Ms. Laura Berthiaume
MEMORANDUM

To: Mr. Robert Doody, Controller
    Division of Controller

From: Roland Ikeloa, Chief of Staff

Subject: Check Request Payable to GMS/PTA

Please issue a check in the amount of $100.00 in payment of two tickets to the Gaithersburg Middle Schools 50th Anniversary Gala and mail check.

Please charge the account number indicated.

Ms. Laura Berthiaume ......................

Thank you.

RI:rlg

Attachment

Approved
Gaithersburg Middle School

Celebrating 50 Years

Thank You to the
Celebration Planning Committee

Carrie Bohrer
Katie Rossini
Terrianna Small
Twila Taylor

Carol Goddard, Principal
Gaithersburg Middle School

LOCATION: Wyndham Garden Hotel
TIME: 7:00 PM—11:00 PM
DATE: Saturday, May 15, 2010

Galaxie Gala
You’re Invited
Christopher Barclay

Make Checks Payable to: CMS/PTA
Address: Only
Dinner/Wine/Dancing/Door Prizes
Cost: $50.00 per Person

SJP by April 30, 2010

Gaithersburg Middle School

Time Capsule

Teachers’ Staff Day
Softball Game
Writing Contest
Powder Puff Showcases
Cultural Arts
Face the Celebration
May 10–14, 2010

Copyright © 2010
### Corporate Purchasing Cardmember Report

**Prepared For:**
LAURA BERTHIAUME  
MCPS MDTAX

**Account Number:**
XXXX-XXXX

**Closing Date:**
09/28/10

**Balance Due:**
1,585.00

**Do Not Pay:**
For important information regarding your account refer to page 2.

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<th>New Charges $</th>
<th>Other Debits $</th>
<th>Payments $</th>
<th>Other Credits $</th>
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<td>39/24/10 NSBA 0115</td>
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**Total for LAURA BERTHIAUME**

| New Charges/Other Debits | 1,585.00 |
| Payments/Other Credits   | 0.00     |

---

Do not staple or use paper clips

**Payment Coupon**

LAURA BERTHIAUME  
MCPS MDTAX

850 HUNGERFORD RM123  
ROCKVILLE MD 20850

Please enter account number on all correspondence.

Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.
AASA 2011 National Conference on Education

Your Registration Confirmation #

Laura Berthiaume
Montgomery County Board of Education
850 Hungerford Drive, Room 123
Rockville, MD 20850
United States

Registration Details:
1 - National Conference on Education Annual Meeting Registration $825.00
Total Registration Fees: $825.00
Total Payment To Date: $825.00
--9/22/2010 12:08:06 PM, Amex, .. $825.00

We are pleased to confirm your registration for the AASA National Conference on Education, to be held on February 17-19, 2011 at the Colorado Convention Center in Denver, CO.

BRING YOUR BARCODE WITH YOU AND BREEZE THROUGH REGISTRATION! To improve the registration process, badges and tickets will not be mailed in advance of the meeting. Confirmations will be sent via e-mail or faxed to all attendees who have pre-registered. The barcode included on this confirmation will speed you through the registration and materials pick-up area. If you do not see the barcode prior to printing, right-click on the image above to display the barcode.
Because education is your passion and it's the cornerstone of your career, AASA, through the National Conference on Education, is providing you the opportunity to strengthen your foundation with fresh knowledge and make new connections. You'll find presentations by the nation's premier thought leaders, plus educational sessions that explore innovative solutions to your most pressing challenges that you can put to use immediately. You'll also have plenty of time for networking, visiting the NCE Marketplace, and getting inspired by our General Session Speakers.

If you paid for your registration by credit card a charge from "AASA/NCE Reg" will appear on your credit card statement. For the latest information about the annual meeting, visit www.aasa.org/nce.

We look forward to welcoming you to Colorado!

