Ms. Shirley Brandman
MEMORANDUM

To: Mrs. Susan B. Chen, Controller
   Division of Controller
From: Ikhide Roland Ikheola, Chief of Staff
Subject: Check Request Payable to MABE

Please issue a check in the amount of $205.00 in payment of the attached invoice for Ms. Brandman to attend additional programs while attending the National School Boards Association’s annual conference.

Please charge the account number indicated.

Ms. Shirley Brandman..........................

Thank you.

IRI:rlg
Attachment

Approved

[Signature]
**Bill To:**
Montgomery Co Public Schls  
850 Hungerford Drive  
Rockville, MD 20850

**Ship to:**
Montgomery Co Public Schls  
850 Hungerford Drive  
Rockville, MD 20850

<table>
<thead>
<tr>
<th>Customer ID</th>
<th>Customer PO</th>
<th>Payment Terms</th>
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<tbody>
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<tr>
<td></td>
<td>4/6/2014 Black Caucus luncheon registration for Shirley Brandman</td>
<td>65.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/5 &amp; 4/6/2014 Council of Urban Boards of Education Programming (CUBE) for Shirley Brandman</td>
<td>140.00</td>
<td></td>
</tr>
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</table>

Subtotal: 205.00
Sales Tax: 205.00
Total Invoice Amount: 205.00
Payment/Credit Applied: 205.00

TOTAL: 205.00
MEMORANDUM

To: Mr. Robert Doody, Controller  
Division of Controller

From: Ikhide Roland Ikheoa, Chief of Staff

Subject: Check Request Payable to MABE (Maryland Association of Boards of Education)

Please issue a check in the amount of $65.00 in payment of the attached invoice for reimbursement of one attendee at the Best Practices for School Leaders Luncheon at the NSBA Conference on April 21, 2012, and mail check with copy of invoice.

Please charge the account number indicated.

Ms. Shirley Brandman  
Out of State Travel

Thank you.

IRI:rlg

Attachment

Approved
**MD ASSOCIATION OF BOARDS OF EDUCATION**

**INVOICE**

Invoice Number: NSBA2012 S. Brandman
Invoice Date: Mar 5, 2012
Page: 1
Duplicate

---

**Bill To:**
Montgomery Co Public Schls
850 Hungerford Drive
Rockville, MD 20850

**Ship to:**
Montgomery Co Public Schls
850 Hungerford Drive
Rockville, MD 20850

<table>
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<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Registration for Shirley Brandman to attend &quot;Best Practices for School Leaders Luncheon&quot; at NSBA Annual Conference 4/21/2012</td>
<td>65.00</td>
<td></td>
</tr>
</tbody>
</table>

Subtotal               65.00
Sales Tax              
Total Invoice Amount    65.00
Payment/Credit Applied  
TOTAL                  65.00

Check/Credit Memo No:
MEMORANDUM

To: Mr. Robert J. Doody, Controller
Division of Controller

From: Ikhide Roland Ikheoa, Chief of Staff

Subject: Check Request Payable to Shirley Brandman, ID No. [Redacted]

Please issue a check in the amount of $13.45 in reimbursement of the attached receipt for ground transportation while attending the NSBA conference in San Francisco and deposit check.

Please charge the account number for the Board Member/Staff Person indicated.

Ms. Shirley Brandman..............................

Thank you.

RI:rlg

Attachment

Approved ____________________
Luxor Cabs - 2B2-4141
2230 Jerrold Ave.
San Francisco CA, 94124

Date: 04/08/2011
From: Bay Columbus
To: Montgomery Market
Amount: $45
Driver's Name: WAD2114
Cab Number: 1238

04/08/11 - Ground Transportation -
Shirley Brandman
Corporate Purchasing Cardmember Report

For your records only - do not pay.

For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at 1-800-492-4920.

Activity

Date reflects either transaction or posting date

<table>
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<tr>
<td>03/16/11 0CHARITABLE ORG 03/16/11</td>
<td>-725.00 Credit</td>
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</tr>
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</table>

Total for SHIRLEY BRANDMAN:

New Charges/Other Debits 0.00
Payments/Other Credits -725.00

Payment Coupon

Do not staple or use paper clips

SHIRLEY BRANDMAN
MCPS MDTAX
850 HUNGERFORD RM123
ROCKVILLE MD 20850

Please enter account number on all correspondence.

Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.
Subject: Cancellation Shirley Brandman: AASA 2011 NCE - Confirmation of Registration

Shirley Brandman
Montgomery County Board of Education
850 Hungerford Drive
Room 123
Rockville, MD 20850
United States

Cancellation Details:
1 - Cancellation Fee $100.00
Total Cancellation Fee: $100.00
Total Payment To Date: $100.00
-9/22/2010 11:46:59 AM, Amex, ... $825.00
-3/16/2011 12:36:57 PM, Refund, ... ($725.00)

AASA 2011 National Confirmation on Education of Registration Cancellation.
We are in receipt of your registration cancellation request for the upcoming National Conference on Education, February 17 - 19, 2011 in Denver, CO.

Please keep a copy of this document for proof of refund transaction.

For Credit Card refunds, allow 6-8 weeks from the date of this email to appear on your statement. Check refunds will be issued after the Annual Meeting.

Did you cancel your Hotel reservation for the Annual Meeting?
Cancelling your Annual Meeting Registration does not automatically cancel your housing reservation. If you have made hotel accommodations through AASA Housing and have not received notification of cancellation, please contact AASA Housing at: aasahousing@cmrus.com or contact the number below.

For additional questions, please contact AASA NCE Registration and Housing at (866) 226-4939 (US & Canada) or / (415) 268-2097 (outside US & Canada).

Thank you,
### Corporate Purchasing Cardmember Report

**d For:**

LEY BRANDMAN
S MDTAX

**Account Number:**

XXXX-XXXX

**Closing Date:**

04/29/11

---

**Balance**

<table>
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<tr>
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</thead>
<tbody>
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</tbody>
</table>

For important information regarding your account refer to page 2.

---

**your records only - do not pay.**

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**assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or Customer Service at 1-800-492-4920.**

---

**tivity**

Date reflects either transaction or posting date

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<th><strong>Amount $</strong></th>
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<tr>
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**Please enter account number on all correspondence.**

---

**Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.**

---

**SHIRLEY BRANDMAN**

MCPS MDTAX

850 HUNGERFORD RM123

ROCKVILLE MD 20850
<table>
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<td>04/10</td>
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<td>776.91</td>
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776.91

BE REWARDED FOR YOUR TRAVEL PERFORMANCE.
Earn valuable points toward free vacations or airline miles every time you stay with the Marriott® family of hotels. With more than 2,700 locations worldwide, you’re bound to rack up the Rewards quickly. Stop by the front desk, call guest services at 1.800.249.0800 or log on to MarriottRewards.com to enroll.
MEMORANDUM

To: Mr. Robert Doody, Controller  
Division of Controller

From: Roland Ikheoa, Chief of Staff

Subject: Check Request Payable to HEAMCPS

Please issue a check in the amount of $25.00 in payment of one to attend the Hispanic Employees’ Association of MCPS’ 2010 Spring Luncheon. Please send check to Diana Sayago, ESOL, Rocking Horse Road Center.

Please charge the account number indicated.

Ms. Shirley Brandman..........................

Thank you.

RI:rlg

Attachment

Approved
THE HISPANIC EMPLOYEES ASSOCIATION OF MCPS
CORDIALLY INVITES YOU
TO THE 2010 SPRING LUNCHEON FUNDRAISER

Where: Guapo’s Bethesda
8130 Wisconsin Ave.
Bethesda, MD

When: Saturday, April 24, 2010
Time: 12:00 – 3:00 p.m.

A great opportunity to meet, eat & spend some quality time together! Raffles too!

$25.00 per person (ALL PROCEEDS WILL BENEFIT THE HEAMCPS SCHOLARSHIP FUND)

Public Parking Garage across from back entrance to Guapo’s on Woodmont Ave.

