Mr. John Mannes
MEMORANDUM

To: Mrs. Susan B. Chen, Controller
   Division of Controller

From: Ikhide Roland Ikheloa, Chief of Staff

Subject: Check Request Payable to John B. Mannes

Please issue a check in the amount of $247.86 in payment of the attached Monthly Mileage Statement for December as well as one receipt for business expenses. Mr. John B. Mannes is the Student Member of the Board of Education.

December
   November - 416 miles X .555 = $230.88
   Receipts = $16.98

Please charge the account numbers for the Board Member/Staff Person indicated.

Mr. Mannes
$230.88 - Mileage............................
$  16.98 - Expenses ............................

Thank you.

IRI:rlg

Attachment

Approved
<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Parking, Tolls, Public Transportation*</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-3</td>
<td>Rockville CESC</td>
<td>ED Mats,</td>
<td>20</td>
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<tr>
<td>12-4</td>
<td>Rockville CESC</td>
<td>BOE Meeting</td>
<td>20</td>
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<tr>
<td>12-5</td>
<td>N. Brent, Park CTR</td>
<td>MCC Committee Awards</td>
<td>30</td>
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<td>12-6</td>
<td>Clarksburg Bus Stop</td>
<td>Bus Visit</td>
<td>18</td>
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<td>12-6</td>
<td>Rockville CESC</td>
<td>BOE-Student Leaders</td>
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<tr>
<td>12-9</td>
<td>N. Brent, Park CTR</td>
<td>MC Executive Ball</td>
<td>30</td>
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<tr>
<td>12-10</td>
<td>Clarksburg HS</td>
<td>Think Tank</td>
<td>18</td>
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</tr>
<tr>
<td>12-11</td>
<td>Rockville CESC</td>
<td>BOE All Staff Meet</td>
<td>20</td>
<td></td>
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<tr>
<td>12-12</td>
<td>Rockville Univ. E</td>
<td>School/Gene Howard, Bus.</td>
<td>14</td>
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<tr>
<td>12-13</td>
<td>Bethesda-Chakhs HS</td>
<td>Think Tank</td>
<td>28</td>
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</tr>
<tr>
<td>12-13</td>
<td>Silver Spring, Eisenm. HS Comm Day</td>
<td>Show</td>
<td>27</td>
<td></td>
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<tr>
<td>12-17</td>
<td>Germantown MS</td>
<td>Youth Town Hall</td>
<td>8</td>
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<tr>
<td>12-18</td>
<td>Rockville CESC</td>
<td>Meet with DE Staff</td>
<td>20</td>
<td></td>
</tr>
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<td>12-18</td>
<td>Rockville CESC</td>
<td>SOMA Council Meet</td>
<td>20</td>
<td></td>
</tr>
</tbody>
</table>

*APPROPRIATE RECEIPTS MUST BE ATTACHED

| Total This Page | 383 |
| Total Reverse Page | 93  |
| GRAND TOTAL      | 416 |

Signature, Employee: [Signature]
Date: 1/3/2013

Signature, Principal/Supervisor: [Signature]
Date: [Signature]

[APPROVED]
Signature, Account Manager: [Signature]
Date: [Signature]
<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Amount</th>
<th>Item</th>
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<tbody>
<tr>
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<td>Rockville RMHS</td>
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<td>Rockville CESC</td>
<td>MCRC - MCB meet</td>
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<td>2-20</td>
<td>N. Bethesda MS.</td>
<td>Think Tank</td>
<td>31</td>
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</tr>
</tbody>
</table>

Use transfer these totals to the Front Side 

| Totals | 92 |

*Parking, Tolls, Public Transportation*
that was easy.

low prices. Every item. Every day.
1531 Rockville Pike
Rockville, MD 20852
(301) 881-6390

SALE
1644577 1 001 32837
0912 12/03/12 02:05

******************************************************************************

YOUR OPINION COUNTS AND WILL BE REVIEWED
BY THIS STORE'S MANAGER!

Please take a short survey
and be entered into a monthly drawing
for a $5,000 Staples gift card.
NO PURCHASE NECESSARY.
Log on to www.StaplesCares.com
or call 1-800-881-1723
Your survey code: 0100 6052 4987 9241
See store for rules.
Survey code expires 12/10/2012.
***Tome nuestra encuesta en Español en la página de Internet o por teléfono. Consiga las reglas en la tienda.***

******************************************************************************

<table>
<thead>
<tr>
<th>QTY</th>
<th>SKU</th>
<th>Smob</th>
<th>PRICE</th>
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<tr>
<td></td>
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<td></td>
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<tr>
<td>1</td>
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<td>Calendar</td>
<td>24.99</td>
</tr>
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<td>2013 STAPLES DESK 718103169196</td>
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</tr>
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<td>Paper</td>
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<td>SUBTOTAL</td>
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<td>Standard Tax 6.00%</td>
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<td></td>
<td>TOTAL</td>
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<td>$55.08</td>
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Debit Tender: 55.08
Card No.: XXXXXXXXXXXX [S]
Auth No.: [Blacked Out]
MEMORANDUM

To: Mrs. Susan B. Chen, Controller
Division of Controller

From: Ihhide Roland Ikheola, Chief of Staff

Subject: Check Request Payable to John B. Mannes

Please issue a check in the amount of $485.09 in payment of the attached Monthly Mileage Statement for January as well as four receipts for business expenses while attending the Federal Relations Network Legislative Conference in Washington, D.C. Mr. John B. Mannes is the Student Member of the Board of Education.

November - 625 miles X .565 = $353.13
Receipts = $131.96

Please charge the account numbers for the Board Member/Staff Person indicated.

Mr. Mannes
$353.13 - Mileage ........................................
$131.96 – BOE Expenses ............................

Thank you.

IRI:rlg

Attachment

Approved ___________________________
**Division of Controller**
**MONTGOMERY COUNTY PUBLIC SCHOOLS**
**Rockville, Maryland 20850**

**MONTHLY STATEMENT OF MILEAGE**
**FOR USE OF PRIVATE VEHICLE**

**INSTRUCTIONS:** This form should be submitted to your immediate supervisor by the third of the month for the preceding month. Supervisors will forward immediately to the appropriate account manager; the Division of Controller should receive forms by the sixth of the month. (For additional information, see MCPS Regulation DIE-RA: Local Travel.) List all official stops in date order.

<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Parking, Tolls, Public Transportation*</th>
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</thead>
<tbody>
<tr>
<td>1-2-13</td>
<td>Rockville CESC</td>
<td>MOB McCo Student Meet</td>
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</tr>
<tr>
<td>1-3-13</td>
<td>Rockville CESC</td>
<td>MOB Meet</td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>1-5-13</td>
<td>Rockville MCEA</td>
<td>Legislative Breakfast</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>1-8-13</td>
<td>Rockville CESC</td>
<td>BOE all Day Meet</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>1-10-13</td>
<td>Rockville CESC</td>
<td>BOE Budget Hear</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>1-10-13</td>
<td>Chevy Chase, MD</td>
<td>ROF Contractor's Office</td>
<td>42</td>
<td></td>
</tr>
<tr>
<td>1-11-13</td>
<td>Rockville Univ</td>
<td>Guest MC President</td>
<td>14</td>
<td></td>
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<td>1-14-13</td>
<td>Germantown, MD</td>
<td>SUHS Board of Ed</td>
<td>6</td>
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<tr>
<td>1-15-13</td>
<td>Rockville CESC</td>
<td>Policy Comm Meet</td>
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<td>1-16-13</td>
<td>Rockville CESC</td>
<td>MCC PTA</td>
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</tr>
<tr>
<td>1-19-13</td>
<td>Rockville CESC</td>
<td>BOE Budget Hear</td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>1-19-13</td>
<td>Rockville, MD</td>
<td>Student Mental Health Schools</td>
<td>35</td>
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<td>1-19-13</td>
<td>North Bethesda, MD</td>
<td>Breakfast Meeting</td>
<td>20</td>
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<td>Rockville CESC</td>
<td>BOE Work Session</td>
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</tr>
<tr>
<td>1-23-13</td>
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<td>MCEA Meet</td>
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<tr>
<td>1-24-13</td>
<td>Rockville CESC</td>
<td>BOE Work Session</td>
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</tbody>
</table>

(continue on back)

*APPROPRIATE RECEIPTS MUST BE ATTACHED*

Total This Page: 555
Total Reverse Page: 70
GRAND TOTAL: 625

**For Accounting Use Only**

<table>
<thead>
<tr>
<th>Date</th>
<th>For Accounting Use Only</th>
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</thead>
<tbody>
<tr>
<td>2,5,13</td>
<td>2052</td>
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</table>

**Signature, Employee:**

**Signature, Principal/Supervisor:**

**Signature, Account Manager:**

**Account Number:**
<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Amount</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-28-13</td>
<td>Wash DC</td>
<td>Fun and Game with Chris Baker</td>
<td>20.00</td>
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<td>Metro DC</td>
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<tr>
<td>1-29-13</td>
<td>Burtensville, MD</td>
<td>PBHS Youth Town Hall</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1-30-13</td>
<td>Rockville CESC</td>
<td>Dr. Star Meet</td>
<td>20</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please transfer these totals to Front Side

Totals 70 $20.00
Hello jmannes,

Thank you for your purchase! Your order has been completed. You may load your items to your SmarTrip® or CharmCard® by touching your card to a rail fare gate, bus farebox, or Ticket Vending Machines (MTA TVM). Please allow time for the instructions to be sent to the gates, fareboxes and TVMs. It usually takes 1 business day for gates and TVMs, and up to 2 business days for bus fareboxes, to be updated. You need to touch your smartcard to the gate, TVM, or bus farebox within 30 days or your purchase will expire.