Cancellations:
* Cancellation must be made in writing and received by Monday, January 17, 2011.
* Send cancellation or refund requests to AASA NCE Registration by email at aasareg@cmrus.com or by fax at (415) 293-4070.
* AASA does not accept cancellation requests made by phone.
* No refunds or name changes will be allowed after Monday, January 17th.
* Refunds will be processed by April 30, 2011.
* Cancellations are subject to a $100 administrative fee.
* If registration is paid by PO, the $25 PO fee will also be assessed.
* Tour, special event and meal ticket refunds are given only for full conference cancellations before January 20, 2011.
* No-shows will not receive a refund.
* Substitutions must be made in writing and received by Monday, January 17, 2011. Substitution requests can be emailed to aasareg@cmrus.com.

Housing:
If you haven't made your housing reservations yet, click here to reserve now! You will need your registration confirmation ID# available to make your housing reservations.

Please review this information carefully. Changes and corrections can be made by email at aasareg@cmrus.com, or by fax at (415) 293-4070. A new confirmation will be sent after each change or correction.

To make changes to your registration record, visit the following link:
https://www2.crmreq.com/aasa_1a/register.aspx
Gibson, Becky

From: registration@nsba.org
Sent: Thursday, September 23, 2010 3:22 PM
To: Berthiaume, Laura
Cc: Gibson, Becky
Subject: 2011 Annual Conference Confirmation Letter

NSBA National School Boards Association
School Board Leadership for Student Achievement

09/23/2010

Confirmation ID #: [redacted]

Dear Ms. Berthiaume:

We are delighted you will be joining us for NSBA’s 71st Annual Conference to be held April 9 – 11, 2011, at the Moscone Convention Center in San Francisco, California. The programs you have chosen are listed below.

Registration Details For: Ms. Laura Berthiaume
Board Member
Montgomery County Board of Education

<table>
<thead>
<tr>
<th>Qty</th>
<th>Item</th>
<th>Sub-Total</th>
<th>Discount</th>
<th>Paid Balance</th>
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<tbody>
<tr>
<td>1</td>
<td>National Affiliate Early Rate Registration Fee</td>
<td>695.00</td>
<td>0.00</td>
<td>695.00</td>
</tr>
<tr>
<td></td>
<td>National Networks Luncheon, Saturday 4/9, 12:30pm</td>
<td>65.00</td>
<td>0.00</td>
<td>65.00</td>
</tr>
</tbody>
</table>

NSBA conference registration is located in the Moscone Convention Center – North Upper Foyer. All registrants must pick up their registration packet in person.

Registration hours are:
Friday, April 8 8:00 a.m. – 5:00 p.m.
Saturday, April 9 7:30 a.m. – 5:00 p.m.
Sunday, April 10 8:00 a.m. – 4:30 p.m.
Monday, April 11 7:30 a.m. – 1:00 p.m.

IF YOU ARE REGISTERED FOR THE COUNCIL OF SCHOOL ATTORNEYS’ SCHOOL LAW SEMINAR, please pick up your badge and seminar materials at the Hilton San Francisco Union Square, Yosemite Foyer. If you are also registered for NSBA’s
**Corporate Purchasing Cardmember Report**

**Prepared For**
LAURA BERTHIAUME  
MCPS MDTAX

**Account Number**
 XXXX-XXXX

**Closing Date**
03/30/11

**Balance Due**
790.00

**Do Not Pay**
CR

---

For your records only - do not pay.

For assistance or questions about your account, contact us at [www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill) or call Customer Service at 1-800-492-4920.

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**Activity**
Date reflects either transaction or posting date

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<tr>
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<td>REF# 0 CHARITABLE ORG 03/16/11</td>
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**Total for LAURA BERTHIAUME**

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<th>New Charges/Other Debits</th>
<th>Payments/Other Credits</th>
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</thead>
<tbody>
<tr>
<td>0.00</td>
<td>-790.00</td>
</tr>
</tbody>
</table>

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**Payment Coupon**

Please enter account number on all correspondence.

