Consistent with Board Policy ABA, *Community Involvement*, and Board Policy ABC, *Parent and Family Involvement*, school staff, parents, and the community are partners in the social and intellectual development of students. Elements of this partnership include the following:

- a) Communication between families and school staff to provide information and solicit input and feedback regarding an individual student's educational experience, collaboration to support student learning outside of school, as well as opportunities for families to be involved in school and community activities and events.
- b) Parent, student, and community participation in school improvement teams and other advisory groups that set direction for the school, consistent with Board Policy AEB, *Strategic Planning for Continuous Improvement*.
- c) Collaboration with parent/teacher/student organizations, the community, businesses, and institutions of higher learning to bring outside resources to the school, make direct links between learning and careers, and provide authentic opportunities for student engagement.

- d) Parent advocacy and ongoing communication about MCPS policies, regulations, and practices.

6. Human Resources and Professional Development

MCPS recruits, employs, and retains high school staff members who possess the knowledge and skills to foster achievement and meet the needs of all high school students. The MCPS professional growth systems provide regular and systematic opportunities for all administrators, teachers, and supporting services professionals to increase their knowledge, skills, and capacity to continuously improve the teaching and learning process.

- a) Staff members are knowledgeable about the developmental characteristics of adolescents and communicate high expectations for all students.
- b) Staff members are skilled at developing positive relationships with students and parents and engaging them in the learning process.
- c) Staff members demonstrate content expertise and provide effective instruction.
- d) Staff demographics reflect, to the extent possible, the diverse population of MCPS.
- e) Staff selection considers the individual needs of each school.

D. DESIRED OUTCOMES

1. An educational program that emphasizes academic excellence.
2. A comprehensive program accessible to all students that allows students to meet graduation requirements and to explore interests through elective courses and extracurricular activities.
3. Programs, courses, activities, and learning experiences that prepare students to be successful in postsecondary education and the world of work.
4. Collaboration among students, staff, parents, and families to support and encourage academic achievement and the intellectual, social, emotional, and physical growth of students.
5. A culture that fosters intellectual development and a sense of belonging, and promotes citizenship, responsibility, and mutual respect among students.
6. Graduates equipped to gather and use information and collaborate with

others to solve problems and make informed judgments on public and private concerns.

E. REVIEW AND REPORTING

This policy will be reviewed in accordance with the Board of Education policy review process.

RESOLUTION NO. 568-10 Re: **RESCISSION, POLICY IGA, *HIGH SCHOOL CORE COURSES*; AND RESCISSION, POLICY ISA, *HIGH SCHOOL GRADUATION REQUIREMENTS AND WAIVER OF FOUR-YEAR ENROLLMENT REQUIREMENT FOR GRADUATION***

On recommendation of the Policy Committee, the following resolution was adopted unanimously:

Resolved, That the Montgomery County Board of Education rescind Policy ISA, *High School Graduation Requirements and Waiver of Four-Year Enrollment Requirement for Graduation*, and Policy IGA, *High School Core Courses*.

RESOLUTION NO. 569-10 Re: **AN AMENDMENT TO POLICY FKB, *MODERNIZATION/RENOVATION***

On motion of Mr. Kauffman and seconded by Ms. Brandman, the following amendment was adopted unanimously:

Resolved, That the Board of Education amended Policy FKB at A. to read:

Modernizing MCPS facilities is accomplished by pursuing the systematic assessment of older facilities that have reached the end of their **useful life cycle**, and placing these schools in a queue for modernization based on their relative condition.

RESOLUTION NO. 570-10 Re: **AN AMENDMENT TO POLICY FKB, *MODERNIZATION/RENOVATION***

On motion of Mr. Kauffman and seconded by Ms. Brandman, the following amendment was adopted unanimously:

Resolved, That the Board of Education amended Policy FKB at C.4. to read:

Determination of when a facility needs to be modernized ~~will be~~ based on the ability of systemic projects to sustain the facility in good condition.

