

APPROVED  
23-2000

Rockville, Maryland  
August 29, 2000

The Board of Education of Montgomery County met in regular session at the Carver Educational Services Center, Rockville, Maryland, on Tuesday, August 29, 2000, at 1:40 p.m.

ROLL CALL Present:                   Mrs. Patricia B. O'Neill, President  
  in the Chair  
  Mr. Stephen Abrams  
  Mr. Kermit V. Burnett  
  Mrs. Beatrice B. Gordon  
  Mrs. Nancy J. King  
  Mr. Christopher Lloyd, Student Board Member  
  Ms. Mona M. Signer  
  Dr. Jerry Weast, Secretary/Treasurer

Absent:           Mr. Reginald M. Felton

# or ( ) indicates student vote does not count. Four votes needed for adoption.

RESOLUTION NO. 566-00           Re:   CLOSED SESSION

On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article* of the *Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct portions of its closed session on August 29, 2000, in Room 120 from 10:30 a.m. to 1:30 p.m. to discuss the Board personnel appointments and monthly report, as permitted under Section 10-508(a)(1) of the *State Government Article*; and be it further

Resolved, That the Board of Education consult with counsel to receive legal advice as permitted under Section 10-508(a)(7) of the *State Government Article*; and be it further

Resolved, That the Board of Education of Montgomery County dedicate part of the closed session on August 29, 2000, to acquit its executive functions and to

adjudicate and review appeals, which is a quasi-judicial function outside the purview of the Open Meetings Act under Section 10-503(a) of the *State Government Article*; and be it further

**Resolved**, That these portions of the meeting continue in closed session until the completion of business.

**RESOLUTION NO. 567-00            Re:    AMENDMENT TO THE AGENDA**

On motion of Mr. Abrams and seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

**Resolved**, That the Board of Education delete the item, Carver Educational Services Center B Site Development Preliminary Planning Agreement, from its agenda.

**RESOLUTION NO. 568-00            Re:    APPROVAL OF THE AGENDA**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mr. Burnett, the following resolution was adopted unanimously by members present:

**Resolved**, That the Board of Education approve its agenda for August 29, 2000, as amended.

**Re:    BOARD/SUPERINTENDENT COMMENTS**

Mrs. O'Neill remarked that the Board of Education decided to withdraw from further consideration Item 2.2.9 (Carver Educational Services Center B Site Development Preliminary Planning Agreement). The Board determined that this proposal does not provide the opportunity to develop the CESC site at no cost to the public with no financial impact on the capital and operating budgets. The Board's priority is to focus resources on providing adequate school facilities and excellent programs for students.

Mrs. O'Neill said the Board eagerly awaited the start of the new school year, and staff had been busy preparing for the arrival of students. Board members attended the welcome for 1,200 new teachers. Also, she had the privilege of attending the Children's Art Festival this summer in Tainjin, China. Brooke Grove Elementary School received an invitation to participate in the festival, which included 1,000 children from 22 countries.

Mr. Abrams reported that he had the opportunity to attend the MACO Conference in Ocean City, where education and state funding was a major item on the agenda. Ms. Praisner led a panel on "Getting Along with Your Board of Education." Another presenter was Mr. Joe Lavorgna, who did a spectacular job.

Mrs. King noted that she attended the Trend Benders meeting, and she was impressed with the closeness and energy of the leadership team. Also, she and Mr. Felton attended a meeting of the Metro Boards of Education. This group will meet four times a year.

Dr. Weast thought it was important to recognize that the school system expected 135,000 students in 189 schools next week. Human Resources desired gratitude for hiring 1,200 teachers from more than 9,000 applicants. Also, those teachers received an orientation on the school system's expectations for the education for all children.

**Re: PUBLIC COMMENTS**

The following people testified before the Board of Education:

	<u>Person</u>	<u>Topic</u>
1.	Jim Reschovsky	Carver Site Development
2.	Lorenzo Ricks	Carver Site Development
3.	Bessie Corbon	Carver Site Development
4.	Bo Hammer	Carver Site Development
5.	Jane Edwards	Carver Site Development
6.	Jorge Ribas	Carver Site Development

\*\* Mr. Abrams temporarily left the meeting.

RESOLUTION NO. 569-00

Re: **PROCUREMENT CONTRACTS MORE THAN  
\$25,000**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#

**WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; and**

**WHEREAS, It is recommended that Bid No. 9089.1, Sanitary Sewer System Replacement at Gaithersburg Middle School be rejected due to cost; and**

**WHEREAS, It is recommended that RFP No. 9090.1, Removal, Disposal and Testing of Underground Fuel Storage Tank be rejected due to change in specifications; now therefore be it**

**Resolved, That Bid No. 9089.1, Sanitary Sewer System Replacement at Gaithersburg Middle School be rejected due to cost; and be it further**

**Resolved, That Bid No. 9090.1, Removal, Disposal and Testing of Underground Fuel Storage Tank be rejected due to change in specifications; and be it further**

**Resolved, That, having been duly advertised, the following contracts be awarded to the low bidders meeting specifications shown for the bids as follows:**

COG 72522	Diesel Fuel B Extension	
	<u>Awardee</u>	
	Global Petroleum Corporation	\$2,000,000
1018-99	Exterior Wall Coating System**	
	<u>Awardee</u>	
	Moisture Protection Technologies	\$ 161,000
1062.1.1	Software Training Services	
	<u>Awardee</u>	
	Computer Technology Services, Inc.*	\$ 59,075
1102.1	Polyliner Bags	
	<u>Awardees</u>	
	Calico Industries, Inc.	\$ 114,004
	Central Poly Corporation	8,771
	National Supply Company	<u>1,710</u>
	Total	\$ 124,485
1116.1	Information Systems Security Assessment Services for the Office of Global Access Technology	
	<u>Awardee</u>	
	Science Application International Corporation (SAIC)	
	\$ 49,681	
4042.1	Boiler Supplies B Extension	

Awardees

	Aireco Supply, Inc.	\$ 2,588
	Capp, Inc.	67,847
	Complete Boiler System	91,804
	Hughes Supply, Inc.	54,740
	National Energy Control Corporation	4,820
	National Supply of Springfield	17,226
	Noland Company	45,256
	R & J Supply*	27,535
	Dan Rainville and Associates, Inc.	5,000
	Thomas Somerville Company	33,126
	Southern Utilities Company, Inc.	
33,999		
	Superior Specialty Company	<u>6,500</u>
	Total	\$ 390,441
4047.1	Flooring Materials B Extension	
	<u>Awardees</u>	
	Amsco A Maintenance Supply Company*	\$ 3,117
	B & B Concepts*	11,025
	Capitol Building Supply	26,306
	Continental Flooring Company	<u>479</u>
	Total	\$ 40,927
4071.1	Collection/Hauling/Disposal of Recycled Materials	
	<u>Awardee</u>	
	BFI	\$ 269,940
4075.1	Plumbing Supplies B Extension	
	<u>Awardees</u>	
	Best Plumbing Specialties, Inc.	\$ 12,208
	Colt Plumbing Company	11,851
	Hughes Supply, Inc.	13,596
	Noland Company	151,576
	Share Corporation	1,650
	Thomas Somerville Company	123,210

<b>Superior Specialty Company</b>	<b>27,186</b>
<b>Wolverine Brass Works</b>	<b>2,334</b>
<b>Woodward Wanger Company</b>	<b><u>472</u></b>
<b>Total</b>	<b>\$ 344,083</b>

**4102.1****Recycled Toner Cartridges****Awardee**

<b>Advanced Business Concepts, Inc.</b>	<b>\$ 44,143</b>
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<b>4106.1</b>	<b>Replacement/Additional Copiers</b>	
	<u>Awardees</u>	
	BCE Corporation*	\$ 67,637
	Washington Photocopy Corporation	17,269
	Xerox Corporation	<u>153,012</u>
	Total	\$ 237,918
<b>4107.1</b>	<b>Fire Alarm Monitoring System</b>	
	<u>Awardee</u>	
	SPC, Inc.	\$ 120,818
<b>7048.1</b>	<b>Custodial Equipment Repair</b>	
	<u>Awardees</u>	
	Daycon Products Company, Inc.	
	District Janitorial Repair Company, Inc.	
	National Supply Company	
	Total	\$ 40,000
<b>9008.2</b>	<b>Glass and Glazing Materials</b>	
	<u>Awardees</u>	
	Commercial Plastics	\$ 5,366
	Gardner Glass Products	1,323
	Hawkins Glass Company	38,531
	Laird Plastics, Inc.	33,569
	Maryland Glass and Mirror Company	<u>21,149</u>
	Total	\$ 99,938
<b>9093.1</b>	<b>Vehicle Lift System at Thomas Edison HS of Technology**</b>	
	<u>Awardee</u>	
	B & R Associates	\$ 27,760
<b>TOTAL PROCUREMENT CONTRACTS MORE THAN \$25,000</b>		<b>\$4,010,209</b>

\* Denotes Minority-, Female-, or Disabled-owned Business

\*\* Planned Life-cycle Asset Replacement Bid (PLAR)

**RESOLUTION NO. 570-00      Re:    AWARD OF CONTRACTS B NORTHWEST  
ELEMENTARY SCHOOL #6/LONGVIEW SPECIAL  
EDUCATION CENTER**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#**

**WHEREAS, The following sealed bids represent the fifth in a series of contracts that were bid as part of a construction management process for the Northwest Elementary School #6/Longview Special Education Center project:**

<u>Bidder</u>	<u>Amount</u>	<u>Consultant-s Estimate</u>
<u>Drywall/EIFS</u>		
Tri-State Drywall, Inc. (submitted 14 percent, female-owned, Maryland Department of Transportation (MDOT)-certified, minority participation)	\$2,128,199	\$1,729,714
<u>Food Service Equipment</u>		
Restaurant Equipment Sales	\$ 92,675	\$ 85,000
<u>Landscaping</u>		
Denison Landscaping, Inc. (submitted 14 percent, African American, MDOT-certified, minority participation)	\$ 74,280	\$ 75,000
<u>Miscellaneous Metals</u>		
Miscellaneous Metals, Inc.	\$ 428,833	\$ 226,771
<u>Roofing</u>		
R. D. Bean, Inc.	\$ 414,310	\$ 599,255

and

**WHEREAS, The aggregate minority business participation for the contracts bid to date is 28 percent; now therefore be it**