LAURA BERTHIAUME  
MCPS MDTAX

850 HUNGERFORD RM123  
ROCKVILLE MD 20850

Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.
Gibson, Becky

From: aasareg@cmrus.com
Sent: Wednesday, March 16, 2011 3:04 PM
To: Gibson, Becky

Subject: Cancellation Laura Berthiaume: AASA 2011 NCE - Confirmation of Registration

AASA 2011 National Conference on Education
Your Registration Cancellation

Laura Berthiaume
Montgomery County Board of Education
850 Hungerford Drive
Room 123
Rockville, MD 20850
United States

Cancellation Details:
1 - Cancellation Fee $100.00

Total Cancellation Fee: $100.00

Total Payment To Date: $100.00
--9/22/2010 12:08:06 PM, Amex, ... $825.00
--3/16/2011 12:04:16 PM, Refund, ... ($725.00)

AASA 2011 National Confirmation on Education of Registration Cancellation.

We are in receipt of your registration cancellation request for the upcoming National Conference on Education, February 17 - 19, 2011 in Denver, CO.

Please keep a copy of this document for proof of refund transaction.

For Credit Card refunds, allow 6-8 weeks from the date of this email to appear on your statement. Check refunds will be issued after the Annual Meeting.

Did you cancel your Hotel reservation for the Annual Meeting?

Cancelling your Annual Meeting Registration does not automatically cancel your housing reservation. If you have made hotel accommodations through AASA Housing and have not received notification of cancellation, please contact AASA Housing at: aasahousing@cmrus.com or contact the number below.

For additional questions, please contact AASA NCE Registration and Housing at (866) 226-4939 (US & Canada) or / (415) 268-2097 (outside US & Canada).

Thank you,

AASA National Conference on Education Registration
Gibson, Becky

From: registration@nsba.org
Sent: Thursday, September 23, 2010 3:22 PM
To: Berthiaume, Laura
Cc: Gibson, Becky
Subject: 2011 Annual Conference Confirmation Letter

9/23/2010

Confirmation ID #: [redacted]

Dear Ms. Berthiaume:

We are delighted you will be joining us for NSBA’s 71st Annual Conference to be held April 9 – 11, 2011, at the Moscone Convention Center in San Francisco, California. The programs you have chosen are listed below.

Registration Details For: Ms. Laura Berthiaume
Board Member
Montgomery County Board of Education

<table>
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<tr>
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<th>Paid Balance</th>
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<td>National Affiliate Early Rate Registration Fee</td>
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<td>0.00</td>
<td>695.00</td>
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<tr>
<td></td>
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<td>65.00</td>
<td>0.00</td>
<td>65.00</td>
</tr>
</tbody>
</table>

NSBA conference registration is located in the Moscone Convention Center – North Upper Foyer. **All registrants must pick up their registration packet in person.**

Registration hours are:

- Friday, April 8  8:00 a.m. – 5:00 p.m.
- Saturday, April 9  7:30 a.m. – 5:00 p.m.
- Sunday, April 10  8:00 a.m. – 4:30 p.m.
- Monday, April 11  7:30 a.m. – 1:00 p.m.

If you are registered for the Council of School Attorneys’ School Law Seminar, please pick up your badge and seminar materials at the Hilton San Francisco Union Square, Yosemite Foyer. If you are also registered for NSBA’s
conference, your conference badge will be available with your seminar materials at the Hilton. Registration begins on Thursday, April 7 at 12 noon. The School Law Seminar begins on Thursday, April 7 with Early Bird Concurrent Sessions at 3:00 p.m. and General Session at 5:00 p.m. The seminar will adjourn on Saturday, April 9 at 12 Noon.

IF YOU ARE REGISTERED FOR THE COUNCIL OF URBAN BOARDS OF EDUCATION (CUBE) EARLY BIRD PROGRAMMING—FRIDAY ONLY, please pick up your badge, CUBE early-bird materials, and NSBA conference materials at the Hilton San Francisco Union Square, West Lounge. Registration hours are Thursday, April 7 from 3-5 p.m. and Friday, April 8 from 7:30 a.m. – 4:00 p.m. CUBE early-bird programming will take place on Friday, April 8 from 8 a.m. – 5 p.m. The remainder of CUBE programming held at the Moscone Convention Center is open to all attendees. If you did not register and pay the additional fee to attend the CUBE early-bird programming on Friday, you must pick up your registration materials in Moscone Convention Center. No exceptions will be made.

