Office of Global Access Technology **MONTGOMERY COUNTY PUBLIC SCHOOLS** **Rockville, Maryland 20850**	**WEB SERVICES REQUEST**

INSTRUCTIONS: Please complete each item requested and return form to Web Services, CESC, Room 201, telephone 301-517-5954.

PART I – Requester Information – to be completed by staff requesting Web services.

Name of requester/project manager _____

Title _____ Office/department/school _____

Telephone no.____-____-_____ Fax no.____-____-_____ E-mail address _____

Are you currently maintaining Web pages on MCPS Web?: ☐ yes ☐ no

If yes, please provide home page URL _____

PART II – Project Information

Name of project _____

End user: ☐ staff ☐ students ☐ public (check all that apply)

Mission _____

What systemwide initiative, Board of Education goal, or trend bender is supported by this request? (Section VI)

_____

Type of project: ☐ Web page/site ☐ database ☐ interactive tool ☐ other _____

Is this an upgrade or fix to an existing on-line application or site?: ☐ yes ☐ no

What is the most important functionality you want to offer users?

_____

_____

Estimated number of potential users _____

Does the project have data storage requirements?: ☐ yes ☐ no

Will personal and/or sensitive data be collected and stored?: ☐ yes ☐ no

What human and capital resources will you provide toward the completion of this project? _____

_____

How will effectiveness of this project be measured? _____

_____

Please attach or e-mail to webmaster@fc.mcps.k12.md.us any documents that would aid our understanding of the goals, concept, and structure of the project.

Desired completion deadline ____/____/____

PART III – Support Information

What type of support do you need?: ☐ technical ☐ design ☐ production ☐ other _____

Will you or other users require training?: ☐ yes ☐ no ☐ maybe

How will this project be maintained after Web Services work is complete? _____

_____

_____

PART IV – Submission and Approval Information

Date submitted ____/____/____

_____
Signature, Division/Department Director

MCPS Form 271-5, 5/02

PART VI – Board of Education Goals

Board of Education Goals

- Ensure Success for Every Student
- Provide an Effective Instructional Program
- Strengthen Productive Partnerships for Education
- Create a Positive Work Environment in a Self-Renewing Organization

Academic Priorities

- Improve the educational design and delivery of instruction and curriculum by utilization of proven best practices.
- Develop, expand, and coordinate a literacy-based, birth-to-kindergarten initiative.
- Create unique, innovative family and community-friendly partnerships to improve academic results.
- Organize and optimize assets for improved academic results.
- Analyze and measure teachers' and principals' effectiveness in improving student performance and results.

Trend Benders

- Early Success: Giving students an equal chance to achieve when they start school.
- Literacy: Providing students with a strong foundation in reading, writing, mathematics, and technology so they can excel in all areas of the curriculum.
- Shared Accountability: Using data to improve instruction and monitor results.
- Workforce Excellence: Providing a quality teacher in every classroom, an outstanding principal in every school, and an excellent supporting services team.
- Organizational Excellence: Structuring MCPS so that schools get the support and services they need quickly.
- Partnerships: Recognizing families as first teachers and the community as a valuable resource for education.