Mr. Timothy Hwang
MEMORANDUM

To: Mr. Robert Doody, Controller  
    Division of Controller

From: Roland Ikheoa, Chief of Staff

Subject: Check Request Payable to MCPS Student Affairs Office

Please issue a check in the amount of $25.00 in reimbursement of the attached registration for one to attend the 2010 MASC Legislative Session. Please mail the check to the Student Affairs Office, C/O Ms. Karen Crawford, Lakelands Park Middle School, 1200 Main Street, Room 120, Gaithersburg 20878

Please charge the account number indicated.

Mr. Timothy Hwang

Thank you.

RI:rlg

Attachment

Approved
You are now Pre-Registered! Don't forget to complete the process:
1. Print this page ... twice. (Keep a copy for your records.)
2. Mail it in with your Check to the address below.
3. You will receive confirmation from the MASC Registrar prior to the event.

Registration Report/Invoice
2010 MASC Legislative Session

Thomas Sprigg Wootton High School
2100 Wootton Parkway
Rockville, MD, 20850
301-279-8550
MASC Region: MCR

| Advisor: Karen Crawford (Karen_L_Crawford@mcpsmd.org) |
| Attending Advisor Responsible On Site: Karen Crawford |

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>M.</th>
<th>Role</th>
<th>Gender</th>
<th>Grade</th>
<th>Special Diet</th>
<th>Meds?</th>
<th>Special Acc/ Medical Needs/Allergies</th>
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<tr>
<td>Hwang</td>
<td>Tim</td>
<td></td>
<td>MASC Ex.Bd.</td>
<td>M</td>
<td>12</td>
<td>n/a</td>
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AMERICANS WITH DISABILITIES ACT:
Appropriate accommodations for individuals with disabilities will be provided upon request. Eight business days notice prior to the conference is required.

MCPS STUDENT AFFAIRS OFFICE
1200 MAIN STREET 301-670-1419
GATHERSBURG, MD 20878

PAY TO THE ORDER OF Maryland Association of Student Councils
exactly twenty-five and 00/100 DOLLARS

PNC BANK
PNC Bank, N.A.
Maryland

FOR Tim Hwang - MASC SPRC Legislator Session Registration

Karen J Crawford

DATE: Jan. 17, 2010
2321 15-3/540
MEMORANDUM

To: Mr. Robert Doody, Controller
Division of Controller

From: Roland Ikheloa, Chief of Staff

Subject: Check Request Payable to MCPS Student Affairs Office

Please issue a check in the amount of $255.00 in payment of one to attend the 2010 MASC Convention. The check needs to be ready for pickup by Thursday, February 4, 2010.

Please charge the account number indicated.

Mr. Timothy Hwang

Thank you.

RI:rlg

Attachment

Approved
Thanks for letting me know - I can register him through his school - You are not running late -

If you make the check to the Student Affairs Office then I can write one check to MASC as I will need to write it to cover Saakshe from Wootton, also....would you have it by Tuesday? I can pick it up when I am there for the SMOB candidates meeting (8 filed!)....or I can pick it up on Thursday when I am there for MCR exbd meeting.

The registration is $225. The $30 for bus, tee shirt, Sarcoma bracelet, bus gratuity, and Friday lunch - is the MCPS expense...total $255.

Tim - in order to do the registration, I need your tee shirt size - Aty special dietary needs? Are you bringing any meds? What school do you want me to list for your rooming (tentatively we have RM, Damascus, Blake, Magruder, Blair, Poolesville, Springbrook, Sherwood, Gaithersburg)....

Karen

SAAKSH - I will register you at the same time - I know your info - do you want me to list you with Magruder for rooming? If you can bring a check to me at the MCR exbd meeting, I will write the one check from my office to MASC for you and Tim. Remember - check for $255 to Student Affairs Office from you no later than Feb. 4th.

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From: Gibson, Becky
Sent: Friday, January 29, 2010 11:11 AM
To: Crawford, Karen L.
Subject: MASC Convention

Good Morning

Will you be signing up Tim to attend the MASC Convention? He is going. Do you want me to get a check to cover his cost or do you want us to reimburse Student Affairs.

I hope I am not running to late on this.

Thanks

Becky Gibson
Fiscal Assistant
Office of the Board of Education
301-279-3617