IF YOU ARE PART OF THE DELEGATE ASSEMBLY or registered on a green LEADERSHIP form, you will pick up your materials at North Registration in the San Francisco Marriott Marquis. Additional information regarding your registration will arrive in a separate mailing.

Hotel Reservations & Travel: The NSBA Housing Bureau will open on October 12 and you will need the confirmation ID number at the top of this letter to make a reservation. After October 12, you can make your hotel reservations 24 hours after receiving your registration confirmation ID#. To reserve rooms you may go to www.nsba.org/conference and follow the instructions for hotel information/reservations for immediate processing. Or you may call 800-616-8210 Monday – Friday from 9:00 a.m. to 9:00 p.m. (ET). Association Travel Concepts (ATC) is the official travel agency for the conference. For discounted air travel, please call them at 1-800-458-9383 or visit NSBA’s website. After November 16 you can check the website for a discount shuttle coupon for transportation between the airport and hotel and city tour information.

Conference Cancellation Policy: Requests for refunds can be honored only if made in writing to NSBA prior to March 18, 2011, and will be subject to a $75 cancellation fee per registrant. No refunds will be honored after that date. Requests can be sent via email to registration@nsba.org or by fax to 703-519-6497.

Conference Programming: Program books are not mailed in advance. For the latest programming information, visit the website at www.nsba.org/conference. “My Online Conference Planner,” a web based tool which allows you to create and print your own tailored conference program, will be online in late January.

Please feel free to contact us with any questions you may have about your registration by calling 1-800-950-NSBA (6722) or by e-mail at registration@nsba.org. We look forward to seeing you in San Francisco!
Confirmation ID #:  [Redacted]

Dear Ms. Berthiaume:

We are delighted you will be joining us for NSBA’s 72nd Annual Conference to be held April 21-23, 2012, at the Boston Convention & Exhibition Center in Boston, Massachusetts. The programs you have chosen are listed below.

Registration Details For:  Ms. Laura Berthiaume
Board Member
Montgomery County Board of Education

<table>
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<tr>
<th>Qty</th>
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NSBA conference registration is located in the Boston Convention & Exhibition Center – North Lobby. **All registrants must pick up their registration packet in person.**

Registration hours are:
- Friday, April 20 8:00 a.m. – 5:00 p.m.
- Saturday, April 21 7:30 a.m. – 5:00 p.m.
- Sunday, April 22 8:00 a.m. – 4:30 p.m.
- Monday, April 23 7:30 a.m. – 1:00 p.m.

**IF YOU ARE REGISTERED FOR THE COUNCIL OF SCHOOL ATTORNEYS’ SCHOOL LAW SEMINAR, please pick up your badge and seminar materials at the Sheraton Boston Hotel.**

Registration begins on Thursday, April 19 at 12 Noon. If you are also registered for NSBA’s conference,
Corporatme Purchasing Cardmember Report

Prepared For
LAURA BERTHIAUME
MCPS MDTAX

Account Number XXXX-XXXX
Closing Date 10/28/11

Page 1 of 2

Balance
Due $ 725.00
Do Not Pay

For your records only - do not pay.

For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at 1-800-492-4920.

Activity
Date reflects either transaction or posting date

Card Number XXXX-XXXX
Reference Code

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Total for LAURA BERTHIAUME
New Charges/Other Debts 725.00
Payments/Other Credits 0.00

Do not staple or use paper clips
Payment Coupon

LAURA BERTHIAUME
MCPS MDTAX
850 HUNGERFORD RM123
ROCKVILLE MD 20850

Please enter account number on all correspondence.

Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.
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<td>BERTHIAUME/L</td>
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<tr>
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<td>0.00</td>
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</table>
Corporate Purchasing Cardmember Report

Prepared For
LAURA BERTHIAUME
MCPS MDTAX

Account Number

Closing Date 04/29/11

Balance
Due $ 1,107.87
Do Not Pay

Previous Balance $ 790.00
New Charges $ 1,107.87
Other Debts $ 790.00
Payments $ 0.00
Other Credits $ 0.00
CR

For your records only - do not pay.

