



High School Extracurricular Activity Summer Athletic Practice—Employee Eligibility Verification

**MCPS Form 430-97
June 2018**

Employee and Retiree Service Center (ERSC)
MONTGOMERY COUNTY PUBLIC SCHOOLS • Rockville, Maryland 20850

Instructions: This form is used to report to ERSC the names and ID numbers of fall athletic coaches/sponsors who will begin work with athletes in August. Complete all information and submit to ERSC by July 15. Enter **TBD** for positions not filled by July 15 and submit updated roster as soon as coach/sponsor is identified. ERSC will verify employee eligibility prior to the start of summer practices. Work may not begin until ERSC employee eligibility verification is complete and the school is notified.

| ERSC Use | Fall Activity | Coach/Sponsor Payroll Name (Last Name, First) | Employee ID Number | Current MCPS Position (if applicable) |
|----------|-----------------------------|--|--------------------|--|
| | Football 1 | | | |
| | Football 2 | | | |
| | Football 3 | | | |
| | Football 4 | | | |
| | Football 5 | | | |
| | Field Hockey 1 | | | |
| | Field Hockey 2 | | | |
| | Volleyball 1 | | | |
| | Volleyball 2 | | | |
| | Golf | | | |
| | Cross Country 1 | | | |
| | Cross Country 2 | | | |
| | Boys Soccer 1 | | | |
| | Boys Soccer 2 | | | |
| | Girls Soccer 1 | | | |
| | Girls Soccer 2 | | | |
| | Cheerleader 1 | | | |
| | Cheerleader 2 | | | |
| | Pompon | | | |
| | Assistant Athletic Director | | | |

SCHOOL NAME _____ **SCHOOL NO.** _____ **PHONE** _____ - _____ - _____

Principal (print) _____ Principal Signature _____ Date ____/____/____

Distribution: COPY 1/ERSC—Attn: ECA Stipend Eligibility; COPY 2/Interscholastic High School Athletics; COPY 3/School File