

Senior Survey/ Post-Secondary Goal

Senior Survey:

1. Go to the **RMHS Website**
2. Click on the **COUNSELING** tab
3. Under related links click on **NAVIANCE STUDENT** and sign-in.
4. Go to the **“ABOUT ME”** tab
5. Complete the **SENIOR SURVEY** under My Surveys not started.

Post-Secondary Goal:

1. In Naviance Student, under the **My Planner** tab select **Goals**.
2. Add a new **Post-Secondary Goal** (i.e. My goal is to earn a 3.5 or above my freshman year of college.)

Please close your computers once you have completed the survey and goal planning.

Objectives

1. Complete the senior survey and add a post-secondary goal in your Naviance Student account.
2. Learn the specific steps in Naviance Student to complete applications to two and four year colleges/universities.

Naviance Student

You will complete the following steps using Naviance Student as a part of the college application process:

1. Move colleges from Colleges I am Thinking About to Colleges I am Applying To.
2. Request transcripts.
3. Request teacher recommendations.
4. Create a Common App account and complete the Family Educational Rights and Privacy Act (FERPA) agreement.
5. Match your Naviance Student and Common App accounts.

Requesting Transcripts

(2 step process)

Welcome, Hannah!

Search for Colleges

SEARCH

Welcome to Naviance Student

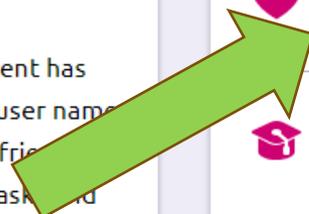
Dear RM Community,

The switch from Family Connection to Naviance Student has been made! When you log in to your account (same user name and password) you will see a much more mobile app friendly format. You will still be able to complete the same tasks and will continue to use Naviance Student as a crucial part of your college application process. Take some time before school

[Read more](#)

My Favorites

-  COLLEGES
[I'm thinking about](#)
-  COLLEGES
[I'm applying to](#)
-  COURSES
[I'm thinking about](#)
-  CAREERS AND CLUSTERS
[I'm thinking about](#)



Important To-Dos and Tasks

What's New

Colleges I'm thinking about

 Search for colleges

[+ Add Colleges to List](#)

 Compare Me

3 selected

 UPDATE INTEREST

 MOVE TO APPLICATION LIST

 REMOVE

 = extended profile available

	College	Delivery type 	Added By	Expected Difficulty*	Application Deadlines	Interest	
<input checked="" type="checkbox"/>	Frostburg State University		Student	N/A	Multiple Deadlines 	N/A	 MORE 
<input checked="" type="checkbox"/>	Georgetown University		Student	N/A	Multiple Deadlines 	N/A	 MORE 
<input checked="" type="checkbox"/>	University of Maryland, Baltimore County		Student	N/A	Multiple Deadlines 	N/A	 MORE 



Cancel

Move to College Applications

STEP 1

STEP 2

Add Applications

Request Transcripts

Frostburg State University

Which application deadline do you prefer?

- Early Action ✓
- N/A
- Regular Decision
- Early Decision
- Early Action
- Early Decision II
- Rolling
- Resctricitive Early Action
- Priority
- Other
- Early Action II

Georgetown University

Which application deadline do you prefer?

N/A

How will you submit your application?

Direct to the institution

I've already sent my application

University of Maryland, Baltimore County

Which application deadline do you prefer?

N/A

How will you submit your application?

Via Common App

I've already sent my application

Add Applications

ADD AND REQUEST TRANSCRIPTS



Cancel

Move to College Applications

Use this form to request transcripts for your college applications. You can request additional transcripts, such as midyear transcripts later using Add Transcript Request from your application list. Existing transcripts requests for the chosen college application/s will not be undone. You can check the status of any transcript request in Manage Transcripts.



Add Applications Request Transcripts

What type of transcript are you requesting?

- Initial 
- Final

What additional materials, if any, do you want included?

- Unofficial SAT Scores
- Unofficial ACT Scores

Where are you sending the transcript/s?

- Frostburg State University
- Georgetown University
- University of Maryland, Baltimore County



Request and Finish



Colleges I'm applying to

Search for colleges

It looks like you are not currently able to apply to Common App schools.
Match your Common App account to Naviance Student account to get started.

Match Accounts

Manage Transcripts Application Milestones Compare Me

= extended profile available

REQUEST TRANSCRIPTS REMOVE

College	Type	Deadline	Expected Difficulty*	Transcripts	Office materials	Submission Type	Application		
<input type="checkbox"/> Frostburg State University	EA	Early Action November 15	N/A	requested	Pending		Unknown		MORE
<input type="checkbox"/> Georgetown University	RD	Regular Decision January 10	N/A	requested	Pending		Unknown		MORE
<input type="checkbox"/> University of Maryland, Baltimore County	EA	Early Action November 1	N/A	requested	Pending		Unknown		MORE
<input type="checkbox"/> Salisbury University	EA	Early Action December 1	N/A		Pending		Unknown		MORE





RMHS Transcript Request Form

Directions: Submit this form with payment after entering your transcript request(s) in Naviance Student. Any request made without payment (\$3 per transcript, first 3 free) or parent signed transcript release on file, will not be sent. Requests need to be made thirty (30) days in advance of date due.