Below are the details for your order.

==========================Merchant Information==========================
Washington Metropolitan AreaTransit Authority
600 5th NW, Washington, DC, 20001
http://www.wmata.com

==========================Order Information==========================
Order Placed: 1/28/2013 9:09:21 PM
Order Number: 0000000
Card Number: [redacted]
Authorization Code: [redacted]
Order Total: $20

#1
Product: Stored Value
Quantity: 
Price: $20
Subtotal: $20
Auto Reload: No.

Total: $20

==========================Payment Information==========================
Payment Method: Visa | Last digits: [redacted]
Billing Address: [redacted]

You can access and print your order information anytime at https://smarttrip.wmata.com/Purchase/OrderHistory.aspx. If you have any questions or need assistance, please call +1-888-SMARTRIP (+1-888-762-7874) or send us an email at mailto:smarttrip@wmata.com.

WMATA SmarTrip Support Team
School Boards:
A Powerful, Unified
Voice on Capitol Hill

The Federal Relations Network
(ERN) Legislative Conference

January 27-29, 2013
Washington, D.C.

Celebrating NSBA’s 40 years of uniting local
school board members on Capitol Hill to
advance the future of America’s schoolchildren.
# Hilton Washington

IN -ROOM DINING

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Merchant ID</th>
<th>Transaction ID</th>
<th>Customer ID</th>
<th>Payment Method</th>
<th>Card Number</th>
<th>Name</th>
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<td>01/27/13</td>
<td>12:25:21</td>
<td>T203</td>
<td></td>
<td></td>
<td>VISA</td>
<td>xxxxxxx</td>
<td>MANNS/JOHN</td>
<td>23.32</td>
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<tr>
<td>01/29/13</td>
<td>01/29/13</td>
<td>7373</td>
<td></td>
<td></td>
<td>VISA</td>
<td>xxxxxxx</td>
<td>MANNS/JOHN</td>
<td>9.34</td>
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### 1/26/13 21:02

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<th>Item</th>
<th>Quantity</th>
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<td>MAC W/SHORT RIBS</td>
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<td>22.00</td>
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<tr>
<td>SODAS</td>
<td>2</td>
<td>10.00</td>
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<td>In House Charge</td>
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<td>RM SVC 22% SVCCH</td>
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<td>Tax</td>
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<td>8.33</td>
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<td><strong>Subtotal</strong></td>
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<td>68.00</td>
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<tr>
<td><strong>Tax</strong></td>
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<td>8.33</td>
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<tr>
<td><strong>Payment Due</strong></td>
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<td>91.63</td>
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**EXTRA GRATUITY**

Total: ____________________________

Room #: __________________________

Print Name: _______________________

22% GRATUITY INCLUDED EXCEPT IN THE EXECUTIVE LOUNGE

SIGNATURE________________________

---

**401 DULCE**

### 1/29/13 2:49PM

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<th>Item</th>
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<td>Nantucket Juice</td>
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<td>3.75</td>
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<tr>
<td>Cash</td>
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<td>20.00</td>
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<tr>
<td><strong>Subtotal</strong></td>
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<td>12.00</td>
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<td><strong>Change Due</strong></td>
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<td>6.80</td>
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Thank You

1916 MICHAEL H

CHECK 8948 JAN26'13 13:24

---

*** GOODIE’S ***

CHECK 7373 JAN29'13 2:49PM

GOODIES

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<thead>
<tr>
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<td>VISA</td>
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<td>9.34</td>
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</table>
MONTGOMERY COUNTY BOARD OF EDUCATION
Rockville, Maryland

March 14, 2013

MEMORANDUM

To: Mrs. Susan B. Chen, Controller
   Division of Controller

From: Ilkhide Roland Ikheloa, Chief of Staff

Subject: Check Request Payable to John B. Mannes

Please issue a check in the amount of $472.34 in payment of the attached Monthly Mileage Statement for February. Mr. John B. Mannes is the Student Member of the Board of Education.

February – 836 miles × .565 = $472.34

Please charge the account numbers for the Board Member/Staff Person indicated.

Mr. Mannes
   - Mileage

Thank you.

IRI:rlg

Attachment

Approved
### Monthly Statement of Mileage

**FOR USE OF PRIVATE VEHICLE**

**Division of Controller**
**Montgomery County Public Schools**
**Rockville, Maryland 20850**

**INSTRUCTIONS:** This form should be submitted to your immediate supervisor by the third of the month for the preceding month. Supervisors will forward immediately to the appropriate account manager; the Division of Controller should receive forms by the sixth of the month. (For additional information, see MCPS Regulation DIE-RA: Local Travel.) List all official stops in date order.

<table>
<thead>
<tr>
<th>Employee ID No.</th>
<th>Base School Location</th>
<th>New: □ Yes □ No</th>
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<table>
<thead>
<tr>
<th>Name (Last)</th>
<th>(First)</th>
<th>(Middle)</th>
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<table>
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<tr>
<th>Address (Street No.)</th>
<th>(Street)</th>
<th>(Apt. No.)</th>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-1-13</td>
<td>Rockville CESC</td>
<td>Collective Bargaining</td>
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</tr>
<tr>
<td>1-4-13</td>
<td>Rockville CESC</td>
<td>mCSC SmoB Meeting</td>
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<td>2-5-13</td>
<td>Rockville CESC</td>
<td>mCSC meeting</td>
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<tr>
<td>2-6-13</td>
<td>Silver Spring Kennedy Cluster BOE meeting</td>
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<td>Annandale MD Del Anno Law</td>
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<td>Rockville MC Council Business Meeting</td>
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<tr>
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<td>Rockville CESC All Day Business Meeting</td>
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</tr>
<tr>
<td>2-19-13</td>
<td>Silver Spring GAPB meeting</td>
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<tr>
<td>2-20-13</td>
<td>Beltsville BOE Teacher of the Year Breakfast</td>
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<td>2-25-13</td>
<td>Rockville BOE/Teacher Cluster meeting</td>
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<td>3-6-13</td>
<td>Silver Spring SmoB Council Meeting</td>
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<tr>
<td>3-14-13</td>
<td>Rockville Wooton Cluster Meeting</td>
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<tr>
<td>3-17-13</td>
<td>Silver Spring SmoB Council Meeting</td>
<td>34</td>
<td></td>
</tr>
<tr>
<td>3-19-13</td>
<td>Olney MD SmoB ES Meeting Rm</td>
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</tr>
<tr>
<td>3-19-13</td>
<td>Rockville CESC MCPS FA</td>
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</tbody>
</table>

*APPROPRIATE RECEIPTS MUST BE ATTACHED*

**Total This Page:** 406

**Total Reverse Page:** 130

**Grand Total:** 536

---

**Signature, Employee:**
John

**Date:** 2-28-13

---

**Signature, Principal/Supervisor:**

**Date:** 3-14-13

---

**APPROVED**

**Signature, Account Manager:**

**Date:** 3-15-13

---

**Account Number:**

---

**CPS Form 220-2, Rev. 8/07**
<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Amount</th>
<th>Item</th>
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<tbody>
<tr>
<td>2-29-13</td>
<td>MCJC-VA</td>
<td>Silver Spring, MD meet</td>
<td>56</td>
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<tr>
<td>2-29-13</td>
<td>Rockville</td>
<td>CESC student report</td>
<td>40</td>
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<td></td>
</tr>
<tr>
<td>2-29-13</td>
<td>Bethesda</td>
<td>Walk to Johnson HS walk-in</td>
<td></td>
<td></td>
<td>Dr. Stein Hall 34</td>
</tr>
</tbody>
</table>

Please transfer these totals to Front Side ⇒ Totals $130
MEMORANDUM

To: Mrs. Susan Chen, Controller
    Division of Controller

From: Ikhide Roland Ikheloa, Chief of Staff

Subject: Check Request Payable to MASC (Maryland Association of School Councils)

Please issue a check in the amount of $235.00 for the Student Member of the Board to attend the Maryland Association of Students Councils Annual Conference. Please send payment to the attention of Mr. Wayne H. Perry, MASC Registrar, P.O. Box 343, Forest Hill, Maryland 21050.