**Resolved, That contracts be awarded for the above-referenced contractors for the**



**Northwest Elementary School #6/Longview Special Education Center project, in accordance with drawings and specifications prepared by SHW Group, Inc.**

**RESOLUTION NO. 571-00      Re:    AWARD OF CONTRACTS B WINSTON CHURCHILL HIGH SCHOOL**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#**

**WHEREAS, The following sealed bids for athletic field equipment and proposal for wheelchair and incline lifts represents the fourteenth in a series of subcontracts that were bid as part of a construction management process for the Winston Churchill High School modernization project:**

<u>Low Bid</u>	<u>Amount</u>	<u>Consultant's Estimate</u>
<u><b>Athletic Field Equipment</b></u>		
<b>Modern Door &amp; Equipment Sales, Inc.</b>	<b>\$66,998</b>	<b>\$40,400</b>
<u><b>Wheelchair Lifts and Incline Lift (Phase 2)</b></u>		
<b>Area Access, Inc.</b>	<b>\$61,915</b>	<b>\$80,400</b>

**and**

**WHEREAS, The aggregate minority business participation for the subcontracts bid to date is 27.14 percent; now therefore be it**

**Resolved, That contracts be awarded for the above-referenced subcontractors meeting specifications for the Winston Churchill High School modernization project, for the amounts listed, in accordance with plans and specifications prepared by Duane, Cahill, Mullineaux and Mullineaux.**

**RESOLUTION NO. 572-00      Re:    AWARD OF CONTRACT B EASTERN MIDDLE SCHOOL**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#**

**WHEREAS, On June 29, 2000, the following bids were received for the site work for the Eastern Middle School addition project:**

<u>Bidder</u>	<u>Amount</u>
Hakes Contracting, Inc.	\$762,255
AccuBid Excavation, Inc.	866,200
Ross Contracting, Inc.	947,000
HMF Paving Contractors, Inc.	996,971

WHEREAS, Hakes Contracting, Inc., has submitted 14.5 percent, African American and Hispanic-owned, Maryland Department of Transportation-certified, minority business participation; and

WHEREAS, Hakes Contracting, Inc., has completed similar work successfully; now therefore be it

Resolved, That a contract for \$762,255 be awarded to Hakes Contracting, Inc., for site work for the Eastern Middle School addition project, in accordance with drawings and specifications prepared by Grimm and Parker, P.C.

RESOLUTION NO. 573-00      Re:    AWARD OF CONTRACT B BETHESDA-CHEVY CHASE HIGH SCHOOL

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#

WHEREAS, The following sealed bid represents the eleventh in a series of subcontracts that were bid as a part of a construction management process for the Bethesda-Chevy Chase High School modernization project:

<u>Low Bid</u>	<u>Amount</u>	<u>Consultant-s Estimate</u>
<u>Metal Panels at the Penthouse</u>		
PCC Construction Components, Inc.	\$160,000	\$101,625

and

WHEREAS, The aggregate minority business participation for the subcontracts bid to date is 42.9 percent; now therefore be it

Resolved, That a contract for \$160,000 be awarded to PCC Construction Components, Inc., for the metal panels at the penthouse for the Bethesda-Chevy

**Chase High School modernization project, in accordance with plans and specifications prepared by Dewberry Design Group, Inc.**

**RESOLUTION NO. 574-00            Re:    AWARD OF CONTRACT B UPCOUNTY REGIONAL SERVICES CENTER SPACE ALTERATIONS**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#**

**WHEREAS, The FY 2001 Operating Budget includes 39 new positions for staff development and teacher training programs; and**

**WHEREAS, Space adjacent to the Department of Staff Development that was previously occupied by the Women, Infants, and Children program in the Upcounty Regional Services Center is available to house some of the new personnel hired to fill these positions; and**

**WHEREAS, The available space needs to be modified to house the new staff; and**

**WHEREAS; The following proposals were received to complete the tenant modifications:**

<u>Contractor</u>	<u>Amount</u>
Henley Construction Company, Inc.	\$123,000
CDCI	151,907

**now therefore be it**

**Resolved, That a contract in the amount of \$123,000 be awarded to Henley Construction Company, Inc., for modifications to space in the Upcounty Regional Services Center to house staff for new positions funded in the FY 2001 Operating Budget for staff development programs.**

**RESOLUTION NO. 575-00            Re:    AWARD OF CONTRACT B FARMLAND ELEMENTARY SCHOOL ADA MODIFICATION**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#**

**WHEREAS, The Department of Facilities Management has solicited proposals from**

the approved on-call contracting firms to perform Americans with Disabilities Act (ADA) modifications for Farmland Elementary School:

<u>Bidder</u>	<u>Amount</u>
Smith & Haines, Inc.	\$106,170
Golden Construction, Inc.	136,155

and

WHEREAS, The low bidder has been awarded numerous ADA contracts this summer, for which it has met the state goal of 14 percent minority participation; and

WHEREAS, This contract represents a chair lift which is proprietary and, therefore, minority participation is not possible; now therefore be it

Resolved, That a contract for \$106,170 be awarded to Smith & Haines, Inc., for ADA modifications for Farmland Elementary School, in accordance with drawings and specifications prepared by Murray & Associates.

RESOLUTION NO. 576-00      Re:    EMERGENCY AWARD OF CONTRACTS B CANNON ROAD AND EAST SILVER SPRING ELEMENTARY SCHOOLS

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#

WHEREAS, Building accessibility and site access improvements are necessary for Cannon Road and East Silver Spring elementary schools, respectively; and

WHEREAS, The Department of Facilities Management has solicited proposals from approved on-call contracting firms to complete this work; now therefore be it

Resolved, That contracts be awarded in the amounts of \$58,000 for accessibility modifications for Cannon Road Elementary School to Smith & Haines, Inc., in accordance with drawings and specifications prepared by Murray & Associates; and \$159,900 for site access modifications for East Silver Spring Elementary School to D & F Construction, Inc., in accordance with drawings and specifications prepared by A. Morton Thomas & Associates, Inc.

RESOLUTION NO. 577-00      Re:    ARCHITECTURAL APPOINTMENT B GREENWOOD

**ELEMENTARY SCHOOL**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#**

**WHEREAS, It is necessary to appoint an architectural firm to provide professional and technical services during the design and construction phases for the classroom addition for Greenwood Elementary School; and**

**WHEREAS, Funds for architectural planning were programmed as part of the FY 2001 Capital Budget; and**

**WHEREAS, An Architect Selection Committee, in accordance with procedures adopted by the Board of Education on July 14, 1998, identified McDonald\$Williams\$Banks, Architects (African American-owned), as the most qualified firm to provide the necessary professional architectural and engineering services; and**

**WHEREAS, Staff has negotiated a fee for necessary architectural services; now therefore be it**

**Resolved, That the Montgomery County Board of Education enter into a contractual agreement with the architectural firm of McDonald\$Williams\$Banks, Architects, to provide professional architectural and engineering services for the Greenwood Elementary School classroom addition project for a fee of \$210,000.**

**RESOLUTION NO. 578-00            Re:    EXTENSION OF CONSULTING CONTRACT B  
SCHOOL ENERGY CONSERVATION PROGRAM**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#**

**WHEREAS, An important component of successful energy management is to partner with school occupants to promote a culture of responsible energy use; and**

**WHEREAS, The Board of Education has authorized staff to implement a school-based energy conservation incentive program for the past six years; and**

**WHEREAS, The School Energy Rebate Team (SERT) has successfully reduced energy consumption through promoting and supporting responsible energy use by school-based staff; and**

**WHEREAS, The change of the school financial incentives to awards and grants will improve the effectiveness of the program and reduce cost; and**

**WHEREAS, Princeton Energy Resources, Inc., which was selected through a competitive qualifications-based process, has provided quality services in the administration of the SERT program for the past two years; and**

**WHEREAS, Staff has negotiated an equitable fee to extend the existing contract for professional services; now therefore be it**

**Resolved, That the Montgomery County Board of Education extend a contractual agreement with the firm Princeton Energy Resources, Inc., through FY 2001, to provide professional services for the SERT program for a fee of \$231,000.**

**RESOLUTION NO. 579-00            Re:    CHANGE ORDERS EXCEEDING \$25,000**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#**

**WHEREAS, The Department of Facilities Management has received change order proposals from various contractors that exceed \$25,000; and**

**WHEREAS, Staff and the project architects have reviewed these change orders and found them to be equitable; now therefore be it**

**Resolved, That the Board of Education approve the following change orders for the amounts indicated:**

**Activity 1**

**Project:        Americans with Disabilities Act (ADA) Modifications**

**Description: ADA modifications are required for the John T. Baker Middle School music room. This work is being completed by the on-call contractor that provided the lowest price proposal.**

**Contractor: Hanlon Construction Company, Inc.**

**Amount:       \$28,305**

**Activity 2**

**Project: Herbert Hoover Middle School**

**Description: The existing tennis courts need extensive repairs. The current classroom addition contractor is completing asphalt paving, and it is cost effective to add the tennis court resurfacing work to that contract.**

**Contractor: Henley Construction Company, Inc.**

**Amount: \$33,699**

**Activity 3**

**Project: Relocatable Classrooms**

**Description: The state has approved the relocation of an additional seven (7) state-owned, modular classrooms. This work will be added to the contractor completing state-owned classrooms for the unit prices stipulated in the original contract.**

**Contractor: J & L Services, Inc.**

**Amount: \$117,000**

**Activity 4**

**Project: Seneca Valley High School**

**Description: The Indoor Air Quality contractor replacing duct insulation has completed the work specified in that contract. Additional damaged insulation has been uncovered and needs to be replaced to ensure that the air distribution systems operate properly. This work will be done at the unit prices stipulated in the original contract.**