For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at 1-800-492-4920.

Activity
Date reflects either transaction or posting date

Card Number XXXX-XXXX

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Do not staple or use paper clips

Payment Coupon

LAURA BERTHIAUME
MCPS MDTAX
850 HUNGERFORD RM123
ROCKVILLE MD 20850

Page 1 of 3

continued on Page 3

Please enter account number on all correspondence.

Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.
**PURCHASING CARD**  
**Card Member Transaction Log**  
Office of the Chief Operating Officer  
Department of Materials Management  
MONTGOMERY COUNTY PUBLIC SCHOOLS • Rockville, Maryland 20850

Card member name: Laura Berthiaume  
School/office name: Board of Education  
Work location: CESC, Room 123  
For the period: From March 1, 2012 To March 31, 2012

**USE SEPARATE LOG FOR EACH ACCOUNT**

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<th>Date Ordered</th>
<th>Date Delivered</th>
<th>Total Amount ($)</th>
<th>Supplier Name</th>
<th>Supplies/Services (required) (Student or other—must be identified.)</th>
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<td>$417.60</td>
<td>Southwest Airlines, BWI to Boston</td>
<td>Air Travel for NSBA Conference</td>
<td>03/29/2012</td>
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</tr>
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Total: $417.60

**CERTIFICATION STATEMENT**  
I certify that, to the best of my knowledge, the transactions recorded for the month indicated on this purchasing card log are correct and complete. All purchases were made in support of school programs as outlined in the Purchase Card Guide. I understand that any material misrepresentation or omission from this log may be grounds for cancellation of my purchase card privilege and/or disciplinary action.

Laura Berthiaume  
Signature, Card Member  
5/1/12  
Date

[Signature, Approving Official]  
5/2/12  
Date
For your records only - do not pay.

For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at 1-800-492-4920.

**Activity**

<table>
<thead>
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**Total for LAURA BERTHIAUME**

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Do not staple or use paper clips

**Payment Coupon**

LAURA BERTHIAUME
MCPS MDTAX
850 HUNGERFORD RM123
ROCKVILLE MD 20850

Please enter account number on all correspondence.

Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.
Gibson, Becky

From: Southwest Airlines <SouthwestAirlines@luv.southwest.com>
Sent: Monday, March 26, 2012 10:12 AM
To: Gibson, Becky
Subject: Southwest Airlines Confirmation-BERTHIAUME/LAURA VAUGHT-Confirmation

Ready for takeoff!

Thanks for choosing Southwest for your trip! You'll find everything you need to know about your reservation below. Happy travels!

Upcoming Trip: 04/20/12 - Boston

AIR Itinerary

AIR Confirmation: [Redacted] Confirmation Date: 03/26/2012

<table>
<thead>
<tr>
<th>Passenger(s)</th>
<th>Rapid Rewards #</th>
<th>Ticket #</th>
<th>Expiration</th>
<th>Est. Points Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>BERTHIAUME/LAURA VAUGHT</td>
<td>[Redacted]</td>
<td>[Redacted]</td>
<td>Mar 26, 2013</td>
<td>4751</td>
</tr>
</tbody>
</table>

Rapid Rewards points earned are only estimates. Not a member - visit http://www.southwest.com/rapidrewards and sign up today!

Date          Flight          Departure/Arrival
Fri Apr 20    292             Depart BALTIMORE WASHTTN (BWI) at 06:45 AM Arrive in BOSTON MA (BOS) at 08:10 AM Travel Time 1 hrs 25 mins
Mon Apr 23    338             Depart BOSTON MA (BOS) at 8:50 PM Arrive in BALTIMORE WASHTTN (BWI) at 8:30 PM Travel Time 1 hrs 40 mins

Air Cost: 417.60

Carry-on Items: 1 Bag + small personal item are free see full details.
Checked Items: First and second bags are free, size and weight limits apply.

Fare Rule(s): 5262430533733: NONTRANSFERABLE. Valid only on Southwest Airlines. All travel involving funds from this Confirmation Number must be completed by the expiration date. Unused travel funds may only be applied toward the purchase of future travel for the individual named on the ticket. Any changes to this itinerary may result in a fare increase.