Please charge the account number indicated:

Mr. John Mannes

Thank you.

IRI:rlg

Attachment

Approved
2013 MASC Convention
Registration Report/Invoice

Invoice: #2038
Date: 02/28/2013

Northwest High School
13501 Richter Farm Road
Germantown, MD, 20874
MASC Region: MCR

Advisor: Angelica Agosto (Angelica_M_Agosto@mcpsmd.org)
Attending Advisor Responsible On Site: Ms. Karen Crawford

Delegates: 1 x $235.00
Total Check Amt: $235.00
Payable to: MASC

Allowed Votes: 10

Mail this form, school check (or Payment Guarantee), to:
Wayne H. Perry (MASC Registrar), P.O. Box 343
Forest Hill, MD 21050

2. Mannes John Delegate M 12 2A L No Nuts or Peanuts - Food Allergy
Peanuts and Tree Nuts

AMERICANS WITH DISABILITIES ACT:
Appropriate accommodations for individuals with disabilities will be provided upon request. Eight business
days notice prior to the conference is required.

Those listed above are authorized to participate from this school in the 2013 MASC Convention at
the Marion Resort Hotel in Ocean City on March 20-22, 2013

Principal Signature: [Signature]
Date: 3/28/13

This form and payment (or Payment Guarantee) MUST be postmarked by Wednesday, March 6, 2013. A late fee will be assessed for late
postmarks. To make changes or updates, email Wayne Perry as soon as possible. Please note that changes are not effective until the advisor
has received confirmation from MASC. After Wednesday, March 6, 2013, no refunds, and substitutions are $25 each.
MEMORANDUM

To: Mrs. Susan B. Chen, Controller  
Division of Controller

From: Ikhide Roland Ikheloa, Chief of Staff

Subject: Check Request Payable to John B. Mannes

Please issue a check in the amount of $288.98 in payment of the attached Monthly Mileage Statement for March 2013 as well as reimbursement for registration to attend the National Youth Association: American Youth Summit. Mr. John B. Mannes is the Student Member of the Board of Education.

March – 419 miles X .565 = $236.74
Receipts = $52.24

Please charge the account numbers for the Board Member/Staff Person indicated.

Mr. Mannes
$236.74 – Mileage
$ 52.24 – BOE Expenses

Thank you.

IRI:rlg

Attachment

Approved
**Division of Controller**  
**MONTGOMERY COUNTY PUBLIC SCHOOLS**  
Rockville, Maryland 20850

**MONTHLY STATEMENT OF MILEAGE**  
FOR USE OF PRIVATE VEHICLE

**INSTRUCTIONS:** This form should be submitted to your immediate supervisor by the third of the month for the preceding month. Supervisors will forward immediately to the appropriate account manager; the Division of Controller should receive forms by the sixth of the month. (For additional information, see MCPS Regulation DIE-RA: Local Travel.) List all official stops in date order.

<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Parking, Tolls, Public Transportation*</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-7</td>
<td>Bethesda, MD</td>
<td>SMOB Nom Convention</td>
<td>35</td>
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<tr>
<td>3-11</td>
<td>Rockville, MD</td>
<td>CESC Capitol Meet</td>
<td>20</td>
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<tr>
<td>3-12</td>
<td>Rockville, MD</td>
<td>CESC CDE Meet</td>
<td>20</td>
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</tr>
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<td>3-13</td>
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<td>Rockville, MD</td>
<td>CESC MC Regional</td>
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<tr>
<td>3-14</td>
<td>Rockville, MD</td>
<td>CESC Business Meet</td>
<td>10</td>
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<tr>
<td>3-15</td>
<td>Silver Spring, MD</td>
<td>MCR-GA Bus-Stop</td>
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<tr>
<td>3-16</td>
<td>Bethesda, MD</td>
<td>CESC Bus-schools</td>
<td>50</td>
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<tr>
<td>3-18</td>
<td>Rockville, MD</td>
<td>Robert Frost MS</td>
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<td>3-19</td>
<td>Rockville, MD</td>
<td>MGSD Wesley</td>
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<td>3-19</td>
<td>Rockville, MD</td>
<td>MGSD Wesley</td>
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<td>Rockville, MD</td>
<td>CESC Inspect School</td>
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<tr>
<td>3-21</td>
<td>Rockville, MD</td>
<td>CESC Inspect School</td>
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<tr>
<td>3-29</td>
<td>Wash, DC</td>
<td>NYS welcome Summit</td>
<td>22</td>
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<tr>
<td>3-30</td>
<td>Wash, DC</td>
<td>NYS welcome Summit</td>
<td>22</td>
<td></td>
</tr>
</tbody>
</table>

(continue on back)

*APPROPRIATE RECEIPTS MUST BE ATTACHED

**Total This Page:** 419

**Total Reverse Page:** 40

**GRAND TOTAL:** 419

**For Accounting Use Only**

- **Total Miles:** 419
- **Other: 0**
- **PAY: 0**

**Signature, Employee:**

**Signature, Principal/Supervisor:**

**ACCOUNT NUMBER:**

**Date:** 4/4/13

**Date:** 4/4/13

**Date:** 4/18/13

**Date:** 4/19/13

**MCPS Form 220-2, Rev. 8/07**
"service@paypal.com" <service@paypal.com>
To: John Manne
Your payment to National Youth Association of America, Inc.

PayPal

You sent a payment of $52.24 USD to National Youth Association of America, Inc.

Mar 14, 2013 05:56:37 PDT
Receipt No:5153-6265-4284-3273

Hello John Manne,

This charge will appear on your credit card statement as payment to PAYPAL *NATIONALYOU.

Merchant information: National Youth Association of America, Inc.
member@nyaamerica.org
http://nyaamerica.org

Instructions to merchant: None provided

Shipping information

Shipping method
Not specified

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit price</th>
<th>Qty</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>VIP Registration with Exclusive Luncheon - National Youth Association: American Youth Summit</td>
<td>$52.24 USD</td>
<td>1</td>
<td>$52.24 USD</td>
</tr>
</tbody>
</table>

Total: $52.24 USD

Receipt No: ________
Please keep this receipt number for future reference. You'll need it if you contact customer service at National Youth Association of America, Inc. or PayPal.

Use PayPal next time!

It looks as if you already have a PayPal account.

When you shop online, it's faster and easier to check out with PayPal. Your financial information is securely stored and never shared with merchants when you pay.
National Youth Association: American Youth Summit

Date/Time: Friday, March 29, 2013 at 6:00 PM - Saturday, March 30, 2013 at 10:00 PM (EDT)

Type: VIP Registration with Exclusive Luncheon $52.24

Location: Ronald Reagan Building and International Trade Center
1300 Pennsylvania Ave NW
Washington, DC 20004

Order Info: Order # Ordered by John Mannes on March 14, 2013 5:52 AM

Please PRINT and bring your ticket(s) to the event entrance.

Do you organize events?
Start selling in minutes with Eventbrite!
www.eventbrite.com
Your order for National Youth Association: American Youth Summit is complete!

Friday, March 29, 2013 at 6:00 PM - Saturday, March 30, 2013 at 10:00 PM (EDT)

National Youth Association: American Youth Summit
Ronald Reagan Building and International Trade Center
1300 Pennsylvania Ave NW
Washington, DC 20004

Your tickets are attached to this email or download them here. Please print and bring them to the event.

Or get the mobile app to access tickets on your phone.

Questions about the event? Contact thwang@nyaamerica.org

Your Receipt

Order #: [redacted]

Mar 14, 2013
<table>
<thead>
<tr>
<th>Ticket Buyer</th>
<th>Type</th>
<th>Quantity</th>
<th>Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Mannes</td>
<td>VIP Registration with Exclusive Luncheon</td>
<td>1</td>
<td>$52.24</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$52.24</strong></td>
</tr>
</tbody>
</table>

This order is subject to Eventbrite terms and conditions.

Share this event with your friends!

Having problems viewing your tickets?
Download Adobe Acrobat Reader.

Event info on the go.
Access your tickets and more with the Eventbrite app.

Eventbrite | 651 Brannan St. Suite 110 | San Francisco, CA 94107
MEMORANDUM

To: Mrs. Susan B. Chen, Controller
    Division of Controller

From: Ikhide Roland Ikheloa, Chief of Staff

Subject: Check Request Payable to John B. Mannes

Please issue a check in the amount of $502.85 in payment of the attached Monthly Mileage Statement for May. Mr. John B. Mannes is the Student Member of the Board of Education.

May – 890 miles x .565 = $502.85

Please charge the account numbers for the Board Member/Staff Person indicated.