**Contractor: Tridim Filter Corporation**

**Amount: \$75,000**

**Activity 5**

**Project: Thomas S. Wootton High School**

**Description: Installation of sidewalks and related concrete work is needed to expand the outdoor student-dining plaza. This work will be completed by the concrete contractor for the classroom addition project.**

**Contractor: AMA Construction Company, Inc.**

**Amount: \$45,000**

**Activity 6**

**Project: Thomas S. Wootton High School**

**Description: Staff has solicited a proposal from the current classroom addition project contractor to paint the portions of the existing building that are not included in the original contract. This work will ensure that the old and new building finish is compatible.**

**Contractor: J. A. Argetakis Contracting Company**

**Amount: \$111,250**

**Activity 7**

**Project: Thomas S. Wootton High School**

**Description: Utility work, demolition, grading, and sediment control for the turning lane for Wootton Parkway.**

**Contractor: Ross Contracting, Inc.**

**Amount: \$64,052**

**RESOLUTION NO. 580-00**

**Re: FY 2000 OPERATING BUDGET CATEGORICAL TRANSFER**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by**



Mrs. King, the following resolution was adopted unanimously by members present:#

**WHEREAS, Category 2 Mid-level Administration reflected a deficit as of June 30, 2000, due to lower-than-anticipated lapse and turnover savings; and**

**WHEREAS, Category 3 Instructional Salaries reflected a deficit as of June 30, 2000, due to lower-than-anticipated lapse and turnover savings and higher-than-anticipated expenditures for staff development activities; and**

**WHEREAS, Category 5 Other Instructional Costs reflected a deficit as of June 30, 2000, as a result of teacher training partnership programs, copier costs, and Success for Every Student program expenditures in this category rather than Category 4, where the funds were budgeted; and**

**WHEREAS, The required funds are available for transfer from Category 4 Textbooks and Instructional Supplies and Category 6 Special Education; and**

**WHEREAS, Transfers are not required from instructional categories to non-instructional categories; now therefore be it**

**Resolved, That the superintendent of schools be authorized, subject to the approval of the County Council, to effect the following transfers within instructional categories:**

<u>Category</u>	<u>Description</u>	<u>To</u>	<u>From</u>
2	Mid-level Administration	\$ 210,000	
3	Instructional Salaries	310,000	
4	Textbooks and Instructional Supplies		\$ 780,000
5	Other Instructional Costs	520,000	
6	Special Education	_____	<u>260,000</u>
	Total	<u>\$ 1,040,000</u>	<u>\$ 1,040,000</u>

and be it further

**Resolved, That the county executive and County Council be given a copy of this**

resolution; and be it further

**Resolved**, That the county executive be requested to recommend approval of the categorical transfer to the County Council.

**RESOLUTION NO. 580(a)-00    Re:    FY 2000 OPERATING BUDGET CATEGORICAL TRANSFER**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#

**WHEREAS**, Category 1 Administration reflected a deficit of \$1,183,000 as of June 30, 2000, due to greater-than-anticipated legal fees and expenses related to the Year 2000 (Y2K) computer hardware and software project; and

**WHEREAS**, Category 8 Health Services reflected a deficit of \$9,000 as of June 30, 2000, due to higher-than-anticipated program needs; and

**WHEREAS**, Category 10 Operation of Plant and Equipment reflected a deficit of \$1,013,000, as of June 30, 2000, due to higher-than-anticipated electricity usage and water consumption, the financial impact of inclement weather in January, and contingencies required by the Year 2000 (Y2K) emergency; and

**WHEREAS**, The required funds are available for transfer from Category 9 Student Transportation, Category 11 Maintenance of Plant, and Category 12 Fixed Charges; and

**WHEREAS**, Transfers are not required from instructional categories to non-instructional categories; now therefore be it

**Resolved**, That the superintendent of schools be authorized, subject to the approval of the County Council, to effect the following transfers within non-instructional categories:

<u>Category</u>	<u>Description</u>	<u>To</u>	<u>From</u>
1	Administration	\$1,200,000	
8	Health Services	10,000	
9	Transportation		\$ 30,000

10	Operation of Plant and Equipment	1,020,000	
11	Maintenance of Plant		100,000
12	Fixed Charges	—	<u>2,100,000</u>
	<b>Total</b>	<b><u>\$2,230,000</u></b>	<b><u>\$2,230,000</u></b>

and be it further

**Resolved**, That the county executive and County Council be given a copy of this resolution; and be it further

**Resolved**, That the county executive be requested to recommend approval of the categorical transfer to the County Council.

RESOLUTION NO. 581-00

Re: RECOMMENDED FY 2001 SUPPLEMENTAL  
APPROPRIATION FOR THE INCLUSIVE  
EDUCATION PROJECT

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:#

**Resolved**, That the superintendent of schools be authorized to receive and expend, subject to County Council approval, an FY 2001 supplemental appropriation of \$329,850 from the Maryland State Department of Education for the Inclusive Education Project in the following categories:

<u>Category</u>	<u>FTE</u>	<u>Amount</u>
1 Administration		\$ 495
6 Special Education	1.0	300,955
12 Fixed Charges	—	<u>28,400</u>
<b>Total</b>	<b><u>1.0*</u></b>	<b><u>\$329,850</u></b>

\* instructional specialist (12-month, grade A-D)

and be it further

**Resolved**, That a copy of this resolution be sent to the county executive and County Council; and be it further

**Resolved**, That the county executive be requested to recommend approval to the County Council.

**RESOLUTION NO. 582-00**

**Re: DEATH OF MS. SHARON L. BRIDGEMAN,  
OFFICE ASSISTANT III ON LONG-TERM  
PERSONAL ILLNESS FROM DEAF AND HARD OF  
HEARING/VISION PROGRAM**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

**WHEREAS**, The death on July 27, 2000, of Sharon L. Bridgeman, office assistant on long-term personal illness leave from the Deaf and Hard of Hearing/Vision Program, has deeply saddened the staff, students, and members of the Board of Education; and

**WHEREAS**, In the twenty years that Ms. Bridgeman worked with Montgomery County Public Schools, she demonstrated a strong commitment to excellence in her job performance; and

**WHEREAS**, Ms. Bridgeman was a valued member of her team who deeply cared about the mission of the program, was dedicated to the children's total welfare, and was an essential member of the Deaf and Hard of Hearing/Vision Program; now therefore be it

**Resolved**, That the members of the Board of Education express their sorrow at the death of Ms. Sharon L. Bridgeman and extend deepest sympathy to her family; and be it further

**Resolved**, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Ms. Bridgeman's family.

**RESOLUTION NO. 583-00**

**Re: DEATH OF MS. CYNTHIA A. CLARKE,  
VOCATIONAL SUPPORT TEACHER ON LEAVE  
FROM BETHESDA-CHEVY CHASE HIGH SCHOOL**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by

**Mrs. Gordon, the following resolution was adopted unanimously by members present:**

**WHEREAS, The death on July 7, 2000, of Mrs. Cynthia A. Clarke, vocational support teacher on leave from Bethesda-Chevy Chase High School, has deeply saddened the staff, students, community, and members of the Board of Education; and**

**WHEREAS, Over the sixteen and one-half years that Mrs. Clarke worked with Montgomery County Public Schools, she developed a reputation as an outstanding civic/school leader, developed a meaningful internship program, made valuable community connections for students, and was highly respected by staff, students, and the community; and**

**WHEREAS, Mrs. Clarke's outstanding human relations skills and her cooperative and friendly attitude made her a valuable employee; now therefore be it**

**Resolved, That the members of the Board of Education express their sorrow at the death of Mrs. Cynthia A. Clarke and extend deepest sympathy to her family; and be it further**

**Resolved, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Mrs. Clarke's family.**

**RESOLUTION NO. 584-00**

**Re: DEATH OF MS. LYNNE COPELAND, BUS OPERATOR IN THE DEPARTMENT OF TRANSPORTATION**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:**

**WHEREAS, The death on August 13, 2000, of Ms. Lynne Copeland, bus operator in the Department of Transportation, has deeply saddened the staff, students, and members of the Board of Education; and**

**WHEREAS, In the short time that Ms. Copeland worked for Montgomery County Public Schools, she demonstrated competence as a bus operator; and**

**WHEREAS, Ms. Copeland's good relationships with her fellow workers made her a valuable employee; now therefore be it**

**Resolved**, That the members of the Board of Education express their sorrow at the death of Ms. Lynne Copeland and extend deepest sympathy to her family; and be it further

**Resolved**, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Ms. Copeland's family.

**RESOLUTION NO. 585-00**

**Re: DEATH OF MR. ROBERT EARL SIMMONS,  
SPECIAL/ALTERNATIVE EDUCATION  
TRANSPORTATION ASSISTANT SUPERVISOR IN  
THE DEPARTMENT OF TRANSPORTATION**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:**

**WHEREAS, The death on June 30, 2000, of Mr. Robert E. Simmons, transportation assistant supervisor in the Department of Transportation, has deeply saddened the staff, students, and members of the Board of Education; and**

**WHEREAS, In the thirty years that Mr. Simmons worked with Montgomery County Public Schools, he was a dependable employee and a valuable asset to his superiors, to his co-workers, to the transportation department, and to the school system; and**

**WHEREAS, Mr. Simmons' cooperative attitude and initiative made him a wonderful person and a valuable employee who always made sure that our students were in school; now therefore be it**

**Resolved, That the members of the Board of Education express their sorrow at the death of Mr. Robert E. Simmons and extend deepest sympathy to his family; and be it further**

**Resolved, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Mr. Simmons' family.**

**RESOLUTION NO. 586-00**

**Re: DEATH OF MR. DONALD L. JACKSON,  
BUILDING SERVICE WORKER, GAITHERSBURG  
HIGH SCHOOL**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:**

**WHEREAS, The death on July 1, 2000, of Mr. Donald L. Jackson, building service worker at Gaithersburg High School, has deeply saddened the staff, students, community, and members of the Board of Education; and**

**WHEREAS, Over the nineteen years that Mr. Jackson worked with the Montgomery**

County Public Schools, he was a dependable employee who was very conscientious in his work and duties and proved to be a valuable aide to his superiors, co-workers, and students; and

WHEREAS, Mr. Jackson was a very dedicated worker who was always willing to accept additional responsibilities and whose cooperative and friendly attitude earned him the respect of co-workers and students; now therefore be it

Resolved, That the members of the Board of Education express their sorrow at the death of Mr. Donald L. Jackson and extend deepest sympathy to his family; and be it further

Resolved, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Mr. Jackson's family.