BWI WN BOS184.19KZBP WN BWI184.19KZBP 368.36 END ZPBWIBOS XFBWI4.5BOS4.5 AY5.00$BW12.50 BOS2.50
Important Check-in Reminder

Be sure to arrive at the departure gate with your boarding pass at least 10 minutes before your scheduled departure time. Otherwise, your reserved space may be cancelled and you won't be eligible for denied booking compensation.

Go to Boarding School ➔ EARLYBIRD CHECK-IN ➔ Get EarlyBird Check-In™ Details ➔

Cost and Payment Summary

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th>Payment Information</th>
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<tbody>
<tr>
<td><strong>AIR</strong></td>
<td><strong>Base Fare</strong></td>
<td>$368.38</td>
<td><strong>Payment Type</strong>: Amer Express</td>
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<td><strong>Excise Taxes</strong></td>
<td>$27.62</td>
<td><strong>Date</strong>: Mar 26, 2012</td>
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<td></td>
<td><strong>Segment Fee</strong></td>
<td>$7.60</td>
<td><strong>Payment Amount</strong>: $417.60</td>
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<tr>
<td></td>
<td><strong>Passenger Facility Charge</strong></td>
<td>$9.00</td>
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<tr>
<td></td>
<td><strong>September 11th Security Fee</strong></td>
<td>$5.00</td>
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<tr>
<td><strong>Total Air Cost</strong></td>
<td></td>
<td><strong>$417.60</strong></td>
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</tr>
</tbody>
</table>

Flight Status Alerts

Stay on your way with flight departure or arrival status via text message or email.

Subscribe Now ➔

Useful Tools

Check-In Online
Early Bird Check-In
View/Share Itinerary
Change Air Reservation
Cancel Air Reservation
Check Flight Status
Flight Status Notification
Book a Car
Book a Hotel

Know Before You Go

In the Airport
Baggage Policies
Suggested Airport Arrival Times
Security Procedures
Customers of Size
In the Air
Purchasing and Refunds

Special Travel Needs

Traveling with Children
Traveling with Pets
Unaccompanied Minors
Baby on Board
Customers with Disabilities

Legal Policies & Helpful Information

Privacy Policy
Notice of Incorporated Terms
Customer Service Commitment
FAQs
Contact Us

Book Air | Book Hotel | Book Car | Book Cruises | Book Vacation Packages | See Special Offers | Manage My Account

This is a promotional mailing from Southwest Airlines. Please do not attempt to respond to this message. This receipt is important to us. Please retain for warranty purposes.

All travel involves fees from this Company. 
# PURCHASING CARD

## Card Member Transaction Log

**Office of the Chief Operating Officer**  
**Department of Materials Management**  
**MONTGOMERY COUNTY PUBLIC SCHOOLS • Rockville, Maryland 20850**  

**Card member name:** Laura Berthiaume  
**School/office name:** Board of Education  
**Work location:** CESC, Room 123  
For the period: **From April 1, 2012** to **April 30, 2012**  

**USE SEPARATE LOG FOR EACH ACCOUNT**

<table>
<thead>
<tr>
<th>Date Ordered</th>
<th>Date Delivered</th>
<th>Total Amount ($)</th>
<th>Supplier Name</th>
<th>Supplies/Services (required) (Student or other—must be identified.)</th>
<th>Statement Date</th>
<th>Account (03, 05, etc.)</th>
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<tbody>
<tr>
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<td>04/21/2012</td>
<td>$11.00</td>
<td>Boston Convention Center</td>
<td>Lunch, NSBA Conference</td>
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<td></td>
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<tr>
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<td>Breakfast, NSBA Conference</td>
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<tr>
<td>04/21/2012</td>
<td>04/21/2012</td>
<td>$6.86</td>
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<td>Breakfast, NSBA Conference</td>
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<td>04/22/2012</td>
<td>$13.50</td>
<td>Levy Rest., Boston Convention Center</td>
<td>Lunch, NSBA Conference</td>
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<tr>
<td>04/23/2012</td>
<td>04/23/2012</td>
<td>$12.20</td>
<td>Fillette Cab Inc., Boston</td>
<td>Transportation, NSBA Conference</td>
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<td></td>
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<td>04/23/2012</td>
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<td>Breakfast, NSBA Conference</td>
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<td></td>
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<td>04/23/2012</td>
<td>04/23/2012</td>
<td>$11.00</td>
<td>Sbarro Restaurant, Boston</td>
<td>Meal, NSBA Conference</td>
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<td>04/24/2012</td>
<td>04/24/2012</td>
<td>$16.55</td>
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<td>Renaissance Waterfront, Boston</td>
<td>Meal, NSBA Conference</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total**  
$105.66