Mr. Mannes
$502.85 - Mileage

Thank you.

IRI:rlg

Attachment

Approved
<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Parking, Tolls, Public Transportation*</th>
<th>Amount</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>5-1-13</td>
<td>Burtonsville, MD Benjamin Barnekow, MS STEM</td>
<td>60</td>
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<tr>
<td>5-1-13</td>
<td>Silver Spring, MD Nancy W, Cluster BOE</td>
<td>52</td>
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<tr>
<td>5-2-13</td>
<td>Poolesville, MD Several, CSES Dedication</td>
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<tr>
<td>5-7-13</td>
<td>Poolesville, MD GAMC JC, Poolesville, MS, BOE</td>
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<tr>
<td>5-8-13</td>
<td>Rockville, MD MCPS Service Awards McKenzie Awards</td>
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<tr>
<td>5-9-13</td>
<td>N. Bethesda, MD MCPS TA Dinner, Marvin Frankel</td>
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<tr>
<td>5-10-13</td>
<td>Rockville, MD BOE CESC Policy Committee</td>
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<td>5-13-13</td>
<td>Silver Spring, TA, CESC Dedication</td>
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<td>5-14-13</td>
<td>Rockville, MD CESC, AIP, Bus, Met BOE</td>
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<tr>
<td>5-14-13</td>
<td>Wendell Robas Post Gala, Awards Speakers, DC</td>
<td>26</td>
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<tr>
<td>5-15-13</td>
<td>Bethesda, MD Church Hill Cluster, Meet Several, CSES</td>
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<tr>
<td>5-15-13</td>
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<td>5-20-13</td>
<td>Rockville, MD MCPS, Meeting, Service, Central</td>
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<tr>
<td>5-22-13</td>
<td>Rockville, MD MRIA, Meeting</td>
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<td>5-22-13</td>
<td>Rockville, MD RTC, Teacher Meeting</td>
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</tbody>
</table>

Total This Page: 611
Total Reverse Page: 379
GRAND TOTAL: 890

For Accounting Use Only

Other: 0
Pay: 0

Signature, Employee: X

Signature, Principal Supervisor: X

ACCOUNT NUMBER: X

Signature, Account Manager: X

Date, 5-31-13:

Date, 6-26-13:
<table>
<thead>
<tr>
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<th>Purpose of Trip</th>
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<th>Amount</th>
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<td>5-23-13</td>
<td>Rockville, MD</td>
<td>CESC BOE</td>
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<td>5-25-13</td>
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<td>DAR</td>
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<td>5-30-13</td>
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<td>CESC BOE</td>
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<td>5-31-13</td>
<td>Edgewood, MD</td>
<td>MTA/S&lt;br&gt;Mary's&lt;br&gt;Poolesville</td>
<td>90</td>
<td></td>
</tr>
</tbody>
</table>

Please transfer these totals to Front Side

Totals: 279
MEMORANDUM

To: Mrs. Susan B. Chen, Controller  
    Division of Controller  

From: Ikhide Roland Ikheloa, Chief of Staff  

Subject: Check Request Payable to John B. Mannes  

Please issue a check in the amount of $201.72 in payment of the attached Monthly Mileage Statement for June. Mr. John B. Mannes is the Student Member of the Board of Education.

June – 318 miles X .565 = $179.67  
Parking Receipts = $22.05

Please charge the account numbers for the Board Member/Staff Person indicated.

Mr. Mannes  
$201.72 - Mileage........................................

Thank you.

IRI:rlg

Attachment

Approved
<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Parking, Tolls, Public Transportation*</th>
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<tr>
<td>6-4-13</td>
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<td>NWHS Grad DAR Cust.</td>
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<tr>
<td>6-10-13</td>
<td>Rockville HCES NCR meeting</td>
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<td>6-12-13</td>
<td>Rockville HCES Multi Student Coalition</td>
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<td>6-12-13</td>
<td>Rockville HCES May Day Bus Meeting</td>
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<td>6-13-13</td>
<td>Wash DC of DAR</td>
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<td>4.45</td>
<td>Parker DAR</td>
<td>4.45</td>
<td>DAR</td>
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<tr>
<td>6-13-13</td>
<td>Shady Grove Pub of DAR</td>
<td></td>
<td>10.00</td>
<td>Intero DAR</td>
<td>10.00</td>
<td>DAR</td>
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<td>Parker DAR</td>
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<tr>
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<td>4.45</td>
<td>Parker DAR</td>
<td>4.45</td>
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<tr>
<td>6-13-13</td>
<td>Shady Grove Pub of DAR</td>
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<td>Gathas by mid DAR</td>
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<td>19</td>
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</tr>
</tbody>
</table>

Total This Page: 318
Total Reverse Page: 318
GRAND TOTAL: 318

For Accounting Use Only

Other miles @

Pay_

Signature, Employee: John
Date: 6-29-13

Signature, Principal/Supervisor: [Signature]
Date: 7-23-13

Signature, Account Manager: [Signature]
Date: 7-31-13

Account Number: [Redacted]
<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Amount</th>
<th>Item</th>
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<td>Daily Grove</td>
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<td></td>
<td>Arvada CO</td>
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<tr>
<td></td>
<td><strong>CUSTOMER SERVICE</strong></td>
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<tr>
<td></td>
<td><strong>2003 Sommerville Dr.</strong></td>
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<tr>
<td></td>
<td><strong>MEZZANINE 18</strong></td>
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<td><strong>MACHINE 32</strong></td>
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<td><strong>NDOR: 018-32-31141</strong></td>
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<td><strong>TH: 931821</strong></td>
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<td><strong>BIT PURCHASE</strong></td>
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<td><strong>QUANTITY SELECTED: 1</strong></td>
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<tr>
<td></td>
<td><strong>COST IS $10.00 PER</strong></td>
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<tr>
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<td><strong>ARECARD</strong></td>
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<tr>
<td></td>
<td><strong>SN: 10739371972</strong></td>
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</tr>
<tr>
<td></td>
<td><strong>TOTAL AMOUNT: $10.00</strong></td>
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</tr>
</tbody>
</table>

Thank you for riding Metrorail. The future is riding on Metra.
06/07/2013
Collapse transaction for Transaction date: 06/07/2013
DC PARKING
Transaction date:
06/05/2013
Card type:
Visa
Transaction type:
Purchases
Merchant description:
AUTOMOBILE PARKING LOTS AND GARAGES
Merchant information:
WWW.PARKMOBIL, DC
Offer ID:
JLDCHNNM3
Dispute this transaction

Type Purchases

$4.45

05/30/2013
Collapse transaction for Transaction date: 05/30/2013
DC PARKING
Transaction date:
05/28/2013
Card type:
Visa
Transaction type:
Purchases
Merchant description:
AUTOMOBILE PARKING LOTS AND GARAGES
Merchant information:
WWW.PARKMOBIL, DC
Offer ID:

Dispute this transaction

Type Purchases

3.15

05/30/2013
Collapse transaction for Transaction date: 05/30/2013
DC PARKING
Transaction date:
05/28/2013
Card type:
Visa
Transaction type:
Purchases
Merchant description:
AUTOMOBILE PARKING LOTS AND GARAGES  JOHN MANNES
Merchant information:
WWW.PARKMOBIL, DC
Offer ID:
Dispute this transaction

Type Purchases

$4.45
MEMORANDUM

To: Mrs. Susan B. Chen, Controller  
Division of Controller

From: Ikhide Roland Ikheloa, Chief of Staff

Subject: Check Request Payable to John B. Mannes

Please issue a check in the amount of $551.55 in payment of the attached Monthly Mileage Statement for April 2013 as well as reimbursement for receipts while attending the NSBA Conference and other business meetings. Mr. John B. Mannes is the Student Member of the Board of Education.

April – 399 miles X .565 = $225.44  
Receipts = $326.11

Please charge the account numbers for the Board Member/Staff Perscn indicated.

Mr. Mannes  
$225.44 – Mileage ..............................................
$ 41.65 – BOE Expenses ..........................
$284.46 – Out of State Travel........................

Thank you.

IRI:rlg

Attachment

Approved
## Monthly Statement of Mileage

**For Use of Private Vehicle**

**Division of Controller**  
**Montgomery County Public Schools**  
**Rockville, Maryland 20850**

**Instructions:** This form should be submitted to your immediate supervisor by the third of the month for the preceding month. Supervisors will forward immediately to the appropriate account manager; the Division of Controller should receive forms by the sixth of the month. (For additional information, see MCPS Regulation DII-RA: Local Travel.) List all official stops in date order.