RESOLUTION NO. 587-00

Re: DEATH OF MR. BURT D. MARKS,  
PSYCHOLOGIST IN THE STUDENT SERVICES  
UPCOUNTY FIELD OFFICE

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

WHEREAS, The death on August 4, 2000, of Mr. Burt D. Marks, psychologist in the Student Services Upcounty Field Office, has deeply saddened the staff, students, and members of the Board of Education; and

WHEREAS, In the thirty-four years that Mr. Marks worked with the Montgomery County Public Schools, he was a highly effective and valued staff member; his schools, colleagues, and the school system recognized his skills, initiative, leadership, and caring for others; and

WHEREAS, Mr. Marks' outstanding contributions, enthusiasm, and strong commitment provided much strength to the field office; now therefore be it

Resolved, That the members of the Board of Education express their sorrow at the death of Mr. Burt D. Marks and extend deepest sympathy to his family; and be it further

Resolved, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Mr. Marks' family.



**RESOLUTION NO. 588-00**

**Re: DEATH OF MS. CLARESSA THOMPSON,  
CLASSROOM TEACHER AT ALBERT EINSTEIN  
HIGH SCHOOL**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:**

**WHEREAS, The death on August 12, 2000, of Ms. Claressa Thompson, classroom teacher at Einstein High School, has deeply saddened the staff, students, and members of the Board of Education; and**

**WHEREAS, In the twenty-four years that Ms. Thompson worked with Montgomery County Public Schools, she was committed to students and sensitive to the needs of all people, making her an asset to the school system and the community; and**

**WHEREAS, Ms. Thompson was a conscientious, dedicated professional who constantly provided high quality educational experiences for her students; now therefore be it**

**Resolved, That the members of the Board of Education express their sorrow at the death of Ms. Claressa Thompson and extend deepest sympathy to her family; and be it further**

**Resolved, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Ms. Thompson's family.**

**RESOLUTION NO. 589-00**

**Re: DEATH OF MR. MICHAEL J. VIZAS,  
CLASSROOM TEACHER ON LEAVE FROM  
DAMASCUS HIGH SCHOOL**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:**

**WHEREAS, The death on July 7, 2000, of Mr. Michael J. Vizas, teacher on leave from Damascus High School, has deeply saddened the staff, students, community, and members of the Board of Education; and**

**WHEREAS, Over the twenty-nine years that Mr. Vizas had worked with the**

Montgomery County Public Schools, his diverse experiences in life and education made him a valuable staff member, and his respect for others and insistence upon responsible behavior earned him the respect of students and colleagues; and

WHEREAS, Mr. Vizas' excellent counseling and human relations skills as well as his cooperative and friendly attitude made him a valuable employee; now therefore be it

Resolved, That the members of the Board of Education express their sorrow at the death of Mr. Michael J. Vizas and extend deepest sympathy to his family; and be it further

Resolved, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Mr. Vizas' family.

RESOLUTION NO. 590-00                      Re:    HUMAN RESOURCES MONTHLY REPORT

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mr. Burnett, the following resolution was adopted with Mr. Burnett, Mrs. King, Mrs. O'Neill, Mr. Lloyd, and Ms. Signer voting in the affirmative; Mrs. Gordon abstaining: Resolved, That the Board of Education approve the Human Resources Monthly Report dated August 29, 2000.

FOR THE RECORD: Mrs. Gordon stated that she abstained because the report took action on an employee who was her relative.

RESOLUTION NO. 591-00                      Re:    HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective August 30, 2000:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>	
J. Edward Dingle, Jr.	Assistant Principal, Ridgeview MS	Principal,	Mark Twain School

RESOLUTION NO. 592-00                      Re:    HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members

present:

**Resolved**, That the following personnel appointment be approved effective August 30, 2000:

<b><u>Appointment</u></b>	<b><u>Current Position</u></b>	<b><u>As</u></b>
Michael Castagnola	Principal, Templeton ES, ES Prince George-s County	Principal, Bethesda

**RESOLUTION NO. 593-00**                      **Re: HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:

**Resolved**, That the following personnel appointment be approved effective August 30, 2000:

<b><u>Appointment</u></b>	<b><u>Current Position</u></b>	<b><u>As</u></b>
Michael R. Cady	Technical Support Officer, Prince George-s County	Director, Division of Field Operations, OGAT

**RESOLUTION NO. 594-00**                      **Re: HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

**Resolved**, That the following personnel appointment be approved effective August 30, 2000:

<b><u>Appointment</u></b>	<b><u>Current Position</u></b>	<b><u>As</u></b>
William E. Oakley	Manager, Information Systems Division, WSSC	Assistant Information Officer, Systems Engineering, OGAT
		Chief

**RESOLUTION NO. 595-00**                      **Re: HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by

Mrs. King, the following resolution was adopted unanimously by members present:

**Resolved**, That the following personnel appointment be approved effective August 30, 2000:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Ruth Orland	Acting Requirements Manager,	Supervisor, Requirements Management, OGAT

**RESOLUTION NO. 596-00**                      **Re: HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:

**Resolved**, That the following personnel appointment be approved effective August 30, 2000:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Hollis Krotchko	Student Information Systems Development Project Manager	Program Student Systems, OGAT

**RESOLUTION NO. 597-00**                      **Re: HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Mrs. King seconded by Mrs. Gordon, the following resolution was adopted with Mr. Burnett, Mrs. Gordon, Mrs. King, Mrs. O'Neill, and Mr. Lloyd voting in the affirmative; Ms. Signer abstaining:

**Resolved**, That the following personnel appointment be approved effective September 18, 2000:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Michael Martirano	Principal, Sligo Creek ES	Project Director, Down-County Consortium

**RESOLUTION NO. 598-00**                      **Re: HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:

**Resolved**, That the following personnel appointment be approved effective August

30, 2000:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Kathy Kolan	Acting Supervisor, Special Education, Division of Programs of And Services	Supervisor, Special Education, Division of Programs and Services

RESOLUTION NO. 599-00                      Re:    HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective August 30, 2000:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Brenda Holmes	Instructional Specialist, Department of Staff Development	Supervisor, Parent/ Community Outreach, Office of Student and Community Services

RESOLUTION NO. 600-00                      Re:    HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective August 30, 2000:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Mary McCauley	Teacher, Cabin John MS	Coordinator, Physical Education, Division of Arts, Health, and Physical Education

**RESOLUTION NO. 601-00**

**Re: PRELIMINARY PLANS PRESENTATION B  
WILLIAM TYLER PAGE ELEMENTARY SCHOOL**

**On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:**

**WHEREAS, The architect for the modernization of William Tyler Page Elementary School, Delmar Architects, P.A., has prepared a schematic design in accordance with the educational specifications; and**

**WHEREAS, The William Tyler Page Elementary School Advisory Committee has approved the proposed schematic design; now therefore be it**

**Resolved, That the Board of Education approve the preliminary plan report for the modernization of William Tyler Page Elementary School developed by Delmar Architects, P.A.**

**RESOLUTION NO. 602-00**

**Re: PRELIMINARY PLANS PRESENTATION B  
JOHN T. BAKER MIDDLE SCHOOL**

**On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:**

**WHEREAS, The architect for the classroom addition for John T. Baker Middle School, Cochran, Stephenson & Donkervoet, Inc., has prepared a schematic design in accordance with the educational specifications; and**

**WHEREAS, The John T. Baker Middle School Advisory Committee has approved the proposed schematic design; now therefore be it**

**Resolved, That the Board of Education approve the preliminary plan report for the classroom addition to John T. Baker Middle School developed by Cochran, Stephenson & Donkervoet, Inc.**

**Re: RESCISSIONS OF POLICIES**

**On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was placed on the table:**

**WHEREAS, Several policies were identified for rescission during the annual review of policies; and**

**WHEREAS, The policy on policyssetting requires a rationale for rescinding a policy; and**

**WHEREAS, Policy ABB, *School Trustees*, was adopted by resolution on September 11, 1974, and is no longer relevant because parents now are included in the decision-making processes in schools in a variety of ways; and**

**WHEREAS, Policy CNC, *Bibles and Religious Literature*, was adopted by resolution on May 5, 1952, and is outdated and could be interpreted to be unconstitutional; and**

**WHEREAS, Policy EEC, *Obsolete Vehicles*, was adopted by resolution on January 12, 1954, and is no longer relevant because MCPS does not retire obsolete vehicles, but uses them until they are no longer maintainable and are therefore unfit for instructional use; and**

**WHEREAS, Policy EHA, *Data System for the Handicapped*, has been superceded by changing federal and state requirements/mandates for the collection and reporting of data pertaining to students with disabilities and is governed by Public Law 101-76, Individuals with Disabilities Education Act (IDEA), the 1997 re-authorization of this act (PL 105-17), and the Maryland State Department of Education (MSDE), which serves as the lead agency for the compiling of local school system data required under the IDEA and Title VI and Title IX of the Civil Rights Act, through the use of the Special Services Information System (SSIS); and**

**WHEREAS, Policy GED, *Qualifications for Teaching Reading*, is no longer needed because the content is covered by the Maryland State Department of Education reading content requirements; and**

**WHEREAS, Policy GFD, *Priority Placement of Teachers from Closed Schools* is no longer needed because the content is covered by the involuntary transfer article of the MCEA contract; and**