RESOLUTION NO. 571-10

Re: **FINAL ACTION, POLICY FKB,
MODERNIZATION/RENOVATION**

On recommendation of the Policy Committee, the following resolution was adopted unanimously, as amended:

WHEREAS, The title of Policy FKB, *Modernization/Renovation*, does not accurately reflect the contents of the policy and should be renamed; and

WHEREAS, Policy FKB, *Modernization/Renovation*, sets forth guidelines to establish a systematic approach for replacement of building systems and facilities for Montgomery County Public Schools; and

WHEREAS, The draft of Policy FKB, *Modernization/Renovation*, was tentatively adopted by the Montgomery County Board of Education on July 8, 2010, and sent out for public comment; and

WHEREAS, The Montgomery County Board of Education has received one comment and the Board of Education Policy Committee's recommendations; now therefore be it

Resolved, That the Montgomery County Board of Education rename Policy FKB to "*Sustaining and Modernizing Montgomery County Public Schools (MCPS) Facilities*"; and be it further

Resolved, That the Montgomery County Board of Education adopt Policy FKB, *Sustaining and Modernizing Montgomery County Public Schools (MCPS) Facilities*, as updated in the attached committee recommended draft.

SUSTAINING AND MODERNIZING MONTGOMERY COUNTY PUBLIC SCHOOLS (MCPS) FACILITIES

A. PURPOSE

To affirm the Board of Education's (Board) commitment to maintain all school facilities in conditions that maximize learning opportunities for every student in the county. Sustaining Montgomery County Public Schools (MCPS) facilities is accomplished by pursuing systematic maintenance programs that renew facilities on a life-cycle replacement basis. Modernizing MCPS facilities is accomplished by pursuing the systematic assessment of older facilities that have reached the end of their useful life cycle, and placing these schools in a queue for modernization based on their relative condition.

To establish a systematic approach for replacement of building systems and facilities for Montgomery County Public Schools (MCPS). The approach is intended to address changing educational program standards and aging of building systems at reasonable cost while providing appropriate spaces for educational programs and services and maintaining a safe, secure, and healthy physical environment for

students and staff.

Many schools were built in the decades between 1950 and 1980. Since that time many code requirements have changed and construction methods have been improved, resulting in facilities that are capable of being sustained in good condition over a longer period of time than was the case with older school facilities. A rigorous maintenance program for well-built schools is critical to ensuring that the substantial taxpayer investment in school infrastructure is preserved. This policy recognizes that maintenance and systemic replacement activities need to serve as the primary means for keeping all schools in good condition over the extended life of a facility. At the same time, the policy recognizes that at some point the useful life cycle of a facility has been reached and major modernization is necessary.

B. ISSUE

School facilities, building systems, and equipment all require various and continuing levels of attention to achieve their expected life cycle. MCPS views facility maintenance as being on a continuum ranging from routine repairs to replacement of building systems to complete modernization of facilities.

The Board of Education (Board) should determine when funds will be spent on school facilities:

- a) To sustain facilities through routine maintenance of building systems.
- b) To replace building systems on a systematic schedule based on the anticipated life cycle of these systems.
- c) To modernize facilities in accordance with an established queue when overall physical limitations of the facility can no longer support the educational program or comply with applicable building codes and regulations.

C. POSITION

The pursuit of the systematic life cycle replacement of building systems and facilities will:

1. Enable school facilities to remain in good condition for a long period of time through the coordinated scheduling of building system repairs and replacements. These activities are based on routine maintenance protocols and anticipated life expectancies of various building systems. Examples of the buildings systems that lend themselves to replacement include heating, ventilation and air conditioning systems (HVAC) and mechanical systems, roofs, restrooms, information technology systems, safe access to schools, and school security systems. In addition numerous other building systems, covered under the Planned Life-cycle Asset Replacement (PLAR) and Building Modifications with Program Improvements (BMPI) capital programs, lend themselves to replacement.

2. Allow the Board to dedicate appropriate levels of funding for systemic projects that ensure all MCPS facilities stay in good condition.
3. Allow the Board to dedicate appropriate levels of funding to complete modernization of school facilities on an established queue when overall physical limitations of the facility can no longer support the educational program or current building codes.
4. Determination when a facility needs to be modernized based on the ability of systemic projects to sustain the facility in good condition. If it is determined that systemic maintenance is no longer viable for a school, then it will be added to the next group of schools to be assessed for modernization using the Facilities Assessment with Criteria and Testing (FACT) methodology.
5. Maintain all school facilities at consistently high operational levels and maximize the life span of existing physical plant asset.