<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-3-13</td>
<td>Rockville, MD CESC SMOB Meeting</td>
<td></td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>4-4-13</td>
<td>Bethesda, MD WestHamms GA</td>
<td></td>
<td>42</td>
<td></td>
</tr>
<tr>
<td>4-5-13</td>
<td>Silver Spring, MD Blair H.S.</td>
<td></td>
<td>44</td>
<td></td>
</tr>
<tr>
<td>4-13</td>
<td>Rockville, MD CESC Mail Room</td>
<td></td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>4-13</td>
<td>Rockville, MD CESC Weekday</td>
<td></td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>4-13</td>
<td>Rockville, MD CESC SMOB Council</td>
<td></td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>4-13</td>
<td>Gaithersbg, MD Youth Ocean Hall</td>
<td></td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>4-13</td>
<td>San Diego, CA NBA Convention</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-13</td>
<td>to SE Metro Depart</td>
<td></td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>4-13</td>
<td>to SE Metro arrive</td>
<td></td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>4-13</td>
<td>Damascus ES SMOB Election 3rd Grade</td>
<td></td>
<td>28</td>
<td></td>
</tr>
<tr>
<td>4-13</td>
<td>Rockville, MD CESC Meet</td>
<td></td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>4-13</td>
<td>Rockville, MD CESC SMOB election</td>
<td></td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>4-13</td>
<td>Gaithersbg, MD mortality Safety</td>
<td></td>
<td>15</td>
<td></td>
</tr>
</tbody>
</table>

**Total This Page:** 399

**For Accounting Use Only**

- Other: __________ miles @ ________
- Pay: __________

**Signature, Employee:**  
John Thomas  
5-6-13

**Signature, Principal/Supervisor:**  
__________________________  
__________________________

**Signature, Account Manager:**  
__________________________  
6-9-17

**Account Number:**  
__________________________

---

*Appropriate receipts must be attached*
**Registration Fees**

<table>
<thead>
<tr>
<th>NA/TLN</th>
<th>REGULAR</th>
<th>MY TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONFERENCE FEE: Select the fee that applies to you and fill in the total</td>
<td>$725</td>
<td>$755</td>
</tr>
<tr>
<td>TEAM FEE: Teams of 9 or more attendees from the same district receive $125 off the 9th and subsequent registrations (T/LN/NA only; separate forms must be submitted for each person; submit all forms together)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPOUSE/FAMILY MEMBER FEE: Fee for each guest 18 years of age and over</td>
<td>$49</td>
<td>$49</td>
</tr>
</tbody>
</table>

**Optional Events (Fees in addition to full Conference fee above)**

<table>
<thead>
<tr>
<th>NA/TLN</th>
<th>REGULAR</th>
<th>MY TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Conference Workshops — Friday Morning</td>
<td>$170</td>
<td>$195</td>
</tr>
<tr>
<td>Pre-Conference Workshops — Friday Afternoon</td>
<td>$170</td>
<td>$195</td>
</tr>
<tr>
<td>Pre-Conference Workshop — Friday Full Day</td>
<td>$270</td>
<td>$320</td>
</tr>
<tr>
<td>School Law Seminar (begins Thursday, 2:30 PM)</td>
<td>$335</td>
<td>$375</td>
</tr>
<tr>
<td>No additional fee if you are a Council of School Attorneys member and a full Conference registrant, but please check her full plan you plan to attend.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council of Urban Boards of Education Programming — Friday and Saturday Morning</td>
<td>$200</td>
<td>$300</td>
</tr>
<tr>
<td>Board Member Boot Camp Pre-Conference Session — Friday Afternoon ONLY</td>
<td>$75</td>
<td>$75</td>
</tr>
<tr>
<td>Digging into the Common Core Standards — Friday Afternoon</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Education Content for the iPod</td>
<td>$125</td>
<td>$150</td>
</tr>
</tbody>
</table>

**Meal Functions (Fees are in addition to full Conference fee above)**

<table>
<thead>
<tr>
<th>NA/TLN</th>
<th>REGULAR</th>
<th>MY TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site Visit: U.S. Navy SEALS Visit — Leadership Insights</td>
<td>$105</td>
<td>$105</td>
</tr>
<tr>
<td>Site Visit: Mobile Learning — University of San Diego &amp; Qualcomm</td>
<td>$105</td>
<td>$105</td>
</tr>
<tr>
<td>Site Visit: Birch Aquarium Education Program</td>
<td>$130</td>
<td>$140</td>
</tr>
<tr>
<td>Site Visit: Encinitas Union School District</td>
<td>$150</td>
<td>$175</td>
</tr>
<tr>
<td>Site Visit: San Diego Zoo, Education Program</td>
<td>$175</td>
<td>$195</td>
</tr>
</tbody>
</table>

**How to Pay**

If your district is an NSBA National Affiliate (NA) or Technology Leadership Network (TLN) district, you pay the reduced fees listed, otherwise pay regular fees. Non-NA Canadian districts pay regular fees. To qualify for the early registration discount, you must register and pay by January 10, 2013.

The NSBA Annual Conference is only open to U.S. school districts that hold membership in their state school boards association.

NSBA reserves the right to cancel the registration of any board member or employee of a school district not a member in good standing of their state association. In the event of cancellation, NSBA is not liable for hotel, airfare, or other charges incurred by that Registrant.
This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after checkout, you will owe us interest from the checkout date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%).

Signature X.
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Breakfast Buffet</td>
<td>$26.00</td>
</tr>
<tr>
<td>Sub-Total</td>
<td>$26.00</td>
</tr>
<tr>
<td>Tax</td>
<td>$2.08</td>
</tr>
<tr>
<td>7:25 TOTAL DUE</td>
<td>$28.08</td>
</tr>
<tr>
<td>GRATUITY</td>
<td>$5.00</td>
</tr>
<tr>
<td>TOTAL (with Gratuity)</td>
<td>$33.08</td>
</tr>
</tbody>
</table>

Additional notes:
- Complimentary Wireless High Speed internet is available to you in our public spaces!
- Select: Marriott PUBLIC Support: 1-800-571-9462
Starbucks Hall C
W. Harbor Dr. San Diego, CA

04/13 9:56AM

1 T Chai Tea Latte 4.00

BEVERAGE PAYMENT 4.00
Cash 5.00
CHANGE DUE 1.00

1100 Closed APR15 09:56AM

---

Starbucks Hall C
W. Harbor Dr. San Diego, CA

0 Epifanio

322
APR14'13 9:42AM

1 V Iced Tea 4.00

BEVERAGE PAYMENT 4.00
Cash 5.00
CHANGE DUE 1.00

1100 Closed APR14 09:42AM

---

Starbucks Hall C
W. Harbor Dr. San Diego, CA

00 Epifanio

711
APR13'13 9:44AM

1 Rice Krisp Bar 2.75
1 G Chai Tea Latte 5.00
1 Danish Chz 2.75

FOOD 5.50
BEVERAGE 5.00
PAYMENT 10.50
Cash 20.00
CHANGE DUE 9.50

---
04/16/2013 - NSBA Conference -
Food and beverage while attending conference

<table>
<thead>
<tr>
<th>QUAN.</th>
<th>CLASS</th>
<th>DESCRIPTION</th>
<th>PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SALES SLIP**

**IMPORTANT: RETAIN THIS COPY FOR YOUR RECORDS**

04/09/2013 - Montgomery County Student Coalition
Student advocacy materials

**Michaels**
Where Creativity Happens

MICHAELS STORE #89709 (301) 3515-4951
MILESTONES CENTER
20502 FREDERICK RD.
GERMANTOWN, MD 20876-4134

**Return Barcode**

**Michaels Store #8809 (301) 977-9400**
WENTLANDS TOWN CENTER
821 CENTER POINT WAY
GATHERING, MD 20878-5458

**Return Barcode**

---

702 SALE 7088 9709 001 4/09/13 15:09

**Michaels Store #8809 (301) 977-9400**
WENTLANDS TOWN CENTER
821 CENTER POINT WAY
GATHERING, MD 20878-5458

**Return Barcode**

---

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QTY</th>
<th>UNIT</th>
<th>DESCRIPTION</th>
<th>PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SUBTOTAL**

21.95

**SUBTOTAL**

19.70

1.19
Student Affairs Office
Upcounty Regional Services Center
12900 Middlebrook Road, 3rd Floor West
Germantown, MD 20874
301-444-8620 Fax 301-601-2905

TO Checks Payable to: Student Affairs Office
Attn: Karen L. Crawford

Mail Payment to: Student Affairs Office
Upcounty Regional Services Center
12900 Middlebrook Road, 3rd Floor West
Germantown, MD 20874

(MCPS Pony System: Student Affairs Office,
Upcounty Regional Services Center, 3rd Floor West)

<table>
<thead>
<tr>
<th>EVENT OR OTHER</th>
<th>PAYMENT TERMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>MASC Convention</td>
<td>John Mannes - MASC Convention</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>MASC Bus transportation, driver gratuity, lunch on Friday</td>
<td>$32</td>
</tr>
<tr>
<td><em>(See convention packet for additional information)</em></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL DUE** $32

Make all checks payable to Student Affairs Office

THANK YOU FOR YOUR SUPPORT OF MONTGOMERY COUNTY STUDENT LEADERS!
MEMORANDUM

To: Mr. Robert Doody, Controller  
Division of Controller

From: Ikhide Roland Ikheoa, Chief of Staff

Subject: Check Request Payable to MABE

Please issue a check in the amount of $125.00 in payment of the attached invoice for one registration to the Maryland Association of Boards of Education's New Student Board member Orientation.