**WHEREAS, Policy GHA, *A&S and Supporting Services Positions* is no longer needed because the content is covered in the MCAASP and MCCSSE contracts; and**

**WHEREAS, Policies GIE, *Employees=Retirement System*, and Policy GIF, *Employees=Pension System* have been amended multiple times since the 1970s and the Board policies do not reflect current plan provisions and because all plan provisions and**

amendments are maintained in a plan document approved by the Board of Education; and

WHEREAS, Policy GMC, *Pupil Personnel Intern Program*, is not needed because the program no longer exists and positions are filled through a pool of PPW candidates; and

WHEREAS, Policy HBA: *Recognition of Professional Organization for Consultative Purpose*, was replaced by Policies HDA and HDB; and

WHEREAS, Policy KGB, *Interagency Coordinating Board*, no longer serves its purpose since the Interagency Coordinating Board (ICB) is a separate governing agency in Montgomery County; now therefore be it

Resolved, That the following policies be rescinded:

- Policy ABB, *School Trustees*
- Policy CNC, *Bibles and Religious Literature*
- Policy EEC, *Obsolete Vehicles*
- Policy EHA, *Data System for the Handicapped*
- Policy GED, *Qualifications for Teaching Reading*
- Policy GFD, *Priority Placement of Teachers from Closed Schools*
- Policy GHA, *A&S and Supporting Services Positions*
- Policy GIE, *Employees- Retirement System*
- Policy GIF, *Employees- Pension System*
- Policy GMC, *Pupil Personnel Intern Program*
- Policy HBA, *Recognition of Professional Organization for Consultative Purpose*
- Policy KGB, *Interagency Coordinating Board*

Re: DISCUSSION

Mrs. Gordon asked about Policy KGB, *Interagency Coordinating Board (ICB)*, and why the policy was to be rescinded and not revised to fit with the new configuration of the ICB. It did not need to be in policy, but a resolution could define the role of the Board and Superintendent in the ICB. Staff stated that they would address that issue and return to the Board.

Mr. Lloyd asked why Policy CNC, *Bibles and Religious Literature*, was unconstitutional. Dr. Weast explained that it was the distribution of the material and not the content of the material.



Mrs. Gordon inquired if any current schools had trustees. Dr. Splaine replied that no schools had trustees.

**RESOLUTION NO. 603-00****Re: RESCISSIONS OF POLICIES**

On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:

**WHEREAS, Several policies were identified for rescission during the annual review of policies; and**

**WHEREAS, The policy on policyssetting requires a rationale for rescinding a policy; and**

**WHEREAS, Policy ABB, *School Trustees*, was adopted by resolution on September 11, 1974, and is no longer relevant because parents now are included in the decision-making processes in schools in a variety of ways; and**

**WHEREAS, Policy CNC, *Bibles and Religious Literature*, was adopted by resolution on May 5, 1952, and is outdated and could be interpreted to be unconstitutional; and**

**WHEREAS, Policy EEC, *Obsolete Vehicles*, was adopted by resolution on January 12, 1954, and is no longer relevant because MCPS does not retire obsolete vehicles, but uses them until they are no longer maintainable and are therefore unfit for instructional use; and**

**WHEREAS, Policy EHA, *Data System for the Handicapped*, has been superceded by changing federal and state requirements/mandates for the collection and reporting of data pertaining to students with disabilities and is governed by Public Law 101-76, Individuals with Disabilities Education Act (IDEA), the 1997 re-authorization of this act (PL 105-17), and the Maryland State Department of Education (MSDE), which serves as the lead agency for the compiling of local school system data required under the IDEA and Title VI and Title IX of the Civil Rights Act, through the use of the Special Services Information System (SSIS); and**

**WHEREAS, Policy GED, *Qualifications for Teaching Reading*, is no longer needed because the content is covered by the Maryland State Department of Education reading content requirements; and**

**WHEREAS, Policy GFD, *Priority Placement of Teachers from Closed Schools* is no longer needed because the content is covered by the involuntary transfer article of the MCEA contract; and**

**WHEREAS, Policy GHA, *A&S and Supporting Services Positions* is no longer needed because the content is covered in the MCAASP and MCCSSE contracts; and**

**WHEREAS, Policies GIE, *Employees=Retirement System*, and Policy GIF, *Employees=Pension System* have been amended multiple times since the 1970s and the Board policies do not reflect current plan provisions and because all plan provisions and amendments are maintained in a plan document approved by the Board of Education; and**

**WHEREAS, Policy GMC, *Pupil Personnel Intern Program*, is not needed because the program no longer exists and positions are filled through a pool of PPW candidates; and**

**WHEREAS, Policy HBA: *Recognition of Professional Organization for Consultative Purpose*, was replaced by Policies HDA and HDB; and**

**WHEREAS, Policy KGB, *Interagency Coordinating Board*, no longer serves its purpose since the Interagency Coordinating Board (ICB) is a separate governing agency in Montgomery County; now therefore be it**

**Resolved, That the following policies be rescinded:**

**Policy ABB, *School Trustees***

**Policy CNC, *Bibles and Religious Literature***

**Policy EEC, *Obsolete Vehicles***

**Policy EHA, *Data System for the Handicapped***

**Policy GED, *Qualifications for Teaching Reading***

**Policy GFD, *Priority Placement of Teachers from Closed Schools***

**Policy GHA, *A&S and Supporting Services Positions***

**Policy GIE, *Employees= Retirement System***

**Policy GIF, *Employees= Pension System***

**Policy GMC, *Pupil Personnel Intern Program***

**Policy HBA, *Recognition of Professional Organization for Consultative Purpose***

**Policy KGB, *Interagency Coordinating Board***

**RESOLUTION NO. 604-00**

**Re: OMNIBUS REORGANIZATION RESOLUTION**

**FOR POLICIES AND REGULATIONS**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:**

**WHEREAS, The administrative structure has been changing under the leadership and direction of Dr. Weast since August 1999; and**

**WHEREAS, That process has been evolving and continues to do so; and**

**WHEREAS, The Board of Education policies and administrative regulations contain references to particular offices, school employees, and officials that may no longer exist or have been renamed, but whose functions remain essential to the operation of the public school system; now therefore be it**

**Resolved, That the functions assigned to various offices, school employees, and officials of the school system will continue to be carried out by newly designated offices, employees, and officials as the administrative structure continues to be reorganized, albeit in some cases under different titles; and be it further**

**Resolved, That members of the school community B including parents/guardians, students, and employees B shall be guided and, as needed, informed orally of the individuals and offices responsible for the function in which they are interested until affected policies and regulations are revised and republished to reflect reassigned functions under the reorganization; and be it further**

**Resolved, That references in policies and administrative regulations to specific offices, employees, and officials whose functions have been reassigned or whose titles have been revised under the reorganization shall be considered to have been superseded to reflect the reorganization; and be it further**

**Resolved, That affected policies and regulations be revised and republished as promptly as possible to reflect changes that have occurred as a result of the reorganization, including functions that have been reassigned.**

**RESOLUTION NO. 605-00**

**Re: CLOSED SESSION RESOLUTION**

**On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:**

**WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article of the Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it**

**Resolved, That the Board of Education of Montgomery County conduct a portion of its meeting on Tuesday, September 12, 2000, in Room 120 of the Carver Educational Services Center from 9:00 to 10:00 a.m. to discuss personnel matters, as permitted under Section 10-508(a)(1) of the *State Government Article*, consult with counsel to obtain legal advice, as permitted by Section 10-508(a)(7) of the *State Government Article*; and review and adjudicate appeals in its quasi-judicial capacity and to discuss matters of an executive function outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*); and be it further**

**Resolved, That such meetings shall continue in closed session until the completion of business.**

**Re: REPORT OF CLOSED SESSION**

**On July 27, 2000, by unanimous vote of members present, the Board of Education voted to conduct a closed session as permitted under the *Education Article* ' 4-107 and *State Government Article* ' 10-501, *et seq.*, of the *Annotated Code of Maryland*.**

**The Montgomery County Board of Education met in closed session on July 27, 2000, from 6:20 to 8:15 p.m. in Room 120, Carver Educational Services Center, Rockville, Maryland, and**

7. Reviewed and/or adjudicated the following appeals: 2000-17, 2000-24, 2000-26, 2000-28, 2000-29, 2000-31, 2000-33, 2000-35, T-2000-26, T-2000-27, T-2000-28, T-2000-29, T-2000-30, T-2000-31, T-2000-32, T-2000-33, T-2000-34, T-2000-36, T-2000-37, T-2000-38, T-2000-40, T-2000-41, T-2000-42, T-2000-43, and T-2000-44.
8. **Reviewed the Superintendent's recommendation for the ten appointments, subsequent to which the votes to approve the appointments were taken in open session.**
9. Consulted with counsel to receive legal advice as permitted under Section 10-508(a)(7) of the *State Government Article*.
10. Discussed matters of an executive function outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*).

In attendance at the closed session were: Steven Abrams, Elizabeth Arons, Larry Bowers, Fran Brenneman, Judy Bresler, Reggie Felton, Bea Gordon, Jay Headman, Pam Hoffer-Riddick, Roland Ikheloa, Nancy King, Christopher Lloyd, George Margolies, Louis Martinez, Kristin McCabe, Judie Muntner, Patricia O'Neill, Brian Porter, John Porter, Glenda Rose, Mona Signer, Frank Stetson, Roger Titus, Jerry Weast, Bill Wilhoyte, and James Williams.