D. DESIRED OUTCOME

In order to support its educational programs, MCPS will sustain the life of MCPS facilities through a balanced approach of maintaining and replacing building systems, while also providing for modernization or replacement of facilities when physical limitations of a facility can no longer support the educational program. MCPS will provide sufficient holding facilities so as to allow modernization of facilities to be scheduled.

E. REVIEW AND REPORTING

The *Educational Facilities Master Plan* (Master Plan) will constitute the official reporting on the annual funding of systematic life-cycle replacement of building systems and facilities. This document will reflect facilities actions taken by the Board and funds approved by the County Council for systemic capital projects needed to sustain schools in good condition.

This policy will be reviewed in accordance with the Board of Education's policy review process.

Re: **ELEMENTARY INTEGRATED CURRICULUM FRAMEWORK**

Dr. Weast invited the following people to the table: Mr. Erick J. Lang, associate superintendent, Office of Curriculum and Instructional Programs; Mr. Martin M. Creel, director, Department of Enriched and Innovative Programs; Ms. Theresa A. Cepaitis, director, Elementary Integrated Curriculum Team; and Mrs. Deann M. Collins, principal, Montgomery Knolls Elementary School.

The purpose of this discussion was to seek final approval of the Montgomery County Public Schools (MCPS) Elementary Integrated Curriculum (EIC) Framework. Curriculum

frameworks are submitted to the Board of Education (Board) as required by Policy IFA, *Curriculum*, and in support of Goal 1 and Goal 2 of *Our Call to Action: Pursuit of Excellence*, the MCPS strategic plan. Staff members have worked collaboratively since 2007 to develop the EIC. This process began with input and feedback from teachers, principals, and parents through focus groups and established committees and advisory meetings. This input and feedback, plus the current MCPS curriculum and the Common Core State Standards adopted by the Maryland State Department of Education on June 22, 2010, became the foundation of the EIC Framework. On September 27, 2010, the Board took tentative action on the EIC Framework.

Since that time, additional feedback has been collected from a variety of stakeholders through focus groups, the MCPS website, and regularly scheduled meetings. Although feedback was solicited on the EIC Framework—which is the structure that articulates what students are expected to know and be able to do by each grade level in each subject area—most of the feedback received focused on the implementation of the curriculum, or features of the EIC, such as assessments, the online professional learning community, professional training and development, and parent access to the EIC. Very few comments were received on the framework itself. The feedback on the implementation will be used by the EIC Development Team as it continues to develop this innovative curriculum.

Re: **DISCUSSION**

Ms. Berthiaume inquired about the timeline for parent access. In regard to the new math assessments in relation to the current formative assessments, she was confused because she thought Pearson was developing new assessments. She felt there was a disconnect between the expectation and actual deliverables. Staff explained that it will be about 18 months before parents will have access to the curriculum. Staff is working with Pearson on the assessment components, but staff has temporarily realigned the formative assessments until the new assessments are available.

Mr. Kauffman asked if there was a specific plan or data to evaluate the pilot to determine if the curriculum was working. Staff stated that some decisions will be based on initial data, but this is the first year for the math component. The initiative must keep rolling because the system will be using the state's Common Core. Finally, there will be a need for professional development in a more efficient model using technology. Mr. Kauffman inquired about teachers sharing lesson plans. How is that working? Staff replied that teachers are sharing, and they like the ability to share. Mr. Kauffman asked about the timing between the material being developed and rolled out to the schoolhouse. Will the teachers get the information in enough time to deliver the curriculum? Staff explained that the kindergarten site is completely developed, the Grade 1 site was available August 1, 2010, and the Grade 2 site will be ready in April. Since there is not enough staff **[NOT ENOUGH STAFF FOR WHAT?]**, there is a need for partners. The curriculum will be rolled out many months ahead of time in order for teachers to develop lesson plans.

Dr. Docca noted that in the past the state has developed the test prior to writing curriculum. Staff noted that there they need to continue with staff development and how curriculum is

rolled out.

** Ms. Berthiaume left the meeting at this point.

Mr. Barclay inquired about new technology and if there are strategies to deal with this focus. Are we creating inequities to execute the curriculum? Staff replied that there was staff development in order for the teachers to fully teach the curriculum. A “can-do” attitude in a school team can deliver the curriculum.

