



# Statement of Piano Tunings and Repairs

Department of Curriculum and Instruction  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland 20850

MCPS Form 235-34  
August 2010

**INSTRUCTIONS:** Piano Technician completes Part I and forwards the form to the principal as soon as services are performed. Piano Technician requests a photo copy of the form at the school. Principal signs Part II of the form and forwards a photo copy to the Fine Arts Unit, Carver Educational Services Center. Any complaints are made by telephone to the technician within 5 days after services are rendered.

**PART I: INFORMATION:** To be completed by Piano Technician

School Name \_\_\_\_\_ Date of Tunings or Repairs \_\_\_\_/\_\_\_\_/\_\_\_\_

Piano Technician \_\_\_\_\_ Phone \_\_\_\_-\_\_\_\_-\_\_\_\_

Address \_\_\_\_\_  
*Street City State Zip*

Brand	Serial Number	Repairs (explain briefly)	Comments	Extra Charges

Total Extra Charges \$

\_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
*Signature, Piano Technician Date*

**PART II: VERIFICATION:** To be completed by the Principal

This is to certify that the above services were performed.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
*Signature, Principal or Designee Date*