Please charge the account number indicated.

Mr. Mannes ........................................

Thank you.

RJ:rlg

Attachment

Approved .................................
**Bill To:**  
Montgomery Co Public Schls  
850 Hungerford Drive  
Rockville, MD 20850

**Ship to:**  
Montgomery Co Public Schls  
850 Hungerford Drive  
Rockville, MD 20850

<table>
<thead>
<tr>
<th>Customer ID</th>
<th>Customer PO</th>
<th>Payment Terms</th>
<th>Sales Rep ID</th>
<th>Shipping Method</th>
<th>Ship Date</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Montgomery Co P S</td>
<td></td>
<td>Net 10 Days</td>
<td></td>
<td>Airborne</td>
<td>7/11/12</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>John Mannes - Registration for August 16, 2012 - New Student Board Member Orientation</td>
<td>125.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subtotal</td>
<td></td>
<td>125.00</td>
</tr>
<tr>
<td>Sales Tax</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Invoice Amount</td>
<td></td>
<td>125.00</td>
</tr>
<tr>
<td>Payment/Credit Applied</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>125.00</td>
</tr>
</tbody>
</table>
MEMORANDUM

To: Mr. Robert Doody, Controller
    Division of Controller

From: Ikhide Roland Ikheloa, Chief of Staff

Subject: Check Request Payable to John B. Mannes

Please issue a check in the amount of $383.84 in payment of the attached Monthly Mileage Statements for July and August as well as receipts for business meetings. Mr. John B. Mannes is the new Student Member of the Board of Education.

    July – 260 miles X .555 + $7.00 = $151.30
    August – 246 miles X .555 = $136.53
    Receipts – $26.34 + $10.17 + $59.50 = $96.01

Please charge the account numbers for the Board Member/Staff Person indicated.

Mr. Mannes
$287.83 - Mileage..................................................
$ 96.01 - BOE Expenses...........................................

Thank you.

IRI:rlg

Attachment

Approved
### Division of Controller
**MONTGOMERY COUNTY PUBLIC SCHOOLS**  
Rockville, Maryland 20850

### MONTHLY STATEMENT OF MILEAGE
**FOR USE OF PRIVATE VEHICLE**

**INSTRUCTIONS:** This form should be submitted to your immediate supervisor by the third of the month for the preceding month. Supervisors will forward immediately to the appropriate account manager; the Division of Controller should receive forms by the sixth of the month. (For additional information, see MCPS Regulation DIE-RA: Local Travel.) List all official stops in date order.

<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles</th>
<th>Reimbursable</th>
<th>Amount</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>7-14-12</td>
<td>First Week</td>
<td>SMOB/MCJC meet</td>
<td>20</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7-15-12</td>
<td>CESG, Rockville</td>
<td>SMOB/MCR meet</td>
<td>20</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7-16-12</td>
<td>RMHS, Rockville</td>
<td>Drive for Supplies</td>
<td>20</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7-17-12</td>
<td>CESG, Rockville</td>
<td>BOE meeting</td>
<td>40</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7-19-12</td>
<td>MCPS Board</td>
<td>CES (Plan)</td>
<td>60</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7-24-12</td>
<td>Rockville</td>
<td>BOE Council Lunch</td>
<td>20</td>
<td>Yes</td>
<td>2.00</td>
<td>P&amp;F</td>
</tr>
<tr>
<td>7-25-12</td>
<td>CESG, Rockville</td>
<td>Gazette, CEC, Rod, BOE</td>
<td>20</td>
<td>Yes</td>
<td>5.00</td>
<td>Metro</td>
</tr>
<tr>
<td>7-30-12</td>
<td>Shady Grove Memo</td>
<td></td>
<td>20</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7-31-12</td>
<td>CESG, Rockville</td>
<td>BOE meeting</td>
<td>40</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(continue on back)

**Total This Page**
- Total Reverse Page
- Grand Total 260

**For Accounting Use Only**
- miles
- Other
- Pay

**Signature, Employee**  
8/30/12

**Signature, Principal/Supervisor**  
9/11/12

**APPROPRIATE RECEIPTS MUST BE ATTACHED**

**ACCOUNT NUMBER**

MCPS Form 220-2, Rev. 8/07
<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Amount</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>07/24/12 13:41</td>
<td>100 MARYLAND AVENUE ROCKVILLE, MD 20850</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>07/24/12 13:25 In</td>
<td>07/24/12 13:41 Out</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tk# 070936</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash PAID</td>
<td>$ 1.00-</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>THANK YOU</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HAVE A SAFE TRIP</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>07/24/12 13:22</td>
<td>100 MARYLAND AVENUE ROCKVILLE, MD 20850</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>07/24/12 12:33</td>
<td>07/24/12 12:33 Out</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tk# 037935</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash PAID</td>
<td>$ 1.00-</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>THANK YOU</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HAVE A SAFE TRIP</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please transfer these totals to Front Side ➔ Totals
**Division of Controller**  
**MONTGOMERY COUNTY PUBLIC SCHOOLS**  
Rockville, Maryland 20850

**MONTHLY STATEMENT OF MILEAGE**  
FOR USE OF PRIVATE VEHICLE

**INSTRUCTIONS:** This form should be submitted to your immediate supervisor by the third of the month for the preceding month. Supervisors will forward immediately to the appropriate account manager; the Division of Controller should receive forms by the sixth of the month. (For additional information, see MCPS Regulation DIE-RA: Local Travel.) List all official stops in date order.

<table>
<thead>
<tr>
<th>Employee ID No.</th>
<th>Base School Location</th>
<th>Name</th>
<th>(Last)</th>
<th>(First)</th>
<th>(Middle)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>John</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>(Street No.)</th>
<th>(Street)</th>
<th>(Apt. No.)</th>
<th>(City)</th>
<th>(State)</th>
<th>(ZIP Code)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Maryland</td>
<td></td>
</tr>
</tbody>
</table>

**Board of Education**

- No. Miles to and from Home and Base Location: 20 miles

**Job Title**

**Board Member**

- Submitted for Month of: August 2012
- Use one form for each month

**Date** | **Destination** | **Purpose of Trip** | **No. of Miles Reimbursable** | **Parking, Tolls, Public Transportation** |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8-16-12</td>
<td>Arapahoe, MD</td>
<td>MABE New Training</td>
<td>110</td>
<td>Amount Item</td>
</tr>
<tr>
<td>8-16-12</td>
<td>Rockville, MD</td>
<td>SmoB eve meet</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>8-29-12</td>
<td>Silver Spring, MD</td>
<td>BOE School Visit FSES</td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>8-29-12</td>
<td>Silver Spring, MD</td>
<td>BOE School Visit PBHS</td>
<td>56</td>
<td></td>
</tr>
<tr>
<td>8-30-12</td>
<td>CESC-Rockville</td>
<td>SmoB Council</td>
<td>20</td>
<td></td>
</tr>
</tbody>
</table>

**Total This Page:** 246

**For Accounting Use Only**

- Other: miles 0
- Pay: 9,30,12

**Signature, Employee:**

**Signature, Principal/Supervisor:**

**Signature, Account Manager:**

**ACCOUNT NUMBER:**
First Watch

Server: Host DOB: 07/14/2012
12:31 PM 07/14/2012
Table 110/1 3/30060

VISA 1048719
Card # XXXXXXXXX
Magnetic card present: MANNES JOHN
Approval: 723994

Amount: 26.34
+ Tip: ______________
= Total: ______________

X _______________________

07/14/2012 - Mannes meeting with SMOB/MCJC

IHOP # 594
775 Rockville Pike
Rockville, MD 20862
Phone: (301) 738-1894

Date: Aug16'12 07:27PM
Card Type: Visa
Acct #: XXXXXXXXX
Card Entry: SWIPE
Trans Type: PURCHASE
Trans Key: DDD000686802065
Auth Code: 576669
Check: 5546
Table: 121/3
Server: 316, Elizabeth

Subtotal: $10.17
Tip: ______________
Total: ______________

YOUR COPY
I agree to pay the above total according to my credit card agreement.