**RESOLUTION NO. 606-00**

**Re: MINUTES -- MARCH 14, 2000**

**On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:**

**Resolved, That the Board of Education approve its minutes for March 14, 2000.**

**RESOLUTION NO. 607-00**

**Re: MINUTES B JUNE 13, 2000**

**On recommendation of the Superintendent and on motion of Mrs. King seconded by Mr. Burnett, the following resolution was adopted unanimously by members present:**

**Resolved, That the Board of Education approve its minutes for June 13, 2000.**

**RESOLUTION NO. 608-00**

**Re: MINUTES B JUNE 26, 2000**

**On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously by members present:**

**Resolved, That the Board of Education approve its minutes for June 26, 2000.**

**RESOLUTION NO. 609-00**

**Re: MINUTES B JULY 6, 2000 (BUSINESS MEETING)**

**On recommendation of the Superintendent and on motion of Mrs. King seconded by Ms. Signer, the following resolution was adopted unanimously by members present:**

**Resolved, That the Board of Education approve its minutes for July 6, 2000.**

**RESOLUTION NO. 610-00**

**Re: MINUTES B JULY 6, 2000 (SWEARING-IN CEREMONY)**

**On recommendation of the Superintendent and on motion of Mr. Lloyd seconded by Ms. Signer, the following resolution was adopted unanimously by members present:**

**Resolved**, That the Board of Education approve its minutes for July 6, 2000.

**RESOLUTION NO. 611-00**

**Re: BOARD APPEAL B 2000-24**

On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:

**Resolved**, That the Board of Education adopt its Opinion in Appeal 2000-24, admission to magnet program, reflective of the following vote: Mr. Abrams, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Burnett and Mr. Felton were absent.

**RESOLUTION NO. 612-00**

**Re: BOARD APPEAL B 2000-28**

On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:

**Resolved**, That the Board of Education adopt its Opinion in Appeal 2000-28, admission to the IB program, reflective of the following vote: Mr. Abrams, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Burnett and Mr. Felton were absent.

**RESOLUTION NO. 613-00**

**Re: BOARD APPEAL B 2000-29**

On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:

**Resolved**, That the Board of Education adopt its Opinion in Appeal 2000-29, admission to magnet program, reflective of the following vote: Mr. Abrams, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Burnett and Mr. Felton were absent.

**RESOLUTION NO. 614-00**

**Re: BOARD APPEAL B 2000-33**

On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:

**Resolved**, That the Board of Education adopt its Opinion in Appeal 2000-33, admission to magnet program, reflective of the following vote: Mr. Abrams, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Burnett and Mr. Felton were absent.



**RESOLUTION NO. 615-00**

**Re: BOARD APPEAL B 2000-35**

**On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:**

**Resolved, That the Board of Education adopt its Opinion in Appeal 2000-35, admission to magnet and IB programs, reflective of the following vote: Mr. Abrams, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Burnett and Mr. Felton were absent.**

**RESOLUTION NO. 616-00**

**Re: BOARD APPEAL B 2000-40**

**On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:**

**Resolved, That the Board of Education adopt its Opinion in Appeal 2000-40, admission to magnet program, reflective of the following vote: Mr. Abrams, Mr. Burnett, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Felton was absent.**

**RESOLUTION NO. 617-00**

**Re: BOARD APPEAL B 2000-45**

**On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:**

**Resolved, That the Board of Education adopt its Opinion in Appeal 2000-45, admission to magnet program, reflective of the following vote: Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Abrams and Mr. Burnett voting to reverse; Mr. Felton was absent.**

**RESOLUTION NO. 618-00**

**Re: BOARD APPEAL B T-2000-45**

**On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:**

**Resolved, That the Board of Education adopt its Order in Appeal T-2000-45, a student transfer matter, reflective of the following vote: Mr. Abrams, Mr. Burnett, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Felton was absent.**

**RESOLUTION NO. 619-00**

**Re: BOARD APPEAL B T-2000-46**



**On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:**

**Resolved, That the Board of Education adopt its Order in Appeal T-2000-46, a student transfer matter, reflective of the following vote: Mr. Abrams, Mr. Burnett, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Felton was absent.**

**RESOLUTION NO. 620-00**

**Re: BOARD APPEAL B NEC-2000-47**

On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:

**Resolved**, That the Board of Education adopt its Order in Appeal NEC-2000-47, a student transfer matter, reflective of the following vote: Mr. Abrams, Mr. Burnett, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to reverse; Mr. Felton was absent.

**RESOLUTION NO. 621-00**

**Re: BOARD APPEAL B T-2000-49**

On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:

**Resolved**, That the Board of Education adopt its Order in Appeal T-2000-49, a student transfer matter, reflective of the following vote: Mr. Abrams, Mr. Burnett, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Felton was absent.

**RESOLUTION NO. 622-00**

**Re: BOARD APPEAL B NEC-2000-51**

On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:

**Resolved**, That the Board of Education adopt its Order in Appeal NEC-2000-51, a student transfer matter, reflective of the following vote: Mr. Burnett, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Abrams voting to reverse; Mr. Felton was absent.

**RESOLUTION NO. 623-00**

**Re: BOARD APPEAL B T-2000-52**

On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:

**Resolved**, That the Board of Education adopt its Order in Appeal T-2000-52, a student transfer matter, reflective of the following vote: Mr. Abrams, Mr. Burnett, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Felton was absent.

**RESOLUTION NO. 624-00**

**Re: BOARD APPEAL B T-2000-55**

**On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:**

**Resolved, That the Board of Education adopt its Order in Appeal T-2000-55, a student transfer matter, reflective of the following vote: Mr. Abrams, Mr. Burnett, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to reverse; Mr. Felton was absent.**

**RESOLUTION NO. 625-00**

**Re: BOARD APPEAL B T-2000-56**

**On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:**

**Resolved, That the Board of Education adopt its Order in Appeal T-2000-56, a student transfer matter, reflective of the following vote: Mr. Abrams, Mr. Burnett, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to reverse; Mr. Felton was absent.**

**RESOLUTION NO. 626-00**

**Re: BOARD APPEAL B T-2000-57**

**On motion of Mr. Burnett and seconded by Mrs. Gordon, the following resolution was adopted:**

**Resolved, That the Board of Education adopt its Order in Appeal T-2000-57, a student transfer matter, reflective of the following vote: Mr. Abrams, Mr. Burnett, Mrs. Gordon, Mrs. King, Mr. Lloyd, Mrs. O'Neill, and Ms. Signer voting to affirm; Mr. Felton was absent.**

**Re: HOUSING OF EARLY CHILDHOOD EDUCATION PROGRAMS**

**The following previous new business item was deferred until Mr. Felton was present:**

**WHEREAS, Montgomery County Public Schools (MCPS) is committed to high quality public education and academic success for all students; and**

**WHEREAS, Research indicates that successful academic achievement in K-12 education programs is dependent upon access to high quality early childhood education programs; and**

**WHEREAS, Early childhood education programs are located throughout Montgomery County, including several facilities owned and/or operated by MCPS; therefore be it**

**Resolved, That the Board of Education request the Superintendent to review the criteria for public, private, for-profit, and non-profit organizations to house their early childhood education programs in facilities owned and/or operated by MCPS; and be it further**

**Resolved, That the Superintendent make recommendations to the Board of Education concerning any policy changes needed to ensure equity to all families, particularly as it relates to schedules of operation and qualifications for instructional staff.**

**Re: NEW BUSINESS**

There were no new business items.

**Re: INTERAGENCY EARLY CHILDHOOD PLAN**

**Dr. Weast invited the following people to the table: Dr. Raymond W. Bryant, associate superintendent for student and community services; Mr. Charles Short, director of the Department of Health and Human Services; and Mr. Bennett Connelly, chief of Children, Youth, and Family Services and co-chair of the Collaboration Council. Numerous members of MCPS, DHHS, the Collaboration Council staff, and the private community were in the audience.**

**Dr. Bryant reported that the upcoming school year will mark the initiation of the eagerly awaited Early Childhood Initiative, resulting from a unique interagency collaboration to improve services to children, pre-natal to kindergarten, and their families. At this time, a draft of the initial plan has been completed and progress has been made in establishing the administrative position necessary to coordinate all early childhood activities in Montgomery County, including those within MCPS.**

**The draft of the Early Childhood Collaborative Initiative Comprehensive Plan was completed in June of this year. This resulted from the work of five committees co-chaired by MCPS and the Montgomery County Department of Health and Human Services (HHS). The committees were assigned the topics of program and budget, data and evaluation, structure, needs assessment, and standards.**

**Among those participating in the writing committees were MCPS staff members from Head Start, Extended Elementary Education Program, Preschool Special Education, and Parenting Resources Centers. The writing committees also included staff members from HHS and representatives of the Collaboration Council, as well as personnel from the Infants and Toddlers Program, Parks and Recreation, and the public library system. Other agencies also participated, along with private providers such as the Child Care Association. Business and professional groups also served on these committees.**

**The Early Childhood Collaborative Initiative focuses on four key recommendations:**

11. Provide family and community education, outreach, and support through:
  - \$ A public engagement campaign
  - \$ An early childhood clearinghouse
  - \$ Cluster-based family resource centers

- \$ Effective practices resource bank
  - \$ Public library enhancements
  - \$ Child health, child development, and family support services provided through home-visiting expansion and quality enhancement
2. Expand quality assurance for child care services through:
    - \$ Accreditation and advanced training
    - \$ Expert consultation and technical assistance
    - \$ Targeted outreach to cultural/language minority providers
    - \$ A system of incentives
  3. Support the needs of young children with specific identified needs through:
    - \$ Enhanced mental health knowledge and skills
    - \$ Services for children with an autism spectrum disorder
  4. Build the management and data infrastructure needed to support an early childhood system through:
    - \$ Development of a system infrastructure
    - \$ Improvements in the data and evaluation system

The recommendations described in the plan include a detailed summary with a corresponding work plan. Each recommendation speaks to the current status of the topic, discusses the specific gaps that were identified, articulates the recommendation, and proposes key strategies to be implemented over the next three years, beginning this year (Fiscal Year 2001). A number of recommendations also identify additional strategies that require more time to develop or are within the purview of other agencies. These additional strategies should be integrated into the comprehensive service plan as it is refined and expanded.