Ms. Brandman noted that the EIC will not have instructional guides. Those changes will be challenges to some staff. As assessments are developed, it was her understanding that staff was looking for different ways of assessing students. Staff replied that Pearson brings expertise in performance-based assessments around creative and academic success skills, which should be seamless with instruction. Ms. Brandman inquired about Universal Design for Learning to be added to the framework. Staff assured her that is was included in the framework.

Mrs. O’Neill noted that in an age where there is little funding, it is important to note that students are still achieving. Reviewing the curriculum is important work. Doing more with less is the new normal.

RESOLUTION NO. 572-10 Re: **ELEMENTARY INTEGRATED CURRICULUM
FRAMEWORK**

On recommendation of the superintendent and on motion of Mrs. O’Neill seconded by Ms. Brandman, the following resolution was adopted unanimously by members present:

WHEREAS, On February 13, 2001, the Montgomery County Board of Education approved a curriculum policy that guides the development, implementation, and monitoring of curricula throughout the school system; and

WHEREAS, The Montgomery County Board of Education approved the curriculum frameworks in English/language arts, mathematics, science, and social studies on July 2, 2001, and approved frameworks in visual arts, general music, health education, and physical education on April 20, 2006; and

WHEREAS, The Maryland State Board of Education adopted the Common Core State Standards in English/language arts and mathematics on June 22, 2010; and

WHEREAS, Montgomery County Public Schools has created the research-based Thinking and Academic Success Skills Framework; and

WHEREAS, Montgomery County Public Schools has woven the Thinking and Academic Success Skills into the existing curriculum frameworks along with the Common Core State Standards to form the innovative Elementary Integrated Curriculum; and

WHEREAS, Feedback and input from stakeholders have been used to develop and refine the Elementary Integrated Curriculum and Thinking and Academic Success Skills Framework; now therefore be it

Resolved, That the Montgomery County Board of Education grant final approval of the MCPS Elementary Integrated Curriculum Framework, which combines existing elementary curriculum, Common Core State Standards, and Thinking and Academic Success Skills as the foundation for the development of the Elementary Integrated Curriculum.

RESOLUTION NO. 573-10 Re: **CLOSED SESSION RESOLUTION**

On recommendation of the superintendent and on motion of Ms. Brandman seconded by Mr. Kauffman, the following resolution was adopted unanimously by members present:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article* of the *Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct closed sessions on Tuesday, January 11, 2011, in Room 120 of the Carver Educational Services Center to meet from 9:00 to 10:00 a.m. and 12:00 to 1:00 p.m. to discuss personnel matters, as permitted under Section 10-508(a)(1) of the *State Government Article* and Section 4-107(d) of the *Education Article*; review and adjudicate appeals in its quasi-judicial capacity; consult with counsel to obtain legal advice, as permitted under Section 10-508(a)(7) of the *State Government Article*; and discuss matters of an administrative function outside the purview of the *Open Meetings Act* (Section 10-508(a) of the *State Government Article*); and be it further

Resolved, That all such meetings shall continue in closed session until the completion of business.

RESOLUTION NO. 574-10 Re: **REPORT OF CLOSED SESSIONS**

On recommendation of the superintendent and on motion of Ms. Brandman seconded by Mr. Kauffman, the following resolution was adopted unanimously by members present:

On November 9, 2010, by unanimous vote, the Board of Education voted to conduct a closed session as permitted under the *Education Article* Section 4-107(d) and *State Government Article* Section 10-508(a), *et seq.*, of the *Annotated Code of Maryland*.

The Montgomery County Board of Education met in closed sessions on November 9, 2010, from 9:05 to 10:15 a.m. and 1:00 to 2:15 p.m. in Room 120 of the Carver Educational Services Center, Rockville, Maryland, and:

1. Reviewed the Decision and Order for Appeal T-2010-35 in its quasi-judicial capacity outside the purview of the *Open Meetings Act* (Section 10-508(a) of the *State*

Government Article).

2. Reviewed and approved the closed session minutes from October 12, 2010.
3. Discussed the Monthly Human Resources and Development Report with a subsequent vote in open session, as permitted under Section 10-508(a)(1) of the *State Government Article*.
4. Discussed negotiation matters relating to the use of real property for a public purpose and matters directly related thereto, as permitted under Section 10-508(a)(3) of the *State Government Article* and Section 4-107(d) of the *Education Article*.
5. Discussed matters of an administrative function (superintendent search process) and received legal advice (transportation fees) which are outside the purview of the *Open Meetings Act* (Section 10-508(a) of the *State Government Article*).

