

**Office of Shared Accountability, Central Records
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland 20850**

**CHILDREN IN OUT-OF-COUNTY LIVING ARRANGEMENTS
– As of December 31 –**

INSTRUCTIONS: Using the code definitions on the reverse side, complete for any student who resides in an out-of-county living arrangement. **Supporting documentation (MCPS Form 560-35, Enrollment of Child in Maryland State Supervised Care, and other documentation) should be copied and attached.** If there are no students, check the box that says "There are no student(s) attending who fall under Md. EDUCATION Code Ann. § 4-122." Forward to: Reports Specialist, Central Records, Concord Center, 7210 Hidden Creek Rd., Bethesda.

Receiving School Name _____ Person Completing Form _____

There are no student(s) attending who fall under Md. EDUCATION Code Ann. § 4-122. Date _____

Student Name			MCPS Student ID #	Type Code	Home County Code of Custodial Parent(s) or Legal Guardian(s)			Address of Custodial Parent(s) or Legal Guardian(s) (should not be student address)	Placing Agency Code	Placing Agency, Contact Person, Telephone Number
					Mother	Father	Other			
Last	First	MI								

CODES FOR CHILDREN IN OUT-OF-COUNTY LIVING ARRANGEMENTS

STUDENT TYPE CODES

CODE	GRADE	TYPE
10	Prekindergarten	Regular Ed. or less than 50% of time receiving Special Ed. services
11	Kindergarten	Regular Ed. or less than 50% of time receiving Special Ed. services
12	Grades 1–12	Regular Ed. or less than 50% of time receiving Special Ed. services
20	Prekindergarten	More than 50% of time receiving Special Ed. services
21	Kindergarten	More than 50% of time receiving Special Ed. services
22	Grades 1–12	More than 50% of time receiving Special Ed. services

PLACING AGENCY CODES

CODE	AGENCY
01	Juvenile Services Administration
02	Department of Social Services
03	Mental Retardation Administration
04	Associated Catholic Charities
05	Baltimore Family Life Center
06	Bethany Christian Services
07	Board of Child Care
08	Boys & Girls Homes of Montgomery County, Inc.
09	Family & Children's Society of Baltimore, Inc.
10	Family & Children's Society Group Home
11	Jewish Family & Children's Service
12	Jewish Social Services Agency
13	LDS Social Services – East Coast
14	Lutheran Social Services of Maryland, Inc.
15	Lutheran Social Services of The National Capital Area
16	Martin Pollack Project
17	Maryland Children's & Family Services, Inc.
18	Woodbourne Center Adolescent Foster Care & Child Placement Services
19	Youth Resources Center, Inc.
20	Court
21	Other

HOME COUNTY CODES

CODE	COUNTY	CODE	COUNTY
01	Allegany	13	Howard
02	Anne Arundel	14	Kent
03	Baltimore	16	Prince George's
04	Calvert	17	Queen Anne's
05	Caroline	18	St. Mary's
06	Carroll	19	Somerset
07	Cecil	20	Talbot
08	Charles	21	Washington
09	Dorchester	22	Wicomico
10	Frederick	23	Worcester
11	Garrett	30	Baltimore City
12	Harford	50	Out-of-State