To purchase your tickets please return the order form below via pony to Diana Sayago, ESOL,
Rocking Horse Road Center with your check made payable to HEAMCPS. Questions? 240-888-4769

If you are not able to participate in the luncheon but would like to make a donation to the HEAMCPS
Scholarship Fund, please send your contribution to Gabriela Rodriguez, HEAMCPS Treasurer, at Benjamin
Banneker MS.

---------------------------------------------------------------

THE HISPANIC EMPLOYEES ASSOCIATION OF MONTGOMERY COUNTY PUBLIC SCHOOLS
2010 SPRING LUNCHEON FUNDRAISER

NAME: Shirley Brandman WORKPLACE: Board of Education

PHONE: WORK: 301-279-3617 HOME:

ENCLOSED CHECK #:  IN THE AMOUNT OF $25.00 FOR #1 OF TICKETS

THANK YOU!
MEMORANDUM

To: Mr. Robert Doody, Controller
    Division of Controller

From: Roland Ikheoa, Chief of Staff

Subject: Check Request Payable to The Task Force on Mentoring of Montgomery County

Please issue a check in the amount of $35.00 in payment of one to attend the Task Force on Mentoring Annual Breakfast Conference. Please mail check with copy of registration.

Please charge the account number indicated.

Ms. Shirley Brandman
Dues/Registrations/Fees..........................

Thank you.

RI:rlg

Attachment

Approved
The Task Force on Mentoring
Annual Breakfast Conference

October 7, 2010, 8:00 – 11:00 a.m.
at Johns Hopkins University – Rockville Campus
9601 Medical Center Drive, Building III, Room 121
Rockville, MD 20850

Mentoring: Changing Lives - Choosing the Right Path
A Dialogue with LUIS CARDONA, Youth Violence Prevention
Coordinator, Montgomery County Department of Health and Human
Services
AND
MISCHA P. TOLAND, CEO of Greatness Now!
(for more information, please visit http://www.mentor-me.org)

To register, simply complete and mail in the form below with payment
(checks or money orders please). If you prefer to receive an invoice,
simply complete and return this form via email, fax or mail.

REGISTRATION FORM (one form per person):

Name: Shirley Brandman

Title: Board Member

Organization/Affiliation: Montgomery County Board of Education

Street Address: 850 Hungerford Drive, Room 123

City, State, Zip: Rockville, Maryland 20850

Phone: 301-279-3617 Email: Becky_Gibson@mcpsmd.org

Admission Fee: $35 ($40 at the door)

PLEASE SEND PAYMENT (CASH/MONEY ORDER) AND THIS FORM TO:
The Task Force on Mentoring of Montgomery County
610 E. Diamond Ave., Suite 200
Gaithersburg, MD 20877

301-330-0330, Fax 301-330-0228
### Cardmember Report

**Account Number**: XXXX-XXXX

**Closing Date**: 09/28/10

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<td>1,520.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>1,520.00</td>
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**For important information regarding your account, refer to page 2.**

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**Activity**

- Date reflects either transaction or posting date.

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<td>15624700000</td>
<td>825.00</td>
</tr>
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<td>39400031000</td>
<td>695.00</td>
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</tbody>
</table>

**Total for SHIRLEY BRANDMAN**

| New Charges/Other Debits | 1,520.00 |
| Payments/Other Credits | 0.00 |

---

**Shirley Brandman**

**MCPS MDTAX**

**850 Hungerford Rd 123**

**Rockville, Maryland 20850**

---

**Payment Coupon**

- Please enter account number on all correspondence.

- Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.
Gibson, Becky

From: aasareg@cmrus.com
Sent: Wednesday, September 22, 2010 2:47 PM
To: Gibson, Becky
Subject: Confirmation Shirley Brandman: 1/17/2011 12:00:00 AM

AASA 2011 National Conference on Education

Your Registration Confirmation

Shirley Brandman
Montgomery County Board of Education
850 Hungerford Drive, Room 123
Rockville, MD 20850
United States

Registration Details:
1 - National Conference on Education Annual Meeting Registration $825.00
Total Registration Fees: $825.00
Total Payment To Date: $825.00
--9/22/2010 11:46:59 AM, Amex, ..., $825.00

We are pleased to confirm your registration for the AASA National Conference on Education, to be held on February 17-19, 2011 at the Colorado Convention Center in Denver, CO.