Leading this initiative will be the Early Childhood Services chief, who will report regularly to the county executive, the County Council, the superintendent of schools, the director of DHHS, the Board of Education, and the co-chairs of the Collaboration Council on the status of the Early Childhood Initiative. The Early Childhood Services chief will meet with the superintendent's executive staff on a regular basis. The legislation establishing this Question A position, appointed by the county executive and confirmed by the County Council, was adopted at the August 1, 2000, County Council meeting. The Memorandum of Understanding will clarify and emphasize that this position will have operational authority over early childhood programs, implementation should move forward as soon as possible, and future budget processes will allow for a proposed integrated early childhood budget to be considered by the superintendent and the Board of Education prior to completion of the Board's recommended budget."

It is important to note that, in the implementation of these initiatives, the reporting structure is less important than the critical need to implement a timely and constructive effort to link early childhood services to other county initiatives and programs that impact young children and families.

Re: **DISCUSSION**

**Mrs. O'Neill was pleased that the county was investing in the future with this early childhood initiative. This is the most important project this county has ever undertaken, since early childhood education provides the foundation for future learning.**

**Mrs. King was gratified by the progress that had been made since collaboration and early childhood had been a topic that was discussed for years.**

**Mrs. Gordon agreed with her colleagues regarding the collaboration on early childhood. She was especially pleased that the county was planning a Judy Center.**

**Mr. Burnett echoed the sentiments of his colleagues. This tremendous effort will benefit the entire county. It is amazing how quickly things come together when everyone dreams the same dream. He was pleased that grandparents and fathers would be brought into the process.**

**Ms. Signer was excited with the work that had been done in a short period of time. She asked how the effort would be evaluated to determine success. Dr. Bryant replied that the first set of assessment data from kindergarten would form a baseline, which would be the standard to raise the bar for subsequent classes. Each initiative will have separate indicators and outcomes.**

**Ms. Signer asked if staff would collect trend data every year. Would staff set specific outcome goals for what would be accomplished over a set period of time? Dr. Bryant replied that staff would rely on the first data in November to set benchmarks on how the system wants to improve. Dr. Weast noted that the County Council had changed the language in the Memorandum of Understanding to cover from birth to kindergarten. This effort will have high-level leadership teams to get every child ready to learn. Children develop 70 to 80 percent of their language before they are seven years old, and that is where the achievement gap begins.**

**RESOLUTION NO. 627-00**

**Re: INTERAGENCY EARLY CHILDHOOD PLAN**

**On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by member**



**present:**

**WHEREAS, Staff has participated on the Early Childhood Planning Initiative Committee; and**

**WHEREAS, Based on changes recommended by the County Council in defining the role of the Early Childhood Services chief, the Memorandum of Understanding is now in the process of being revised; now therefore be it**

**Resolved. That the Board of Education approve the Early Childhood Initiative Comprehensive Plan and the recommended changes for the Memorandum of Understanding defining the role of the Early Childhood Services chief.**

**Re: SIS/LEGACY UPDATE**

**Mr. John Porter, chief information officer, updated Board of Education members on the current status of the Student Legacy System and discussed the successful return to the Student Legacy System, a mainframe-based, older-technology system that worked for many years and is working effectively again today. The staff members who developed and maintained the Student Legacy System over the years are working on this renewal project to ensure the implementation is successful.**

#### **Return to the Student Legacy System**

**On Monday, July 17, 2000, the Student Legacy System was reinstated. The Student Legacy System is now running effectively and is ready for the start of the school year. Prior to this reinstatement, all FY 2000 year-end processes B including report cards, transcripts, administrative reports, and year-end summative School-based Instructional Monitoring System (SIMS) files B had been completed using data from the Student Information System (SIS).**

**On July 15, 2000, staff completed the data operation known in MCPS as the Aflip,@ which moves students from one grade and school to the next grade and school for the FY 2001 school year. The flip is the beginning of the regularly scheduled school-year process.**

**With the reinstatement of the Student Legacy System and the completion of the flip, the following essential online processes are fully functional in county schools:**

- \_ Student demographics**
- \_ Enrollment/withdrawal**
- \_**

- **Student service learning hours**
- **Free and Reduced-price Meals System**
- **Transfers**
- **Updating student grade history**
- **Daily attendance recording**
- **Course information**
- **Standardized testing**

To provide schools with student data extracts for their own information needs, regular SIMS downloads have been scheduled. School-based staff members have received notices and a calendar for these scheduled SIMS downloads. To date, schools have received data downloads that reflect enrollment, secondary schedules, and elementary sectioning.

The following modules or capabilities are not functional on the Student Legacy System at this time but are currently under development or under consideration:

Areas of Enhancement Currently Under Development	Areas of Enhancement Under Consideration
Interim reporting*	Period-by-period attendance collection*
Title I update	Loss of credit attendance notification*
State-mandated changes to special education for end-of-year reporting	Special Education Information System (SEIS)
Modifications to suspension reports	Early intervention module

\*Function was available in SIS but is not available in the Student Legacy System.

The status of the Student Legacy System enhancements that are being developed is as follows:

- ⌘ Interim reporting B the application used by schools during FY 1999 is being updated and will be ready for fall
- ⌘ Title I B additional data elements required for Title I reporting are being added to the student database and online legacy screens and will be

**completed for fall use**

- ⌘ **State-mandated changes for special education reporting B these changes have been made, tested, and released for school use**
- ⌘ **Suspension reports -- the modifications that were made in SIS are being incorporated into the Legacy System and will be ready for use in October**

**Enhancements to the Student Legacy System are under consideration in four additional areas:**

- ⌘ **Period-by-period attendance**
- ⌘ **Loss-of-credit**
- ⌘ **Special education information system**
- ⌘ **Early intervention**

**The decision to develop these enhancements will be based on careful evaluation of the school system's requirements, software specifications, staffing availability, other resources, and the impact on other mandated tasks. These evaluations are in the process of being made. Meanwhile, schools have been directed to make alternative provisions for the period-by-period attendance and loss-of-credit processes and are putting them in place for the beginning of the school year.**

### **Support to Schools**

**As part of the plan to return to the Student Legacy System, school staff has been trained and/or re-trained on critical Legacy System functions, including enrollment/withdrawals, schedule changes, report card grade history, the DISATT attendance system, and the Legacy security system. Training sessions on Legacy System functions were heavily attended throughout the summer, and participant evaluations have been very positive. Training also will be available early in the school year for newly hired administrative staff, and follow-up training will be provided throughout the school year. Continuing support will be provided through the Help Desk and, when warranted, one-on-one training will be provided.**

**The new CRT Data Assistant system that supports the MCPS shared-accountability initiative is in place. This system was developed and is implemented using *FileMaker Pro 5* software, which has been installed on designated computers in all schools. Appropriate data from the Student Legacy System is being provided to all elementary and middle schools for use with the CRT Data Assistant. Training on the CRT Data Assistant was offered this summer to all elementary and middle school principals. Training included how to navigate the menus and layouts in the CRT database, sort and find data contained in the database, and print reports from the**

database. Additional training will be available in the fall for newly hired administrative staff. School leadership staff members have been enthusiastic about the capability this system gives them to organize student CRT data.

The Office of Global Access Technology staff began working last spring to improve processes for using SIMS. The workload of school-based administrative staff has been reduced because data updates now are delivered electronically from the central office instead of being downloaded and converted by school staff. Furthermore, all school users have been given the option to use newer, more robust database software, *FileMaker Pro 5*, with SIMS. Training on SIMS and these software applications was offered this summer and will be available during the school year.

### **School Opening Preparations**

As of August 1, 2000, all secondary schools had completed their scheduling successfully and have had the entire month of August to accommodate individual student schedule changes. This is the earliest date on record for all secondary schools to have completed scheduling on the Student Legacy System. Elementary and special schools all have completed the sectioning process, which assigns students to specific classes and teachers.

To ensure improved efficiency of the mainframe computer that supports the Student Legacy System and all MCPS business functions, mainframe hardware and software are being significantly enhanced in two steps. The initial hardware upgrade of the mainframe on August 5, 2000, doubled its capacity and addressed needs for school-opening activities and the first report card marking period. A second upgrade of the mainframe will consist of more efficient, current-technology hardware and operating system software. This upgrade will be in place by the end of the calendar year.

To continue providing high quality technology support to schools in FY 2001, new Office of Global Access Technology (OGAT) staff is being hired, and key positions are being filled based on the approved reorganization of the office. These new staff members include both leadership positions and positions providing direct support to schools. For example, MCPS is hiring new user support specialists to support schools' technical needs, as well as new instructional technology specialists to support classroom instruction and to provide training on administrative applications. The new leadership positions are being filled with a mix of staff with school system experience and outside business expertise. The hiring process for OGAT leadership positions should be completed by October 2, 2000.

### **Next Steps and Future Activities**

An MCPS priority is to provide staff with analytical, statistical, graphical, and other business intelligence tools and data for ongoing decision making. This will be accomplished through the development and implementation of a data warehouse. The data warehouse will enable instructional leaders to access important information more easily and far more quickly than in the past. The data warehouse also will enable MCPS to use information resources effectively in strategic analysis, planning, and demonstration of accountability to parents, students, and the citizens of Montgomery County. Such business intelligence tools are critical to management activities such as budgeting and strategic human-resources planning, as well as analyzing accountability measures for meeting educational goals.

Although MCPS has made a successful transition to the Student Legacy System, work toward implementing a relational student information system continues. With the assistance of an independent consultant, MCPS is conducting a thorough assessment of the Administrative Assistants Limited Student Information System. This assessment will provide MCPS with implementation options, estimated cost to completion, and estimated resources required. The list of implementation options will help MCPS decide whether or not to proceed with development and use of the student information system product. In preparation for possible assessment outcomes, MCPS is investigating other potential student information system solutions. Staff also has contacted other school systems using the software for their project status and appraisal of the product. Completion of this assessment is expected by the end of September.

#### DISCUSSION

Mrs. O'Neill was pleased with the progress OGAT had made. At the beginning of school last year, the many problems with SIS included having students wait for schedules in the cafeteria. That was very frustrating for teachers, counselors, and students. The problems continued with report cards and interim reports. She was pleased that staff was confident there would be no problems this year.