---

## CERTIFICATION STATEMENT

I certify that, to the best of my knowledge, the transactions recorded for the month indicated on this purchasing card log are correct and complete. All purchases were made in support of school programs as outlined in the Purchase Card Guide. I understand that any material misrepresentation or omission from this log may be grounds for cancellation of my purchase card privilege and/or disciplinary action.

**Signature, Card Member:**  
**Date:** 04/21/2012

**Signature, Approving Official:**  
**Date:** 04/23/2012
# PURCHASING CARD

## Card Member Transaction Log

**Office of the Chief Operating Officer**  
**Department of Materials Management**  
**MONTGOMERY COUNTY PUBLIC SCHOOLS • Rockville, Maryland 20850**

**Card member name**: Laura Berthiaume  
**School/office name**: Board of Education  
**Work location**: CESC, Room 123  
**For the period**: From April 1, 2012 To April 30, 2012

**USE SEPARATE LOG FOR EACH ACCOUNT**

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<tr>
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<th>Total Amount ($)</th>
<th>Supplier Name</th>
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<th>Statement Date</th>
<th>Account (03, 05, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/24/2012</td>
<td>04/24/2012</td>
<td>$7.22</td>
<td>Renaissance Waterfront, Boston</td>
<td>Breakfast, NSBA Conference</td>
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<td></td>
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<tr>
<td>04/24/2012</td>
<td>04/24/2012</td>
<td>$32.00</td>
<td>Parking, BWI Airport</td>
<td>Airport Parking, NSBA Conference</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total** $39.22

---

**CERTIFICATION STATEMENT**

I certify that, to the best of my knowledge, the transactions recorded for the month indicated on this purchasing card log are correct and complete. All purchases were made in support of school programs as outlined in the Purchase Card Guide. I understand that any material misrepresentation or omission from this log maybe grounds for cancellation of my purchase card privilege and/or disciplinary action.

**Signature, Card Member**:  
**Date**: 6/25/2012

**Signature, Approving Official**:  
**Date**: 7/5/2012
For your records only - do not pay.

For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at 1-800-492-4920.

**Activity**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Account Number</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
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<td>CORPORATE REMITTANCE RECEIVED</td>
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<td>-417.60</td>
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<td>04/24/12</td>
<td>BOS TAXI MED 0419 09 LONG ISLAND C 718-9374444 REF# 094117279 04/24/12</td>
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<td>BSTN XPCTR CNC BOSTON 0 6179542031 REF# 06179542031 04/20/12</td>
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<td>04/23/12</td>
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<td>4.00</td>
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<tr>
<td>04/24/12</td>
<td>MARRIOTT MARRIOTT MA BOSTON LODGING ARRIVAL DATE DEPARTURE DATE</td>
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<tr>
<td></td>
<td>04/23/12 04/23/12 00</td>
<td>04/23/12</td>
<td></td>
</tr>
</tbody>
</table>

Do not staple or use paper clips

**Payment Coupon**

Laura Berthiaume
MCPS MDTAX
850 Hungerford RM123
Rockville, MD 20850

A box to check if address, telephone number, or e-mail address has changed.

