

# REGULATION

## MONTGOMERY COUNTY PUBLIC SCHOOLS

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**Related Entries:** IKC-RA, JIA  
**Office:** Deputy Superintendent of Schools

### **Honor Societies and Honor Rolls in Secondary Schools**

#### **I. PURPOSE**

To provide procedures for establishing an honor roll system in middle level and senior high schools and an honor society in senior high schools

#### **II. PROCEDURES**

##### **A. Honor Societies**

##### **1. Establishment**

The establishment of an honor society in a senior high school will be optional and is subject to the principal's approval. The National Honor Society handbook is used as a general procedural guide in establishing chapters of this national organization.

##### **2. Eligibility**

- a) Students must be enrolled in the school for one semester to be considered for membership.
- b) Tenth, eleventh, and twelfth grade students are eligible for membership in the National Honor Society.
- c) The minimum grade point average acceptable for eligibility is a 3.0. Faculty council may raise the required cumulative grade point average. Faculty council may decide to use the weighted index to establish eligibility.

3. Selection of Members

- a) The selection procedure will be determined by the faculty council and published in an official school publication.
- b) In computing the scholastic average, grades in all subjects, including nonacademic subjects such as physical education, art, music, industrial education, and home arts, will be used. Grades that have been accepted from another accredited school also will be included in computing the average. The procedures provided in MCPS Regulation IKC-RA: Ranking of Students will be followed in the arithmetic process used in determining averages.
- c) In addition to scholarship in the selection of students for membership, service to the school or community organizations, character, and leadership qualities must be considered.
- d) In computing standing for membership at particular grade levels, the following will apply:
  - (1) In the tenth grade, the final ninth and first-semester tenth grade marks will be considered.
  - (2) In the eleventh grade, the final ninth, tenth, and first semester eleventh grade marks will be considered.
  - (3) In the fall semester of the twelfth grade, the final ninth, tenth, and eleventh grade marks will be considered.
  - (4) In the spring semester of the twelfth grade the final ninth, tenth, eleventh, and first-semester twelfth grade marks will be considered.
- e) A representative faculty council appointed by the principal, and consisting of at least five members, will make the final selection of students for honor society membership. The principal will determine the duration of council membership and the basis of representation among the faculty. In the selection process, faculty members other than those on the council may be asked to nominate for membership any students whom they know well.

#### 4. Probation or Dismissal

Honor society members who are in jeopardy of losing their membership because of a serious deficiency in one or more of the membership criteria may be placed on a probationary status or dismissed from membership after a full review by the faculty council. A majority vote to the faculty council will determine a student's admission to, probationary status in, or dismissal from, an honor society.

### B. Honor Rolls

#### 1. Establishment

The establishment of an honor roll in a secondary school will be at the discretion of the principal. If an honor roll system is established the list will be published and/or posted at the close of each of the grading periods. Procedures for determining eligibility and selection are set forth below.

#### 2. Eligibility and Selection

- a) An honor roll system, if used, should adhere to a single standard: the requirement of a B average during the grading period. The student will be permitted no more than one C and no grade of less than C to be eligible.
- b) No distinction will be made between subjects by assigning relative weights or by eliminating grades for any period or in any subject in which the student is currently enrolled. In instances where the student is enrolled in a particular course that requires his/her attendance for more than one period daily, and for which he/she receives more than a single unit of credit (for example, vocational programs), the grade for that course will be multiplied by the number of periods in which the course meets daily.
- c) Selection at the end of the final grading period in each semester will be based on the grades for that period rather than on the semester average.
- d) Grades for subjects taken during each grading period will be considered in selecting a student for the honor roll.

*Administrative History:* Formerly Regulation No. 535-1. April 7, 1985; revised October 1986; revised May 31, 1989, revised July 30, 1990.