08/16/2012 - Mannes, SMOB Evening Meeting
# PIZZA HUT DELIVERY

**Ticket # 00076**

**Entered By:**
MANUEL
023a23  08/30/12  07:57PM

**NEW CUSTOMER**

**Please Confirm Customer Information**

**JUSTIN**
850 HUNGERFORD DR
MCPS BUILDING
ROCKVILLE MD 20850

```
business
```

xy: C-06

**MCPS**

<table>
<thead>
<tr>
<th>#</th>
<th>Item</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Large Hand toss Cheese</td>
<td>2</td>
<td>20.00</td>
</tr>
<tr>
<td>02</td>
<td>Large Hand toss Cheese Pepperoni</td>
<td>1</td>
<td>10.00</td>
</tr>
<tr>
<td>03</td>
<td>Large Pan Cheese</td>
<td>1</td>
<td>10.00</td>
</tr>
<tr>
<td>04</td>
<td>Large Pan Cheese Pepperoni</td>
<td>1</td>
<td>10.00</td>
</tr>
</tbody>
</table>

**Subtotal:** 50.00
**Delivery Charge:** 2.50
**SALES TAX:** 3.00
**Balance Due:** 55.50

Taken at 07:57PM
Delivered by 08:27PM

Gratuity Not Included In The Delivery Charge
MEMORANDUM

To: Ms. Susan Chen, Acting Controller

From: Brian K. Edwards, Chief of Staff

Subject: Request for Check

Please prepare a check as follows:

Payee: Montgomery County Business Hall of Fame

Amount: $400.00 – split as noted below

Account Number:
- $200.00
- $100.00
- $100.00

Distribution:
Montgomery County Business Hall of Fame

c/o Monument Bank
Attn: Deb Kahley
7401 Wisconsin Avenue, Suite 300
Bethesda, MD 2014

Date needed (if applicable): ASAP

Purpose (attach appropriate documentation):
Joshua Starr, Brian Edwards, Tim Warner, John Mannes –
Montgomery County Business Hall of Fame event tickets

BKE:sln
Attachment

Copy to:
Ms. Flinchbaugh
Ms. Gibson
Invoice
Montgomery County Business Hall of Fame
c/o Monument Bank
Attention: Deb Kahley
7401 Wisconsin Avenue, Suite 300
Bethesda, MD 20814

Date of Invoice: 10-10-12
Invoice #: [Redacted]

To: Montgomery County Public Schools
   Attention: Sandra L. Napoli
   850 Hungerford Drive, Room 122
   Rockville, MD 20850

For the purchase of four (4) tickets: $400.00
   Dr. Joshua Starr
   Mr. Brian Edwards
   Mr. Timothy Warner
   Mr. John Mannes

Please make your check payable to “Montgomery County Business Hall of Fame”

*Thanks for your generous support of the inaugural
Montgomery County Business Hall of Fame.*

If you have any questions regarding this invoice, please contact Deb Kahley at 301.841.9509 or
dkahley@monumentbank.com.
MEMORANDUM

To: Mrs. Susan B. Chen, Acting Controller
   Division of Controller

From: Ikhide Roland Ikheoa, Chief of Staff

Subject: Check Request Payable to John B. Mannes

Please issue a check in the amount of $115.97 in payment of the attached Monthly Mileage Statement for September, as well as a receipt for home office supplies. Mr. John B. Mannes is the new Student Member of the Board of Education.

September – 196 miles x .555 = $108.78
Receipt – $7.19

Please charge the account numbers for the Board Member/Staff Person indicated.

Mr. Mannes
$108.78 - Mileage
$ 7.19 - Supplies

Thank you.

IRI:rlg

Attachment

Approved
## Monthly Statement of Mileage

**For Use of Private Vehicle**

### Instructions
This form should be submitted to your immediate supervisor by the third of the month for the preceding month. Supervisors will forward immediately to the appropriate account manager; the Division of Controller should receive forms by the sixth of the month. (For additional information, see MCPS Regulation DIE-RA: Local Travel.) List all official stops in date order.

### Employee Information
- **Employee ID No.**
- **Name** (Last), (First), (Middle)
- **Mannes** John
- **Address** (Street No.), (Street)
- **(City)**
- **(State)** Maryland
- **(ZIP Code)**

### Board of Education
- **Base School Location** New: ☐ Yes ☐ No
- **Board Member**
- **Job Title**
- **No. Miles to and from Home and Base Location** 20 miles
- **Submitted for Month of:** September 2012

### Dates and Destinations

<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Parking, Tolls, Public Transportation*</th>
</tr>
</thead>
<tbody>
<tr>
<td>9-6</td>
<td>Printer</td>
<td>Office Printer</td>
<td>20</td>
<td>7.19 Paper</td>
</tr>
<tr>
<td>9-11</td>
<td>Rockville CESC</td>
<td>BoE Business Meet</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>9-12</td>
<td>PTA Bethesda</td>
<td>Partnership Day</td>
<td>36</td>
<td></td>
</tr>
<tr>
<td>9-13</td>
<td>Rockville CESC</td>
<td>MCEA Dinner Meet</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>9-15</td>
<td>Rockville CESC</td>
<td>Core Values Session</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>9-18</td>
<td>Rockville CESC</td>
<td>BoE Policy Committee</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>9-19</td>
<td>Rockville CESC</td>
<td>MoCo SmoBlancil</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>9-19</td>
<td>Rockville CESC2y</td>
<td>BoE Hearing</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>9-24</td>
<td>Rockville CESC</td>
<td>BoE Eye Bus Meet</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>9-27</td>
<td>Rockville CESC2y</td>
<td>BoE MCAAF Meet</td>
<td>20</td>
<td></td>
</tr>
</tbody>
</table>

### Grand Total

- **Total This Page** 19.6
- **Total Reverse Page** 17.19
- **GRAND TOTAL** 36.79

### For Accounting Use Only
- **Other:**
- **Pay:**

---

**Signature, Employee**

**Signature, Principal/Supervisor**

**Date**

---

**ACCOUNT NUMBER**

**Signature, Account Manager**

**Date**

---

**MCPS Form 220-2, Rev. 8/07**
Cleansing Supplies
002050515  Corn Eraser  T $7.89

Grocery
071060966  Afshik Chop  FN $2.99
225033231  MP Bread  FN $3.38
231100029  Starbuckles  FN $7.99

Saved $1.45 off $9.44

Stationery-Office
081050126  MP Paper  T $7.19

Subtotal $29.44
Plastic bag fee (2) $0.10
T - MD tax 6% on $15.06 $0.91
Total $30.45

DEBIT TOTAL PAYMENT $30.45

↑ INDICATES SAVINGS

Target Pharmacy We're here to help!
9am - 9pm M-F
9am - 6pm Sat
9am - 6pm Sun

RECN# [redacted] VCD#750-280-840
MEMORANDUM

To: Mrs. Susan B. Chen, Controller
    Division of Controller

From: Ikhide Roland Ikheloa, Chief of Staff

Subject: Check Request Payable to John B. Mannes

Please issue a check in the amount of $333.04 in payment of the attached Monthly Mileage Statement for October, as well as a receipt for meeting. Mr. John B. Mannes is the Student Member of the Board of Education.

October – 583 miles \times 0.555 = 323.56
Receipt – $9.48

Please charge the account numbers for the Board Member/Staff Person indicated.

Mr. Mannes
$323.56 - Mileage
$9.48 - Supplies

Thank you.

IRI:rlg

Attachment

Approved
# Monthly Statement of Mileage

**Division of Controller**

**Montgomery County Public Schools**

**Rockville, Maryland 20850**

**Instructions:** This form should be submitted to your immediate supervisor by the third of the month for the preceding month. Supervisors will forward immediately to the appropriate account manager; the Division of Controller should receive forms by the sixth of the month. (For additional information, see MCPS Regulation DIE-RA: Local Travel.) List all official stops in date order.