In attendance at the closed session for appeals were Chris Barclay, Laura Berthiaume, Shirley Brandman, Judy Docca, Michael Durso, Phil Kauffman, Patricia O'Neill, Ikhide Roland Ikheloa, Suzann King, Glenda Rose, Laura Steinberg, and Patrick Clancy. At 9:10 a.m., after the discussion of the Decision and Order, Mr. Clancy left the meeting and the following people joined the meeting: Larry Bowers, Judith Bresler, Frieda Lacey, Brian Edwards, Renee Foose, Jody Leleck, Chris Richardson, Frank Stetson, Dana Tofig, and Jerry Weast. Alan Xie joined the lunch closed session.

On November 18, 2010, by unanimous vote, the Board of Education voted to conduct a closed session as permitted under the *Education Article* Section 4-107(d) and *State Government Article* Section 10-508(a), *et seq.*, of the *Annotated Code of Maryland*.

The Montgomery County Board of Education met in a closed session on November 18, 2010, from 5:10 to 6:25 p.m. in Room 120 of the Carver Educational Services Center, Rockville, Maryland, and discussed matters of an administrative function (superintendent search process) which is outside the purview of the *Open Meetings Act* (Section 10-508(a) of the *State Government Article*).

In attendance at the closed session were Chris Barclay, Laura Berthiaume, Shirley Brandman, Judy Docca, Michael Durso, Phil Kauffman, Patricia O'Neill, Ikhide Roland Ikheloa, Suzann King, Glenda Rose, Laura Steinberg, and Carl Smith.

On November 19, 2010, by unanimous vote, the Board of Education voted to conduct a closed session as permitted under the *Education Article* Section 4-107(d) and *State Government Article* Section 10-508(a), *et seq.*, of the *Annotated Code of Maryland*.

The Montgomery County Board of Education met in a closed session on November 19, 2010, from 8:30 a.m. to 5:30 p.m. in Room 127 of the Carver Educational Services Center, Rockville, Maryland, and discussed matters of an administrative function (superintendent search process) which is outside the purview of the *Open Meetings Act* (Section 10-508(a) of the *State Government Article*).

In attendance at the closed session were Chris Barclay, Laura Berthiaume, Shirley Brandman, Judy Docca, Michael Durso, Phil Kauffman, Patricia O'Neill, Alan Xie (arrived at 12:30 p.m.), Ikhide Roland Ikheloa, Suzann King, and Phil McGaughey.

On December 1, 2010, by unanimous vote, the Board of Education voted to conduct a closed session as permitted under the *Education Article* Section 4-107(d) and *State Government Article* Section 10-508(a), *et seq.*, of the *Annotated Code of Maryland*.

The Montgomery County Board of Education met in a closed session on December 1, 2010, from 5:30 to 7:00 p.m. in Room 120 of the Carver Educational Services Center, Rockville, Maryland, and discussed matters of an administrative function (superintendent search process) which is outside the purview of the *Open Meetings Act* (Section 10-508(a) of the *State Government Article*).

In attendance at the closed session were Chris Barclay, Laura Berthiaume, Shirley Brandman, Judy Docca, Michael Durso, Phil Kauffman, Patricia O'Neill, Alan Xie, Ikhide Roland Ikheloa, Suzann King, Glenda Rose, and Phil McGaughey.

RESOLUTION NO. 575-10 Re: **CALENDAR OF MAJOR EVENTS FOR THE
ELECTION OF THE 34TH STUDENT
MEMBER OF THE BOARD OF EDUCATION**

On recommendation of the superintendent and on motion of Ms. Brandman seconded by Mr. Kauffman, the following resolution was adopted unanimously by members present:

WHEREAS, The Montgomery County Region of the Maryland Association of Student Councils submits a yearly calendar of the major events surrounding the election of the student member of the Board of Education for review and approval; now therefore be it

Resolved, That the Montgomery County Board of Education approves the calendar of major events for the election of the 34th student member of the Board of Education as proposed by the Montgomery County Region of the Maryland Association of Student Councils.