****NOTE: TEST SCORES MUST BE SENT BY THE STUDENT DIRECTLY TO THE COLLEGE FROM COLLEGEBOARD.ORG OR ACT.ORG. RMHS CANNOT SEND TEST SCORES****

Student Name _____ Amount Paid _____

Student ID _____ Date Received _____

Complete Name of School	Application Deadline	Amount Due (\$3 each, first 3 free)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Are you applying to any of the schools above via Common Application (CA)? YES ___ NO ___

• If YES:

- o Have you added the school(s) in your CA list? YES ___ NO ___
- o Have you completed the FERPA in your CA account? YES ___ NO ___

Are you applying to any schools above via Coalition Application? YES ___ NO ___

Do any of the schools above accept transcripts ONLY through the mail? YES ___ NO ___

- If YES, please provide stamped and addressed envelope(s) with this form.

RICHARD MONTGOMERY HIGH SCHOOL TRANSCRIPT RELEASE

Public Law 93-380 requires parent or guardian's signature (or student's if 18 years of age) before records can be released. We are not permitted to release any information without written authority.

I hereby authorize release of this information:

Parent/Guardian Signature _____

Date _____

Requesting Teacher Recommendations

(Remember to ask your teachers in person
FIRST!)

Welcome Student

Hi!

Colleges



Type a college name



COLLEGES

Back Apply to College

Letters of Recommendation

College Events

Manage Transcripts

Test Scores

Welcome to Naviance Student

Community,

...h from Family Connection to Naviance Student has been made! When you log in to your account (same user name and password) you will see a much more mobile app friendly format. You will still be able to complete the same tasks. I will continue to use Naviance Student as a crucial part of your college application process! Take some time before school starts to explore and learn--we will be doing...

Read more

My Favorites



COLLEGES

I'm thinking about



COLLEGES

I'm applying to



COURSES

I'm thinking about



CAREERS AND CLUSTERS

I'm thinking about

Next Steps and Tasks

What's New

Letters of recommendation

Your Requests

You can request new letters of recommendation and track the most recent status of your requests here.



Add Request

Recommendation For ^	Deadline ^	Recommender(s)	Status ⓘ	Cancel Request
All Applications ⓘ	See applications	Cynthia Montgomery	Cancelled	✕

Add Request

Letters of recommendation

Add new request

Here you can ask a teacher to write you a letter of recommendation. If you don't have any colleges in your list yet, you may still make a request. Make sure you give your teachers plenty of time to write your recommendations!

Cancel

Submit Request

1. Who would you like to write this recommendation?*

Select A Teacher

2. Select which colleges this request is for:*

 Choose **specific** colleges from your *Colleges I'm Applying To* list

	Colleges ^	Due ^
<input type="checkbox"/>	Coastal Carolina University -- required / -- allowed / 0 requested	
<input type="checkbox"/>	Frostburg State University -- required / -- allowed / 0 requested	Nov 15 2018
<input type="checkbox"/>	Georgetown University -- required / -- allowed / 0 requested	Jan 10 2019
<input type="checkbox"/>	Salisbury University -- required / 3 allowed / 0 requested	Dec 01 2018
<input type="checkbox"/>	University of Maryland-Baltimore County -- required / 2 allowed / 0 requested	Nov 01 2018

 All current and future colleges I add to my *Colleges I'm Applying To* list ⓘ

3. Include a personal note to remind your recommender about your great qualities and any specifics about your request:

Way to go! Mary Hull will be notified of this recommendation request for 3 colleges. ✕

Letters of recommendation

Your Requests

You can request new letters of recommendation and track the most recent status of your requests here.



Add Request

Recommendation For ^	Deadline ^	Recommender(s)	Status ⓘ	Cancel Request
All Applications ⓘ	See applications	Cynthia Montgomery Rachel Furr	Cancelled Requested	✕ ✕
Coastal Carolina University -- required/ -- allowed/ 1 requested		Mary Hull	Requested	✕
Frostburg State University -- required/ -- allowed/ 1 requested	Nov 15 2018	Mary Hull	Requested	✕
University of Maryland-Baltimore County -- required/ 2 allowed/ 1 requested	Nov 01 2018	Mary Hull	Requested	✕

Add Request

COLLEGE APPLICATION DEADLINE/NAVIANCE REQUEST DEADLINE

College Application Deadline	Request through Naviance Deadline
November 1	September 30
December 1	October 23
January 1	November 20
January 15	December 4
February 1	January 1

Rolling Deadlines require one month's notice.

Reminders

- Meet with your counselor for your recommendation letter interview if you have not done so.
- Turn in your transcript release form if not done.
- Sign up for standardized tests if you still need to take them (e.g. SAT I, SAT II, and/or ACT).
 - Fee waivers are available through Mrs. Hull in the Career Center.
 - Standardized test scores must be sent directly from the testing agency to the colleges to which you are applying.
- Be aware of all deadlines (e.g. applications, tests, recommendations and transcript requests).
- Attend Financial Aid Night on October 7th
- If you need any help, see your counselor or Ms. Hull.

Steps to match Naviance Student and Common App Accounts (video)

1. Create a Common App account.
2. Add Richard Montgomery as your school in the Education section.
3. Add at least one college to your Colleges List (UMBC is a Common App school for example).
4. Complete the FERPA: Open the My Colleges Tab
→ Click on a college on the left hand side →
Click on Assign Recommenders → Click on Release Authorization.
5. Go to your Naviance Student account and click on Colleges I am Applying To and then 'Match Accounts.'
6. Enter your email address into the box and click 'match accounts.'