<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Parking, Tolls, Public Transportation*</th>
<th>Amount</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-9</td>
<td>5 Oc, Maryland</td>
<td>MBAE Biannual</td>
<td>70</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-9</td>
<td>Rockville, MD</td>
<td>MOB Council mee</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-9</td>
<td>Rockville CESC</td>
<td>BOE all day mee</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-9</td>
<td>Rockville MHS</td>
<td>GTA Speech</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-9</td>
<td>Rockville CESC</td>
<td>Back to close</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-9</td>
<td>Rockville CESC</td>
<td>BOE and MHS mee</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-10</td>
<td>Rockville CESC</td>
<td>Sam Aroha Meet</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-10</td>
<td>Rockville MD</td>
<td>MOE Council</td>
<td>30</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-11</td>
<td>Rockville CESC</td>
<td>SETU local</td>
<td>30</td>
<td></td>
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</tr>
<tr>
<td>10-12</td>
<td>Gaithersby, WMHS</td>
<td>Marching Heart</td>
<td>10</td>
<td></td>
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<tr>
<td>10-15</td>
<td>Rockville HPS</td>
<td>Business Hall</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>10-15</td>
<td>Rockville RHS</td>
<td>NAACP mee</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-16</td>
<td>Olney Area PKS</td>
<td>Middle School</td>
<td>40</td>
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</tr>
<tr>
<td>10-17</td>
<td>Bethesda, MD</td>
<td>Sen. Banquet</td>
<td>37</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-18</td>
<td>Rockville CESC</td>
<td>P&amp;V/Comm Meet</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total This Page                          437
Total Reverse Page                       146
GRAND TOTAL                              583 10.05

*Appropriate receipts must be attached*

**Signature, Employee** 10-31-12

**Signature, Principal/Supervisor** 11-26-12

**Account Number**

**MCPS Form 220-2, Rev. 8/07**
<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Amount</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-18</td>
<td>Silver Spring, MD</td>
<td>BSA#209 meet</td>
<td>46</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-22</td>
<td>Rockville, CESC</td>
<td>BOE meeting</td>
<td>40</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-24</td>
<td>Rockville, CESC</td>
<td>SIMOB SAC meet</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-25</td>
<td>Rockville, CESC</td>
<td>BOE meet w/MCCA</td>
<td>40</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please transfer these totals to Front Side

Totals: 146
SMOB AT Large Meeting

Panera Bread
Cafe 3574
Rockville, MD 20850
Phone: 301-545-1874

10/3/2012 3:46:59 PM
Check Number: 650394  Cashier: Ezell
1 CHIPOTLE 7.19
  1 ***CHIPS
1 ICED GREEN TEA 2.29
  1 HALF LEMONADE
  SubTotal 9.48
  Tax 0.57
  Total 10.05
  Cash 20.00
  Change 9.95

If you didn’t use your MyPanera card, keep this receipt and enter the code below at www.mypanera.com/missedvisit.
Not a member yet? Ask an Associate for your own card and join today!

4606-5466-6691-3062-6957-42

TELL US HOW WE ARE DOING
AND YOU MAY WIN $2000
GO TO WWW.PANERALISTENS.COM
OR CALL 1-800-699-0130
WITHIN 48 HOURS/ MONTHLY DRAWING
RULES AT WWW.PANERALISTENS.COM

HERE
Your Check Number is: 654
Customer / Pager:
MEMORANDUM

To: Mrs. Susan B. Chen, Controller
   Division of Controller

From: Ikhide Roland Ikheoa, Chief of Staff

Subject: Check Request Payable to John B. Mannes

Please issue a check in the amount of $368.28 in payment of the attached Monthly Mileage Statement for November, as well as two receipts. Mr. John B. Mannes is the Student Member of the Board of Education.

November – 469 miles × 0.555 = $260.30
Receipts – $85.98 + $22.00 = $107.98

Please charge the account numbers for the Board Member/Staff Person indicated.

Mr. Mannes
$260.30 - Mileage .........................
$ 85.98 - Supplies ......................
$ 22.00 - Expenses ......................

Thank you.

IRI:rlg

Attachment

Approved
<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles Reimbursable</th>
<th>Parking, Tolls, Public Transportation*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-7</td>
<td>CESC Rockville, MD</td>
<td>MCR Office Visit</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>1-8</td>
<td>Julius West MS Rockville, MD</td>
<td>Delegation Visit</td>
<td>22</td>
<td></td>
</tr>
<tr>
<td>1-8</td>
<td>CESC Rockville, MD</td>
<td>BOE Board Staff Fec.</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>1-11</td>
<td>Montgomery County Hall</td>
<td>Veteran's Day (Feb)</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>1-12</td>
<td>Montross Elementary School</td>
<td>Staff Training (Feb)</td>
<td>36</td>
<td></td>
</tr>
<tr>
<td>1-12</td>
<td>Silver Spring HS Maritime HS Picnic Visit</td>
<td></td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>1-17</td>
<td>CESC Rockville, MD</td>
<td>BOE Board (Feb)</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>1-12</td>
<td>CESC Rockville, MD</td>
<td>BOE (Feb)</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>1-13</td>
<td>CESC Rockville, MD</td>
<td>BOE (Feb)</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>1-13</td>
<td>CESC Rockville, MD</td>
<td>BOE (Feb)</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>1-19</td>
<td>Rockville HS Allentown HS Youth soccer</td>
<td></td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>1-24</td>
<td>Rockville HS</td>
<td>BOE Fall Meeting</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>2-6</td>
<td>Montgomery County TV Station</td>
<td>SMBO Announcement Tourist</td>
<td>20</td>
<td></td>
</tr>
</tbody>
</table>

Total This Page: 389
Total Reverse Page: 80
GRAND TOTAL: 469

For Accounting Use Only

Other: __________ miles

Signature, Employee: John \[Signature\]
Date: 11/30/12

Signature, Principal/Supervisor: [Signature]
Date: 12/24/12

Signature, Account Manager: [Signature]
Date: [Signature]

ACCOUNT NUMBER: [Redacted]

PS Form 220-2, Rev. 8/07
<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose of Trip</th>
<th>No. of Miles</th>
<th>Parking, Tolls, Public Transportation*</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-27</td>
<td>CESC Rockville MD</td>
<td>BOE Interim Staff</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>11-28</td>
<td>Rockville MD</td>
<td>Boeing 757抑制</td>
<td>2.2</td>
<td></td>
</tr>
<tr>
<td>11-28</td>
<td>CESC Rockville MD</td>
<td>AIA Annual Convention</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>11-29</td>
<td>Fairfax, VA</td>
<td>Sho-Bi/Ottawa Session</td>
<td>18</td>
<td></td>
</tr>
</tbody>
</table>

Please transfer these totals to Front Side  

Total: 80
10-03-2012 - Ink supplies for Montgomery County Public Schools
home office printer

---

10/08/2012 12.3 4:16 PM

<table>
<thead>
<tr>
<th>Product ID</th>
<th>Description</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>781386</td>
<td>INK,950, BLACK</td>
<td>$28.99</td>
</tr>
<tr>
<td>781602</td>
<td>INK,951, COMBO</td>
<td>$56.99</td>
</tr>
<tr>
<td>796594</td>
<td>FLASHLIGHT, PLED</td>
<td>$3.00</td>
</tr>
<tr>
<td>794639</td>
<td>Carryout bag L</td>
<td>$0.05</td>
</tr>
</tbody>
</table>

Subtotal: $89.03
Sales Tax: $5.34
Total: $94.37

---

Thank You For Choosing
Papa John's Pizza
Restaurant #0667

Name: John Manis
Address: 8850 Hungerford Dr office
         Rockville MD 20852
Cust#: 181786
Phone#: Sec: 3

Order #: 0138
Phone/Delivery
Out Time: 07:42:45 pm Elapsed Time: 12:23

1 x 14" Original 14.60
  +Pepperoni
  +1 Garlic Cups
  +1 Pepperoncini Pepper
1 x 14" Original 13.00
  +1 Garlic Cups
  +1 Pepperoncini Pepper

Delivery Fee 2.00
Subtotal: 28.60
Discount: 7.60
Tax: 1.32

Total: 23.32

twenty three dollars and 32/100 cents

---

Any delivery fee charged is not a tip for the Driver. Please reward your driver with a tip for outstanding service.

\[2091\] 11/28/2012 07:19pm
MEMORANDUM

To: Mrs. Susan Chen, Controller
   Division of Controller

From: Ikhide Roland Ikheloa, Chief of Staff

Subject: Check Request Payable to North Bethesda Middle School

Please issue a check in the amount of $42.00 in payment of the attached receipt for lunch provided for the Student Member of the Board's Think Tank Road Show and mail check.

Please charge the account number indicated.

BOE Expenses ........................................

Thank you.

IRI:rlg

Attachment

Approved
We will have about 12 people eating lunch. Here is the receipt for Subway. Pizza was a no go because they will be eating too early.

Joe Evans

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From: support@snapfinger.com [mailto:support@snapfinger.com]  
Sent: Wednesday, December 19, 2012 6:34 PM  
To: Evans, Joseph F  
Subject: Subway Email Confirmation #

Online Ordering Receipt  
Subway  
10400 Old Georgetown Rd  
Bethesda, MD 20814  
301-493-4174  
View Map  
Your order has been submitted.  
Please print this receipt for your records.  
If you have questions about your order, please call the restaurant at 301-493-4174.

Order/Confirmation #:  
Delivery Time: 12/20/2012 10:15 AM

Customer Information

Name: Joseph Evans  
Email*: Joseph_F_Evans@mcpsmd.org  
Phone Number*:  
Address:  
State:  
City:  
Zip:  

Order Information

3 Ft Giant Sub  
Joe Evans North Bethesda Middle School  
Catering Italian  
Cheddar  

$42.00
Turkey Breast
Lettuce
Tomatoes
Salt
Pepper
Mayo
Mustard
Chipotle Southwest Sauce
Honey Mustard
No Bacon, Thank You

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