CALENDAR OF MAJOR EVENTS

Advertising Period	December 8, 2010–January 28, 2011
Filing Period	January 3–28, 2011
Nominating Convention	February 10, 2011
Town Meeting I*	February 15, 2011
Town Meeting II*	February 16, 2011
General Campaign Period	February 1–April 13, 2011
General Election	April 13, 2011

RESOLUTION NO. 576-10 Re: **APPOINTMENT TO THE CITIZENS
ADVISORY COMMITTEE ON FAMILY LIFE
AND HUMAN DEVELOPMENT**

On recommendation of the superintendent and on motion of Ms. Brandman seconded by Mr. Kauffman, the following resolution was adopted unanimously by members present:

WHEREAS, By Resolution 389-05, approved July 27, 2005, the Board of Education reconstituted the Citizens Advisory Committee on Family Life and Human Development to serve in an advisory capacity only, pursuant to the Code of Maryland Regulations (COMAR) 13A.04.18.03.D(1), and to consult with professional educators within Montgomery County Public Schools (MCPS) in the course of their developing, implementing, and evaluating the Family Life and Human Development Program to the degree deemed appropriate by the superintendent of schools; and

WHEREAS, On June 9, 2009, the Board of Education modified the compositional requirements such that the Citizens Advisory Committee on Family Life and Human Development now comprises 15 individual members, all of whom must be bona fide residents of Montgomery County who did not serve on the committee prior to July 27, 2005; two of whom shall be MCPS high school students; and

WHEREAS, The normal terms of appointment shall be two years for the adult members and one year for the student members, with no member appointed to serve for more than two consecutive terms unless exempted by the Board of Education; and

WHEREAS, A member of the Citizens Advisory Committee on Family Life and Human Development resigned; now therefore be it

Resolved, That the following individual be appointed effective December 8, 2010, to serve until June 30, 2011, to fulfill an unexpired term on the Citizens Advisory Committee on Family Life and Human Development.

Donna Rismiller

APPOINTMENTS TO BOARD COMMITTEES

RESOLUTION NO. 577-10 Re: **FISCAL MANAGEMENT**

On recommendation of the superintendent and on motion of Ms. Brandman seconded by Mr. Kauffman, the following resolution was adopted unanimously by members present:

WHEREAS, The Fiscal Management Committee consists of three members serving staggered terms of three years each, and the term of office begins on the date of the all-day Board meeting in December of the year of appointment and ends three years later on November 30; and

WHEREAS, Mr. Christopher Barclay was appointed to serve until November 30, 2010; and

WHEREAS, Mr. Philip Kauffman was appointed to serve until November 30, 2011; and

WHEREAS, Mr. Michael Durso was appointed to serve until November 30, 2012; and

WHEREAS, Mr. Christopher Barclay's term as chairperson expired on November 30, 2010; now therefore be it

Resolved, That Mr. Christopher Barclay be appointed to serve until November 30, 2013; and be it further

Resolved, That Mr. Philip Kauffman serve as chairperson of the Fiscal Management Committee until November 30, 2011.

RESOLUTION NO. 578-10 Re: **STRATEGIC PLANNING**

On recommendation of the superintendent and on motion of Ms. Brandman seconded by Mr. Kauffman, the following resolution was adopted unanimously by members present:

WHEREAS, The Strategic Planning Committee consists of three members serving staggered terms of three years each, and the term of office begins on the date of the all-day Board meeting in December of the year of appointment and ends three years later on November 30; and

WHEREAS, Mr. Michael Durso was appointed to serve until November 30, 2010; and

WHEREAS, Mrs. Patricia O'Neill was appointed to serve until November 30, 2011; and

WHEREAS, Dr. Judith Docca was appointed to serve until November 30, 2012; and

WHEREAS, Dr. Judith Docca's term as chairperson expired on November 30, 2010; now therefore be it

Resolved, That Mr. Michael Durso be appointed to serve until November 30, 2013; and be it further

Resolved, That Dr. Judith Docca be appointed to serve as chairperson of the Strategic Planning Committee until November 30, 2011.