BRING YOUR BARCODE WITH YOU AND BREEZE THROUGH REGISTRATION! To improve the registration process, badges and tickets will not be mailed in advance of the meeting. Confirmations will be sent via e-mail or faxed to all attendees who have pre-registered. The barcode included on this confirmation will speed you through the registration and materials pick-up area. If you do not see the barcode prior to printing, right-click on the image above to display the barcode.
Because education is your passion and it’s the cornerstone of your career, AASA, through the National Conference on Education, is providing you the opportunity to strengthen your foundation with fresh knowledge and make new connections. You’ll find presentations by the nation’s premier thought leaders, plus educational sessions that explore innovative solutions to your most pressing challenges that you can put to use immediately. You’ll also have plenty of time for networking, visiting the NCE Marketplace, and getting inspired by our General Session Speakers.

If you paid for your registration by credit card a charge from "AASA/NCE Reg" will appear on your credit card statement. For the latest information about the annual meeting, visit www.aasa.org/nce.

We look forward to welcoming you to Colorado!

Cancellations:
* Cancellation must be made in writing and received by Monday, January 17, 2011.
* Send cancellation or refund requests to AASA NCE Registration by email at aasareg@cmrus.com or by fax at (415) 293-4070.
* AASA does not accept cancellation requests made by phone.
* No refunds or name changes will be allowed after Monday, January 17th.
* Refunds will be processed by April 30, 2011.
* Cancellations are subject to a $100 administrative fee.
* If registration is paid by PO, the $25 PO fee will also be assessed.
* Tour, special event and meal ticket refunds are given only for full conference cancellations before January 20, 2011.
* No-shows will not receive a refund.
* Substitutions must be made in writing and received by Monday, January 17, 2011. Substitution requests can be emailed to aasareg@cmrus.com.

Housing:
If you haven’t made your housing reservations yet, click here to reserve now! You will need your registration confirmation ID# available to make your housing reservations.

Please review this information carefully. Changes and corrections can be made by email at aasareg@cmrus.com, or by fax at (415) 293-4070. A new confirmation will be sent after each change or correction.

To make changes to your registration record, visit the following link:
https://www2.cmrreq.com/aasa_1a/register.aspx
09/23/2010

Confirmation ID #: [REDACTED]

Dear Ms. Brandman:

We are delighted you will be joining us for NSBA’s 71st Annual Conference to be held April 9 – 11, 2011, at the Moscone Convention Center in San Francisco, California. The programs you have chosen are listed below.

Registration Details For: Ms. Shirley Brandman
Board Member
Montgomery County Board of Education

<table>
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<tr>
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<th>Item</th>
<th>Sub-Total</th>
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<td>National Affiliate Early Rate Registration Fee</td>
<td>695.00</td>
<td>0.00</td>
<td>695.00</td>
</tr>
</tbody>
</table>

NSBA conference registration is located in the Moscone Convention Center – North Upper Foyer. All registrants must pick up their registration packet in person.

Registration hours are:

- Friday, April 8: 8:00 a.m. – 5:00 p.m.
- Saturday, April 9: 7:30 a.m. – 5:00 p.m.
- Sunday, April 10: 8:00 a.m. – 4:30 p.m.
- Monday, April 11: 7:30 a.m. – 1:00 p.m.

IF YOU ARE REGISTERED FOR THE COUNCIL OF SCHOOL ATTORNEYS’ SCHOOL LAW SEMINAR, please pick up your badge and seminar materials at the Hilton San Francisco Union Square, Yosemite Foyer. If you are also registered for NSBA’s conference, your conference badge will be available with your seminar materials at the Hilton. Registration begins on Thursday, April 7 at 12 noon. The School Law Seminar begins on Thursday, April 7 with Early Bird Concurrent Sessions at 3:00 p.m. and General Session at 5:00 p.m. The seminar will adjourn on Saturday, April 9 at 12 Noon.