Note: Changes on reverse side.
<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Reference Code</th>
<th>Amount</th>
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<tbody>
<tr>
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<td>MA 44000350000</td>
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<td>4/21/12</td>
<td>MCDONALD'S F31398 00 BALTIMORE</td>
<td>MD 0022759900</td>
<td>6.86</td>
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<td>4/24/12</td>
<td>PMI BWI AIRPORT PARK WASHINGTON</td>
<td>DC 0008410000</td>
<td>32.00</td>
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<td>4/23/12</td>
<td>SBARRO RESTAURANT 2 EAST BOSTON</td>
<td>MA 0283778000</td>
<td>11.00</td>
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</table>

**Total for LAURA BERTHIAUME**

New Charges/Other Debits: 144.88  
Payments/Other Credits: -417.60
& & & & & &...
***** CREDIT CARD VOUCHER *****

RENAISSANCE HOTEL WATERFRONT
BOSTON, MA
STARBUCKS
CHECK: 2160
SERVER: 4006 FAYDRA
DATE: 20APR'12 9:33AM
CARD TYPE: AMERICAN EXPRESS
ACCT #: xxxxxxxxxxx
EXP DATE: xx/xx
AUTH CODE: 577296
L BERTHIAUME

SUBTOTAL: 7.22
GRATUITY $ ____________
TOTAL $ ______________
SIGNATURE ____________________

please leave signed copy
with your server

& & & & & &...
***** CREDIT CARD VOUCHER *****

RENAISSANCE HOTEL WATERFRONT
BOSTON, MA
STARBUCKS
CHECK: 2960
SERVER: 4017 WALIKA
DATE: 22APR'12 8:42AM
CARD TYPE: AMERICAN EXPRESS
ACCT #: xxxxxxxxxxx
EXP DATE: xx/xx
AUTH CODE: 536334
L BERTHIAUME

SUBTOTAL: 4.00
GRATUITY $ ____________
TOTAL $ ______________
SIGNATURE ____________________

please leave signed copy
with your server
04/21/2012 - Meal, NSBA Conference

Levy Restaurants @ BCEC
617-654-2031

SALE [23]
ENTRY METHOD: SWIPED
TRANS ID: 0023
BATCH #: 073
MERCHANT ID: 15610230230
TERMINAL ID: 0011
Acct number: XXXXXXXX
CARD TYPE: AMEX
DATE: 04/21/12 13:15
APPROVAL CODE: 509448
AVS: NOT PERFORMED
VISA/MC REF#: ________
REFERENCE #: 211217616529
APPROVED: $13.50

TIP: ________

TOTAL: ________

I AGREE TO PAY ABOVE TOTAL AMOUNT ACCORDING TO CARD ISSUER AGREEMENT. (MERCHAND AGREEMENT IF CREDIT VOUCHER)
THANK YOU FOR CHOOSING MCDONALDS
FOR COMMENTS CALL: 443-384-0141
FOR EMPLOYMENT GO TO WEBSITE:
www.mccarthyairportservice.com
SOUTHEAST TERMINAL
LINCOLN, NE
21240

!!! THANK YOU !!!
TELL # 410 684-8755 Store# 31398

Apr 20 2012 (Fri) 06:07

PICK KVS Order E2

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Price</th>
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<tbody>
<tr>
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<td>3.49</td>
</tr>
<tr>
<td>1 MED COFFEE</td>
<td>1</td>
<td>1.69</td>
</tr>
<tr>
<td>1 MILK</td>
<td>1</td>
<td>1.29</td>
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<tr>
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<td>0.39</td>
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<tr>
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<td>6.86</td>
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<td>Change Due</td>
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<td>0.00</td>
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</table>

Bill # 5114002
LD Issue: ACCOUNT#
SALE # 3
AUTHORIZATION CODE - Sec 119 Sec# 154067

& & &
***** CARD VOUCHER *****
RENAISSANCE HOTEL WATERFRONT
BOSTON, MA
STARBUCKS
CHECK: 3471
SERVER: 4005 HOAN
DATE: 23APR'12 9:34AM
CARD TYPE: AMERICAN EXPRESS
ACCT #: XXXXXXXXXXX
EXP DATE: XX/XX
AUTH CODE: 511329
L BERTHIAUME

TOTAL: 7.22

please leave signed copy with your server