RESOLUTION NO. 579-10 Re: **POLICY**

On recommendation of the superintendent and on motion of Ms. Brandman seconded by Mr. Kauffman, the following resolution was adopted unanimously by members present:

WHEREAS, The Policy Committee consists of three members serving staggered terms of three years each, and the term of office begins on the day of the all-day Board meeting in December of the year of appointment and ends three years later on November 30; and

WHEREAS, Ms. Shirley Brandman was appointed to serve until November 30, 2010; and

WHEREAS, Mr. Christopher Barclay was appointed to serve until November 30, 2011; and

WHEREAS, Mrs. Patricia O'Neill was appointed to serve until November 30, 2012; and

WHEREAS, Mr. Alan Xie was appointed to serve until June 30, 2011; and

WHEREAS, Ms. Shirley Brandman's term as chairperson expired on November 30, 2010; now therefore be it

Resolved, That Ms. Shirley Brandman be appointed to serve until November 30, 2013; and be it further

Resolved, That Mrs. Patricia O'Neill be appointed to serve as chairperson of the Policy Committee until November 30, 2011.

RESOLUTION NO. 580-10 Re: **COMMUNICATIONS AND PUBLIC
ENGAGEMENT**

On recommendation of the superintendent and on motion of Ms. Brandman seconded by Mr. Kauffman, the following resolution was adopted unanimously by members present:

WHEREAS, The Communications and Public Engagement Committee consists of three members serving staggered terms of three years each, and the term of office begins on the day of the all-day Board meeting in December of the year of appointment and ends three years later on November 30; and

WHEREAS, Mr. Michael Durso was appointed to serve until November 30, 2010; and

WHEREAS, Ms. Shirley Brandman was appointed to serve until November 30, 2011; and

WHEREAS, Dr. Judith Docca was appointed to serve until November 30, 2012; and

WHEREAS, Dr. Judith Docca's term as chairperson expired on November 30, 2010; now therefore be it

Resolved, That Mr. Michael Durso be appointed to serve until November 30, 2013; and be it further

Resolved, That Dr. Judith Docca be appointed to serve as chairperson of the Communications and Public Engagement Committee until November 30, 2011.

RESOLUTION NO. 581-10 Re: **SPECIAL POPULATIONS**

On recommendation of the superintendent and on motion of Ms. Brandman seconded by

Mr. Kauffman, the following resolution was adopted unanimously by members present:

WHEREAS, On April 28, 2008, the Board reconstituted the Ad Hoc Committee on Special Education into a standing committee, expanded its charge, and renamed it the Committee on Special Populations; and

WHEREAS, Ms. Laura Berthiaume was appointed to serve until November 30, 2010; and

WHEREAS, Mr. Philip Kauffman was appointed to serve until November 30, 2011; and

WHEREAS, Ms. Shirley Brandman was appointed to serve until November 30, 2012; and

WHEREAS, Ms. Shirley Brandman's term as chairperson expired on November 30, 2010; now therefore be it

Resolved, That Ms. Laura Berthiaume be appointed to serve until November 30, 2013; and be it further

Resolved, That Ms. Shirley Brandman serve as chairperson of the Committee on Special Populations until November 30, 2011.

RESOLUTION NO. 582-10 Re: **MINUTES**

On recommendation of the superintendent and on motion of Ms. Brandman seconded by Mr. Kauffman, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve the minutes for its October 25, 2010, meeting.

Re: **BOARD COMMITTEE UPDATES**

There were no updates.

Re: **NEW BUSINESS**

There was no new business.

Re: **ITEMS OF INFORMATION**

The following items were available:

1. Legal Fees Report
2. Construction Progress Report
3. Update on Contract Awards for On-call Heating, Ventilation, and Air Conditioning Replacement Services and On-call Construction Services

RESOLUTION NO. 583-10 Re: **ADJOURNMENT**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Kauffman, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education adjourn its meeting of December 7, 2010, at 4:45 p.m.

PRESIDENT

SECRETARY

JDW:gr

Resolution	Barclay	Berthiaume	Brandman	Docca	Durso	Kauffman	O'Neill	Xie
Annual Report	A	A	A	A	A	A	A	A
Policy IED	A	A	A	A	A	A	A	A
Policy FKB	A	A	A	A	A	A	A	A
Elementary Integrated Curriculum	A	AB	A	A	A	A	A	A

A = affirmative; N = negative; O = absent; AB = abstain

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