Ms. Signer reported that staff in the secondary schools were pleased with the change in software. She noted that CRT Data Assistant and *FileMaker Pro 5* software were made available to schools with training. She asked if staff was required to use the data, and how many schools had received the training. Mr. Porter replied that most schools had training, but new classes have been created to meet the requirement for total training. Dr. Weast replied that the use of the data was

required this year. However, MCPS needs a data warehouse to do the rational database. Another issue is to determine if the school system would continue with Legacy for a year or two, go back to SIS, or acquire another product.

Mr. Burnett asked if Legacy had been tested under a load to determine if it could handle a surge of users. Staff replied that the system had never gone over 40 percent, allowing for a comfortable margin of reserve.

Mr. Burnett wanted to know when the data warehouse pilot would be in place. Staff replied that it would be April 2001. Mr. Burnett asked how the data would be transferred from Legacy to another system. Mr. Porter responded that the data would feed into an Oracle database with more data markers that would allow for more analysis.

Mr. Burnett asked if there were guidelines for schools for loss of credit and attendance. Mr. Porter replied that was worked out through the community superintendents and state guidelines.

Mrs. King inquired about storing data over the years when technology changes constantly. Mr. Porter responded that data can be extracted and brought into a new database. The refreshment program would resolve that problem.

**\*\*Mr. Abrams joined the meeting at this point.**

#### UPDATE ON SCHOOL FACILITIES/ CONSTRUCTION PROJECTS

Mr. Richard Hawes, director of the Department of Facilities Management, updated Board of Education members on the status of the work under way by the Department of Facilities Management and the divisions of Construction and Maintenance in preparation for the opening of school year 2000-2001. Included is an update of the three schools currently undergoing modernization (Mill Creek Towne and Chevy Chase elementary schools and Winston Churchill High School) and the five schools where an addition to the building is under construction (James Hubert Blake, Colonel Zadok Magruder, and Thomas S. Wootton high schools; and Herbert Hoover and John Poole middle schools).

All of the schools are scheduled for partial or complete occupancy by the end of August. The Department of Facilities Management also is responsible for literally hundreds of facility projects this summer that will be completed before the opening

of school in September. The following is a brief status report of the major projects:

#### **Elm Creek Towne Elementary School**

Major building work has been completed with the exception of minor items. The contractor is working on the final paving and other site work.

#### **Levy Chase Elementary School**

The facility's modernization will be completed in November. The school will remain at the Radnor Center and undergo relocation during the winter break.

#### **Winston Churchill High School**

This facility is undergoing a phased modernization. The initial phase includes the cafeteria, guidance/administrative suite, and 51 classrooms. The cafeteria has been completed and is being prepared for the beginning of school. The guidance staff is moving into its new space; however, the school administration will remain housed in portable classrooms until the end of September. Furniture and equipment are being moved into the classroom spaces that will be used during the school year. The contractor is finishing the work needed to isolate areas in the building that will continue to undergo modernization during the 2000-2001 school year. The new bus drop-off area is ready to use, which will discontinue the temporary measures that were used last school year.

#### **James Hubert Blake High School**

Work has been completed on a 20-classroom addition. The contractor is working on punch list items.

#### **Colonel Zadok Magruder High School**

Work is being completed on an 18-classroom addition and the renovation of five classrooms in the existing building. The work in the new classrooms has been completed with the exception of some shelving and chalkboards. Furniture has been moved into the classrooms so that it can be set up for teachers. The remaining shelving and chalkboards will be completed before school opens. The work in the existing classrooms is completed with the exception of the new counter tops for the new science cabinets. The contractor is working on the counter tops and will have them installed before school starts. The student lockers in the new addition have been installed; however, the manufacturer has encountered problems with the built-in combination locks. The new locks will be installed prior to September 15.

The project also included replacement of the stadium bleachers, the addition of separate visitor bleachers and new tennis courts, and the expansion of the parking lot. The

replacement bleachers are being finished and will be ready for the first stadium event. The new visitor bleachers will be completed by the end of September. The weather and relocation of portable classrooms from the site have delayed the tennis courts and parking lot extension. The site work will continue after school starts and should be completed by early October, weather permitting.

#### **Thomas S. Wootton High School**

Major addition with renovation of certain areas within the existing building is under way. The initial phase includes a new administrative/guidance suite, instructional media center, cafeteria renovations, and 18 additional classrooms. The new administrative space will not be completed before the beginning of school, and staff will continue to be housed in temporary space until the end of September. The new classrooms, with the exception of two science labs, and the media center are completed. The cafeteria will be completed in late September. Alternate arrangements have been made for student dining in the interim.

#### **Robert Hoover Middle School**

Work is being finalized on a 12-classroom addition and site improvements for traffic control, parking, and storm water management. The new classrooms are completed. The bus loop and parking lot/parent drop-off area are completed and work is continuing on the parking lot along Tuckerman Lane. The Tuckerman Lane parking area will be completed by mid-September, weather permitting.

#### **Walter Poole Middle School**

Work on the gym addition has stopped because the contractor has gone out of business. Staff is working with the bonding company to develop a plan for completing the project. At this time, it appears that the project will not be completed until mid-year. The bonding company has agreed to reimburse the school system for work that must be completed before school starts. Further updates on the proposed completion plan will be provided as part of the monthly construction progress report.

#### **Walter Johnson High School**

Work began this summer on site improvements to Walter Johnson High School. This work is the initial phase of the classroom addition that will begin in the spring of 2001, and will include storm water management, a new bus drop-off, and access improvements. The paving for the bus drop-off and curbing modifications for temporary access will be completed before school begins. The storm water management system installation and the balance of the paving work will continue through September and be completed by early October.



**Modular Classrooms**

modular classrooms with adjoining corridors have been relocated from Tilden Middle School at the Woodward Center to Cabin John Middle School. The final work in the classrooms is being completed, and the spaces will be ready prior to students returning.

**Relocatable Classrooms**

As summer, 24 classroom units are being relocated and 137 new units are being installed. One-hundred-nine classrooms have been relocated or placed at school sites. Thirty-six relocatable classrooms are currently ready for school use, and 90 additional units will be ready to use prior to or during the first week of school. Work on canopies, site restoration, and other minor items will continue through September. As a result of the County Council's recent authorization of additional relocatable classroom units, the remaining 35 units have been ordered for delivery in September. Occupancy for these units will occur in mid- to late-October due to necessary site work, including stairs, deck, and ramp installations; wiring and furniture deliveries; and fire marshal inspections. Principals at schools that will not have their classrooms ready for the first day of school have been notified to make contingency plans for alternate space use in the building until the units are available.

**Deferring Projects**

Of 13 projects have been deferred because contractors are not available. The affected schools have been notified (Sligo Middle School; Darnestown and Seven Locks elementary schools; and Thomas S. Wootton, Colonel Zadok Magruder, and Damascus high schools). The deferred projects will be bid this winter with the work scheduled to start as soon as school is dismissed for the 2001 summer recess. The Spring Mill office work has been completed. The Brown Station Elementary School, Pine Crest Elementary School, and Gaithersburg High School gymnasium projects will be completed prior to the beginning of the school year. The Smith Center work will be completed in September prior to the beginning of academic activities. The Randolph Depot roof will be completed by mid-October. The Watkins Mill High School waterproofing project is being re-evaluated. Only one bid was received, and the price was much higher than anticipated.

**Safe Access**

Several safe access projects were planned for this summer. However, the high demand for qualified contractors has made it difficult to find companies to bid on the work. In addition, resolution of permitting, right-of-way, and community concerns have contributed to the delays or deferrals of some projects. The only safe access project that will be completed this summer is East Silver Spring Elementary School. Projects planned for Viers Mill Elementary School and Thomas W. Pyle Middle

**School will be bid this winter with the work scheduled to begin as soon as school is dismissed for the 2001 summer recess.**

- **Garrett Park Elementary School community has decided to postpone immediate improvements, except for re-sealing/re-stripping the parking lot and adding more parking, until the school undergoes modernization. Wheaton Woods Elementary School community concerns also have delayed its safe access project. The North Bethesda Middle School project will not be completed this summer due to right-of-way issues over ownership of the roadway in front of the building.**

**Re: DISCUSSION**

**Mrs. O'Neill mentioned that the mayor of Rockville was concerned about the projects within the city. The mayor appreciated working closely with the school system to assure a safe opening of schools.**

**Mrs. Gordon asked if Wood Acres Elementary School's modernization would be delayed since Chevy Chase Elementary School would not be completed until December. Mr. Hawes replied that the Wood Acres community would like to wait until next summer, but if prices decrease the move could take place in the winter. However, Wood Acres modernization will not be delayed.**

**Ms. Signer had toured several construction sites, and they were making great progress. At Winston Churchill High School, there was no (1) water, (2) steps, and (3) PA system. Mr. Hawes answered that the sprinklers would be ready tomorrow, the steps would be completed this week, and the PA system would be done tomorrow.**

**Ms. Signer asked about the flooring in the Col. Zadok Magruder High School addition. Mr. Hawes responded that the flooring had been done over this past weekend.**

**Ms. Signer inquired about the flood at Herbert Hoover Middle School between the old and new construction. The musty smell and flood residue must be cleaned up prior to the beginning of school.**

**Re: ITEMS OF INFORMATION**

**The following items were available:**

12. Items in Process

13. Legal Fees Report
14. Quarterly Change Order Report B Less than \$25,000
15. Minority-, Female-, or Disabled-owned Business Procurement Report for the Fourth Quarter of Fiscal Year 2000

RESOLUTION NO. 628-00

Re: **ADJOURNMENT**

**On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Mr. Burnett, the following resolution was adopted unanimously:**

**Resolved, That the Board of Education adjourn its meeting of August 29, 2000, at 4:25 p.m.**

**PRESIDENT**

**SECRETARY**

**JDW:gr**

# MONTGOMERY COUNTY BOARD OF EDUCATION SUMMARY SHEET

August 29, 2000

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