

MCPS English Learners (ELs) Accommodations Plan for Instruction and State Assessments

Active and Refused English for Speakers of Other Languages (ESOL) Services ELs



Office of Curriculum and Instructional Programs
ESOL/Bilingual Programs Unit
MONTGOMERY COUNTY PUBLIC SCHOOLS (MCPS)
Rockville, Maryland 20850

MCPS Form 320-53
September 2018

INSTRUCTIONS: This form must be updated annually and completed or updated within 45 calendar days from start of school year or student date of enrollment.

Student Name: Last _____ First _____ MI _____
 SASID # _____ MCPS ID # _____
 School _____ Grade _____
 Date student entered a U.S. school for the first time ____/____/____
 ELA/Literacy Exemption: Yes No Math scores to be excluded Yes No
 Last English Language Proficiency (ELP) assessment date ____/____/____
 Proficiency level: Speaking _____ Listening _____ Reading _____ Writing _____ Composite _____

ASSESSMENT ACCOMMODATIONS: Assessment accommodations below also reflect accommodations used in daily instruction.

Are testing accommodations, accessibility features, or administrative considerations recommended for this EL?

Yes No (If yes, please list in the box below)

<p>Testing Accommodations: <input type="checkbox"/> None</p> <p><input type="checkbox"/> 7a: Extended Time</p> <p><input type="checkbox"/> 7b: Word-to-word bilingual dictionary (English/ Native Language)</p> <p><i>For Mathematics, Science or Social Studies Responses:</i></p> <p><input type="checkbox"/> 7c: Speech to text</p> <p><input type="checkbox"/> 7d: Human Scribe/Human Signer</p> <p><i>General Administration:</i></p> <p><input type="checkbox"/> 7e: Directions Read Aloud and Repeated in Student's Native Language (by Test Administrator)*</p> <p><input type="checkbox"/> 7f: Directions Clarified as Needed in Student's Native Language (by Test Administrator)*</p> <p><i>For Mathematics Assessments only:</i></p> <p><input type="checkbox"/> 7g: Online Transadaptation of Assessment in Spanish*</p> <p><input type="checkbox"/> 7h: Paper-Based Edition of Assessment in Spanish*</p> <p><input type="checkbox"/> 7i: Large Print Edition of the Assessment in Spanish*</p> <p><input type="checkbox"/> 7j: Text to Speech for Assessments in Spanish*</p> <p><input type="checkbox"/> 7k: Human Reader for Assessments in Spanish*</p>	<p>Accessibility Features: <input type="checkbox"/> None</p> <p><input type="checkbox"/> 1a: Answer Masking</p> <p><input type="checkbox"/> 1d: Color Contrast</p> <p><input type="checkbox"/> 1q: Student reads assessment aloud to him or herself</p> <p><input type="checkbox"/> 1r01: English Text to Speech (Text only) for Mathematics, Science, & Government Assessments</p> <p><input type="checkbox"/> 1r02: English Text to Speech (Text and Graphics) for the Mathematics, Science, & Government Assessments</p> <p><input type="checkbox"/> 1s01: Human Signer for the Mathematics, Science, & Government Assessments</p> <p><input type="checkbox"/> 1s02: Human Reader for the Mathematics, Science, & Government Assessments</p>	<p>Administrative Considerations: <input type="checkbox"/> None</p> <p><input type="checkbox"/> 2a: Small Group Testing</p> <p><input type="checkbox"/> 2b: Time of Day</p> <p><input type="checkbox"/> 2c: Separate or Alternate Location</p> <p><input type="checkbox"/> 2d: Specified Area of Setting</p> <p><input type="checkbox"/> 2e: Adaptive and Specialized Equipment or Furniture</p> <p><input type="checkbox"/> 2f: Frequent Breaks</p> <p><input type="checkbox"/> 2g: Reduce Distractions to Self</p> <p><input type="checkbox"/> 2h: Reduce Distractions to Others</p> <p><input type="checkbox"/> 2i: Change location within school</p> <p><input type="checkbox"/> 2j: Change location outside of school</p>
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RECOMMENDATIONS: Recommended by the following members of the EL Committee (Check where appropriate):

ESOL Teacher Classroom Teacher Reading Specialist ESOL Contact Personnel
 Other (Please describe) _____

***REQUIREMENTS FOR GENERAL ADMINISTRATION (7e and 7f) AND/OR MATHEMATIC ASSESSMENTS (7g, 7h, 7i, 7j, or 7k)**

Before checking accommodations 7e, 7f, 7g, 7h, 7i, 7j, or 7k, on this form, you must consult with the achievement specialist in the MCPS ESOL/Bilingual Unit.

SIGNATURES

ESOL Teacher Signature _____ Name Printed _____ Date ____/____/____
 Principal's Signature _____ Name Printed _____ Date ____/____/____
 Parent/Guardian Signature _____ Name Printed _____ Date ____/____/____

MSDE recommends that an attempt be made to involve parents/guardians and have their signatures on file. However, if parent/guardian signatures are not available, then this form should be mailed to them and an explanation provided if requested.

DISTRIBUTION: Original/Student's Cumulative Folder Copy 1/Student's ESOL Folder Copy 2/Parent/Guardian